

BOARD OF PUBLIC WORKS

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OCTOBER 19, 2011

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SECRETARY'S AGENDA

Norman Astle (410) 841-5864
Astlene@mda.state.md.us

1. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Grant Requests*

Recommendation: That the Board of Public Works approve funding a total of 34 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$377,200.

Agreement #	Recipient	County	Amount
AT-2012-1873	GERRET S. VAN COPELAND	Kent	800
AT-2012-1874	GERRET S. VAN COPELAND	Kent	4,000
AT-2012-1887	WILLIAM R. MATTINGLY	St. Mary's	3,900
AT-2012-1893-R	GENE M. PAUL	Allegany	700
AT-2012-1952-R	NANCY P. LANE	Queen Anne's	1,400
AT-2012-1981	ZHIAN T. TAVAKOLI	Queen Anne's	1,300
AT-2012-1983	BLAKEFORD FARM, LLC	Queen Anne's	5,900
CH-2012-1916	RALPH L. BUCKEL, JR	Kent	300
CH-2012-1986	WILLIAM R. DARLING, JR.	Queen Anne's	6,700
CH-2012-1987	WILLIAM R. DARLING, JR.	Queen Anne's	2,200
CH-2012-1999	C & M ELLINGSWORTH, INC.	Queen Anne's	9,500
MP-2012-1889-R	RONALD L. ALBAUGH	Frederick	5,700
MP-2012-1937	RANDY D. SOWERS	Frederick	100,000
MP-2012-1988	BLAINE A. HARMAN	Carroll	7,600
MP-2012-1989	BROWER & BROWER	Carroll	18,700
MP-2012-1990	JERRY L. WATT	Carroll	21,600
MP-2012-1991	ROAN C. SAUNDERS	Carroll	28,300
MP-2012-1992	BLAINE A. HARMAN	Carroll	1,400
MP-2012-2019	NEAL E. WILHIDE	Carroll	10,100
MP-2012-2020	NEAL E. WILHIDE	Carroll	3,700
PA-2012-1886	WILLIAM R. MATTINGLY	St. Mary's	4,300
PA-2012-1895-R	WILLIAM R. MATTINGLY	St. Mary's	1,600
PA-2012-1917	DONALD W. COX	Calvert	4,900
PA-2012-1918	DONALD W. COX	Calvert	5,900
PA-2012-1919	DONALD W. COX	Calvert	1,000
PR-2012-1904-B	AARON W. LESSIG	Somerset	35,000
RS-2012-1968	MARTIN P. HILL	Carroll	5,500
RS-2012-1969	NANCY K. WAGNER	Carroll	3,500
RS-2012-1970	NANCY K. WAGNER	Carroll	5,700
RS-2012-1971	NANCY K. WAGNER	Carroll	12,600
RS-2012-1972	NANCY K. WAGNER	Carroll	14,300
RS-2012-1998	MARTIN P. HILL	Carroll	1,900
RS-2012-2014	MARTIN P. HILL	Carroll	5,100
UP-2012-1901	MARK E. REED	Washington	42,100

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1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
Astlene@mda.state.md.us

2. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approve **ADDITIONAL FUNDING** of 6 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$20,677.76.

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>
MP-2010-2224	STANLEY E. CULP	Carroll	1,188.93
MP-2010-2245	JEFFREY A. ENGLAND	Frederick	241.00
MP-2011-1864-P	LIPPY BROTHERS, INC	Carroll	1,800.00
MP-2011-2291	MARK A. GIERON	Carroll	1,731.60
UP-2011-1961	ANTHONY P. ARENA	Washington	15,266.23
UP-2011-2149	RICHARD E. SHANK	Washington	450.00

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
Astlene@mda.state.md.us

3. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Reversion Requests*

Recommendation: That the Board of Public Works approve the **REVERSION** of the remaining balances of 110 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

Total submission amount: \$416,285.13.

Agreement #	Recipient	County	Amount \$	Status
AT-2009-3143	PHOEBE M. DEVOE	Baltimore	7,200.00	Cancelled
AT-2009-3144	PHOEBE M. DEVOE	Baltimore	2,500.00	Cancelled
AT-2010-1886	TODD E. BURBAGE IRREVOCABLE TRUST	Worcester	11,908.58	Completed
AT-2010-2003	JOSEPH J. HEANEY	Washington	6,483.85	Completed
AT-2010-2102	RONALD D. BOWERS	Garrett	137.37	Completed
AT-2010-2140	CORSICA RIVER, LLC	Queen Anne's	16,400.00	Cancelled
AT-2010-2288	JOHN F. LUTHY, III	Dorchester	2,082.57	Completed
AT-2011-1524-R	JOSEPH R. RAHLL,SR	Harford	6,403.00	Completed
AT-2011-1535	BLACK TIMBER, LLC	Dorchester	92.88	Completed
AT-2011-1798	JAMES S. TOLSON, JR.	Queen Anne's	1,151.77	Completed
AT-2011-1807	SAMUEL B. FISHER	Cecil	2,060.82	Completed
AT-2011-1812	WILLIAM M. GIESE, JR	Dorchester	6.25	Completed
AT-2011-1886	BEVERLY L. ZIMMERMAN	Washington	2,471.24	Completed
AT-2011-1952	KRISTINA L. MORRIS	Harford	3,118.03	Completed
AT-2011-2016	EDWARD R. BARONIAK	St. Mary's	1,718.12	Completed
AT-2011-2043	FRANKLIN G. YANTZ	Allegany	1,037.91	Completed
AT-2011-2085	WILLIAM R. MATTINGLY	St. Mary's	462.87	Completed
AT-2011-2086	WILLIAM R. MATTINGLY	St. Mary's	1,369.60	Completed
AT-2011-2122	FAIR HILL FARMS, INC.	Kent	175.00	Completed
AT-2011-2142-B	DORIS H. WEBER	Dorchester	2,580.62	Completed
AT-2011-2154	WILLIAM HUBBARD	Dorchester	228.40	Completed
CH-2011-2120	C & M ELLINGSWORTH, INC.	Queen Anne's	500.00	Completed
CR-2010-2191-X	FRANKLIN W. ROBINSON	Caroline	410.00	Completed
CR-2011-1753	LAURA B. BRADLEY TRUST	Dorchester	1,785.29	Completed
CR-2011-1811	HELEN M. MALKUS	Dorchester	952.80	Completed
CR-2011-2040	DAVID FLUHARTY, JR	Caroline	240.12	Completed
CR-2011-2108	PAUL T. SWANN	Talbot	1,813.55	Completed
CR-2011-2114-B	RAYMOND L. AARON, JR	Dorchester	2,660.00	Completed
CR-2011-2117	DENNIS T. PLUTSCHAK	Caroline	500.00	Completed
LS-2009-3297	KIMBERLY A. LEWIS	Harford	6,500.00	Cancelled
LS-2011-1804	OLGA M. GATEWOOD	Harford	2,248.45	Completed
MP-2008-3762	OTIS J. COOK	Frederick	2,800.00	Cancelled
MP-2009-3436	RAYMOND J. COMI	Frederick	3,200.00	Cancelled

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3. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

MP-2010-2110	REBECCA A. STEM	Carroll	2,357.42	Completed
MP-2010-2111	REBECCA A. STEM	Carroll	1,648.75	Completed
MP-2010-2138	RASCHE BROTHERS FARMS, INC.	Carroll	2,341.34	Completed
MP-2010-2195	JOHN B. MILLION	Carroll	13,851.25	Completed
MP-2010-2244	JEFFREY A. ENGLAND	Frederick	159.00	Completed
MP-2010-2264	GALEN V. BLUBAUGH, SR	Carroll	1,086.62	Completed
MP-2010-2305	ARLENE B. HOFF	Carroll	255.62	Completed
MP-2011-1521	HERMAN J. STEFFEN	Carroll	1,578.72	Completed
MP-2011-1522	HERMAN J. STEFFEN	Carroll	6,501.25	Completed
MP-2011-1525	NEAL E. WILHIDE	Carroll	563.44	Completed
MP-2011-1679	EDWARD E. HALLEIN, JR	Frederick	462.50	Completed
MP-2011-1680	COLLEEN M. HISTON	Carroll	14,605.03	Completed
MP-2011-1770	WILMA INEZ DONMOYER	Carroll	2,000.00	Completed
MP-2011-1788	CHRISTOPHER A. FOSTER	Frederick	6,123.50	Completed
MP-2011-1791	ETHEL E. WILHIDE	Carroll	2,967.75	Completed
MP-2011-1856	FRED W. BESLEY	Frederick	287.27	Completed
MP-2011-1857	FRED W. BESLEY	Frederick	298.00	Completed
MP-2011-1859	HERMAN J. STEFFEN	Carroll	2,777.46	Completed
MP-2011-1861	HERMAN J. STEFFEN	Carroll	1,815.01	Completed
MP-2011-1862	HERMAN J. STEFFEN	Carroll	7,293.07	Completed
MP-2011-1876	STEVE E. THRASHER	Frederick	3,980.54	Completed
MP-2011-1895	STANLEY D. PENNINGTON	Carroll	1,834.02	Completed
MP-2011-1959	ENVIRO-ORGANIC TECHNOLOGY	Carroll	69.00	Completed
MP-2011-1974	JERRY L. WATT	Carroll	544.60	Completed
MP-2011-2052	STEVEN J. PETERSON	Carroll	4,772.39	Completed
MP-2011-2053	STEVEN J. PETERSON	Carroll	1,159.90	Completed
MP-2011-2135	JERRY & RICHARD LEASE PARTNERSHIP	Carroll	540.10	Completed
MP-2011-2136	JERRY & RICHARD LEASE PARTNERSHIP	Carroll	897.50	Completed
MP-2011-2170	BROWER & BROWER	Carroll	100,000.00	Cancelled
MP-2011-2213	WAYNE WACHTER	Frederick	194.50	Completed
MP-2011-2216	STUART C. PETERSON, SR	Carroll	473.02	Completed
MP-2011-2217	STUART C. PETERSON, SR	Carroll	1,942.50	Completed
MP-2011-2228	DONNA R. BABYLON	Carroll	393.75	Completed
MP-2011-2229	DONNA R. BABYLON	Carroll	94.60	Completed
MP-2011-2234	SAMUEL J. POWELL	Carroll	5,000.00	Cancelled
MP-2011-2260	DAVID E. BYERS, III	Carroll	305.27	Completed
NW-2009-3470	RACHELLE D. BENNER	Wicomico	600.00	Completed
NW-2010-1593	LEON S. BANKS	Dorchester	700.00	Cancelled
NW-2010-2303	ORVILLE J. LIGHTHIZER	Dorchester	56.00	Completed
NW-2011-1824	BRUCE E. NICHOLS	Wicomico	3,784.97	Completed
NW-2011-1925	HILMAR T. HELGASON	Dorchester	712.21	Completed
NW-2011-1967	BALVIN BRINSFIELD, III	Dorchester	500.00	Cancelled
NW-2011-2126	DENNIS J. RENEHAN	Dorchester	81.25	Completed

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SECRETARY'S AGENDA

3. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

NW-2011-2165-B	ROBERT J. HASTINGS	Wicomico	1,740.90	Completed
NW-2011-2436	DONALD B. HACKETT	Dorchester	1,220.00	Completed
PA-2010-2080	SERENITY FARM, INC.	Charles	76.41	Completed
PA-2010-2178	MARTIN HENRY RITTER	St. Mary's	1,600.00	Completed
PA-2011-2037	JOSEPH B. TROSSBACH, JR.	St. Mary's	7,257.04	Completed
PR-2010-2172-B	MAR-HOLLOW FARMS, INC.	Worcester	15,828.75	Completed
PR-2011-2067	BILLY J. TOMLINSON, JR	Wicomico	2,987.73	Completed
PR-2011-2068-B	BILLY J. TOMLINSON, JR	Wicomico	11,964.17	Completed
PR-2011-2095-B	MATTHEW D. STEVENSON	Wicomico	1,067.50	Completed
PR-2011-2110-B	WALTER B. WIDGEON	Worcester	288.75	Completed
PR-2011-2111-B	DAVID E. NUSE, SR	Worcester	1,553.12	Completed
PR-2011-2163-B	SIDNEY RICHARDSON	Wicomico	2,360.00	Completed
PR-2011-2164	LEE W. RICHARDSON	Wicomico	3,080.00	Completed
PR-2011-2218-B	RANTZ W. PURCELL	Somerset	1,912.55	Completed
PR-2011-2253	CYNTHIA P. BEAUCHAMP	Somerset	16,700.00	Completed
RS-2009-3442	LIPPY BROTHERS, INC	Baltimore	6,500.00	Cancelled
RS-2009-3443	LIPPY BROTHERS, INC	Baltimore	5,000.00	Cancelled
RS-2009-3496	ALLEN W. CLOSE	Baltimore	3,600.00	Cancelled
RS-2009-3513	ALLEN W. CLOSE	Baltimore	7,400.00	Cancelled
RS-2010-2065	COLLEEN A. CALLAHAN	Baltimore	7,800.00	Cancelled
RS-2010-2066	COLLEEN A. CALLAHAN	Baltimore	3,200.00	Cancelled
RS-2010-2185	RALPH E. DUBS, SR.	Carroll	420.75	Completed
RS-2010-2263	ANDREA M. HENDERSON	Carroll	3,186.25	Completed
RS-2011-1719	ROBERT G. THOMAS	Baltimore	7,100.00	Cancelled
RS-2011-1795	MARK T. DUVALL	Baltimore	2,550.00	Completed
RS-2011-1808	ANDREA M. HENDERSON	Carroll	2,529.54	Completed
RS-2011-1907	ARMACOST FARMS, INC.	Baltimore	1,593.75	Completed
RS-2011-2010	JOHN E. RHOTEN	Carroll	1,545.25	Completed
RS-2011-2239	DELL BROTHERS, INC.	Carroll	1,304.72	Completed
SA-2011-1931	E. KEVIN CORNELL	Kent	224.32	Completed
UP-2011-1509	GEORGE C. ENGSTROM	Washington	900.00	Completed
UP-2011-2076	RICHARD E. SHANK	Washington	524.17	Completed
UP-2011-2078	RICHARD E. SHANK	Washington	338.95	Completed
UP-2011-2092	RICHARD E. SHANK	Washington	122.30	Completed

Fund Source: MCCBL of 2009/Item 09083: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

**4. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

- A. Department of Budget and Management, July 2011
- B. Public Safety & Correctional Services, August 2011
- C. Maryland Environmental Service, September 2011

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: Gregory Bedward, 410-260-7335
gbedward@comp.state.md.us
 Michael Haifley 410-767-4429
Michael.haifley@dgs.state.md.us

5. **BOARD OF PUBLIC WORKS**

State Procurement Regulations

COMAR Title 21.11.07 – Miscellaneous Purchasing Preferences

Recommendation: That the Board of Public Works propose new regulations and amendments to COMAR Title 21.11.07, *State Procurement Regulations – Miscellaneous Purchasing Preferences*, to implement environmentally-preferable purchasing by State agencies. The Procurement Advisory Council approved this proposal at its September 20, 2011 meeting.

Proposal: Changes to the State Procurement Law that were enacted in the 2010 General Assembly session require regulatory action:

Chapter 593, Laws of 2010 establishes a Green Purchasing Committee and authorizes the Committee to develop regulations to govern environmentally preferable purchasing by State agencies.

COMAR:

- 21.11.07.01 Definitions (amended)
- 21.11.07.09 Environmentally Preferable Purchasing (new)
- 21.11.07.10 Compost (new)
- 21.13.01.14 Report on Green Purchasing (new)

Action: Approval of this Item authorizes submission of the regulatory proposal to the AELR Committee and subsequent publication for public comment in the *Maryland Register*.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 19, 2011****SECRETARY'S AGENDA**

Contact: Mary Jo Childs, 410-260-7335
mchilds@comp.state.md.us

6. BOARD OF PUBLIC WORKS
State Procurement Regulations
COMAR Title 21

Recommendation: That the Board of Public Works propose new regulations and amendments to COMAR Title 21, State Procurement Regulations, to implement 2011 Legislation.

Proposal: Changes to the State Procurement Law were enacted in the 2011 General Assembly session and require regulatory action. The Procurement Advisory Council unanimously approved this regulatory proposal at its meeting September 20, 2011.

(1) *Chapter 580, Laws of 2011* changes the name of the Maryland Human Relations Commission to the Maryland Commission on Civil Rights.

COMAR Amendments: 21.07.01.26 Commercial Nondiscrimination Clause;
21.07.03.26 Commercial Nondiscrimination Clause.

(2) *Chapter 341, Laws of 2011* makes the State Procurement Law applicable to procurements over \$200,000 by the Executive Director of the Somers Cove Marina Commission.

COMAR Amendment: 21.01.03.03 Organizational Applicability

(3) *Chapter 353, Laws of 2011* establishes criteria for procurement of energy-efficient lighting.

COMAR Amendment: 21.11.07.01 Definitions

New COMAR Regulation: 21.11.07.09 Energy Efficient Outdoor Lighting Fixtures

(4) *Chapter 339, Laws of 2011* requires bids and proposals for janitorial services to include the costs of labor and cleaning supplies and projected labor hours.

New COMAR Regulation: 21.05.08.10 Janitorial Services

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610
dlever@msde.state.md.us

7. **BOARD OF PUBLIC WORKS**

Public School Construction Program Regulations

COMAR 23.03.02 Administration of the Public School Construction Program

COMAR 23.03.03 Construction Procurement Methods

Recommended Action: The Interagency Committee on School Construction recommends that the Board of Public Works adopt amendments to COMAR Title 23.03 *Board of Public Works – Public School Construction*. Approval of this Item will finalize the proposal in COMAR.

Authority:

Sections 4-126, 5-112, 5-301(d), Education Article, Annotated Code of Maryland.
Section 5-7B-07, State Finance & Procurement Article, Annotated Code of Maryland

Background: Reference is made to Secretary's Agenda Item 21 (July 6, 2011) in which the Board of Public Works approved proposing certain amendments to the Public School Construction Program regulations. The amendments were published in 38 *Maryland Register* 1096 (August 26, 2011) for public comment. Two public comments were received.

- **Maryland Safe Routes to School Network:** “[U]rges the Board of Public Works to adopt the proposed rules for Priority Funding Area review of school construction and site approval.”
- **Montgomery County Public Schools:**
 - “Does not support the proposed language that will require an LEA to obtain approval for use of an existing site for a new or replacement school or re-designation of an existing site for a new or replacement schools; we believe this language should be removed.”
 - Finds that emergency-generator requirement is subject to interpretation and concerned that if mechanical system must be operational during power outage, the cost of the generator installation would significantly increase.

The IAC reviewed the comments and recommends that the regulatory proposal be adopted as submitted.

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

7. **BOARD OF PUBLIC WORKS (cont'd)**

Public School Construction Program Regulations

COMAR 23.03.02 Administration of the Public School Construction Program

COMAR 23.03.03 Construction Procurement Methods

Regulatory Amendments:

- **COMAR 23.03.02: Regulation 05.** Revises requirements and procedures for calculating the State-local cost share percentages for school construction projects funded in the State Capital Improvement Program. The Public School Facilities Act of 2004 requires the IAC to recalculate State cost share percentages every three years using criteria defined in Section C. of this regulation. When the first re-calculation occurred in 2007, the Board of Public Works delayed the implementation of the changes by a year to provide time for county boards and local governments to adjust their capital improvement programs. The Board also limited the one-year reduction of the State percentage to a maximum of 5%. This amendment makes these procedures permanent and shows the percentages that will be applicable for FY 2013 through FY 2015.
- **COMAR 23.03.02: Regulations .03, .13, .28.** Requires that new schools and replacement schools in which capacity increases be built within Priority Funding Areas (PFAs), establishes procedures for IAC review of school sites and State funding for construction projects when such schools are proposed outside of PFAs; and establishes criteria for granting waivers. The IAC review will be similar to State reviews of other categories of capital projects. The amendments will further good community planning practices by encouraging the construction of new schools and enlarged school capacity in existing communities and by discouraging such school projects in areas outside of PFAs.
- **COMAR 23.03.02: Regulation .29.** Requires all school projects that include replacing or upgrading the electrical system to be designed and constructed so that a designated public shelter area can be fully powered in the event of an emergency. The Board of Public Works has broad authority to ensure that public school facilities enhance public safety; this new regulation will increase the number of emergency shelters that have full electrical capacity during an emergency event.
- **COMAR 23.03.03: Regulation .04.** Corrects citation error.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

8. BOARD OF PUBLIC WORKS

Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- | | |
|---------|---|
| 10-0916 | <u>JOHN MAUCK</u> – To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – West River
(Note: The main channel license (Anne Arundel County DPW, 10-0904, was approved by the Board on September 7, 2011, Secretary's Agenda, Item 3.) |
| 12-0033 | <u>JAMES MCREADY</u> – To mechanically dredge a spur channel and slip area – Duvall Creek, Arundel on the Bay |
| 11-0290 | <u>KURT SCHMOKE</u> – To construct a stone revetment and stone sill Fishing Creek, Annapolis |
| 11-0712 | <u>ANNE ARUNDEL COUNTY DPW</u> – To maintenance dredge 4 main channels; provide for maintenance dredging for a 6-year period; fill, grade, and plant marsh vegetation along an eroding shoreline; emplace coir fiber logs; and eradicate <i>Phragmites</i> – Duvall Creek off the South River |
| 11-0729 | <u>TRACY HICKOX</u> – To install a stone sill and marsh plantings – Forked Creek, Arnold |
| 11-0734 | <u>CEDARHURST CITIZENS ASSOCIATION</u> – To dredge an area and provide for dredging for a 6-year period – Chesapeake Bay, Shady Side |

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

**8. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses***

BALTIMORE CITY

12-0069 THE GENERAL SHIP REPAIR CORP. – To construct a floating steel drydock – Patapsco River, Key Highway

CALVERT COUNTY

11-0628 OYSTER BAY CONDOMINIUMS – To dredge two channels – Back Creek, Dowell

*NOTE: In FY2012, BPW has approved 1.07 acres of living shoreline.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 19, 2011****SECRETARY'S AGENDA**

Contact: Gregory Bedward 410-260-7718
gbedward@comp.state.md.us

9. BOARD OF PUBLIC WORKS
Wetlands Lease – Family Stations Radio

Tenant	Family Stations, Inc. Suite 1 4135 North Gate Blvd. Sacramento, CA 95834
Property	0.67 +/- acres of State Tidal Wetlands
Property Location	Edgewater Avenue 12013 Ravenna Avenue, N.E.18601 Roxbury Rd Baltimore, MD 21237
Term	9/5/2011 – 9/4/2021 (with one 5-year renewal option)
Annual Rent	Year 1: \$5,402.83 Years 2-10: Annual 4% Compound Rent Increase Renewal Years 1- 5: Annual 4% Compound Rent Increase

Note: Rent will be deposited in the State Annuity Bond Fund Account in accordance with § 10-306, State Finance & Procurement Article, Annotated Code of Maryland.

Remarks: The leased premises are 0.67 State tidal wetland acres of cattail marsh fronting Northeast Creek, a tributary to the Back River. The Board has leased this parcel for use as a radio tower since 1972 (*see, e.g.*, Assignment of Lease from Infinity Radio to Family Stations, Inc. – Secretary Item 5 (4/27/05)). The parcel contains a 246-foot radio transmitting tower and guyed wires that Family Stations will use in conjunction with the operation of AM Station WBGR (FCC License No. BMP-840501AD). Tenant has been a holdover tenant since its formal lease agreement expired on September 4, 2011; approval of this lease will recognize that there has been no break in the tenancy.

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

9. BOARD OF PUBLIC WORKS (cont'd)
Wetlands Lease

Tenant shall maintain at its expense, throughout the term, insurance against loss or liability occurring on the demised premises, under one or more policies of CGL not less than a minimum coverage of \$1 million per occurrence, \$5 million annual aggregate, and shall contain broad form CGL endorsement or its equivalent.

Tenant shall be responsible for, and shall at the State's request, defend, indemnify and hold harmless the State, and the Board of Public Works and its members, officers, and employees against and from, any and all liability or claim of liability (including reasonable attorneys' fees) directly arising out of Tenant's use, occupancy, conduct, operation or management of the demised premises.

This Item was previously submitted as Secretary's Agenda Item 5 on September 7, 2011.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
skulkarni@dpsc.state.md.us

**10. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Maryland Correctional Training Center (MCTC)**

CONTRACT NO. AND TITLE Electrical Distribution Upgrade and New Electrical Feeder at Maryland Correctional Training Center Hagerstown KAB-000-100-C01
 Adpics No.: 603B2400005

DESCRIPTION

Base Bid: Replace existing 12.47 KV electrical distribution system within a new underground conduit system between Facility's buildings inclusive of new switchgears.

(Add) Alternate #1: Provide underground feeder replacement to existing Housing Unit #7 including new cables and associated terminations; test new cable system and associated changes.

(Add) Alternate #2: Provide underground feeder replacement to existing Housing Unit No. 8 including new cables and associated terminations; test new cable system and associated changes.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDS OR PROPOSALS

<u>Bidders Name</u>	Amount			<u>Base Bid + Alt #1 & 2 (\$)</u>
	<u>Base Bid (\$)</u>	<u>Alt #1 (\$)</u>	<u>Alt #2 (\$)</u>	
Star Electric Co, Inc. Odenton, Maryland	1,146,115	23,828	30,805	1,200,748
1 st Electric Inc. Baltimore, Maryland	1,246,700	38,900	67,000	1,352,600
TEI Electric Frederick, Maryland	1,487,000	57,000	23,000	1,567,000
Ellsworth Electric, Inc. Hagerstown, Maryland	1,485,000	34,300	34,000	1,553,300
Dvorak, LLC Baltimore, Maryland	1,579,000	30,704	45,374	1,655,078
The Chappy Corporation Chelsea, Massachusetts	1,647,000	27,500	37,500	1,712,000

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

**10. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
*Maryland Correctional Training Center (MCTC)***

AWARD	Star Electric Company, Inc.
AMOUNT	\$ 1,200,748 (Base Bid, Alt #1 and Alt # 2)
GOVERNMENT ESTIMATE	\$ 1,081,000 (Base Bid, Alt #1 and Alt #2)
PERFORMANCE BOND	100% of Full Contract Amount
PERFORMANCE PERIOD	270 Calendar Days
TERM	11/7/11-8/4/12
FUND SOURCE	\$ 173,327.15 MCCBL of 2008: <i>MCTC 192 Cell Medium Security Unit and Support Services Building.</i> Item 704
	\$ 1,027,420.85 MCCBL of 2008: <i>MCTC 192 Cell Medium Security Unit and Support Services Building.</i> Item 033
MBE PARTICIPATION	8%

REMARKS This project is located at Maryland Correctional Training Center which is housing approximately 3,000 medium security inmates. The replacement of the highly deteriorated existing medium voltage (MV) 12.47 KV electrical distribution system in the new underground conduits between buildings and new MV switchgears will greatly improve the electrical system reliability and reduce maintenance costs.

The solicitation was announced on line on the *eMarylandMarketplace*. Sealed bids were received from six bidders. The bids included Add Alternate #3 for the Allegany Power Feeder. However, it is not considered for award of the contract because of the insufficient funds.

TAX COMPLIANCE NO. 11-2362-1111

RESIDENT BUSINESS Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610

dlever@msde.state.md.us

11. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM
*Amendment to the Public School Construction Capital Improvement Program –
 Fiscal Year 2012*

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve amendments to the Fiscal Year 2012 Capital Improvement Program. The Board approved the FY 2012 CIP as Secretary's Item 18 (May 4, 2011).

Authority: If school construction funds provided to a county in one Fiscal Year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next FY CIP. *See, e.g.,* Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010) as amended by the MCCBL of 2011 (Chapter 396, Acts of 2011, at pages 66-67); *see also* COMAR 23.03.02.03E.

Amendments: The following school systems reverted to the contingency fund certain funds that could not be used as originally allocated; the school systems now request to have those funds applied to the following eligible projects in the fiscal year 2012 CIP:

Baltimore County Public Schools

Dundalk High & Sollers Point Technical High School: Replacement	\$977,069
Seven Oaks Elementary School: Roof replacement	\$552,000

Charles County Public Schools

St. Charles High: New	\$883,470
[This amount is separate from the allocation of \$6,861,000 in FY 2012 funds in Secretary's Item 12 on today's Agenda.]	

Montgomery County Public Schools

Garrett Park Elementary: Replacement	\$370,902
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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610

dlever@msde.state.md.us

**12. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM
*Amendment to the Public School Construction Capital Improvement Program –
Fiscal Year 2012***

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve an amendment to the Fiscal Year 2012 Capital Improvement Program. The Board approved the FY 2012 CIP as Secretary's Item 18 (May 4, 2011).

Background: With its submission for the FY 2012 CIP, Charles County Public Schools requested \$8,200,000 for the St. Charles High School project. However, in Spring 2011, the Charles County Board of Commissioners indicated that due to anticipated fiscal constraints, the County could not provide operational funding for the year when the school was scheduled to open, and that the completion of construction should be delayed accordingly. At that time, site work had been largely completed under a separate contract.

Consequently, when the when approving the FY 2012 CIP, the Board of Public Works held \$6,861,000 in the contingency fund for the St. Charles High project to be released if the project was placed under contract by September 1, 2011 or applied to other eligible CIP projects if the St. Charles High School project was not under contract by that date. On August 22, 2011, the Board of Education of Charles County approved the contract for the Construction Manager At-Risk. Construction of the building is scheduled to begin in the early part of 2012. Because the project was placed under contract by September 1, 2011, the IAC recommends that the FY 2012 CIP include:

Charles County Public Schools

St. Charles High: New	\$6,861,000
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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610

dlever@msde.state.md.us

Sheila McDonald 410.260.7335

smcdonald@comp.state.md.us

13. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Public School Construction Projects

Sales and Use Tax – Alcoholic Beverages – Supplementary Appropriation FY 2012

Baltimore County

Recommendation: Baltimore County recommends that the Board of Public Works approve a grant in the amount of \$7,000,000 for the following public school construction projects:

<u>Woodlawn High School</u> Partial Window Replacement	\$3,300,000
<u>Glyndon Elementary School</u> Window, Blind, and Exterior Door Replacement	\$ 775,000
<u>Randallstown Elementary School</u> Roof Replacement	\$ 610,000
<u>Chatsworth Elementary School</u> Window, Blind, and Exterior Door Replacement	\$ 510,000
<u>Cedarmere Elementary School</u> Window, Blind, and Exterior Door Replacement	\$ 428,000
<u>Pikesville Middle School</u> Locker Room Renovation	\$ 927,000
<u>Pikesville Middle School</u> Stage Lighting System Replacement	\$ 200,000
<u>Franklin High School</u> Locker Replacement	\$ 250,000
<u>TOTAL</u>	\$7,000,000

Authority: *Sales and Use Tax – Alcoholic Beverages – Supplementary Appropriation: Chapter 572 (2011 Laws of Maryland) [House Bill 1213 (2011)].*

Fund Source: D06E0202

BOARD OF PUBLIC WORKS

OCTOBER 19, 2010

SECRETARY'S AGENDA

13. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM (cont'd)

Background (cont'd): In enacting the State's Fiscal Year 2012 budget, the Governor and the General Assembly dedicated a supplementary appropriation of \$47.5 million to school construction projects. This is in addition to the \$264.6 million that funds the State's Public School Construction Capital Improvement Program for Fiscal Year 2012. See Secretary's Agenda Item 18 (May 4, 2011) (approving the FY 2012 State Capital Improvement Program).

The General Assembly authorized the Board of Public Works to approve individual public school improvement projects that meet a school or community need. The General Assembly allocated each county or region a specific sum for which local matching funds are not required. The FY 2012 supplementary appropriation allocated to Baltimore County is \$7,000,000.

The Board may approve individual projects that meet a school or community need. The General Assembly instructed the Board – in evaluating the recommendations submitted by local jurisdictions – to consider projects that:

- Benefit older school buildings
- Benefit schools with high proportions of children eligible for free and reduced meals
- Can be completed within one year
- Eliminate or reduce the use of relocatable classrooms
- Are designated A or B by the Interagency Committee on School Construction but were not fully funded in the FY 2012 Capital Improvement Program
- Reduce energy consumption or incorporate high performance/green building principles

Public School Construction Program: The Public School Construction Program has reviewed Baltimore County's request and states that the Randallstown Elementary School was funded for a renovation project in the FY 2000 CIP. CIP Program regulations provide that a school that receives funding for a renovation project is ineligible for additional State funding for 15 years following the renovation. COMAR 23.03.02.12.E. The school system apparently decided not to replace the roof at that time because its condition did not warrant the expenditure of the funds, in relation to higher priority projects throughout the school system.

Grant Administration: Upon Board of Public Works approval, the Public School Construction Program will administer the grant. COMAR 23.03.03 – Construction Procurement Method (including procurement methods, the Minority Business Enterprise program, prevailing wage requirements) applies to this grant. Technical review, payment, financial reporting, and audit procedures will be as set forth in the Administrative Procedures Guide of the Public School Construction Program or the Administrative Procedures Guide of the Aging School Program, as applicable.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 19, 2011****SECRETARY'S AGENDA**

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

14. ST. MARY'S COLLEGE OF MARYLAND
Anne Arundel Hall and Maryland Heritage Interpretive Center

DESCRIPTION: Encumber capital funds for archaeological conservation. Funds will be used to conserve delicate artifacts found during field investigations.

AMOUNT: \$10,000

TERM: 10/17/2011 – 6/1/2013

FUND SOURCE: \$10,000 - MCCBL 2009 (Anne Arundel Hall Replacement): Item 092

APPROP. CODE: R14-622

REMARKS:

During archaeological field investigations in support of the Anne Arundel Hall replacement and the Maryland Heritage Interpretive Center, numerous artifacts have been recovered. Most of these recovered artifacts are stable and can await conservation measures planned to begin at the conclusion of the field investigation phase. However, several artifacts have been recovered that require immediate attention in order to prevent further deterioration. The conservation work will be contracted to an archaeological curation laboratory under the overall guidance and direction of archaeologists from Historic St. Mary's City.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS**OCTOBER 19, 2011****SECRETARY'S AGENDA**

Contact: Sheila McDonald 410-260-7335

smcdonald@comp.state.md.us

Mary Jo Childs 410.260.7335

mchilds@comp.state.md.us**15. BOARD OF PUBLIC WORKS**

Recommendation: That the Board of Public Works bestow the *Warren K. Wright Excellence in Maryland Procurement Award* on the:

Governor's Office of Minority Affairs

Background: The Warren K. Wright Excellence in Maryland Procurement Award is given biennially in recognition of the awardee's dedication to fair and proper government purchasing and commitment to promoting public procurement as an honorable and challenging profession.

Warren K. Wright served the Board of Public Works as Procurement Advisor for fifteen years, capping a career of public service that included directing procurement operations for the Maryland Department of Transportation and for Prince George's County. His tireless dedication to fair and proper government purchasing and his unstinting commitment to promoting public procurement as an honorable and challenging profession make him a model for all civil servants.

When Mr. Wright retired, the Governor, Comptroller, and Treasurer recognized his "expertise, insight, good judgment, and integrity [that] have provided the Board of Public Works wise counsel and advice" and placed a resolution in the public record thanking him. (Secretary's Agenda Item 13, Feb. 2, 2005; see also Secretary's Agenda Item 8, Feb. 15, 2006.)

Nomination: The Governor's Office of Minority Affairs, with its numerous initiatives and achievements, has demonstrated that its dedication to fair and proper government purchasing produces results that truly mean More Business for Everyone.

- In the past few years, the State has achieved higher Minority Business Enterprise participation than ever. That achievement is due in no small part to the continued guidance, hard work, and inspiration emanating from GOMA.
- GOMA has worked directly with the Local Education Agencies to ensure that fair MBE participation is achieved not just by State agencies, but in the construction of public schools as well.
- With MBE University, GOMA travels throughout the State, highlighting areas for economic growth and techniques for businesses to thrive in today's rapidly changing markets and educating business owners about the State's procurement process

BOARD OF PUBLIC WORKS

OCTOBER 19, 2011

SECRETARY'S AGENDA

15. BOARD OF PUBLIC WORKS (cont'd)

- GOMA takes on the lion's share of training State procurement officers and MBE liaisons concerning the MBE Program.
- GOMA shepherded, implemented, and deployed this year's significant legal changes to the MBE Program all of which required extensive knowledge, hard work, and a deft touch.
- GOMA has been instrumental in the success of the Small Business Reserve Program.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$60,000.00 for the following **development** project located in **Carroll County**.

*Landon C. Burns Connector Trail - \$60,000.00
POS #5916-6-321
MD20110824-0679*

Background: Develop a 6' wide trail along Center Street adjacent to Carroll County Hospital Center that will connect an existing sidewalk from Westminster to Landon C. Burns Park and the Carroll County Farm Museum for increased safety of park visitors. In addition, relocate a portion of chain link security fencing.

Fund Source: MCCBL of 2003: Program Open Space, Local Capital Development and Land Acquisition Grants, Carroll County:
Program 89.22.26 Item 406 \$34.12

MCCBL of 2010: Program Open Space, Local Capital Development and Land Acquisition Grants, Carroll County:
Program 89.22.49 Item 056 \$7,117.63

MCCBL of 2011: Program Open Space, Local Capital Development and Land Acquisition Grants, Carroll County:
Program 89.22.51 Item 051 \$52,848.25

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$179,344.00 for the following **development** project located in **Frederick County**.

Urbana District Park Development Phase I - \$179,344.00
POS #5221-10-249
MD20070925-1003

Background: Develop the 95 acre park including design and engineering, utilities, security lighting, roads, parking lots, paved hiking trails, multi-purpose fields, 2 soccer fields, 3 ballfields, modular playground equipment, picnic pavilions and amenities, 2 restroom facilities, a maintenance and storage facility, landscaping, fencing, site amenities, and site improvements. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution. The park will meet ADA and playground safety requirements. Funds totaling \$1,344,350.00 were previously approved by the Board of Public Works on the Secretary=s Agenda.

Fund Source: Program Open Space Local Share allocated to Frederick County:
Program 81.20.04 Item 110 \$268.92

MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Frederick County:
Program 89.22.51 Item 052 \$179,075.08

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
	With Discussion	Without Discussion	

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 3A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$126,400.00 for the following **development** project located in the **City of Havre de Grace, Harford County**.

Juniata Street Tennis and Basketball Courts Lighting - \$126,400.00
CPP #5913-12-281
MD20110919-0744

Background: Replace outdated lighting at the existing basketball and tennis courts. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: MCCBL of 2002: Program Open Space, Local Capital Development and Land Acquisition Grants, Harford County:
Program 89.22.16 Item 216 \$310.46

MCCBL of 2003: Program Open Space, Local Capital Development and Land Acquisition Grants, Harford County:
Program 89.22.26 Item 000 \$29,107.95

MCCBL of 2004: Program Open Space, Local Capital Development and Land Acquisition Grants, Harford County:
Program 89.22.30 Item 000 \$26,856.65

MCCBL of 2006: Program Open Space, Local Capital Development and Land Acquisition Grants, Harford County:
Program 89.22.36 Item 000 \$70,124.94

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion		

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$8,500.00 for the following **development** project located in **Worcester County**.

Newtown Park Pavilion Roof and Trash Receptacle Replacement - \$8,500.00
POS #5909-23-219
MD20110818-0660

Background: Replace the pavilion roof and several trash receptacles at the park. The existing roof is in disrepair due to water damage.

Fund Source: Program Open Space Local Share allocated to Worcester County:
Program 81.20.04 Item 823 \$2,612.85

MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Program 89.22.49 Item 056 \$5,887.15

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 5A
RURAL LEGACY PROGRAM FUNDS**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

Recommendation: Approval to grant \$185,407.65 to The Nature Conservancy for the following project from Rural Legacy Funds.

*Nanticoke Rural Legacy Area - \$185,407.65
The Harry E. Reid and Sherry H. Reid Farm
Dorchester County*

Background: The Board of Public Works authorized a \$1,500,000 FY 2010 Grant for easement acquisitions in Dorchester County for the Nanticoke Rural Legacy Area on the December 16, 2009 Program Open Space Agenda Item 10A.

Project Description: Acquisition of this 60.20 acre conservation easement in Dorchester County will protect valuable forest and farm land and establish a 1,600 foot riparian buffer to protect the water quality of the Nanticoke River, a tributary of the Chesapeake Bay. The easement will be held by the Maryland Department of Natural Resources and the United States of America, Department of the Navy.

Value of Easement: Total easement value \$315,000.00 - \$5,232.56 per acre (The Department of the Navy is contributing \$157,500.00 pursuant to an Encroachment Protection Agreement with DNR, The Nature Conservancy, and The Conservation Fund.)

Total Other Costs: \$ 27,907.65

Administrative	\$9,450.00
Incidental:	\$4,170.00 (legal)
	\$1,187.65 (title work)
	\$7,400.00 (appraisals)
	\$3,800.00 (survey)
	\$1,900.00 (environmental assessment)
Program Compliance:	\$ 0.00

Amount Requested: \$185,407.65

Fund Source: MCCBL of 2010: Rural Legacy Program
Program 89.22.49 Item 054 \$185,407.65 (FY 2011)

Board of Public Works Action: the above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
	With Discussion	Without Discussion	

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 6A
PROGRAM OPEN SPACE STATE SHARE
PROPERTY ACQUISITION**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

*Naomi Wilson, Personal Representative of the Estate of Argyle T. Wilson
Allegany County
POS #4219*

Recommendation: That the Board of Public Works approve the acquisition in fee simple of up to 410± acres, located in Allegany County. The property, contiguous to Green Ridge State Forest, is part of a larger 496-acre tract; the remainder will remain farm land. Most of the property is surrounded by Green Ridge State Forest and will extend the boundary of the State Forest to Town Creek, a tributary of the Potomac River, thereby ensuring protection of over one mile of riparian forest. The property also contains designated old growth forest located along the eastern border. Acquisition of this ecologically important property will significantly build upon Maryland's largest contiguous block of forested land and improve public access to Green Ridge State Forest, resolving management issues.

The property is located within the Target Ecological Area, and has received an ecological ranking of 155 under the Program Open Space Targeting System. This project meets criteria set forth in Chapter 419, 2009 Maryland Laws (Section 2) as it is a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property.

Grantor: Naomi Wilson, Personal Representative of the Estate of Argyle T. Wilson

Grantee: The State of Maryland, to the use of the Department of Natural Resources

Property: Not to exceed 410 acres +/- unimproved in Allegany County

Price: \$973,750 (\$2,375/acre) (Discounted Sale)
The sales price represents a 5% negotiated discount from the recommended per acre value of \$2,500 per acre.

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 6A (con't)
PROGRAM OPEN SPACE STATE SHARE**

Appraised Values:

\$1,100,000 (\$2,800/acre) (4/2/11) – James R. Turlington/Fee Appraiser
Reviewed by William Beach

\$975,800 (\$2,500/acre) (4/17/11) - Michael P. Goodfellow/ Fee Appraiser
Reviewed by William Beach

\$976,000 (\$2,500/acre) (8/1/11) – William T. Beach/DGS Staff Appraiser

Fund Source: POS Acquisition Opportunity Loan 2009
Program 89.22.45 Item 500 \$973,750 (FY2010)

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 7A
PROGRAM OPEN SPACE STATE SHARE
EASEMENT ACQUISITION**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

*Ocean Investments, Inc.
Worcester County
File # 4138*

Recommendation: That the Board of Public Works approve the acquisition of a conservation easement on 225± acres located on Cropper Island Road, with over one mile of frontage on Newport Bay, Worcester County. The property is situated near Assateague State Park. The Department of Natural Resources has been working in partnership with the United States Fish and Wildlife Services (USFWS) to protect this property. In accordance with a USFWS National Coastal Wetlands Grant, DNR will seek reimbursement of \$481,905 in federal funding to purchase this conservation easement. Preservation of this property is a priority for USFWS due to the ideal breeding and nesting habitat for the bald eagle and other bird species. This project meets criteria set forth in Chapter 419, 2009 Maryland Laws (Section 2) as it is a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property.

This acquisition is part of the Maryland Coastal Bays land protection and restoration project and is located within the 153,000-acre Maryland Coastal Bays Watershed. The Coastal Bays are shallow bays located landward of Ocean City and Assateague Island. These nationally significant estuarine bays are complex ecosystems that provide habitat for a wide range of fish and wildlife. This project lies within the Targeted Ecological Area and has received an ecological ranking of 85 under the Program Open Space Targeting System. Ocean Investments, Inc. has voluntarily agreed to sell this conservation easement at a discount, 47% below the recommended appraised value.

Grantor: Ocean Investments, Inc.

Grantee: The State of Maryland, to the use of the Department of Natural Resources

Easement: 225 acres +/- unimproved, Cropper Island Road, Worcester County

Price: \$864,815

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 7A (con't)
PROGRAM OPEN SPACE STATE SHARE**

Appraised Values:

\$2,500,000 (\$10,000.00 per acre) (6/14/10) – Bruce D. DiCintio/Fee Appraiser
Reviewed by Darryl Andrews

\$700,000 (\$2800.00 per acre) (7/13/10) – David E. Cadell/Fee Appraiser
Reviewed by Darryl Andrews

\$1,825,000.00* (\$7300.00 per acre) (10/28/10) – William R. McCain/Fee Appraiser
Reviewed by Darryl Andrews

* adjusted to \$1,642,500.00 for reduced acreage as determined by survey

Fund Source:	POS Acquisition Opportunity Loan 2009	
	Program 89.22.45 Item 500(FY2010):	\$382,910
	US Fish and Wildlife Services:	\$481,905

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 8A
PROGRAM OPEN SPACE STATE SHARE
EASEMENT ACQUISITION**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

*Ocean Investments, Inc.
Worcester County
POS #4139*

Reference: That the Board of Public Works approve the acquisition of a conservation easement on 148 acres +/- located on the west side of Stephen Decatur Highway, with frontage on Trappe Creek, leading to Newport Bay, Worcester County. The property will retain two development rights. The property is situated near Assateague State Park. The Department of Natural Resources has been working in partnership with the United States Fish and Wildlife Services (USFWS) to protect this property. In accordance with a USFWS National Coastal Wetlands Grant, DNR will seek reimbursement of up to \$382,945 in federal funding to purchase this conservation easement. Preservation of this property is a priority for USFWS due to the ideal breeding and nesting habitat for the bald eagle and other bird species. This project meets criteria set forth in Chapter 419, 2009 Maryland Laws (Section 2) as it is a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property.

This acquisition is part of the Maryland Coastal Bays land protection and restoration project and is located within the 153,000-acre Maryland Coastal Bays Watershed. The Coastal Bays are shallow bays located landward of Ocean City and Assateague Island. These nationally significant estuarine bays are complex ecosystems that provide habitat for a wide range of fish and wildlife. This project lies within the Targeted Ecological Area and has received an ecological ranking of 79 under the Program Open Space Targeting System. Ocean Investments, Inc. has voluntarily agreed to sell this conservation easement at a discount, 29% below the recommended appraised value.

Grantor: Ocean Investments, Inc.

Grantee: The State of Maryland, to the use of the Department of Natural Resources

Property: 148 acres +/- unimproved, Stephen Decatur Highway, Worcester County

Price: \$687,175

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 8A (con't)
PROGRAM OPEN SPACE STATE SHARE**

Appraised Values:

\$1,040,000* (\$6500.00 per acre) (2/21/11) – David E. Cadell/ Fee Appraiser
Reviewed by Darryl Andrews

\$1,520,000 (\$9500.00 per acre) (2/25/11) – Bruce D. DiCintio/Fee Appraiser
Reviewed by Darryl Andrews

* adjusted to \$962,000 for reduced acreage as determined by survey

Fund Source:	POS Acquisition Opportunity Loan 2009	
	Program 89.22.45 Item 500 (FY2010):	\$304,230
	US Fish and Wildlife Services:	\$382,945

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 9A
MARYLAND ENVIRONMENTAL TRUST**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

Recommendation: That the Board of Public Works ratify the following donation of a perpetual conservation easement.

Property: 13.8 acres in Baltimore County, Belfast Road. Tax Map 10, Parcels 27, Legislative District 06

Grantors: Amy Yerkes Schmaljohn and Alan Schmaljohn

Grantee: Maryland Environmental Trust and Land Preservation Trust, Inc.

Estimated

Value: \$467,239 (*Estimated easement value* is an MET estimate only. To estimate the easement value, MET multiplies the number of acres in the proposed easement by the average per-acre value of easements MET accepted in that county or region in the previous year. The previous year's average per-acre value is derived by totaling the appraised values for MET easements in a region and dividing by the number of acres.)

MET has recorded conservation easements on 879 acres since January 2011. This Action would add 13.8 acres to that total.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 10A
FOREST CONSERVATION ACT EASEMENT
AMENDMENT**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

Recommendation: That the Board of Public Works approve an amendment to The University of Maryland-Shady Grove forest conservation easement to use 0.48 remaining acres in its 2.32-acre forest conservation easement area in accordance with Forest Conservation Plans #C04-08 and #C03-19.

Background: Reference is made to Secretary's Agenda Item 6 (7/3/03) in which the Board of Public Works approved a forest conservation easement from The University of Maryland System to the Department of Natural Resources at the Shady Grove campus. The University established the 2.32-acre forest conservation easement on its property for the specific purpose that future construction projects would have a pre-established forest conservation area to comply with the Forest Conservation Act. By creating a forest conservation area upfront for multiple projects, USM saves time during the permitting process and saves money by not having to locate and survey easements for each individual project. DNR and USM now seek to amend the easement to update the construction projects that use the easement for required mitigation.

Authority: Forest Conservation Act, sections 5-1601 – 5-1613 of the Natural Resources Article, Annotated Code of Maryland.

Board of Public Works Action: This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 11A
FOREST CONSERVATION ACT EASEMENT**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

Recommendation: That the Board of Public Works approve a permanent forest conservation easement donation from the University System of Maryland in accordance with Forest Conservation Plan #C04-08. The easement will provide long-term protection of 2.14 acres of forest area located on the Shady Grove campus in Montgomery County.

Background: Reference is made to Secretary's Agenda Item 6 (7/3/03) in which the Board of Public Works approved a forest conservation easement from The University of Maryland System to the Department of Natural Resources at the Shady Grove campus over 2.32 acres. With approval of Item 10A on today's DNR Agenda, that easement usage is complete.

USM now seeks to establish a new forest conservation easement to mitigate for current and future construction projects. By creating a forest conservation easement upfront for multiple projects, the University ensures that it is in compliance with the Forest Conservation Act, saves time during the permitting process, and saves money by not having to locate and survey easements for each individual project.

GRANTOR: State of Maryland to the use of the University System of Maryland

GRANTEE: State of Maryland to the use of the Department of Natural Resources

PROPERTY: 2.14 acres on the University of Maryland – Shady Grove campus,
Montgomery County

PRICE: \$ -0-

Authority: Forest Conservation Act, sections 5-1601 – 5-1613 of the Natural Resources Article, Annotated Code of Maryland.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 19, 2011

**ITEM 12A
FOREST CONSERVATION ACT EASEMENT**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

The Department of Natural Resources requests Board of Public Works approval to accept a permanent forest conservation easement from the Maryland Department of Transportation (State Highway Administration). The easement will provide long-term protection of 2.897 acres of forest located in Anne Arundel County.

The State Highway Administration is donating the easement in accordance with the Forest Conservation Plan that has been prepared in connection with certain development on its property. This easement is consistent with DNR forest conservation practices.

GRANTOR: State of Maryland to the use of the Maryland Department of Transportation

GRANTEE: State of Maryland to the use of the Department of Natural Resources

PROPERTY: 2.897 acres on the property called SHA Tax map 3, Grid 17 Parcel 35, Anne Arundel County

PRICE: \$ -0-

FOREST CONSERVATION PLAN No.: S02-10

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Luci A. Sager
410-468-2374
LSager@mdinsurance.state.md.us

DEPARTMENT: Maryland Insurance Administration (MIA)
Examination and Auditing

CONTRACT ID: D80R1400006;
Examination and Auditing
Surplus Evaluation Consulting Services
ADPICS #: D80B2400003

CONTRACT DESCRIPTION: Contract to assist the Maryland Insurance Administration (MIA) in conducting an independent analysis and evaluation of the surplus levels of nonprofit health service plans.

AWARD: RSM McGladrey
Baltimore, MD

TERM: 10/20/2011 – 4/19/2012 (w/1 six-month renewal option)

AMOUNT: \$149,750 NTE (6 Months; Base Contract)
\$ 86,750 NTE (6 Months; Renewal Option)
\$236,500 Total NTE (1 Year)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None (See Requesting Agency Remarks below)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* (eMM). Copies of the RFP were mailed directly to 14 prospective vendors, seven of which are Maryland firms and none are MBEs. Additionally, of the six prospective vendors that received the notice via eMM, one is a Maryland firm and none are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. RSM McGladrey, Inc. was ranked #1 overall. Its technical proposal was ranked #2 and it had the lowest priced financial proposal, which was 30% lower than the #1 ranked technical offeror. It was determined that this price difference outweighed the slight technical differences of the #1 and #2 ranked technical offerors. Therefore, award is recommended to RSM McGladrey, Inc. because it has been determined to be the most advantageous offeror with the highest overall ranked proposal.

The Maryland Insurance Administration (MIA) issued this RFP for the analysis and evaluation of the surplus levels of nonprofit health service plans, which require specific expertise and technical skills. The Award Amount is based upon the fully loaded hourly rate times the estimated number of actual hours needed to perform the services.

The MIA is charged with regulating the Insurance Industry, and is authorized, under Section 14-117 of the Insurance Article of the Code of Maryland, to review the surplus levels of a nonprofit health service plan to determine if the surplus level is excessive. Though the statute prescribes a minimum surplus level, it authorizes the Insurance Commissioner (Commissioner) to require a nonprofit health service plan to maintain a surplus in a greater amount if, after a hearing, the Commissioner determines a larger surplus is necessary for the protection of subscribers to the nonprofit health service plan. Ins. Art. § 14-117(d).

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

The MIA entered into a Consent Order with CareFirst of Maryland, Inc. (CFMI) and Group Hospitalization and Medical Services, Inc. (GHMSI) on May 26, 2011. This Consent Order requires that the MIA, CFMI, and GHMSI work together to maintain the surpluses of the companies within their targeted surplus ranges. This Consent Order also authorizes the MIA to retain an expert at the expense of CFMI and GHMSI to advise the Commissioner on the appropriateness of the targeted surplus ranges. Consistent with that Consent Order, and in light of the pending implementation of federal health care reform, CareFirst filed new proposed targeted surplus ranges for CFMI and GHMSI in June 2011. In order for the Commissioner to determine the appropriateness of the proposed new targeted surplus ranges for CFMI and GHMSI, the Commissioner is seeking a contractor to conduct an independent analysis of CareFirst's proposal and to make recommendations.

Because of the specialized nature of the services to be performed under this contract and the need to find qualified MBE firms that can supply personnel that meet MIA's specific experience requirements as outlined in the RFP, no MBE participation goal was established for this RFP.

The services requested under this contract were last performed by Invotex Group in 2010. (See the 6/3/2009 DBM BPW Agenda, Item 13-S.)

FUND SOURCE: 100% Special (The insurance company being examined will pay the Contractor.)

APPROP. CODE: D80Z01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2279-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

<u>Offerors</u>	<u>Technical Ranking</u>	<u>Financial Price Price/Ranking*</u>	<u>Overall Ranking**</u>
RSM McGladrey Baltimore, MD	2	\$236,500 (1)	1
Invotex Group Baltimore, MD	1	\$304,000 (2)	2
WithumSmith + Brown, PC Princeton, NJ	3	\$346,241 (3)	3

Note: * The financial prices were based upon a model for the fully loaded hourly rates for an estimated number of hours of services to be performed.

** Technical factors and financial factors had equal weight in the overall award determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Richard Arthur
410-767-0457
rarthur@msrp.state.md.us

DEPARTMENT/PROGRAM: Maryland Supplemental Retirement Plans (MSRP)
Board of Trustees for Maryland Teachers and State
Employees Supplemental Retirement Plans

Maryland's 457 Deferred Compensation, 403(b)
Tax Sheltered Annuity, 401(k) Savings and
Investment and 401(a) Match Plans

CONTRACT ID: Consult Benefit and Investment Consulting Service
ADPICS #: G50B2400001

CONTRACT DESCRIPTION: Contract to provide general Defined Contribution
and Pension Plan consulting services to include investment advisory and other services to the
Board of Trustees for assistance in administering the MD Supplemental Retirement Plans.

AWARD: Segal Advisors
New York, NY

TERM: 11/1/2011 – 10/30/2016

AMOUNT: \$745,000 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 5% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: No

INCUMBENT: Mercer Investment Consulting
Washington, DC

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the MSRP website. The notice was also reported in the national publication *Pensions & Investments*. The solicitation notice sent to the Governor's Office of Minority Affairs.

Five proposals were received in response to the RFP, two of which were determined to be reasonably susceptible of being selected for award (see Attachment). Award is recommended to Segal Advisors (Segal) with the overall #1 ranked proposal. Segal was ranked higher technically and had the lower financial price.

Under this contract, the recommended contractor, Segal, will:

- Perform ongoing review of the MSRP administration performance and results;
- Assist with employee communication materials; and,
- Provide recommendations on tax, securities and other regulatory requirements.

This investment advice is crucial to the MSRP Board's evaluation and approval of the various financial products and service providers that may be included in the MSRP for the benefit of the participants.

A 5% MBE participation goal was established based upon the portion of the requested/required consultant services that are directly suitable for subcontracting. The contract seeks mostly expert pension consulting and investment advising services that will be awarded largely on the reputation, qualifications and resumes of the consulting company and its representatives. These are the greatest portions of work to prepare quarterly and biennial reports with analysis and expert evaluations presented at full Board Meetings, and conduct investment searches and other research presented at Board Investment Committee meetings. The consultant is required to acknowledge fiduciary status in the contract. Such work may not be subcontracted from the consultant firm. A limited scope of support is required for occasional Board communications projects, for defined contribution plan survey information for the biennial report and for an annual educational and strategic planning conference at the Board's option. These are estimated to comprise approximately 5% of the hours and value of the contract and would be appropriate opportunities for the consultant to bring in outside talent through MBE subcontractors.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

OFFERORS	TECHNICAL RANK	FINANCIAL PRICE* / RANK	OVERALL RANK **
Segal Advisors New York, NY	1	\$745,000 / 1	1
Mercer Investment Consulting Washington, DC	2	\$828,845 / 2	2

Note: * The Financial Price is a fixed price for the five year contract.

** Technical factors and financial factors had equal weight in the overall award determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Cheryl Hill
410-545-0402
chill@sha.state.md.us

DEPARTMENT/PROGRAM: Transportation (MDOT)
State Highway Administration (SHA)

CONTRACT ID: CHARTWEA16;
Weather & Pavement Forecasting Services
ADPICS #: J02B2400002

CONTRACT DESCRIPTION: Provide accurate and timely specified year-round weather and pavement forecasting services and specified winter weather and pavement forecasting services to be delivered to SHA and MDTA via the internet.

AWARD: Meridian Environmental Technology, Inc.
Grand Forks, ND

TERM: 10/21/2011 – 10/20/2014 (w/2 one-year renewal options)

AMOUNT: \$307,334 (3 Years; Base Contract)
\$110,762 (1 Year; Renewal Option #1)
\$116,301 (1 Year; Renewal Option #2)
\$534,397 Total (5 Years)

PROCUREMENT METHOD: Multi- Step Competitive Sealed Bidding

BIDS OR PROPOSALS: Only One Acceptable Bid Received

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Telvent DTN Inc.
Cincinnati, OH

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandmarketplace.com* (eMM) and SHA's Bid Board. In addition to the nine vendors registered on eMM, the State Highway Administration (SHA) directly solicited four prospective vendors, none of which are Maryland firms or MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two bids were received in response to the IFB. One bid was determined to be non-responsive due to the exclusion of a required price bid that was not received by the due date and time identified in the IFB. Therefore, only one acceptable bid was received in response to the solicitation. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Accordingly, award is recommended to Meridian Environmental Technology, Inc.

The purpose of this contract is to provide weather and pavement forecasting services to assist SHA and MdTA with their responsibility for snow and ice control on the interstate, primary and secondary State maintained roadways (State numbered routes). As the State becomes involved in winter operations, it relies on a forecasting service provider to provide critical weather and pavement forecasting services. This service provides information on anti-icing activities, predictions of snow, freezing precipitation, winds, and pavement temperatures so SHA can make cost effective decisions in allocating crews and determining what type of chemicals to apply to pavement surfaces. These actions must be based on accurate weather and pavement forecasts. Accordingly, accurate weather and pavement forecasts are critically important to public safety, the State's economy, and the environment.

In addition to winter season maintenance activities, SHA and MdTA are also responsible for responding to any inclement weather that affects the transportation system and potentially impacts the safety of motorists traveling the State maintained highways. These additional inclement weather conditions include, but are not limited to: tornadoes, hurricanes, flash flooding, coastal flooding, high winds, severe thunderstorms, frost and black ice.

The weather forecasting services are divided into two main components: (a) Annual 24x7x365 general weather forecasting and observations for local, state, regional and national geographic levels; and (b) Winter season (October 15 – April 15) specific forecasts for state, regional and local levels. Each component has specific requirements and update frequency times assigned to each forecast service.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** David Herman, M.D.
410-402-7370
hermand@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Spring Grove Hospital Center

CONTRACT ID: DHMH/OPASS #11-10624;
Somatic Services
ADPICS #: M00B2400245

CONTRACT DESCRIPTION: Contract to provide professional staff (physicians and physician assistants) necessary for the on-site delivery and coordination of somatic health care and basic psychiatric care for Spring Grove Hospital Center's patient/resident population 24 hours a day, 7 days a week.

AWARD: Managed Health Care, Ltd.
Columbia, MD

TERM: 12/1/2011 – 11/30/2016

AMOUNT: \$11,859,964 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only One Bid Received

MBE PARTICIPATION: 5% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on the *eMarylandmarketplace.com* and was posted on the DHMH's website. Copies of the solicitation notice were emailed to 357 prospective vendors, of which 282 are Maryland firms and 344 are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Despite the canvassing of seven potential bidders in May 2011 and the mass emailing of the solicitation to more aggressively seek competition for these services, only one bid was received in response to the IFB from the incumbent, Managed Health Care, Ltd. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

This is the second solicitation published for these services. The first IFB resulted in one bid being received from the incumbent as well; however, the bid was rejected pursuant to COMAR 21.06.02.02C as provided for in (1)(d) on 6/9/2011. After attempting to pursue the services through a Sole Source contract, it was decided that the original solicitation was not made available to a wide enough range of potential bidders.

Even though five vendors attended the Pre-Bid Conference, there are a limited number of vendors that can provide the broad spectrum of services needed by this contract. The lack of bids received is believed to be due to the specific requirements in the solicitation which include:

- Previously providing a comprehensive medical/somatic service delivery system for a minimum of one year; and
- Experience within an institutional setting for the mentally ill.

This contract is for the provision of on-site delivery and coordination of a comprehensive array of somatic and basic psychiatric health care providers, including specialties for SGHC. The hours and number of shifts or clinics included in the IFB were used for bidding purposes only. SGHC does not guarantee any maximum or minimum number of hours to be provided. Payments will be based on the actual number of shifts or clinics provided.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Bruce Kozlowski
410-764-3482
bkozlowski@mhcc.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Maryland Health Care Commission (MHCC)

CONTRACT ID: MHCC 12-001;
Healthcare Effectiveness Data and Information Set
(HEDIS) Audit of Commercial Health Plans
ADPICS #: M00B2400263

CONTRACT DESCRIPTION: Provide an independent Healthcare Effectiveness
Data and Information Set (HEDIS) compliance audit of commercial health plans required to
report in Maryland by a certified National Committee for Quality Assurance (NCQA) vendor.

AWARD: Healthcare Data Company, LLC
Mechanicsburg, PA

TERM: 11/1/2011 – 9/30/2015

AMOUNT: \$922,295 (3 Years; 11 Months)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only One Offer Received

MBE PARTICIPATION: 15% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandmarketplace.com* and DHMH's and MHCC's websites. Copies of the solicitation notice were mailed directly to ten prospective vendors that are certified by NCQA to conduct the HEDIS compliance audits, none of which are located in Maryland. Email notifications of the RFP were sent to 48 minority businesses. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Healthcare Data Company, LLC, the sole Offeror.

The Maryland Health Care Commission (MHCC) is responsible for implementing the health care evaluation provisions contained in Health General Article, Section 19-135C *et seq.* The statute directs MHCC to establish a system to evaluate quality and performance of health benefit plans, such as a Health Maintenance Organization (HMO), a Preferred Provider Organization (PPO) or an Exclusive Provider Organization (EPO), in a comparative and objective manner. The purposes of the evaluation system are to: (a) assist health benefit plans to improve the quality of care by establishing a common set of performance measures; and (b) disseminate the findings to the plans, consumers, purchasers, and other interested parties. Two components currently comprise the evaluation system: (1) measures of clinical performance based on the Healthcare Effectiveness Data and Information Set (HEDIS); and (2) health plan experience of care ratings (more commonly known as consumer satisfaction) obtained from a survey completed by enrollees.

There are multiple users of the evaluation system. Health plans and health care providers can use the reports to assess the quality of care provided to enrollees, as well as identify areas of potential improvement. Health care providers may also use the results to review plan performance and make more informed decisions about affiliations with specific plans. Employers offering health insurance to employees can use the information to make decisions about the best value for the health care dollar. Consumers who want to choose a health plan can use the information to compare plan performance. Government officials may also use the reports to monitor health progress toward meeting public health goals (for example childhood immunizations and mammography screening).

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

The MHCC believes that independent verification of health plan performance data is critical to the success of the evaluation of quality and performance and is a strength that has distinguished Maryland's health plan performance reporting program since its inception. The services provided by the Contractor are: (1) HEDIS compliance audits for each health plan that reports to MHCC; (2) experience of care survey sample validation; and (3) additional health plan information as specified by the MHCC. In order to perform HEDIS audits, the Contractor must be certified by NCQA, which is a national accrediting and certification body for health care programs.

There are only ten NCQA licensed organizations that perform HEDIS audits. The audits are conducted using NCQA standardized audit methodology. NCQA auditors comply with strict sets of standards and participate annually in educational sessions to maintain their knowledge and competence. Because of these required credentials there are no certified MBEs that can perform these services and because of the technical requirements of the work there are very limited services that can be subcontracted. Therefore, a 15% MBE Participation Goal was established for this contract to provide additional services required to support the actual HEDIS audits.

FUND SOURCE:	100% Special (User Fees from hospitals, nursing homes, health care providers, and insurance companies)
APPROP. CODE:	M00R0101
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	11-1878-0000

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Bruce Kozlowski
410-764-3482
bkozlowski@mhcc.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Maryland Health Care Commission (MHCC)

CONTRACT ID: MHCC 12-002;
Survey of Commercially Insured Members:
CAHPS® 4.0H Adult Questionnaire
ADPICS #: M00B 2400270

CONTRACT DESCRIPTION: Contract to administer, assess, and report enrollee satisfaction with care delivered by commercial health plans operating in the State of Maryland using a standardized tool of assessment.

AWARD: Widener-Burrows & Associates, Inc.
Crofton, MD

TERM: 11/1/2011 – 9/30/2015

AMOUNT: \$1,040,000 (3 Years; 11 Months)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 15% (See Requesting Agency Remarks below)

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandmarketplace.com* and DHMH's and MHCC's websites. Copies of the solicitation notice were mailed directly to 14 organizations that are certified by NCQA to conduct the Consumer Assessment of Health Plans (CAHPS) Surveys, one of which is located in Maryland. Email notifications of the RFP were sent to 55 minority businesses. A copy was also sent to the Governor's Office of Minority Affairs.

Even with 14 organizations on the NCQA certified list, only two proposals were received in response to the RFP. Award is recommended to Widener-Burrows & Associates (WB&A) as having the more advantageous offer for the State. WB & A was ranked overall #1 with the higher technical offer and the higher price. However, the technical differences between the lower priced offeror and WB & A did not offset the \$224,960 difference in price (\$56,240 annually). The lower priced offeror's technical proposal lacked specificity as to how it would meet the requirements of the RFP, even after repeated attempts for clarification, citing instead generic corporate accomplishments. Therefore, WB & A recommended for award for the following reasons:

1. WB&A, as the incumbent contractor, provided comparable services specified in the RFP and performed exceptionally well in fulfilling all requirements in the Scope of Work with deliverables produced on time.
2. WB&A has also performed satisfactorily in the execution of the Maryland Medicaid CAHPS survey.
3. The survey to be conducted per the requirements of this RFP is an integral quality measure that makes the overall published annual reports more robust and of greater utility to the multiple end users- primarily Maryland business large and small.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

The Maryland Health Care Commission (MHCC) is responsible for implementing the health care evaluation provisions contained in Health General Article, Section 19-135C *et seq.* The statute directs MHCC to establish a system to evaluate quality and performance of health benefit plans, such as a Health Maintenance Organization (HMO), a Preferred Provider Organization (PPO) or an Exclusive Provider Organization (EPO), in a comparative and objective manner. The purposes of the evaluation system are to: (a) assist health benefit plans to improve the quality of care by establishing a common set of performance measures; and (b) disseminate the findings to the plans, consumers, purchasers, and other interested parties. Two components currently comprise the evaluation system: (1) measures of clinical performance based on the Healthcare Effectiveness Data and Information Set (HEDIS); and (2) health plan experience of care ratings (more commonly known as consumer satisfaction) obtained from a survey completed by enrollees.

The Contractor, which must be a certified National Committee for Quality Assurance (NCQA) CAHPS Survey vendor, will annually conduct the CAHPS 4.0 Adult Survey for health benefit plans that are required or voluntarily report CAHPS results to the MHCC. The work performed under this contract requires close coordination between the participating plans, MHCC staff, and the HEDIS audit Contractor.

Annually since 1996, the MHCC has incorporated HEDIS performance and CAHPS member satisfaction results into a series of performance reports designed to address the information needs of employers, employees, individual purchasers, health plans, health care providers, policy makers and other interested parties. Individuals may use the reports to assist in their choice of a health plan, while employers providing group health benefits may use the reports to select health plans for inclusion in the choices offered to their employees. Employees may use the report to select from the employers multiple offerings. Health plans may use the reports to assess the quality of care provided to enrollees as well as to identify areas of needed improvement. Providers may use the results to review plan performance and make more informed decisions about affiliations with specific plans. Policy makers and other interested parties may use the reports for policy decisions or to monitor health progress toward meeting performance and/or public health goals.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont):

<u>Offerors</u>	<u>Tech. Rank</u>	<u>Financial Price * (Rank)</u>	<u>Overall Rank **</u>
Widener-Burrows & Associates Crofton, MD	1	\$1,040,000 (2)	1
DataStat Ann Arbor, MI	2	\$815,040 (1)	2

Note: * The Financial Price was based upon a model of an estimated number of surveys to be completed during the course of the contract for a fixed price per health plan survey.

** Technical factors and financial factors had equal weight in the overall award determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Department of Human Resources (DHR)
Office of the Secretary (OS)

CONTRACT ID: DHR/OS/11-002-A2;
Call Center/Contact Center Services
ADPICS #: COD97802

CONTRACT APPROVED: 10/6/2010 DBM BPW Agenda Item 2-S

CONTRACTOR: The Active Network, Inc.
San Diego, CA
(Local Office in Frostburg, MD)

CONTRACT DESCRIPTION: Provide Call Center services for a six-month period with three one-month renewal options to ensure the continuation of services while a new competitive procurement is being completed.

MODIFICATION DESCRIPTION: Approval request to extend the contract term by one year in order to allow sufficient time to resolve an appeal to a protest denial in response to the new contract award recommendation and to maintain the 90-day transition period to the new contractor, if necessary.

TERM OF ORIGINAL CONTRACT: 11/1/2010 – 4/30/2011 (w/3 one-month renewal options)

TERM OF OPTION/MODIFICATION: 11/1/2011 – 10/31/2012

AMOUNT OF ORIGINAL CONTRACT: \$1,465,530 (6 Months)

AMOUNT OF MODIFICATION: \$3,496,588 (1 Year)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$2,437,274 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$7,399,392

PERCENT +/- (THIS MODIFICATION): +238.59%

OVERALL PERCENT +/-: +404.69%

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 10%

REQUESTING AGENCY REMARKS: Request for approval to extend the contract by one year in order to allow sufficient time to resolve the appeal to the protest denial in response to the new contract award recommendation and to maintain the 90-day transition period to the new contractor, if necessary. If the full one year extension is not needed, DHR has the ability to terminate the contract early for convenience.

The Request for Proposals (RFP) was published on 12/9/2010 with proposals due on 2/7/2011. Eleven proposals were received in response to the RFP, ten of which were deemed to be reasonably susceptible of being selected for award. However, after two best and final offers (BAFO) were requested, only two proposals received were within DHR's budget. Calls Plus-AttivaSoft JV, LLC (Calls Plus-AttivaSoft) was ranked #2 technically and had the second lowest price. Calls Plus-AttivaSoft was determined to have the best overall ranked proposal and was recommended for award on the 7/27/2011 DBM BPW Agenda, Item 3-S, which was withdrawn when the notice of the appeal was received by DHR.

The Active Network, Inc. (TAN), the incumbent, was notified on 6/24/2011 that it was not being recommended for award because it was ranked #2 overall. DHR held a debriefing with TAN on 7/14/2011, at which time it learned that it was ranked #1 technically. On 7/20/2011 TAN filed a timely protest following the debriefing. On 7/29/2011, TAN filed a supplemental protest in response to the new contract award recommendation to another vendor. DHR denied both protests on 8/8/2011. TAN received the consolidated protest denial on 8/10/2011 and filed a timely appeal with the Maryland State Board of Contract Appeals (MSBCA) on 8/19/2011.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

The purpose of the Call Center is to alleviate staff from being inundated with and having to respond immediately to customer inquiries (verbal, paper and electronic), so that staff time can be devoted to casework, and to ensure that customer inquiries are responded to in a timely and efficient manner. The Call Center currently receives an estimated 100,000 customer inquiries per month with inbound calls averaging 81,760 per month. The requested amount of this extension takes into consideration the estimated monthly average of inbound calls with the unit price per call remaining unchanged.

Call Center services allow DHR to enhance services to Maryland citizens by dialing a toll-free number with access to live operators between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays and service reduction days. Voice mail access to the Call Center is available after hours Monday through Friday, on weekends and holidays. The Call Center staff also issue applications and other literature; provide service or product information; provide telecommunication services for the deaf, as well as multi-lingual services (to include Spanish and English); handle electronic mail, surveys and questionnaires; and send and receive fax verifications, etc. Call Center services have become an essential partner to DHR, especially for the Child Support Enforcement Administration.

FUND SOURCE / APPROP. CODES:

N00A0101:	38% General; 62% Federal
N00B0004:	37% General; 63% Federal
N00H0008:	100% Special (CSEA, Reinvestment Funds)
N00I0004:	47% General; 53% Federal
N00I0006:	60% Federal; 40% Special (Electric Universal Service Program from the Office of Home Energy Programs)

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Option #1	\$732,765	Approval request to (1) exercise all three one-month renewal options to complete the procurement process for the period of 5/1/2011 – 7/31/2011; (2) increase the funds because the volume of calls received is higher than originally anticipated for the period of 5/1/2011 – 7/31/2011; and (3) add a 90-day transition period to a new contractor, if necessary, for the period of 8/1/2011 – 10/31/2011. Approved on the 4/20/2011 DBM BPW Agenda, Item 7-S-MOD.
Mod #1	\$346,762	
Mod #2	\$1,357,747	
Total	<u>\$2,437,274</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 8-GM **Agency Contact:** Frances Givens
410-402-8576
FGivens@dhmh.state.md.us

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Alcohol and Drug Abuse Administration

FUND SOURCE: 100% Reimbursable (Governor’s Office of Crime Control and Prevention)

APPROP. CODES: M00.K0201

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to establish three reimbursable funded positions pursuant to §7-236, State Finance and Procurement Article, and Section 38 of House Bill 70 (Budget Bill for FY 2012). This latter provision enables the Board of Public Works to authorize the creation of non-State funded positions outside of the 100 new position limitation (“Rule of 100”), in non-emergency situations, with the condition that the positions must be abolished when the specific funding is no longer available. The three requested positions are supported entirely with reimbursable funds from the Governor’s Office of Crime Control and Prevention. The reimbursable funds are supported with Bureau of Justice Assistance funding. These positions will be abolished when funds are no longer available. DBM requests the Board create a total of three positions outside the “Rule of 100” for the Department of Health and Mental Hygiene.

<u>Quantity</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salary</u>
1	Administrator IV	19/Base	\$ 49,638
1	IT Functional Analyst II	16/Base	\$ 41,074
<u>1</u>	Office Secretary III	10/Base	<u>\$ 28,434</u>
3			\$119,146

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-GM (Cont.)

REQUESTING AGENCY REMARKS: The three positions for which approval is requested in this Item will help implement the new Prescription Drug Monitoring Program (PDMP). The purpose of the PDMP is to assist physicians, nurses, pharmacists, public health professionals, law enforcement and other stakeholders in reducing the non-medical use, abuse and illegal diversion of controlled dangerous substances (CDS) in Maryland. The PDMP comprehensively monitors the prescribing and dispensing of CDS, makes prescription data available only to authorized recipients for specifically defined purposes and supports interagency and interdisciplinary coordination, educational initiatives and technical assistance services for the proper use and regulation of CDS.

The Administrator IV position is responsible for development, implementation and overall management of the PDMP. This position provides direct supervision of program administrative and technical staff; coordinates policy and program development and training and continuing education programs with the Secretary and ADAA leadership, the PDMP Advisory Board, other government agencies, stakeholder organizations, etc.; participation in the vendor selection process for a technical support vendor; supervision of PDMP materials development; direct outreach to stakeholder groups and those authorized to request program data; and direction to make the final determination on the release of data pursuant to non-automated requests. This position is the primary coordinator for the State's prescription drug abuse and diversion strategy.

The IT Functional Analyst II is responsible for the day-to-day contact with the technical support vendor (that will set-up a confidential database for the PDMP and assist in the electronic monitoring of prescription drugs for illegal activity or abuse) to ensure that established dispenser reporting procedures are functioning properly; ensuring compliance with dispensers reporting requirements; processing/authenticating user registration requests before forwarding registration information to the vendor to create user account; processing non-automated, non-electronic requests for program data; processing/verifying ambiguous automated requests; and technical support for the PDMP website.

The Office Secretary III is responsible for the day-to-day general administrative functions of the PDMP, including providing initial information on the PDMP for callers requesting basic information; providing staff support for the PDMP Administrator; monitoring web and media requests for triaging; and other basic office responsibilities.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-GM (Cont.)

DBM REMARKS: The Secretaries of DBM and DHMH have certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request, three positions will have been approved outside the Rule of 100 for FY2012.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-GM (Cont.)

The three Administrative Officer III positions will perform daily FDA-required tobacco inspections and enforcement activities to identify retailers who are noncompliant with Federal and State Tobacco Laws. Following FDA and State inspection protocol, they will provide direct field oversight of Youth Investigators (to be hired contractually). They will submit daily data reports electronically and comply with protocol and timelines for handling of evidence. They appear in court as needed for non-compliant tobacco retailer hearings. These positions are mandated by the federal funding agency.

The IT Functional Analyst I position is responsible for data functions associated with this grant. The position will be responsible for structuring the data collection system, providing problem analysis and user support, verifying data accuracy, maintaining the integrity of stored and transmitted data and preparing reports for evaluation of outcomes and program compliance. This position will coordinate activities with the Comptroller's Office and the FDA IT Specialists. This position is mandated by the federal funding agency.

DBM REMARKS: The Secretaries of DBM and DHMH have certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request and the previous agenda item (8-GM) request, seven positions will have been approved outside the Rule of 100 for FY2012.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 1-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION:

University of Maryland, Baltimore
for Towson University

CONTRACT ID:

Construction Manager for Phase 2 of the
Towson University College of Liberal Arts
Building, RFP 05-927 RA

CONTRACT APPROVED:

USM Item 3-C (12/15/04)
USM Item 3-C-Mod (02/27/08)
USM Item 3-C-Mod (05/20/09)
USM Item 2-C-Mod (07/22/09)
USM Item 1-C-Mod (09/16/09)
USM Item 1-C-Mod (10/07/09)
USM Item 4-C-Mod (08/11/10)

CONTRACTOR:

Whiting-Turner Contracting Company
Baltimore, Maryland

CONTRACT DESCRIPTION: Construction management services for both pre-construction and construction phases.

MODIFICATION DESCRIPTION: Award Alternate #1 for the College of Liberal Arts, Central Utility Plant Addition (CUPA) Phase 2 Utility project and extend schedule 3½ months. Work includes walkways, utilities, stairs, landscaping, electrical, owner allowances, general conditions, bonds and insurance and CM fee.

INITIAL CONTRACT TERM:

January 19, 2005 through February 19, 2009

PRIOR MODIFICATION TERM:

January 19, 2005 through February 6, 2012

THIS MODIFICATION TERM:

January 19, 2005 through May 31, 2012

ORIGINAL CONTRACT AMOUNT:

\$38,435,090

PRIOR MODIFICATIONS:

\$86,409,365

THIS MODIFICATION AMOUNT:

\$1,140,897

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C MOD (continued)

REVISED TOTAL CONTRACT AMOUNT: \$125,985,352

MBE PARTICIPATION: 25%

PERFORMANCE BOND: A 100% performance bond is required.

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

REQUESTING INSTITUTION REMARKS: The project will integrate and consolidate the Departments of English, Modern Languages, Philosophy/Religious Studies, Sociology, Anthropology, Criminal Justice, History, Geography, Environmental Planning, Political Science, Psychology, Interdisciplinary Studies, Gerontology, and Women's Studies into one building as well as to plan for projected growth in the undergraduate enrollment at Towson University. Phase I of this project was completed on 8/19/09.

Construction of Phase 2 of the liberal arts project is underway with the award of GMP #1 through GMP#5. This modification is to award Alternate#1 for the CUPA Utilities Phase 2 of the project in the amount of \$1,140,897, and to extend the schedule three and one half months to allow for completion of this work. The work was bid as an alternate with GMP #5. Included in the cost are walkways, utilities, stairs, landscaping, electrical, owner allowances, general conditions, bonds and insurance and CM fee which brings the total construction cost for Phase 2 to \$68,306,189.

The MBE commitment for this project is 25%. The Construction Manager has obtained an overall MBE participation of 33.7% for Phase 2. The MBE participation for this modification is 26.6%.

FUND SOURCE: MCCBL 2008: *Provide funds to equip phase I and to design Phase II of the New College of Liberal Arts Complex.*
Item 044. (\$640,897)
USM Academic/Auxiliary Facility Revenue Bonds (\$500,000)

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: **THE ABOVE REFERENCED ITEM WAS:**

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 2-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Construction Management at Risk Services for the
Towson Center Arena Project at Towson University
RFP #2006-44R BS

CONTRACT APPROVED: USM Item 3-C (9/10/08)
USM Item 2-C MOD (5/5/10)
USM Item 2-C MOD (9/22/10)
USM Item 2-C MOD (4/06/11)
USM Item 3-C MOD (7/06/11)

CONTRACTOR: Gilbane Building Company
Laurel, MD

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction of the Towson Center Arena Project at Towson University. This project is to construct a new 90,000 gross square foot, multi-use arena facility with a minimum capacity of 5,000 spectator seats and office, entertainment/gathering and support spaces. In addition, various parts of the Towson center will be renovated.

MODIFICATION DESCRIPTION: Award GMP#4 for construction which includes an envelope consultant, landscaping, selective demolition, structural concrete, miscellaneous metals, general trades, roofing, metal panels, fire proofing, air barrier, rain screen, glass & glazing, door, frames and hardware, drywall, carpet, ceramic tile, wood athletic flooring, resinous flooring, painting, overhead doors, seating, window treatments, mechanical, fire protection, electrical, CM general conditions, CM-GMP contingency, and CM construction fee.

CONTRACT TERM: Eighteen months from construction notice to proceed.

ORIGINAL CONTRACT AMOUNT: \$334,460 (pre-construction fees only)

MODIFICATION AMOUNT: \$40,243,570

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 2-C MOD (Continued)

PRIOR MODIFICATIONS: \$15,094,347

REVISED TOTAL CONTRACT AMOUNT: \$ 55,672,377

MBE PARTICIPATION: 25%

PERFORMANCE BOND: A 100% performance bond is required

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

REQUESTING INSTITUTION REMARKS: This Item recommends modifying Gilbane's contract to award GMP# 4 for an envelope consultant, landscaping, selective demolition, structural concrete, miscellaneous metals, general trades, roofing, metal panels, fire proofing, air barrier, rain screen, glass & glazing, door, frames and hardware, drywall, carpet, ceramic tile, wood athletic flooring, resinous flooring, painting, overhead doors, seating, window treatments, mechanical, fire protection, electrical, CM general conditions, CM-GMP contingency, and CM construction fee. At least one more GMP package is anticipated for the remainder of the trades.

MBE participation for this GMP is 30%. Total MBE participation to date is 27.7%.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds (\$34,691,454)
Plant Funds (\$5,552,116)

APPROP CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1529-0111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT:

ITEM: 3-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Siegel Center Classrooms
Contract No. A002264
Task Order No. Y400166

CONTRACT DESCRIPTION: Renovations to create 5 new classrooms for the Siegel Center at the JM Patterson Building.

PROCUREMENT METHOD: Task Order
On-Call Contractors Approved: USM Item 36-C (2/24/10)

BIDS:

Kalmia Construction, Co., Inc
Beltsville, MD \$649,023.97

Waverly Construction & Mgmt Co
Baltimore, MD \$752,379.00

Combined Services, Inc
Fairfax, VA \$774,900.00

Baltimore Contractors, Inc
Baltimore, MD \$877,932.00

Brawner Builders, Inc
Hunt Valley, MD \$883,476.29

Henry Lewis Contracting
Owings Mills, MD No Bid

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C (continued)

AWARD: Kalmia Construction Co, Inc
AMOUNT: \$649,023.97
TERM : 75 calendar days from notice to proceed
PERFORMANCE SECURITY: Payment & performance bonds equal to contract amount
FUND SOURCE: Current Unrestricted Funds
APPROP. CODE: R30B22
MD TAX CLEARANCE: 11-2190-0111
RESIDENT BUSINESS: Yes
MBE PARTICIPATION: 69%

REQUESTING INSTITUTION REMARKS: This project was bid among the University's all nine current On-Call General Contractors; the University received six responses. The on-call general construction contracts, previously approved the by Board, require separate Board approval for task orders exceeding \$500,000.

Facilities Management/Department of Campus Projects at the University of Maryland College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

BOARD OF PUBLIC WORKS ACTION: **THE ABOVE REFERENCED ITEM WAS:**

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 4-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

Recommendation: In accordance with provisions of the State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works must approve the use of General Obligation Bond funding for the contracts noted below in the total amount of \$544,450.01.

A. University of Maryland, College Park
Campus Wide Building System and Infrastructure Improvements

- 1. Description:** Replace existing 480V switchboard, transformer and panel Board at Benjamin Building

Procurement Method: Release from Master Order

Award: Electrico, Inc.
Baltimore, Maryland 21209

Amount: \$64,782.82

Fund Source: MCCBL of 2011: *Campus Wide Building System and Infrastructure Improvements*. Line 036

MD Tax Clearance: 11-2288-0111

Resident Business: Yes

- 2. Description:** Electrical Equipment

Procurement Method: Release from Master Order

Award: Shepherd Electric Supply
Beltsville, Maryland 20705

Amount: \$99,293.92

Fund Source: MCCBL of 2011: *Campus Wide Building System and Infrastructure Improvements*. Line 036

MD Tax Clearance: 11-2155-1111

Resident Business: Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

- 3. Description:** Furnish Pad Mounted Outdoor Medium Voltage Switchgear (4 Buildings)
Procurement Method: Competitive Sealed Bids
Award: Graybar Electric
Lanham, Maryland 20703
Amount: \$174,840
(\$43,710 for each of four buildings; Hornbake Library, School of Architecture, Marie Mount Hall, Reckord Armory)
Fund Source: MCCBL of 2011: *Campus Wide Building System and Infrastructure Improvements*. Line 036
MD Tax Clearance: 11-2341-1111
Resident Business: Yes

B. University of Maryland, College Park
Bowie State University, Fine and Performing Arts Building

- 1. Description:** Furnish Quik Lok Workstation
Purchase Order D155821
Procurement Method: Simplified Procurement
Award: ATS Communications
10602 Pinedale Drive
Silver Spring, MD 20901
Amount: \$5,627.00
Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and Performing Arts Center at Bowie State University*. Item 903
MD Tax Clearance: N/A
Resident Business: Yes
- 2. Description:** Music Room Furnishings/Equipment
Equipment List 55-06, 54-17, 55-11, 55-07, 49-11, 21-15
Purchase Order G156080
Procurement Method: Simplified Procurement

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

Award: Douron, Inc
30 New Plant Court
Owings Mills MD 21117
Amount: \$11,728
Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and Performing Arts Center at Bowie State University.* Item 903
MD Tax Clearance: 11-2263-1111
Resident Business: Yes

3. Description: Damp and Drying Cabinets
Equipment List 07-08, 07-10, 0711
Purchase Order H156169
Procurement Method: Simplified Procurement
Award: Glover Equipment Sales Group, LLC
221 Cockeysville Road
Cockeysville, MD 21030
Amount: \$6,356
Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and Performing Arts Center at Bowie State University.* Item 903
MD Tax Clearance: N/A
Resident Business: Yes

4. Description: Custom Model Platforms
Equipment List 39-16, 35-03, 09-18
Purchase Order H156172
Procurement Method: Simplified Procurement
Award: The Helfenbein Company
4070 Fragile Sail Way
Ellicott City, MD 21042
Amount: \$3,450
Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and Performing Arts Center at Bowie State University.* Item 903
MD Tax Clearance: N/A
Resident Business: Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

- 5. Description:** Music Room Furnishings/Equipment
Equipment List 21-15, 55-11, 27-15, 49-11, 55-08,
21-15
Purchase Order G156083
- Procurement Method:** Simplified Procurement
- Award:** Glover Equipment Sales Group LLC
221 Cockeysville Road
Cockeysville MD 21030
- Amount:** \$40,426
- Fund Source:** MCCBL of 2010: *Provide funds to equip the Fine
and Performing Arts Center at Bowie State
University.* Item 903
- MD Tax Clearance:** 11-2264-1111
- Resident Business:** Yes
-
- 6. Description:** Music Room Furnishings/Equipment
Equipment List 44-01, 21-15, 55-08, 49-11
Purchase Order G156084
- Procurement Method:** Simplified Procurement
- Award:** Steel Office Interiors (Company is a state certified
SB and MBE)
5016 Lehigh Road
College Park MD 20740
- Amount:** \$6,770
- Fund Source:** MCCBL of 2010: *Provide funds to equip the Fine
and Performing Arts Center at Bowie State
University.* Item 903
- MD Tax Clearance:** N/A
- Resident Business:** Yes

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 4-GM (continued)

7. **Description:** Industrial Arts Equipment
 Equipment List 39-11, 63-01
 Purchase Order G156086
- Procurement Method:** Simplified Procurement
- Award:** Woodcraft Supply Corp.
 6123 Backlick Road
 Springfield VA 22150
- Amount:** \$8,635
- Fund Source:** MCCBL of 2010: *Provide funds to equip the Fine
 and Performing Arts Center at Bowie State
 University.* Item 903
- MD Tax Clearance:** N/A
- Resident Business:** No
-
8. **Description:** Furnish and install Kawai Digital Piano System
 Equipment List 39-02 and 35-18
- Procurement Method:** Simplified Procurement
- Award:** Jasons Music Center Inc.
 8149-B Ritchie Highway
 Pasadena, MD 21122
- Amount:** \$51,500.00
- Fund Source:** MCCBL of 2010: *Provide funds to equip the fine
 and Performing Arts Center at Bowie State
 University.* Item 903
- MD Tax Clearance:** 11-2216-1111
- Resident Business:** Yes

C. **University of Maryland, College Park:**

Maryland Fire and Rescue Institute (MFRI) Regional Training Center, Edgewood MD

1. **Description:** Hypres air storage system
 Equipment List 2-18
 Purchase Order G155149
- Procurement Method:** Simplified Procurement
- Award:** Loudon Services Inc.
 37224 E. Richardson Lane
 Purcellville VA 20132
- Amount:** \$9,822

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

Fund Source: MCCBL of 2010: *Provide funds to equip the MFRI North East Regional Training Center: Item 043*
MD Tax Clearance: N/A
Resident Business: No

**D. University of Maryland, Baltimore
UMB School of Pharmacy**

1. Description: Glove Box w/purifying recirculator, microscope module refrigeration unit and microscope
Purchase Order 846221
Procurement Method: Sole Source
Award: Belle Technology UK LTD
Dorset DT4 9TJ UK
Amount: \$61,219.27
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy. Item 052*
MD Tax Clearance: 11-2271-0000
Resident Business: No
MD Tax Clearance: 11-2123-0000

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 5-C

Agency Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Design-Build Contract with Guaranteed Maximum Price
Prince Frederick Hall
University of Maryland, College Park
Contract No. F-400169-K
Project No. 02-016-925-00

CONTRACT DESCRIPTION: Design-build services for pre-construction, design and construction phases, inclusive of the actual construction of, Prince Frederick Hall, a new 154,085 GSF multi-story 463-bed dormitory on campus. The project includes a Satellite Central Utility Building to be located in the dorm's basement. The SCUB will produce and distribute chilled and heating water to serve the dorm, the existing South Campus Dining Hall, and a future Campus Recreation Building. The total tonnage of the chilled water plant is estimated to be 1,300 tons and total heating water capacity is estimated to be 87,000 MBH. The project also includes related site and utility improvements, pedestrian walks and parking. The total estimated cost for design and construction is \$65.9 million.

AWARD: Clark Construction Group, LLC

TERM: Design: 7 months from Award
Construction: 24.5 months from Notice to Proceed

AMOUNT: \$2,259,610 (Design and Pre-Construction Services Only)

PROCUREMENT METHOD: Competitive Sealed Proposals

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-C (continued)

PROPOSALS:

	<u>Technical</u>	<u>Price</u>	<u>Total</u>	<u>Evaluated Price</u>
Clark Construction Bethesda, MD 20814	60	40	100	\$8,607,537
Suffolk Construction Boston, MA 02119	57.2	38.5	95.7	\$8,935,488

MBE PARTICIPATION: 25% (Design/Precon); 35% (Construction)

PERFORMANCE BOND: Equal to contract amount

REQUESTING INSTITUTION REMARKS: This project was advertised in *eMarylandMarketPlace*. Eight firms submitted proposals. Two proposals were deemed technically acceptable and susceptible of award.

The prospective awardee, Clark Construction, brings an experienced, integrated design-build team to the project with significant residential housing experience in a higher education setting, including the recently completed Oakland Hall project at College Park. The proposal demonstrated a comprehensive understanding of cost and schedule requirements.

Clark also brings significant economic benefit to the State. Clark, a Maryland-based company, projects that approximately \$48.6 million of the contract value will be recycled into Maryland's economy through, for example: direct labor/employment; subcontracting with Maryland firms; use of Maryland based suppliers, etc. Clark has committed to 45.38% MBE participation during the preconstruction phase of the contract.

The evaluated price of \$8,607,537 reflects Pre-Construction and Design Services (\$2,259,610); Construction Services (\$2,612,450); and General Conditions (\$3,735,477). The University's estimate for these services is \$7,941,000.

The initial award amount of \$2,259,610 is for design and pre-construction services only. The contract amount will be modified after submittal of the Guaranteed Maximum Price (GMP) for construction. A contract modification for acceptance of the GMP will be presented to the Board for approval at that time.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-C (continued)

REQUESTING INSTITUTION REMARKS: (continued) Facilities Management/ Department of Capital Projects at the University of Maryland, College Park will manage the work with procurement support from the University's Department of Procurement and Supply, Construction and Facilities Procurement.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2270-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT:

ITEM: 6-C-OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: On-Call General Contracting Services
RFP No. 83479-A (Multiple Awards)

CONTRACT APPROVED: USM 22-C, 02/24/2010

CONTRACTORS: Coakley & Williams Construction
Gaithersburg, Maryland 20877

Henry H. Lewis Contractors, LLC
Owings Mills, Maryland 21117

Baltimore Contractors, Inc
Baltimore, MD 21237

Kalmia Construction, Co., Inc
Beltsville, MD 20705

Brawner Builders, Inc
Hunt Valley, MD 21030

Waverly Construction & Mgmt Co., Inc
Baltimore, MD 21227

CFI Construction Corporation
Silver Spring, MD 20910

Ruskey & Company Builders, Inc
Pasadena, MD 21122

Combined Services
Fairfax, VA 22030

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 6-C-OPT (continued)

ORIGINAL CONTRACT DESCRIPTION: The On-Call General Contracting firms shall provide general construction services, for the Office of Facilities Management at the University of Maryland, College Park and other institutions of the University System of Maryland, on an as-needed basis. Typical projects are expected to average from \$50,000 to \$300,000. Any projects that exceed \$500,000 will be presented to the Board for review and approval. Estimated cumulative dollar volume per year for this general contracting work is \$6,000,000 (all awardees combined).

OPTION DESCRIPTION: Exercise renewal option as described in Remarks.

INITIAL CONTRACT TERM: 02/24/10 – 02/23/12 with 3 one-year renewal options.

OPTION TERM: 10/20/11 – 10/19/2012 (see Remarks)

ORIGINAL CONTRACT AMOUNT: \$12,000,000

OPTION AMOUNT: \$6,000,000

REVISED TOTAL CONTRACT AMOUNT: \$18,000,000

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: MBE goals to be established on projects expected to exceed \$50,000.

PERFORMANCE SECURITY: 100% Payment and Performance Bonds for all Task Orders that exceed \$100,000.

REQUESTING INSTITUTION REMARKS: With the Board's approval, the University awarded this two-year contract with 3 one-year renewal options. The initial contract term does not expire until February 23, 2012. However, the University's task orders thus far have used up approximately 90% of the amount authorized in the initial term. This extensive usage leaves the University with only \$1.2 million in contract spending authority between now February 2012. In contrast to the contract authority, the University has an estimated backlog of \$4 million worth of work to be ordered between now and January 2012.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 6-C-OPT (continued)

REQUESTING INSTITUTION REMARKS: (continued)

In order to avoid a lapse in service and a delay in construction starts on multiple projects, the University requests Board approval to exercise the first renewal option four months earlier than anticipated; if thus exercised, that option would expire 10/19/12. During the option, Task Orders will continue to be awarded on the basis of competition among the 9 recommended on-call general contractors for each proposed project. All work performed under these contracts will be supervised by the Office of Facilities Management at the University of Maryland, College Park, with Procurement support provided by the University's Department of Procurement & Supply.

Having underestimated the demand under the original contract, the University intends to forego the final two renewal options and re-solicit for the award of a contract under the new solicitation before this first renewal option expires.

FUND SOURCE: Fund source will vary depending on the project or task order and the Institution.

RESIDENT BUSINESS AND TAX CLEARANCE NUMBERS:

Coakley Williams Construction	Yes	11-2217-1111
Henry H. Lewis Contractors	Yes	11-2287-1011
Baltimore Contractors	Yes	11-2218-1111
Kalmia Construction	Yes	11-2219-1111
Brawner Builders	Yes	11-2220-1111
Waverly Construction & Mgmt Co.	Yes	11-2221-1111
CFI Construction	Yes	11-2222-1111
Ruskey & Company Builders	Yes	11-2223-1111
Combined Services	No	11-2224-1111

BOARD OF PUBLIC WORKS ACTION: **THE ABOVE REFERENCED ITEM WAS:**

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT OPTION

ITEM: 7-S OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: Towson University

CONTRACT: Advertising and Public Relations Services TU-0962

CONTRACT APPROVED: USM Item 3-S (10/21/09)

CONTRACTOR: MGH, Inc.
Owings Mills, MD 21117

ORIGINAL CONTRACT DESCRIPTION: Full-service advertising agency to provide multi-channel campaign planning, creative concept development for print, broadcast, and interactive media, copywriting, graphic design services, media production, media planning/strategy, market research, public affairs counsel, and account management.

OPTION DESCRIPTION: Exercise Option Year 1 of 3. Scope of work and original contract terms are unchanged; fees for this option will increase by 5.5% over the previous term.

ORIGINAL CONTRACT TERM: 11/1/09 through 10/31/11

OPTION TERM: 11/1/11 through 10/31/12

ORIGINAL CONTRACT AMOUNT: \$5,800,000

OPTION AMOUNT: \$1,300,000 (1 year)

TOTAL CONTRACT AMOUNT: \$7,100,000

MBE PARTICIPATION: 9%

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 7-S OPT (continued)

REQUESTING INSTITUTION REMARKS: In its proposal for the 2-year base term of the contract, MGH, Inc. offered not only the most competitive professional fee, but also the best potential to achieve – through a coordinated campaign of television, radio, print, and online advertising – the University’s goals of: (1) Elevating the University’s image in the region and State; (2) Increasing its presence and visibility; (3) Promoting the applied research services provided to business and government; (4) Increasing the public’s use of the campus as a destination for cultural, intellectual and athletic events; (5) Increasing revenue and sponsorships; and (6) Achieving diversity goals in student recruiting.

The University recommends renewal not only to secure an additional year of services at competitive rates, but also to ensure continuity of support for important marketing efforts currently underway. Television, radio and online campaigns developed by MGH have helped expand the University’s partnerships with, and support from, the region’s corporations, non-profits, and government, supported enrollment in graduate programs, and helped the University complete a \$50 million capital campaign.

MGH, Inc.’s size and presence in local markets ensures economies of scale for the University’s media buys, which account for 80% or more of contract value. Its integrated services in the areas of social media, interactive (online), and mobile marketing will assume increasing importance as the media marketplace offers additional platforms for advertising and engagement. The University reimburses MGH for actual media costs, without markup; annual expenditures vary based on budget, initiatives, and market opportunities.

Originally, a 15% goal was established for the agency fees and production costs portion of the contract. To date, MGH, Inc. has subcontracted 22% of those costs to certified MBEs, which translates to 9% of all contract spending -- including pass-through costs for media buys.

FUND SOURCE: Current Unrestricted Funds

APPROPRIATION CODE: R30B24

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2302-1111

BOARD OF PUBLIC WORKS ACTION: **THE ABOVE REFERENCED ITEM WAS:**

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT Agency Contact:
Ronald Brothers (410) 585-3100
rcbrothers@dpscs.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
Information Tech. & Communications Division

CONTRACT ID: SAS Base and SAS Graph Software License
DPSCS IT&CD 2011-18
ADPICS No.Q00B2400033

CONTRACT DESCRIPTION: Software license for SAS Base and SAS Graph Software maintenance

AWARD: SAS Institute, Inc.
Cary, NC

TERM: 12/15/2011 – 12/14/2015

AMOUNT: \$144, 906

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

INCUMBENT: Same

REMARKS: This contract continues essential maintenance and usage of proprietary SAS software currently installed on the IBM 2086-A04 320/Group 50/20 MSU mainframe processor located at the Public Safety Data Center. SAS Base and SAS Graph software maintenance provides ITCDD with detailed monthly statistics on the IBM mainframe computer's performance and capacity. Without this software these statistics would not be available and it would be extremely time consuming to obtain.

There is no other available source for the maintenance of this software. The vendor provides the most current release of software and updates. By awarding a four-year contract, the State will lock in prices and save \$6,820 over the four-year period. SAS is the sole owner of the proprietary software license. SAS has provided excellent customer service and fulfilled its contractual obligations.

Due to the proprietary nature of this service, there is no MBE participation goal for this contract.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-GM-Mod

Agency Contact:
Jean Lippard (DNR) (410-260-8433)
jlippard@dnr.state.md.us
Robert Krysiak (DoIT) (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Department of Natural Resources

CONTRACT ID: Z104/Bonneville Tower
DBM Resource Sharing, Tower Relocation and Construction

ORIGINAL BPW APPROVAL: DBM Agenda Item 5-IT (11/30/2005)

CONTRACT DESCRIPTION: Resource-sharing agreement to lease a portion of Gambrill State Park for relocation and construction of self-supporting communication tower.

MODIFICATION DESCRIPTION: Assign resource-sharing agreement

ASSIGNOR: Bonneville International Corporation

ASSIGNEE: Hubbard Radio Washington DC, LLC
St. Paul, MN

TERM: 12/1/2005 – 5/31/2015
(with one 5-year renewal option)

REMARKS: DNR has leased this radio tower since 1992. DNR's original tenant, Musical Heights, Inc., merged into the Bonneville International Corporation in 2005 which constructed a new tower constructed at the site. Hubbard Radio Washington DC, LLC has now purchased Bonneville International Corporation and requests that the State permit it to be the lease assignee.

In 2005, DNR received equipment and services valued at \$248,532 in full compensation as set forth in the Bonneville lease. No further compensation is due.

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-2395-0010

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD

Agency Contact:
Tim Stein 410-767-4981
tstein@dhmh.state.md.us
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Health and Mental Hygiene
Office of Systems, Operations & Pharmacy

CONTRACT ID:

Medicaid Services Eligibility Verification System
DHMH-OPASS-06-9028-2
ADPICS No. M00B0400278 / COD97805

CONTRACT APPROVED:

DBM Agenda Item 2-S (11/30/2005)
DBM Agenda Item 3-S-OPT (10/1/2008)
DBM Agenda Item 3-S-OPT (10/21/2009)
DoIT Agenda Item 2-IT-MOD (10/20/2010)

CONTRACTOR:

Medifax-EDI, LLC (a/k/a Emdeon)
Nashville, TN

CONTRACT DESCRIPTION: Operate telephone inquiry system to enable Medicaid health-care providers to quickly and efficiently verify Medicaid recipient's current eligibility status for covered services.

MODIFICATION DESCRIPTION: One year extension to allow time for a new procurement.

ORIGINAL CONTRACT TERM:

12/1/2005 - 10/31/2008
(with two 1-year renewal options)

MODIFICATION TERM:

11/01/2011 – 10/31/2012

ORIGINAL CONTRACT AMOUNT:

\$1,092,948

MODIFICATION AMOUNT:

\$247,000

PRIOR MODIFICATIONS/OPTIONS:

\$754,000

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$2,093,948
PERCENT +/- (THIS MODIFICATION): 23 %
OVERALL PERCENT 45%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 10%

REMARKS: Request for approval to continue existing services by modifying the contract to extend the term for one year to complete a new procurement. This extension is necessary because the Medicaid Program will not be able to award a new contract before the current term expires. Reference is made to DoIT Agenda Item 2-IT-Mod (10/20/2010) in which the Board of Public Works approved a one-year extension on for DHMH to engage in the procurement; that extension expires October 31, 2011.

This request to extend the contract a second time is necessary because the Medicaid Program has been unable to complete the re-procurement of this contract in time. DHMH released the original Request for Proposal on December 21, 2010 which should have provided sufficient lead time. Two prospective vendors submitted bids but both bids were rejected for non-compliance with Minority Business Enterprise participation. DHMH then revised the RFP to clarify the MBE requirements and emphasize to the vendors the importance of that obligation. To date, the Contract Fulfillment Team has completed all the tasks necessary to finalize the language in the new RFP; however, the review process is still incomplete and a new vendor will be unable to begin operation by the contract start date.

DHMH finds that it is in the best interest of the State to extend this contract to enable it to solicit and award a new contract

FUND SOURCE: 75% Federal; 25% General
APPROP. CODE: M00Q0103
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 11-2236-1110

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

AMERICAN RECOVERY AND REINVESTMENT ACT

ITEM: 4-IT MOD

Agency Contact:

Elliot Schlanger (410-260-2994)
Elliot.Schlanger@doit.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Department of Information Technology

CONTRACT ID:

Cable and Wiring Services
050B7800017
ADPICS No. 060B9800012, COD99090

CONTRACT APPROVED:

DBM ITEM 3-IT (10/18/2011)

CONTRACTOR:

FiberPlus, Inc.
Jessup, MD

CONTRACT DESCRIPTION: Master contract for Statewide services to install copper and fiber optic cable and ancillary equipment to support data and voice applications in two functional areas (FA).

- FA I is for cable and wiring inside State premises and in between adjacent buildings
- FA II is for installation, relocation, preventive/routine maintenance of outside plant fiber optic and communications cable

MODIFICATION DESCRIPTION: Extend contract term to allow time to complete work on two task orders.

ORIGINAL CONTRACT TERM:

11/1/2006 - 10/31/2011

MODIFICATION TERM:

11/1/2011-4/30/2012

ORIGINAL CONTRACT AMOUNT:

\$15,000,000 (5 years)

MODIFICATION AMOUNT:

\$0

PROCUREMENT METHOD:

Competitive Sealed Proposal

MBE PARTICIPATION:

24.54%

PERFORMANCE SECURITY:

None

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT MOD (Cont.)

INCUMBENT: FiberPlus, Inc.

REMARKS: The replacement contract procurement is in progress with an expected award date in late 2011.

The State of Maryland was awarded a competitive federal grant to extend middle-mile broadband infrastructure in each of Maryland's 23 counties, the City of Baltimore, and the City of Annapolis, through the implementation of the One Maryland Broadband Network (OMBN) project. Project funding is through the U.S. Department of Commerce's Broadband Technology Opportunities Program, as authorized by the American Recovery and Reinvestment Act.

The task orders that will extend past the current contract's expiration date are needed to install fiber optic cable for the OMBN project until the new cable & wiring contract is in place. No new work would be permitted during the extension period.

The period of performance for the grant is September 1, 2010 through August 30, 2013. Due to the expiration of the current cable & wiring contract on October 31, and the unavailability of the replacement contract until late 2011, without this limited extension, no construction work would be able to start until early 2012. One of the key metrics of the federal program is the amount of construction taking place. The State would be forced to report zero construction for the interim between the old and new contracts, which would place the overall grant in a distinctly unfavorable position, possibly jeopardizing its continuance.

The original Cable and Wiring Services contract had a 30% MBE Goal. MBE performance to date has been 24.54%.

FUND SOURCE: Various

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT MOD

Agency Contact:
Elliot Schlanger (410) 260-2994
ESchlanger@doit.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Department of Information Technology

CONTRACT ID: Statewide Public Safety Wireless Communications System
ADPICS No. 060B1400056 CO D98695

CONTRACT APPROVED: DoIT Item 3-IT (11/17/2010)

CONTRACTOR: Motorola, Inc., Columbia, MD

DESCRIPTION: Integrated Statewide public safety wireless communication system. This radio system uses the FCC Public Safety 700 MHz spectrum licensed to the State. The system will be the primary radio communication system for public safety first responders throughout the State built in five phases

MODIFICATION: Eliminate certain Phase 1 work and use that savings, install four Kent County antenna sites from Region 2 into Phase 1.

TERM: 11/18/2010 – 11/17/2018
(w/seven 1-year renewal options)

AMOUNT: \$345,000,000 [initial term]

MODIFICATION AMOUNT: \$0

PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 20.04% MBE goal of contract amount that does not include subscriber equipment. MBE performance to date has been 19.37%.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT MOD (Cont.)

REMARKS: Reference is made to DoIT Item 3-IT (11/17/2010), in which the Board of Public Works approved DoIT “award[ing] (*i.e.*, issu[ing] a notice to proceed) only Phase 1-Region 1A at this time. As funding becomes available, DoIT will return to the Board for approval to award (*i.e.*, issu[ing] a notice to proceed) each successive phase.” At this time, DoIT is still engaged only in Phase I but is seeking to change some of the components of Phase I and Phase II.

The project team has identified savings in Region 1-A (Phase 1) of the Statewide 700 MHz Radio Communications project. The savings comes from the elimination of field-staging which the team has determined is duplicative of factory-staging and acceptance-testing. By redirecting these funds to the installation of four Kent County antenna sites that are part of Region 2 contract work, the State will increase coverage under this contract for State agencies and provide an earlier opportunity for Kent County to share in the State infrastructure. This is important because Kent County is also under an FCC mandate and will become part of the State system when built.

This will allow Kent County to purchase its own equipment (radios, consoles, network monitoring, etc.) so that they can replace their current system before, or just after, the January 2013 deadline. State agencies on the system will have full interoperability with Kent County and increased coverage at the county court house and other critical locations.

Once completed, this radio system will be the primary operating radio system for all State agencies, providing a communications platform for 16 State operating units and allowing for seamless interoperability among State users. The radio system will also provide interoperability among State and local first responders and leverage infrastructure investments made by county governments and federal grants. This is providing an interoperable backbone to first responders at all levels of government. The radio system uses the Public Safety 700 MHz spectrum licensed to the State by the FCC. The terms of this license require demonstrated use of the Public Safety 700 MHz spectrum by June 13, 2014.

FUND SOURCE: Capital Funds – Phases/regions will be started as funding becomes available.

Phase 1 Region 1-A funded as follows: \$22,000,000 MdTA (MA859-000-002)
 \$14,500,000 SHA (Fund 38)
 \$14,200,000 GO Bond (FY11)
 \$50,700,000

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD

Agency Contact:

Elliot Schlanger (410) 260-2994
ESchlanger@doit.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

Department of Information Technology

CONTRACT ID:

Consulting and Technical Services – CATS I
ADPICS No. 060B9800029, COD99091

CONTRACT APPROVED:

DBM Item 8-IT (12/14/2005)
DBM Item 28-IT-MOD (6/6/2007)
DoIT Item 2-IT-Mod (11/3/2010)

CONTRACTORS:

Various (See Page 13D)

CONTRACT DESCRIPTION: Multiple award, indefinite quantity, task order based Master Contracts to provide Statewide information technology technical and consulting services.

MODIFICATION DESCRIPTION: Extend duration for two years to allow time to transition various task orders to new contracts.

ORIGINAL CONTRACT TERM: 12/21/2005 – 12/31/2010

ORIGINAL CONTRACT AMOUNT: \$250,000,000

MODIFICATION TERM: 01/01/2012 – 12/31/2013

MODIFICATION AMOUNT: \$0

PRIOR MODIFICATIONS: \$100,000,000

TOTAL AMOUNT OF CONTRACT: \$350,000,000

MBE PARTICIPATION: 51.4%

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD (Cont.)

REMARKS: Reference is made to DoIT Item 2-IT-Mod (11/3/2010) in which – before the five-year contract term expired – the Board of Public Works approved an extension of one year for the CATS I master contract, combined with specific task orders extensions. Most of the task orders that were extended were for ongoing maintenance and operations support. This Item requests approval to extend another year for certain Maryland Department of Transportation task orders under CATS I for ongoing support to continue while the Department of Information Technology works on awarding the CATS II successor contract, CATS +.

When DoIT developed the CATS contracts, it did not envision the avalanche of re-compete work that would be required between CATS I and CATS II; a problem that would be present each time the expiring CATS contract was replaced by its successor, if DoIT continued awarding contracts with 5 year durations. Knowing that a large percentage of ongoing maintenance and operations task orders awarded under CATS I would need to be re-competed under CATS II, DoIT put CATS II in place about a year and a half before CATS I expired, with the hope that agencies would be able to issue CATS II Task-Order RFPs in time to have replacement task orders awarded before CATS I ended. However, although a few agencies with only one or two task orders were able to do this, larger agencies with dozens of task orders were not. As a result, the Board of Public Works approved CATS I extensions to allow that re-compete work to continue. And, although agencies have done quite a lot to push through this re-compete work, there remain several dozen task orders at MDOT that are still working their way through the re-compete process. The majority of these task orders will require transition times between the current and newly awarded Master Contractors of 6-9 months. That means that Task-Order RFPs released in September 2011, with a reasonable award time of four months (January 2012), plus the transition time, will result in task orders that will expire in roughly two years. Given that there are 33 task orders still in the queue for MDOT, there could be task orders with durations of even shorter durations. This is problematic for the programs being supported by these awards and the Master Contractors who may propose to do the work.

Each of the extended task orders will be released for replacement under CATS + as soon as it is awarded. DoIT intends to release the CATS + RFP within the next six months. In the event that all of the extended task orders used the full two additional years of this extension, the duration of these task orders would be between 4.5 and 7 years in total.

The original CATS 1 contract had a 30% MBE goal. MBE performance to date has been 51.4%. Small Business Reserve participation has been 21.6%

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD (Cont.)

FUND SOURCE: Various

APPROP. CODE: Various

RESIDENT BUSINESS: Various

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

ITEM: 6-IT-MOD (cont'd)

ATTACHMENT

<u>Master Contractor</u>	<u>Resident Business</u>
ACS State and Local Solutions.....	Y
Angarai.....	Y
Applied Technology Services (ATS).....	Y
ARINC	Y
Astors & Sanders	Y
Avaya (Nortel)	Y
BearingPoint (Deloitte).....	Y
Canton.....	Y
Cirdan.....	Y
CNSI	Y
Computer Sciences Corp.....	Y
DK Consulting	Y
Gantech	Y
GR Patel	Y
Harris IT.....	N
L-3 Services,Inc./Enterprise IT Solutions.....	N
MS Technologies Corp.	Y
Protech	Y
Science Applications International Corporation (SAIC)	Y
Sidus Group, LLC.....	Y
Skyline Network Engineering.....	Y
SNAP, Inc.	Y
Software Performance Systems, Inc.	Y
Syscom.....	Y
Verizon.....	Y

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

AMERICAN RECOVERY AND REINVESTMENT ACT

ITEM: 7-IT-MOD

Agency Contact:

John Bohns 410.767.1095
jbohns@dhmh.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Department of Health & Mental Hygiene
Office of Systems, Operations & Pharmacy

CONTRACT ID:

EDITPS & MMIS Support and Maintenance
DHMH-OCMP-06-9117-2
ADPICS No. M00B0400549 / COD97736

CONTRACT APPROVED:

DBM Item 9-IT (3/15/06)

CONTRACTOR:

Computer Sciences Corporation
Hanover, Maryland

CONTRACT DESCRIPTION: Ongoing support and maintenance of Maryland's Electronic Data Interchange Translator Processing System (EDITPS) and Medicaid Management Information System (MMIS)

MODIFICATION DESCRIPTION: Provide modifications to MMIS applications for maintenance, support, & enhancements to the MMIS subsystems and EDITPS to meet federal mandate to use the ICD-10 codes for services after October 1, 2013.

TERM OF ORIGINAL CONTRACT:

5/1/2006 – 4/30/2008 (w/three two-year renewal options)

TERM OF MODIFICATION:

11/1/2011 – 4/30/2012

AMOUNT OF ORIGINAL CONTRACT:

\$8,057,553 (2 years)

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 7-IT-MOD (Cont.)

AMOUNT OF MODIFICATION:	\$1,706, 861.43 (6 months)
PRIOR MODIFICATIONS/OPTIONS:	\$23,976,731.15 (See Page 17D)
REVISED TOTAL CONTRACT AMOUNT:	\$33,741,145.58
PERCENT +/- (THIS MODIFICATION):	21.2%
OVERALL PERCENT +/-:	106.6%
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Proposals

MBE PARTICIPATION: MBE participation goal of 25%. Actual MBE performance has been 29.7%.

REMARKS: In January 2009, the U.S. Department of Health and Human Services announced a final rule to facilitate the country's ongoing transition to an electronic health care environment through adoption of a new generation of diagnosis and procedure codes. The final rules mandated that everyone covered by the Health Insurance Portability and Accountability Act must implement ICD-10 for medical coding by October 1, 2013.

The conversion from ICD-9 codes to ICD-10 codes is currently in the planning stages. The ICD-10-CM and ICD-10-PCS code sets are complete replacements to the ICD-9 codes and contain more granular detail as well as major structural differences. The number of diagnosis codes will increase from approximately 13,000 current ICD-9-CM codes to about 68,000 ICD-10-CM codes. The number of procedure codes will increase from approximately 4,000 current ICD-9-CM procedure codes in use to about 72,000 ICD-10-PCS codes. In addition, the format and length of these codes will change. Diagnosis codes will change from the current three to five position mostly numeric code to a three to seven position alphanumeric code. Procedure codes will change from the current three or four position numeric code to a seven position alphanumeric code. Some sections have been reorganized. Increased granularity and some modified definitions will cause additional impacts. Diagnoses and procedure codes impact virtually every system and business process within Medicaid. An assessment to determine the impact must be completed. This will include a review of where diagnoses and inpatient hospital procedures are used, what interfaces need to be changed and what databases need to be changed. It must be determined what the impact is to the Program's business processes. ICD-10-CM and ICD-10-PCS are mandated on all transactions for services performed on and after October 1, 2013.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 7-IT-MOD (cont.)

REMARKS: (cont'd)

The loss of this solution would slow or possibly halt progress of this project. Without complying with this regulation, Medicaid would be in jeopardy of losing federal funding. Additionally, health providers would be in jeopardy of not receiving payments for services that they supplied. This original contract provided ongoing technical and business support and maintenance of the Medicaid Management Information System II (MMIS II) and the Electronic Data Interchange Transaction Processing System (EDITPS). As the RFP provided, "contractor shall provide OOEP with MMIS on-site functional and technical expertise to assist State staff with system and programming specifications, program development, problem determination, interfaces from/to other management applications, program migration, database administration and problem resolution." This is a federal rule and not adhering to the rule could jeopardize federal funds. The federal and State governments jointly finance the Medicaid Program, and the State administers it.

FUND SOURCE: 10 % General; 90% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2235-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 7-IT-MOD (Cont.)

**ATTACHMENT
Prior Modifications and Options**

Modification #1	\$904,300	Four additional contract staff to assess and enhance the current Buy-In Subsystem, Design Strategy, Testing and Implementation of the tasks. (6/25/07-4/30/08) DBM Item 14-IT-Mod (05/23/2007)
Option #1	\$8,551,734	Exercise first Option renewal. (5/1/08-4/30/10) DBM Item 7-IT-Mod (04/02/2008)
Modification #2	\$479,648	One additional contract staff to perform maintenance and support for MMIS application, especially Buy-In system. (5/1/08 – 4/30/10) DBM Item 7-IT- Mod (04/02/2008)
Modification #3	\$1,734,720	Four senior Computer programmers and one database management specialist to perform maintenance and support for MMIS application. (11/12/08 – 4/30/10) DBM Item 1-IT- MOD (11/05/2008)
Option #2	\$8,549,340.27	Option renewal: 5/1/10 – 4/30/12 DBM Item 1-IT-Mod (4/07/2010)
Modification #4	\$2,784,428.88	Four more senior computer programmers and one database management specialist to perform maintenance and support for the MMIS application. (5/01/2010 – 4/30/2012) DBM Item 1-IT-Mod (4/07/2010)
Modification #5	\$972,560.00	Implement eMipp solution to manage Medicaid Electronic Health Records Incentive Program. DoIT Item 1-IT-Mod (06/01/2011)
TOTAL	\$23,976,731.15	

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 8-IT

Agency Contact:

Jane Oliver-Vaeth 410.767.5791
Joliver-vaeth@dhmh.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Department of Mental Health & Hygiene
Office of the Inspector General

CONTRACT ID:

OPAS 12-10827
ADPICS BPO No. M00B2400258

CONTRACT DESCRIPTION: Software maintenance and user license to maintain, enhance, modify, repair and use vendor's CS-SURS – a client server PC-driven SURS subsystem.

AWARD:

Thomson Reuters Healthcare, Inc.
Ann Arbor, MI

TERM:

10/20/2011 – 6/30/2014

AMOUNT:

\$842,109.00

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

None

PERFORMANCE SECURITY:

None

INCUMBENT:

Thomson Reuters Healthcare, Inc. formally UPI
Government Group

REMARKS: This is a proprietary software package using customized personal computers connected via a LAN that is capable of performing all of the required Maryland's Health Choice federal and State administrative and management review reporting functions. This proprietary and state-of-the-art J-SURS Suite system is a PC-based, client server network that benefits Maryland by achieving significant user conveniences and savings and reductions in ADC machine time and costs.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 8-IT (Cont.)

REMARKS: (cont'd)

The DHMH Procurement Review Group met and determined the software is copyrighted and proprietary; therefore, this contract does not meet the requirements for MBE participation.

In 2003, DHMH established a contract with Thomas Reuters, formerly UPI Government Group, LLC, for software maintenance and user licenses to meet the capabilities of Medicaid Management Information System (MMIS) requirements, as well as meet all federal and State administrative and management review reporting functions. Since 2003, the JSURS product continues to be a valuable tool to DHMH by providing a claims-based, data mining software application designed to identify potentially fraudulent or abusive practices by both Medicaid providers and recipients. It allows the user to generate real-time ad hoc reports that reveal outliers and unusual patterns of behavior. In addition, it helps perform quick reviews or detailed assessments of suspicious situations. This product has been very stable, and the vendor has provided the required training and with a record of excellent response times.

FUND SOURCE: 25% General, 75% Federal

APPROP. CODE: 32.17.01.02

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0945-1111

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 9-IT Option

Agency Contact:

Carol Kaiser (443-769-1021)
ckaiser@collegesavingsmd.org
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

College Savings Plans of Maryland

CONTRACT ID:

Application Hosting & IT Consulting Services
10-03 R60B2400002

CONTRACT APPROVED:

DoIT Item 3-IT (10/20/10)

CONTRACTOR:

Definition 6 LLC
Atlanta, GA

CONTRACT DESCRIPTION: Provide application hosting, system administration, help desk support and information technology consulting services for records administration for both the Maryland Prepaid College Trust and the Maryland College Investment Plan.

OPTION DESCRIPTION:

Exercise first of three 2-year renewal options.

ORIGINAL CONTRACT TERM:

10/20/10-10/19/11
(w/three 2-year renewal options)

OPTION TERM:

10/20/11-10/19/13

ORIGINAL CONTRACT AMOUNT:

\$159,600

OPTION AMOUNT:

\$319,200

PRIOR MODIFICATIONS/OPTIONS:

None

REVISED TOTAL CONTRACT AMOUNT:

\$478,800

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Proposals

MBE PARTICIPATION:

5%

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 9-IT Option

REMARKS: The record administration system is used to maintain records for financial and non-financial activity. Additionally, it is relied on as a database for CSPM employees, contracted customer service representatives, and approximately 110,000 program participants to access MPCT and MCIP accounts. Definition 6 has been performing these services in a highly competent and reliable manner. In addition, the secure facility that is being used to host the CSPM's servers is world-class in terms of its secure environment and its protection from natural or man-made disasters.

FUND SOURCE: 100% Non Budgeted

APPROP. CODE: R60H0041

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	



Maryland Department of Transportation
The Secretary's Office

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

Beverley K. Swaim-Staley
Secretary

Darrell B. Mobley
Deputy Secretary

BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

October 19, 2011

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Architectural/Engineering	3 - 12
Maintenance	13 – 25
Service	26 - 33

Cheryl Hill 410-545-0402
Chill@sha.state.md.us

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 1-C-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: FR5325127
 Reconstruction of the I-70 Welcome Centers in
 Frederick County, Maryland
 ADPICS NO. CO276198

CONTRACT APPROVED: Item 3-C, DOT Agenda 1/30/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Kinsley Construction Co., Inc.
 Timonium, MD

MODIFICATION: Modification No. 3 provides additional funding for equipment required for single phase power that was available at the site in lieu of the originally specified three phase power. This Change order represents final payment associated with the construction of the Welcome Center.

AMOUNT: \$115,000

ORIGINAL CONTRACT AMOUNT: \$18,401,433

REVISED CONTRACT AMOUNT: \$18,997,654

PERCENTAGE INCREASE: 0.6% (C.O. #3)
 3.2% (overall)

TERM: February 15, 2008 to March 31, 2011

ORIGINAL MBE PARTICIPATION: 30%

REMARKS: This contract is for the reconstruction of both the eastbound and westbound Welcome Centers on I-70 at the summit of South Mountain in Frederick County, Maryland. All work described in the Change Order was completed prior to the expiration date of the contract. The amount of this Change Order was reduced by \$33,000 based on negotiations between the contractor and SHA that were finalized in July, 2011. Upon approval of the BPW, SHA will process and make final payment to the contractor by December 31, 2011.

FUND SOURCE: Federal – Transportation Enhancement Funds,
 National Scenic Byway Funds and Funds Budgeted
 to Office of Tourism

ITEM: 1-C-MOD (Continued)

BPW – 10/19/11

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

Suzette Moore – 410-859-7792
smoore2@bwiairport.com

BPW – 10/19/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

MARYLAND AVIATION ADMINISTRATION

CONTRACT IDS: MAA-AE-12-002
 Comprehensive Design Services at BWI Thurgood Marshall, Martin State and Other Regional Airports
 ADPICS NO. MAAAE12002

CONTRACT DESCRIPTION: This is the last of four (4) task-order contracts for consultant services to perform aviation-related, on-call design services for projects at BWI Thurgood Marshall (BWI), Martin State (MTN) and Other Regional Airports.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 6, 2011.

AWARD:
 Johnson, Mirmiran & Thompson
 Sparks, MD MAA-AE-12-002
 (Contract B)

AMOUNT: \$8,500,000

TERM: Seven (7) Years from Notice to Proceed

DBE PARTICIPATION: 24%

PROPOSALS:	<u>Technical Proposal Rating (Max 1300)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	1065	1	Contract A BPW Approval 8/10/11
Johnson, Mirmiran & Thompson Sparks, MD	1037	2	\$8,500,000.00 (Contract B)
Michael Baker Jr., Inc. Linthicum, MD	1020	3	Contract C BPW Approval 9/7/11
TranSystems Corporation Philadelphia, PA	966	4	Contract D BPW Approval 9/7/11

ITEM: 2-AE (Continued)

BPW- 10/19/11

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and SHA web page. A total of four (4) airport facilities design consultant firms submitted Technical Proposals for this project, three (3) of which are Maryland firms.

The services provided under these comprehensive design contracts include program management architectural and engineering studies/reports, engineering plans, specifications, bidding documents and assistance, presentations, and/or construction review. The seven (7) year term of the contract is necessary to complete all three project phases, preliminary engineering thru construction services for any task assigned.

Examples of BWI projects during the contract term include: Electrical Substation South Terminal AB, North Cargo Parking and Air Cargo Drive Reconstruction, Expand Central Utility Plant (2 Chillers, Secondary CW Loop), Skybridge to Concourse C, and Comprehensive Interior/Exterior Design Support.

A portion of the costs of services performed under these contracts may be eligible for recovery from future federal grants, and charges to the airlines.

The MBE Goal established for this contract was 18%; however Johnson, Mirmiran, & Thompson is exceeding the goal by 6%.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	100% Special Funds Budgeted to MAA
APPROPRIATION CODE:	J06I0003
RESIDENT BUSINESSES:	Yes
MD TAX CLEARANCES:	11-1843-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

James L. Knighton – 410-767-0820
jknighton@mta.maryland.gov

BPW—10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA
 ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 3-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT IDS: MTA-1313 A & B
 Fare Collection Equipment and Systems
 Engineering Services
 ADPICS NOS. TMTA1313A and TMTA1313B

CONTRACT DESCRIPTION: These are two (2) task order contracts to provide fare collection equipment and systems engineering services on an “as-needed” basis. The services will provide technical support for the MTA’s Light Rail, Metro, MARC, Bus and Mobility systems.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 6, 2011.

AWARDS:

CH2M Hill, Inc. Contract A
 Baltimore, MD

Parsons Transportation Group, Inc. Contract B
 Baltimore, MD

TERM: Five (5) Years (ending October 2016)

AMOUNTS: \$2,500,000 each

PROPOSALS:

	<u>Technical Proposal Rating (Max=2000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
CH2M Hill, Inc. Baltimore, MD	1740	1	\$2,500,000 (Contract A)
Parsons Transportation Group, Inc. Baltimore, MD	1456	2	\$2,500,000 (Contract B)
LTK Engineering Services Ambler, PA	1308	3	N/A
PB Americas, Inc. Baltimore, MD	822	4	N/A

ITEM:

3-AE (Continued)

BPW—10/19/11

DBE PARTICIPATION:

25%

REMARKS: The Solicitation was advertised in The Daily Record, the eMaryland Marketplace, and on the SHA and MTA Web Sites. A total of four (4) engineering consultant firms were sent Request for Proposals for these services. Three (3) were Maryland firms. Four (4) technical proposals were received.

The Consultants will provide fare collection equipment and systems engineering services to support the MTA’s Office of Engineering on an “as-needed” task order basis. Task order services may include, but are not limited to the following: prepare specifications for various types of fare collection equipment and manage fabrication, testing and on-site installation; provide engineering and construction management services for major fare collection equipment modifications or assist in replacement; assist in warranty repairs, modifications, and tracking as well as analysis of contractor modifications and contractor configuration control; evaluate and make recommendations concerning potential new fare collection structure, rates, media and policies for commuter services; assist in the integration of the regional Charm Card system; perform operational analysis, cost and price analysis and site surveys and installation recommendations as required.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESSES:

Yes

MD TAX CLEARANCE:

CH2M Hill, Inc. 11-2151-0111
Parsons Transportation Group, Inc. 11-1849-1110

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill 410-545-0402
chill@sha.state.md.us

BPW – 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2010-16 E
 Bridge Inspection, Evaluation and Rating Services,
 Statewide
 ADPICS NO. SBCS1016E

CONTRACT DESCRIPTION: This is the last of eight (8) open-end task order contracts to provide bridge condition inspection, evaluation and rating services for State, County and local bridges, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;**
 for Project E recommendation approved by the
 Transportation Professional Services Selection Board on
 October 6, 2011.

AWARD: URS Corporation
 Hunt Valley, Maryland

AMOUNT: \$3,000,000 NTE

TERM: Five (5) Years (ending October 1, 2016)

DBE PARTICIPATION: 23%

PROPOSALS:	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP Towson, MD	571	1	Contract A BPW Approval 8/10/11
Johnson, Mirmiran & Thompson, Inc./ Rummel, Klepper & Kahl, LLP Sparks, MD	566	2	Contract B BPW Approval 9/21/11
The Wilson T. Ballard Company Owings Mills, MD	565	3	Contract C BPW Approval 9/21/11

ITEM: 4-AE (Continued)**BPW – 10/19/11**

PROPOSALS:	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitman, Requardt & Associates, LLP Baltimore, MD	554	4	Contract D BPW Approval 7/27/11
URS Corporation Hunt Valley, MD	553	5	\$3,000,000 (Contract E)
Northeast Engineering, Inc./ Gannett Fleming, Inc. Baltimore, MD	552	6	Contract F BPW Approval 7/27/11
Kennedy, Porter & Associates, Inc./ Greenhorne & O'Mara, Inc. Baltimore, MD	546	7	Contract G BPW Approval 9/21/11
Nolan Associates, Inc./ Whitney, Bailey, Cox & Magnani, LLC Dorsey, MD	545	8	Contract H BPW Approval 8/10/11
Amman & Whitney Consulting Engineering/ Alpha Construction & Engineering Baltimore, MD	539	9	N/A
KCI Technologies, Inc./ Pennonni Associates, Inc. Sparks, MD	536	10	N/A
STV Incorporated Baltimore, MD	520	11	N/A
Century Engineering, Inc. Hunt Valley, MD	515	12	N/A
The LPA Group Owings Mills, MD	514	13	N/A
Dewberry & Davis, LLC/ Jacobs Engineering Group, Inc. Baltimore, MD	503	14	N/A
PB Americas, Inc./ Hardesty & Hanover, LLP Baltimore, MD	474	15	N/A

ITEM: 4-AE (Continued)

BPW – 10/19/11

PROPOSALS:	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AI Engineers, Inc. Middletown, CT	421	16	N/A
McLaren Engineering Group West Nyack, NY	419	17	N/A
Infrastructure Engineers, Inc. Glen Allen, VA	366	18	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of eighteen (18) engineering consultant firms submitted technical proposals for this project, of which fifteen are (15) Maryland firms.

The Consultant shall perform detailed inspection and evaluation of assigned State, County and local jurisdiction bridges and prepare ratings for these structures, all in accordance with the National Bridge Inspection Program; provide engineering analysis to determine operating and inventory load ratings for existing bridge structures; and prepare reports for each structure.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	B0101
MD TAX CLEARANCE:	11-2353-1111
RESIDENT BUSINESSES:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Cheryl Hill 410-545-0402
chill@sha.state.md.us

BPW – 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA
 ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2010-05 A, B & C
 Plat Preparation and Metes and Bounds
 Survey Services, Statewide
 ADPICS NO(s): SBCS1005A; SBCS1005B;
 SBCS1005C

CONTRACT DESCRIPTION: These are three (3) of six (6) open-end task order contracts to provide highway related metes and bounds surveying and right-of-way plat preparation services, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 6, 2011.

AWARD:

Johnson, Mirmiran & Thompson, Inc. Sparks, MD	Contract A
Wallace, Montgomery & Associates, LLP Towson, MD	Contract B
The Wilson T. Ballard Company Owings Mills, MD	Contract C

AMOUNT: \$2,000,000 each

TERM: Six (6) Years (ending October 1, 2017)

DBE PARTICIPATION: 21%

PROPOSALS:	<u>Technical Proposal Rating (Max 670)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson Sparks, MD	463	1	\$2,000,000 (Contract A)
Wallace, Montgomery & Associates Towson, MD	451	2	\$2,000,000 (Contract B)
The Wilson T. Ballard Company Owings Mills, MD	440	3	\$2,000,000 (Contract C)

ITEM: 5-AE (Continued)**BPW – 10/19/11****PROPOSALS:**

	<u>Technical Proposal Rating (Max 670)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies, Inc. Sparks, MD	433	4	Contract D Approved by BPW 8/10/11
STV Incorporated Baltimore, MD	430	5	Contract E
Century Engineering, Inc. Hunt Valley, MD	405	6	Contract F Approved by BPW 9/19/11
A.Morton Thomas & Associates Rockville, MD	397	7	N/A
URS Corporation Hunt Valley, MD	385	8	N/A
Whitman, Requardt & Associates Baltimore, MD	385	9	N/A
Rummel, Klepper & Kahl, LLP Baltimore, MD	382	10	N/A
AB Consultants, Inc. Lanham, MD	379	11	N/A
Greenman-Pedersen, Inc./ Whitney, Bailey, Cox & Magnani Annapolis Junction, MD	365	12	N/A
EBA Engineering, Inc. Baltimore, MD	339	13	N/A
George W. Stephens, Jr., & Associates, Inc. Belcamp, MD	300	14	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMarylandMarketplace and SHA web page. A total of fourteen (14) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The consultant shall perform right-of-way plat preparation and metes and bounds field surveys. The assignments may include both activities.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

ITEM: 5-AE (Continued)

BPW – 10/19/11

FUND SOURCE: Federal and Special Funds budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE:	Johnson, Mirmiran & Thompson, Inc.	11-2433-1111
	Wallace, Montgomery & Associates, LLP	11-2436-1111
	The Wilson T. Ballard Company	11-2437-1111

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

James L. Knighton (410) 767-0820
JKnighton@mta.maryland.gov

BPW – 10/19/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0332
Elevator and Escalator Maintenance
ADPICS NO. T80000332

CONTRACT DESCRIPTION: This contract is to provide personnel, equipment and material to perform preventive maintenance on forty-five (45) elevators, one (1) wheelchair lift and eighty-one (81) escalators at various Metro Subway, MARC Train and MTA Maintenance locations.

AWARD: Schindler Elevator Corporation
Beltsville, MD

TERM: November 1, 2011 through October 31, 2016

AMOUNT: \$28,052,968

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Schindler Elevator Corporation Beltsville, MD	1	\$28,052,968 (1)	1
KONE Inc. Glen Burnie, MD	2	\$32,643,113 (2)	2
Elevator Control Service Upper Marlboro, MD	3	\$39,341,690 (3)	3

DBE PARTICIPATION: 26%

PERFORMANCE SECURITY: Performance Bond in the amount of 100% of contract price

REMARKS: This Solicitation was advertised on eMarylandMarketplace (eMM) and on MTA's website. The notice was sent to thirty-five (35) prospective vendors including five (5) MBEs via eMM and four (4) prospective vendors were sent the notice via a direct email.

ITEM: 6-M (Continued)**BPW – 10/19/11**

Three (3) proposals were received on February, 15, 2011, in response to the RFP, and evaluated by the Evaluation Committee. The Offerors were invited to participate in Oral presentations and Discussions. A request for a Best and Final Offer (BAFO) was issued on May 6, 2011.

The MTA received Best and Final Offers (BAFOs) on May 19, 2011. The Schindler Elevator Corporation (Schindler) proposal was complete, clear, and well organized, demonstrated a clear understanding of the requirements, and offered experienced personnel. Schindler has maintenance experience on all equipment in the MTA system, and their sample maintenance inspection forms and record keeping system meet MTA requirements. In addition, Schindler's proposed Safety Plan will ensure a safe work environment and Schindler has an inventory of the required spare parts on hand to speed the response time to elevator or escalator outages.

On August 10, 2011, the BPW approved a one-year extension of MTA's current elevator and escalator maintenance contract (Item 12-M-MOD, 8/10/11 BPW Agenda). MTA had requested this extension to allow adequate time to finalize the procurement of Contract T-8000-0332. MTA will terminate the current contract at the same time that it issues Notice to Proceed for the new contract.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0104

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1678-0000

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Cheryl Hill 410-545-0402
chill@mdot.state.md.us

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4100051413
 Mechanical Sweeping & Cleaning Highways and Park &
 Ride Lots at Various Locations in Anne Arundel & Charles
 Counties
 ADPICS NO. 4100051413

CONTRACT DESCRIPTION: This Contract consists of the mechanical sweeping &
 cleaning of highways and park & ride lots at various locations in Anne Arundel & Charles Counties.

AWARD: East Coast Sweeping, Inc.
 Annapolis Junction, MD

AMOUNT: \$572,496 NTE

TERM OF CONTRACT: November 1, 2011 through December 31, 2013

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

East Coast Sweeping, Inc. Annapolis Junction, MD	\$572,496
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The Kalika Construction Group USA, LLC Towson, MD	\$803,400
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MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Thirty one (31) contractors were notified for this project on eMaryland Marketplace; Nine (9) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

ITEM: 7-M (Continued)

BPW – 10/19/11

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2076-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill 410-545-0402
rgay@sha.state.md.us

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 459D41413SB
 Repair and / or Install Chain Link Fencing at Various
 Locations in Baltimore & Harford Counties (District 4)
 ADPICS NO. 459D41413

CONTRACT DESCRIPTION: This Contract consists of the repair and / or installation of
 chain link fencing at various locations in District 4.

AWARD: Abel Fence, LLC
 Leola, PA

AMOUNT: \$263,665 NTE

TERM OF CONTRACT: November 1, 2011 through December 31, 2013

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Abel Fence, LLC Leola, PA	\$263,665
JB Contracting, Inc. Silver Spring, MD	\$263,810
Fence Masters, Inc. Baltimore, MD	\$330,596

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One hundred twenty eight (128) contractors were notified for this project on eMaryland Marketplace; Twenty seven (27) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

ITEM: 8-M (Continued)

BPW – 10/19/11

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1931-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill 410-545-0402
chill@sha.state.md.us

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 459D51413SB
 Repair and / or Install Chain Link Fencing at Various Locations in Anne Arundel, Calvert, Charles & St. Mary's Counties (District 5)
 ADPICS NO. 459D51413

CONTRACT DESCRIPTION: This Contract consists of the repair and / or installation of chain link fencing at various locations in District 5.

AWARD: Abel Fence, LLC
 Leola, PA

AMOUNT: \$442,300 NTE

TERM OF CONTRACT: November 1, 2011 through December 31, 2013

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve, One Bid Received)

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Sixty-one (61) contractors were notified for this project on eMaryland Marketplace; Fifteen (15) of which were MDOT Certified MBE's.

SHA attempted to contact three (3) other firms that purchased bid documents. One firm did not bid because the project was more involved than originally envisioned. The second firm missed the bid date and the last did not return our calls.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

100% of the work will be performed by a Certified Small Business Enterprise.

ITEM: 9-M (Continued)

BPW – 10/19/11

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1889-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill 401-545-0402
chill@mdot.state.md.us

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5272300413
 Operation of the Pocomoke River Drawbridge (Bridge # 23004) in Worcester County
 ADPICS NO. 5272300413

CONTRACT DESCRIPTION: This Contract consists of the operation of the Pocomoke River Drawbridge (Bridge # 23004) in Worcester County.

AWARD: Chesapeake Pilot Training, Inc.
 Chestertown, MD

AMOUNT: \$213,660 NTE

TERM OF CONTRACT: November 1, 2011 through June 30, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Chesapeake Pilot Training, Inc. Chestertown, MD	\$213,660
Cameron, Inc. Chincoteague, VA	\$296,970
Abacus Corporation Baltimore, MD	\$313,622

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract.

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred four (304) contractors were notified for this project on eMaryland Marketplace; Fifty-seven (57) of which were MDOT Certified MBE's.

ITEM: 10-M (Continued)

BPW – 10/19/11

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2083-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW – 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION (Maintenance)

ITEM: 11-M-MOD

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-07-017
 Closed Circuit Television (CCTV) Inspection,
 Repair and Maintenance at BWI Thurgood Marshall
 and Martin State Airports
 ADPICS NO. CO276252

ORIGINAL CONTRACT APPROVED: Item 5-M, DOT Agenda 05/23/07

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: ADT Security Services, Inc.
 Alexandria, VA

MODIFICATION: Modification No. 2 provides for a one (1) year extension beyond the current expiration date.

AMOUNT: \$424,884 NTE

ORIGINAL CONTRACT AMOUNT: \$1,216,930

REVISED CONTRACT AMOUNT: \$2,535,927

TERM: 07/01/07 – 03/31/10 (Original)
 03/01/10 – 03/31/10 (Modification No. 1)
 04/01/10 – 03/31/12 (Renewal)
 04/01/12 – 03/31/13 (Modification No. 2)

PERCENTAGE INCREASE: 35% (Modification No. 2)
 108% (Overall)

MBE PARTICIPATION: 18%

REMARKS: On December 15, 2010 the Board of Public Works approved Contract No's. MAA-CO-10-005/MAA-MC-10-011, Integrated Airport Security System at BWI Marshall, Item 1-C. These contracts provided for the installation and subsequent repair and maintenance of a new integrated access security system. The installation phase of this contract is currently under way and the estimated completion date is January 2013.

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,216,930	12/01/09- 11/30/12	05/23/09, Item 5-M	
Modification No. 1	\$50,000	03/01/10- 03/31/10	DCAR	To complete CCTV upgrades essential for end user system continuity and video interruptions self reporting
Renewal	\$844,113	04/01/10- 03/31/12		As provided for in the contract
Modification No. 2	\$424,884			To extend contract for 1 yr
Revised Amount	\$2,535,927			

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

SERVICE CONTRACT

ITEM: 12-S

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-SV-12-001
 Comprehensive Advertising & Marketing Services
 at BWI Thurgood Marshall and Martin State
 Airports
 ADPICS NO. MAASV12001

DESCRIPTION: This contract shall provide advertising, marketing and communication services for BWI Marshall and MTN State Airports. The Administration has the responsibility for marketing domestic and international air service to consumers throughout the Mid-Atlantic region.

AWARD: Weber Shandwick
 Baltimore, MD

AMOUNT: \$3,600,000 NTE (4 Years)
\$1,836,000 NTE (cost of two-year option incl. 2% CPI)
 \$5,436,000 NTE (aggregate value including two-year
 renewal option)

TERM OF CONTRACT: Four (4) years after NTP, with one (1) two (2) year
 renewal option

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Weber Shandwick Baltimore, MD	1	\$426,250 (2)	1
MGH Advertising Baltimore, MD	2	\$285,000 (1)	2

MBE PARTICIPATION: 13%

REMARKS: The Solicitation was advertised on eMarylandMarketplace and on MAA’s website. The solicitation was sent to five (5) MBE firms on May 6, 2011.

ITEM: 12-S (Continued)**BPW – 10/19/11**

The scope of services also includes developing comprehensive strategies to insure that target markets are reached effectively in a cost efficient manner and that advertising, marketing and communications campaigns have outcomes that are measurable and quantified. The contractor will design and create ad concepts, develop slogans or themes, create specialty items for promotional campaigns, musical jingles, and online marketing.

The Selection Panel (Panel) ranked Weber Shandwick the highest of the offerors, considering the combination of the firm's technical expertise and extensive applicable experience, in accordance with the provisions of the RFP, which state that technical merit carries more weight than financial offer.

Weber Shandwick is a worldwide fully integrated agency, with a Maryland location. They offer current aviation experience in media relations/crisis communications and are responsible for handling crisis communications for American Airlines and British Airways. The agency's international experience will provide expertise in marketing and communication tactics which will be useful in maintaining the British Airways flight at BWI Marshall and securing additional international air service.

The contract amount is based on the final budget amount. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation.

FUND SOURCE:	100% Special Funds Budgeted to MAA
APPROPRIATION CODE:	J06I0003
MD TAX CLEARANCE:	11-2292-1001
RESIDENT BUSINESS:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

SERVICE CONTRACT

ITEM: 13-S

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-12-002
 Comprehensive Airport Acoustical Services at BWI
 Thurgood Marshall and Martin State Airports
 ADPICS NO. MAASV12002

DESCRIPTION: This contract will assist MAA in adoption of an Airport Noise Zone (ANZ) and Noise Abatement Plan to prevent further incompatible land development around state-owned airports and to minimize the impact of aircraft noise on people living near them. The MAA is required by statute to update the ANZ for both BWI and MTN.

AWARD: Harris Miller Miller & Hanson Inc.
 Burlington, MA

AMOUNT: \$900,000 NTE (3 Years)
\$612,000 NTE (cost of two-year option incl. 2% CPI)
 \$1,512,000 NTE (aggregate value including two-year renewal option)

TERM OF CONTRACT: Three (3) years after NTP, with one (1) two (2) year renewal option

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Harris Miller Miller & Hanson Inc. Burlington, MA	1	\$886,085 (2)	1
Landrum & Brown Baltimore, MD	2	\$838,542 (1)	2

MBE PARTICIPATION: 15%

REMARKS: The Solicitation was advertised on eMarylandMarketplace and on MAA’s website. The solicitation was sent to five (5) MBE firms on June 10, 2011.

The scope of services also includes the oversight and implementation of a new noise monitoring system and interpretation and analysis of noise impacts on local development projects as well as, coordination of public outreach efforts. MAA will provide aircraft operations data for the base year and selected Area Radar Terminal System (ARTS) data in digital format. ARTS data will be used to verify departure

ITEM: 13-S (Continued)

BPW – 10/19/11

and approach flight tracks, establish runway use date, day/night splits and verify the input parameters of the Integrated Noise Model (INM) at BWI Marshall.

The Selection Panel (Panel) ranked Harris Miller Miller & Hanson (HMMH) the highest of the offerors, considering the combination of their team including senior level staff who are experts in their field, as well as strong subcontractors with extensive relevant expertise in the fields required. HMMH has assisted the MAA with the development of the Airport Noise Zone (ANZ) for BWI-Marshall Airport and Martin State Airport. The ANZ allows the MAA to control incompatible land use around the Airport through the development of noise contours for ten years into the future beyond the base case of data collection. This program has been of tremendous value to the MAA in that no new incompatible development can occur within the noise contours.

HMMH is the most specialized team to meet and exceed the needs of the MAA. The Panel determined that HMMH offers the best value to the State, in accordance with the provisions of the RFP which state that the technical merit carries more weight than financial offer.

The contract amount is based on the final budget amount. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation.

FUND SOURCE:	100% Special Funds Budgeted to MAA
APPROPRIATION CODE:	J06I0003
MD TAX CLEARANCE:	11-2293-0011
RESIDENT BUSINESS:	No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW -- 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

SERVICE CONTRACT

ITEM: 14-S

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-12-004 B
 Comprehensive Air Service Development and
 Analysis Services at BWI Thurgood Marshall
 Airport
 ADPICS NO. MAASV12004

DESCRIPTION: This is the first task order contract for consultant services to provide analytical insights promoting the Administration's development of a comprehensive strategy to ensure BWI Marshall reaches its fullest potential as an international and domestic gateway airport. The second contract will be presented to the Board in November 2011.

AWARD: Simat, Hellisen & Eichner, Inc. (Contract B)
 Cambridge, MA

AMOUNT: \$1,950,000 NTE (3 Years)
\$1,326,000 NTE (cost of two-year option incl. 2% CPI)
 \$3,276,000 NTE (aggregate value including two-year
 renewal option)

TERM OF CONTRACT: Three (3) years after NTP, with one (1) two (2) year
 renewal option

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Campbell-Hill Aviation Group, LLC Alexandria, VA	1	\$578,000 (2)	1 (Contract A)
Simat, Hellisen & Eichner, Inc. Cambridge, MA	2	\$454,000 (1)	2 (Contract B)

MBE PARTICIPATION: 8.5%

REMARKS: The Solicitation was advertised on eMarylandMarketplace and on the MAA website. The solicitation was sent to five (5) MBE firms on May 6, 2011. Three (3) proposals were received. One firm was deemed not susceptible for award.

The scope of services includes developing traffic forecasts for service deficient markets. The consultants will also evaluate and monitor factors pertaining to air carrier operating costs and traffic generation, both actual and potential, at BWI Marshall and other airports, including but not limited to, Philadelphia

ITEM: 14-S (Continued)

BPW – 10/19/11

International Airport, Ronald Reagan Washington National Airport and Washington Dulles International Airport.

After completion of the evaluation process the Panel determined that both firms offer value to the State and recommended that both firms be awarded contracts. The Selection Panel (Panel) ranked Campbell-Hill the highest of the offerors, considering the combination of technical expertise of the proposed key staff and the overall experience of the firm. Campbell-Hill has a strong relationship with Southwest Airlines and has been successful in assisting clients with attracting new international air service from major international air carriers. The Panel felt that given Campbell-Hill’s extensive experience and contacts with BWI Marshall’s largest air carriers, a contract award to Campbell-Hill provides the State with the most qualified staff to perform the tasks required by the contract.

SH&E has extensive knowledge of the market dynamics in the Washington-Baltimore market and the project team has experience in working for BWI Marshall. The firm has numerous air service contacts at airlines and other airports. They have been successful in assisting clients with attracting new air service. The firm has significant experience and strengths that combined with those of Campbell-Hill will be of value to the State.

The contract amount is based on the final budget amount. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

MD TAX CLEARANCE: 11-2326-0111

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW - 10/19/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Service)

ITEM: 15-S-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-07-001
 Customer Service Surveys and Focus Groups
 at BWI Thurgood Marshall Airport
 ADPICS NO. CO277135

ORIGINAL CONTRACT APPROVED: Item 12-S, DOT Agenda 04/18/07

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MODIFICATION: Modification No. 2 is to request an 18-month no-cost extension that will allow for the continuation of tasks associated with this contract.

CONTRACTOR: Widener-Burrows & Associates (WBA), Inc.
 Crofton, MD

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$1,000,000

PERCENTAGE INCREASE: 0% (Modification No. 2)

TERM: 05/08/07 – 05/07/11 (Original)
 05/08/11– 11/07/11 (Modification No. 1)
 11/08/11 – 05/07/13 (Modification No. 2)

ORIGINAL MBE PARTICIPATION: 25%

REMARKS: This contract establishes and maintains facilities of the highest quality to ensure customer satisfaction and enhancement of the customer service experience at BWI.

In May 2009, MAA suspended work on this contract for a two (2) year period. MAA now requests to modify the term to complete the customer surveys. These surveys allow the firm to capture the opinions of late arriving passengers, and produce accurate results relevant to the quality of service being delivered to such passengers. The remaining funds of \$588,000 are sufficient to fund an 18 month extension.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,000,000	05/08/07-05/07/11	04/18/07 , Item 12-S	
Modification #1	\$0	05/08/11– 11/07/11	DCAR	6-month, no-cost extension
Modification #2	\$0	11/08/11 – 05/07/13		18-month, no-cost extension
Revised Amount	\$0			

DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

October 19, 2011

	Pages
Construction Modification	1 and 2
Maintenance	3 and 4
Maintenance Modification	5 and 6
General Miscellaneous	7 thru 13
Real Property	14 thru 20
Leases	21 thru 33
Capital Grants and Loans	34 thru 47

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 1-C-MOD

**MARYLAND DEPARTMENT OF
STATE POLICE**

Barrack “O”
Hagerstown, MD
(Washington County)

CONTRACT NO. AND TITLE

Project No. PO-183-040-001;
New Barrack “O” and Garage and
Communications Building
ADPICS NO. COD98872

ORIGINAL CONTRACT APPROVED

6/9/2010 DGS/BPW Item 1-C

CONTRACTOR

Manekin Construction, LLC.
Columbia, MD

CONTRACT DESCRIPTION

Construct a new 25,755 SF State Police Barracks AO@ and a 5,027 SF Garage with Backup Data Center, and replace existing fuel dispensing systems with above grade tanks and the addition of ethanol as a fuel choice. Storm water management pond will be expanded and brought to more stringent current environmental codes.

MODIFICATION DESCRIPTION

Approval for a change order to cover the cost to furnish and install voice and data cable for Maryland State Police.

TERM OF ORIGINAL CONTRACT

548 Calendar Days

TERM OF MODIFICATION

Same

AMOUNT OF ORIGINAL CONTRACT

\$10,071,338.00

AMOUNT OF MODIFICATION

\$85,171.00

PRIOR MODIFICATIONS/OPTIONS

\$982,352.00

REVISED TOTAL CONTRACT AMOUNT

\$11,138,861.00

PERCENT +/- (THIS MODIFICATION)

0.84%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES Westminster District Court/Multi-Service
Center (DCMSC)
Westminster, MD

CONTRACT NO. AND TITLE Unarmed Uniformed Guard Services;
ADPICS NO. 001B2400163

DESCRIPTION Approval requested for a contract to provide
unarmed uniformed guard service for the Westminster District Court/Multi-Service Center.

PROCUREMENT METHOD Competitive Sealed Bidding
(Small Business Reserve)

BIDS OR PROPOSALS

KR Contracting, Inc., Hagerstown, MD	\$304,863.36
Twenty-Nine Sixteen Protective Services Lutherville, MD	\$307,854.72
Securemedy, Incorporated - Waldorf, MD	\$316,625.28
Phoenix Technologies LLC, Lorton, VA	\$317,296.64
Eelon Security, Inc., Suitland, MD	\$357,708.80
DunBar Guard Services, Baltimore, MD	\$364,836.48
Triad Security Services, Sliver Spring, MD	\$393,605.12
Amazing Security & Investigations, LLC. College Park, MD	\$409,027.20
Stronghold Security, LLC, Randallstown, MD	\$425,609.60

AWARD KR Contracting, Inc.
Hagerstown, MD
(SBR# 11-1450)

TERM 11/01/2011 – 10/30/2014

AMOUNT \$304,863.36 (3 years)

MBE PARTICIPATION 5%

PERFORMANCE BOND N/A

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM ` 3-M-MOD

DEPARTMENT OF GENERAL SERVICES Nancy S. Grasmick State Education Building
Baltimore, MD

CONTRACT NO. & TITLE Project No. 001B7900067;
Comprehensive Building Management
ADPICS NO. COD98927

ORIGINAL CONTRACT APPROVED 8/30/2006 DGS/BPW Item 2-M

CONTRACTOR American Building Maintenance
Baltimore, MD

CONTRACT DISCRIPTION Board of Public Works approval is requested for a contract to provide Comprehensive Building Management at the Nancy S. Grasmick State Education Building (approximately 211,500 sq.ft.) located at 200 West Baltimore Street, Baltimore, for five (5) years effective October 1, 2006 through September 30, 2011.

MODIFICATION DESCRIPTION Approval requested for a six-month extension to the contract expiration date of the original contract. See Remarks below.

TERM OF ORIGINAL CONTRACT 10/1/2006-9/30/2011

TERM OF MODIFICATION 10/20/2011-3/19/2012

ORIGINAL CONTRACT AMOUNT \$4,403,196.00 (Total 5-Year Term)

AMOUNT OF MODIFICATION \$462,960.00 (6 Months)

PRIOR MODIFICATIONS/OPTIONS \$47,291.61

REVISED TOTAL CONTRACT AMOUNT \$4,913,447.61

PERCENT +/- (THIS MODIFICATION) 11%

OVERALL PERCENT +/- 12%

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$98,380.00 (4 items).

The two fund sources for any particular item will be designated as either:
MCCBL 2009/Item 018 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public facilities on State-Owned property) or
MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)
MCCBL FY2011 Item 008 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

Department of Natural Resources

A. Seneca Creek State Park

DESCRIPTION

Approval requested for a contract to provide all materials, equipment, supplies, etc., to replace the supply lines in seven comfort stations at Seneca Creek State Park.

REMARKS

This solicitation was advertised and bid on *eMaryland Marketplace (eMM)*. Notice of Availability was also posted on the DGS Bid Board.

The project estimate was \$52,932.00. This project was included on the FY-2010 critical maintenance program, and was in the priority schedule within the budgeted funding. DNR prepared the specifications and two vendors attended the prebid. Three vendors bid on the project with two vendors under the project estimate. The awarded vendor was evaluated and confirmed his bid. 5% MBE participation was provided in the documentation and was approved.

CONTRACT NO. AND TITLE

Project No. P-019-111-010;
Replumb Supply Lines REBID

PROCUREMENT METHOD

Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

CONTRACT NO. & TITLE

Project No. G-022-110-010;
Bridge Repairs

PROCUREMENT METHOD

Small Procurement

AWARD

Mann's Construction
Hancock, MD

AMOUNT

\$10,840.00

FUND SOURCE

MCCBL FY2010 Item 016

D. Point Lookout State Park
Scotland, MD (St. Mary's County)

DESCRIPTION

This project provides architectural engineering design, construction administration and post services for the complete renovation of the bathhouse in the two buildings.

REMARKS

An approved list of consultants was developed for DGS to provide Architectural services for construction projects through the State's Small Business Reserve program. Under this process individual contract awards may not exceed \$25,000. Selected firms may be awarded more than one contract in rotation basis.

CONTRACT NO. & TITLE

Project No. P-065-092-110;
Renovation of Bathhouse, Malone and
Lanier Camping Loops

PROCUREMENT METHOD

Maryland Architectural and Engineering
Services Act

AWARD

GDS+, Inc.
Bethesda, MD

AMOUNT

\$24,960.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 6-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. VC-005-080-001 Inspections Services for Garrison Forest Veterans Cemetery; Expansion of Burial Capacity and Construct Administrative/ Maintenance Buildings Baltimore County, MD	\$61,954.60	CA2011/Item 234
	<hr/> \$61,954.60 Total	

REMARKS

This is an anticipated amount for additional construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
Foundation (MALPF)
Agricultural Land Preservation Easements
(Various Properties)

REFERENCE

Approval is requested for the Maryland Agricultural Land Preservation Foundation (MALPF), Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties:

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 through 3, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to items 4 through 10, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others.

C) As to items 11 through 17, the Grantor is waiving the right to request any additional lots.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 7-RP (Cont.)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>	
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FAMILY LOTS**Frederick County**

1. Meleah & John Wright 10-11-02	196.3 Ac Less 1 acre Per dwelling	\$1,308,510.00 \$ 6,700.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$1,699,110.00	\$132,431.48	\$1,566,678.52
b. Randall (fee)	\$1,562,400.00	\$132,431.48	\$1,429,968.52

Review Appraiser: Beach

Prince George's County

2. Daniel Donohue 16-11-03	148.94 Ac Less 1 acre Per dwelling	\$1,311,599.73 \$ 8,865.75/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Kelleher (staff)	\$1,405,000.00	\$93,400.27	\$1,311,599.73
b. Gatewood (fee)	\$ 875,000.00	\$93,400.27	\$ 781,599.73
c. Hooper (fee)	\$1,701,000.00	\$93,400.27	\$1,607,599.73

Review Appraiser: Kelleher

3. Campbell Farm, LLC 17-09-03	200 Ac	\$500,000.81 \$ 2,500.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Andrews (staff)	\$1,460,000.00	\$240,537.00	\$1,219,463.00
b. Cadell (fee)	\$1,690,000.00	\$240,537.00	\$1,449,463.00
c. Cline (fee)	\$1,100,000.00	\$240,537.00	\$ 859,463.00

Review Appraiser: Kelleher

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 7-RP (Cont.)**UNRESTRICTED LOTS****Allegany County**

4. Wilda Yonker	67.5 Ac	\$174,949.69	
01-11-01	Less 1 acre	\$ 2,630.70/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Pugh (fee)	\$205,000.00	\$30,050.31	\$179,949.69
b. Bowers (fee)	\$266,000.00	\$30,050.31	\$235,949.69

Review Appraiser: Kelleher

Baltimore County

5. John Maguire	160.4 Ac	\$962,400.00	
03-11-06		\$ 6,000.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$1,363,000.00	\$65,462.33	\$1,297,537.67
b. Hentschel (fee)	\$1,250,000.00	\$65,462.33	\$1,184,537.67

Review Appraiser: Kelleher

Carroll County

6. Dawn & Jeremy Wagerman	80.088 Ac	\$393,067.50	
06-11-02	Less 1 acre	\$ 4,970.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$561,525.00	\$46,254.54	\$515,270.46
b. Muller (fee)	\$696,000.00	\$46,254.54	\$649,745.46

Review Appraiser: Kelleher

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 7-RP (Cont.)**Frederick County**

7. Thomas & Brenda Ripley	23.27 Ac		\$167,519.99	
10-11-03			\$ 7,198.97/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Beach (staff)	\$209,400.00	\$20,038.00	\$189,362.00	
b. Belinko (fee)	\$158,236.00	\$20,038.00	\$138,198.00	
c. Randall (fee)	\$251,300.00	\$20,038.00	\$231,262.00	

Review Appraiser: Beach

Montgomery County

8. Roy & Kathy Stanley	75.7402Ac		\$653,157.90	
15-11-03	Less 1 acre		\$ 8,739.04/acre	
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Peters (fee)	\$ 710,000.00	\$56,842.10	\$653,157.90	
c. Pugh (fee)	\$ 600,000.00	\$56,842.10	\$543,157.90	

Review Appraiser: Kelleher

Queen Anne's County

9. Donald & Susan Anders	159.09* Ac		\$349,998.00	
17-99-08			\$ 2,200.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Andrews (staff)	\$1,115,000.00	\$201,163.62	\$ 913,836.38	
b. Cadell (fee)	\$1,375,000.00	\$201,163.62	\$1,173,836.38	
c. Cline (fee)	\$ 950,000.00	\$201,163.62	\$ 748,836.38	

Review Appraiser: Andrews

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 7-RP (Cont.)

10. Monica & Wm Moore	179 Ac	\$356,000.00	
17-11-01	Less 1 acre	\$ 2,000.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Andrews (staff)	\$1,210,000.00	\$131,826.33	\$1,078,173.67
a. Cadell (fee)	\$1,460,000.00	\$131,826.33	\$1,328,173.67
b. Cline (fee)	\$ 890,000.00	\$131,826.33	\$ 758,173.67

Review Appraiser: Andrews

LOTS WAIVED
Baltimore County

11. Thorne & Hannah Gould	73.16 Ac	\$432,960.00	
03-11-04	Less 1 acre	\$ 6,000.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Kelleher (staff)	\$ 866,000.00	\$54,590.41	\$ 811,409.59
b. Hentschel (fee)	\$ 785,000.00	\$54,590.41	\$ 730,409.59
c. Muller (fee)	\$1,082,000.00	\$54,590.41	\$1,027,409.59

Review Appraiser: Kelleher

12. Beverly Nelson	26.99 Ac	\$175,435.00	
03-11-08		\$ 6,500.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$323,900.00	\$11,041.67	\$312,858.33
b. Hentschel (fee)	\$260,000.00	\$11,041.67	\$248,958.33

Review Appraiser: Kelleher

13. A & M Smalley	88.3 Ac	\$630,742.50	
03-11-11	Less 1 acre	\$ 7,225.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$1,222,000.00	\$66,482.57	\$1,155,517.43
b. Hentschel (fee)	\$ 950,000.00	\$66,482.57	\$ 883,517.43

Review Appraiser: Kelleher

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

Dorchester County

14. J & L Wheedleton 09-07-01	70.7 Ac Less 1 acre Per dwelling	\$228,168.38 \$ 3,273.58/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cadell (fee)	\$315,000.00	\$86,831.62	\$228,168.38	
b. Cline (fee)	\$293,000.00	\$86,831.62	\$206,168.38	

Review Appraiser: Kelleher

Prince George's County

15. Daniel Donohue 16-11-04	21 Ac Less 1 acre Per dwelling	\$186,830.90 \$ 9,341.55/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Kelleher (staff)	\$ 200,000.00	\$13,169.10	\$ 186,830.90	
b. Gatewood (fee)	\$ 195,000.00	\$13,169.10	\$ 181,830.90	
c. Hooper (fee)	\$ 250,000.00	\$13,169.10	\$ 236,830.90	

Review Appraiser: Kelleher

Somerset County

16. Pitman Carey, III 19-91-04	142.49 Ac Less 1 acre Per dwelling	\$325,608.87 \$ 2,301.29/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cadell (fee)	\$ 515,000.00	\$107,600.00	\$ 407,400.00	
b. Cline (fee)	\$ 495,000.00	\$107,600.00	\$ 387,400.00	

Review Appraiser: Andrews

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

17. William Dryden	52.5 Ac	\$162,818.57	
19-08-08	Less 1 acre	\$ 3,224.13/acre	
	Per dwelling		
	(2 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$ 220,000.00	\$57,181.43	\$ 162,818.57
b. Cline (fee)	\$ 202,000.00	\$57,181.43	\$ 144,818.57

Review Appraiser: Andrews

FUND SOURCES

\$2,331,142.41	615 09501 AY 09
\$3,376,745.72	L00 A11.11 State SF12
<u>\$2,611,879.71</u>	L00 A11.11 County SF12
\$8,319,767.84	Total

TOTAL ACRES (TA)

1,765.4682

TA LESS DWELLINGS

1,752.4682

AVERAGE PRICE PER ACRE

\$4,747.46

REMARKS

1. The Department of Agriculture recommends acceptance of these contracts.
2. The Department of General Services has reviewed the appraisals and has recommended that each appraisal "a." listed above be the appraised value of the land on which the easement is to be acquired.
3. As to #9 Anders acquisition, an Easement will be acquired over 270 acres, but purchase price reflects payment for only 159.09 acres. 112 acres are already restricted from development. An Easement over the total 270 acres will require the total farm to remain in common ownership, unless otherwise approved by MALPF.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 8-LL-OPT**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**Office of Capital Planning
Hollywood, MD (St. Mary=s County)**Tenant**The ARC of Southern Maryland, Inc.
P.O. Box 1860
Prince Frederick, MD 20678**Property Location**24387 McIntosh Rd.
Hollywood, MD 20636**Space Type** Group Home**Lease Type** Renewal**Square Feet** 3,700**Duration** 5 Years**Effective** 11/1/2011**Annual Rent** \$1.00**Utilities Responsibility**

Tenant

Custodial Responsibility

Tenant

Previous Board Action(s)

7/16/2003 – Item #12-L, 10/4/2006- Item # 11-LL

Special Conditions

1. This space is to continue to be used for and only for a group home for developmentally disabled individuals.
2. The tenant shall be responsible for all maintenance of the property.
3. The tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
4. The tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the demised premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 8-LL-OPT (Cont.)

- 5. The tenant shall indemnify and hold harmless the State of Maryland and the Department of Health and Mental Hygiene against any and all liability or claim of liability including reasonable attorney=s fees, arising out of tenant=s use and occupancy, conduct, operation or management of the premises during the term.
- 6. The Landlord may terminate this lease during any renewal term whenever the Landlord determines that termination is in the best interest of the Landlord.

REMARKS

The 3,700 sq. ft. single story home was built in a rural area within St. Mary=s County in 1980 for use as a group home for developmentally disabled individuals. ARC is licensed for four clients. It contains four bedrooms and two baths.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 9-LT**MARYLAND HIGHER EDUCATION COMMISSION**

(Baltimore City)

Landlord Greenwald & Co., Inc.
250 West Pratt St., Suite 850
Baltimore, MD 21201

Property Location 200 W. Baltimore St.
Baltimore, MD 21202

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	New	<u>Number of Spaces</u>	40
<u>Duration</u>	2 Years	<u>Effective</u>	11/14/2011		
<u>Annual Rent</u>	\$52,800.00	<u>Rate Per Space Per Month</u>	\$110.00		

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Action(s)</u>	None
<u>Fund Source</u>	100% Federal MHEC R62100.01

Remarks

- These spaces will be used by employees whom have been relocated from Annapolis to the Civic Plaza Building, 200 W. Baltimore Street, Baltimore City.
- The lease contains a termination for convenience clause.
- The agency is not in compliance with the 1:3 ratio established for this area. The agency will pay for 40 employees' parking during the term of this lease. This will provide a 2 year transition period for employees whose free parking privilege was eliminated by the relocation. After expiration of the parking lease agreement, MHEC will comply with the 1:3 parking ratio.
- This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 10-LT

DEPARTMENT OF JUVENILE SERVICES Silver Spring, MD
(Montgomery County)

Landlord SEEC Corporation
8905 Fairview Rd., Suite 200
Silver Spring, MD 20910

Property Location 8905 Fairview Rd., Suite 600
Silver Spring, MD 20910

Space Type Office **Type** New **Square Feet** 3,681
Duration 10 Years **Effective** 1/1/2012
Annual Rent \$84,633.00 average **Square Foot Rate** \$23.00 average

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) N/A

Fund Source 100% General - V00I010213301F1301

Special Conditions This lease contains escalations/de-escalations for utilities, real estate taxes, and custodial services.

Remarks

1. This space will be used as an administrative and client contact office for counseling and follow up services for pre-adjudicated youth.
2. This is a relocation from the agency's current location at 8605 Cameron St. and represents a reduction in square footage of 264 net usable square feet reducing the annual rent by an average of \$1,170.75.
3. Rental rate in years 1-5 is \$22.00; in years 6-10, it is \$24.00 resulting in the average rate of \$23.00.
4. This lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT (Cont.)

5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Capital Gazette, Daily Record, *eMaryland Marketplace.com* and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 11-LT-OPT

DEPARTMENT OF PUBLIC SAFETY AND Westminster, MD
CORRECTIONAL SERVICES (Carroll County)

Landlord Dan Holding, LLC.
103 Wickwood Dr.
Rockville, MD 20850

Property Location 1004 Littlestown Pike, Suites C & D1
Westminster, MD 21157

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	3,238
<u>Duration</u>	1 Year	<u>Effective</u>	11/1/2011		
<u>Annual Rent</u>	\$54,107.00	<u>Square Foot Rate</u>	\$16.71		
		<u>Previous Sq. Ft. Rate</u>	\$16.71		
		<u>Effective Sq. Ft. Rate</u>	\$19.33		
		<u>Prev. Eff. Sq. Ft. Rate</u>	\$19.33		

Utilities Responsibility Tenant
Custodial Responsibility Landlord

Previous Board Action(s) 8-LT dated 10/18/06; 12-L dated 6/19/02; 26-L dated 10/24/01; 27-L dated 1/31/96

Fund Source 100% Special Funds #Q00329

Special Conditions

1. This lease contains escalations/de-escalations for real estate taxes and custodial services.
2. This lease is a one (1) year extension to provide DPSCS additional time to determine its requirements in Carroll County.

Remarks

1. This space has been used since 1996 as an administrative and client contact office for the Drinking Driver Monitor Program. The Office of Criminal Supervision is responsible for monitoring and supervising the activities of those persons residing in the community mandated by the courts to participate in the program. DDMP administers Breathalyzer tests and collects urine samples at this location.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT-OPT (Cont.)

2. This lease contains a termination for convenience clause.

3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 12-LT-OPT

DEPARTMENT OF HUMAN RESOURCES Social Services Administration
Annapolis, MD
(Anne Arundel County)

Landlord Annapolis-West Limited Partnership, LLLP.
77 West St., Suite 210
Annapolis, MD 21401

Property Location 80 West St.
Annapolis, MD 21401

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	61,310
<u>Duration</u>	10 Years	<u>Effective</u>	11/1/2011		
<u>Annual Rent</u>	\$1,031,847.30 (Avg.)	<u>Square Foot Rate</u>	\$16.83 (Avg.)		
		<u>Previous Sq. Ft. Rate</u>	\$17.30		
		<u>Effective Sq. Ft. Rate</u>	\$21.83		
		<u>Prev. Eff. Sq. Ft. Rate</u>	\$21.47		

Utilities Responsibility Lessee

Custodial Responsibility Lessor

Previous Board Action(s) 7/24/85 – 91-L, 10/4/89 – 16-L, 12/12/90 – 13-L, 5/11/94 – 28-L, 12/20/95 – 18-L, 10/24/01 – 21-L

Fund Sources

N00G00.02 7B02 1351 G0010	\$351,206.40	Fed. 66%	State 34%
N00G00.03 7C02 1351 G3010	\$433,247.04	Fed. 66%	State 34%
N00G00.04 7D02 1351 G4100	\$ 28,919.04	Fed. 66%	State 34%
N00G00.05 7E02 1351 G5000	\$187,206.72	Fed. 66%	State 34%

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and custodial services.
2. The lease provides for one (1) renewal option for a five (5) year term.
3. The Landlord will invest in a lighting retro-fit throughout the demised premise to include occupancy sensors and digital thermostats.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 12-LT-OPT (Cont.)

Remarks

1. This space has been used since November, 2001 as administrative and client contact office for the Anne Arundel County Social Services Administration.
2. The lease contains a termination for convenience clause.
3. Through negotiations the Department of General Services secured a blended renewal rate of \$16.32 for years 1 – 5 and \$17.33 for years 6 – 10 resulting in an average of 16.83 over the term of the lease.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 13-LT-MOD**MARYLAND OFFICE OF THE PUBLIC DEFENDER**

(Baltimore City)

Landlord Rosser, LLC.
217 E. Redwood St.
Baltimore, MD 21202

Property Location 201 E. Baltimore St.
Baltimore, MD 21202

<u>Space Type</u>	Office	<u>Lease Type</u>	Extension/Reduction	<u>Square Feet</u>	13,339
<u>Duration</u>	1 Year	<u>Effective</u>	11/1/2011		
<u>Annual Rent</u>	\$243,169.97	<u>Square Foot Rate</u>	\$18.23		
		<u>Prev. Sq. Ft. Rate</u>	\$18.23		

Utilities Responsibility Lessor

Custodial Responsibility Lessor

Previous Board Action(s) 5/30/2001 – 23-L, 4/21/2004 – 6-L, 8/9/2006 – 14-LT

Fund Source 100% General C80 B000.01

Special Conditions Lease contains escalations/de-escalations for cleaning services, utilities and real estate taxes.

Remarks

1. Since 1972, the Maryland Office of the Public Defender has been providing legal services to those unable to afford an attorney through 12 district offices and divisions. The Baltimore district office has been at this location since 2001.
2. The Agency will reduce its current space by 6,550 square feet from 19,889 square feet to 13,339 square feet which equates to an annual reduction in rent of \$119,406.50.
3. Through negotiations the Department of General Services was able to extend the existing term at the same rate which provides the Agency the ability to proceed with formulating a competitive solicitation to relocate within the Baltimore CBD and efficiently consolidate its offices on 1 to 2 floors instead of its current configuration on 4 floors.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT-MOD (Cont.)

4. The lease contains a termination for convenience clause.

5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by negotiating the renewal of an existing lease without solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 14-LT-MOD**MARYLAND OFFICE OF THE PUBLIC DEFENDER**Cumberland, MD
(Allegany County)**Landlord/Owner**Luxury Leasing, Inc.
P.O. Box 1498
Cumberland, MD 21502**Property Location**242-248 North Mechanic Street
Cumberland, MD 21502**Space Type** Office
Duration 9 Years 3 months
Annual Rent \$9,984.00**Lease Type** Additional Space
Effective 11/1/2011
Square Foot Rate \$12.00
Effective Square Foot Rate \$14.00
Square Feet 832**Previous Board Action**

1/7/1998 -16-L; 9/8/2004 – 16-L; 1/26/2011 – 15-LT-OPT

Fund Source

100% General Funds C80B0002

Special Conditions

1. The lease contains escalations/de-escalations for custodial service and real estate taxes.
2. The lease contains one (1) option renewal term of five (5) years.
3. The lease incorporates two (2) additional parking spaces free of charge.

Remarks

1. This additional space will be used as an expansion to the Office of Public Defender (OPD) administrative and client contact office located at 248 N. Mechanic Street, Cumberland, including the Children in Need of Assistance (CINA) Program. OPD mission is to provide legal services to those citizens of Maryland who are not able to afford a private sector attorney. CINA is a legal function that represents the parents of juveniles who cannot personally afford an attorney.
2. The agency currently leases 2,500 net usable square feet (nurf) of space at this location; the additional space will run concurrent with the original lease.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT-MOD (Cont.)

3. The lease contains a termination for convenience clause.

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Directors of Western Maryland Station Center, Inc. (Allegany County)
Allegany Museum*

“For the planning, design and construction of the Allegany County Museum, located in Cumberland.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI - Chapter 396, Acts of 2011)
DGS Item G025*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LHI - Chapter 396, Acts of 2011)
DGS Item G098, SL-047-080-038*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2013. The Board of Directors of Western Maryland Station Center, Inc. is utilizing the value of property to meet the matching fund requirement for this project. The Department of General Services, Real Estate Office, has reviewed the appraisal for the property located at 3 Pershing Street in Cumberland and has approved a value of \$1,800,000.00. The value of property was also utilized as match for the Loans of 2008, 2009, 2010 for a total of \$425,000.00.

BACKGROUND

Total Project	\$1,850,000.00
11-G025 (This Action)	\$ 50,000.00
11-G098 (This Action)	\$ 100,000.00
10-G023 (Prior Action)	\$ 75,000.00
10-G099 (Prior Action)	\$ 75,000.00
08-G024 (Prior Action)	\$ 50,000.00
09-G041 (Prior Action)	\$ 100,000.00
09-G088 (Prior Action)	\$ 125,000.00
Local Cost	\$1,275,000.00

(Prior Action: 3/24/2010 Agenda, Item 16-CGL; 11/3/2010 Agenda, Item 11-CGL)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL (Cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of the Annapolis & Anne Arundel County Conference & Visitors Bureau, Inc. (Anne Arundel County)

Annapolis & Anne Arundel County Conference and Visitors Bureau

“For the acquisition, construction, repair, renovation, reconstruction, and capital equipping of the windows and roof, located in Annapolis.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI - Chapter 396, Acts of 2011)
DGS Item G028, (SL-038-050-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2013. The Board of Directors of the Annapolis & Anne Arundel County Conference & Visitors Bureau, Inc. is utilizing the value of property as their match. The property located at 26 West Street in Annapolis has been appraised at \$2,045,000.00. The Department of General Services, Real Estate Office, reviewed the appraisal and has accepted a value of \$2,045,000.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$550,000.00. With the current grant; the grantee has utilized a total of \$600,000.00 of the value of property to meet the matching fund requirement.

BACKGROUND

Total Project	\$ 1,255,000.00
11-G028 (This Action)	\$ 50,000.00
06-G033 (Prior Action)	\$ 250,000.00
05-G010 (Prior Action)	\$ 300,000.00
Local Cost	\$ 655,000.00

(Prior Actions: 1/3/2007 Agenda, Item 24-CGL; 12/14/2005 Agenda, Item 26-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont.)

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Trustees of the Baltimore Museum of Industry, Inc. (Baltimore City)
Museum of Industry*

“For the planning, design, construction, repair, reconstruction and capital equipping of the Baltimore Museum of Industry, located in Baltimore City.”

\$250,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010)
DGS Item G022, (SL-043-981-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2012. The Board of Directors of the Baltimore Museum of Industry, Inc. is utilizing value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 1425 and 1437 Key Highway and accepted a value of \$2,625,800.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$1,030,000.00 and, with the current grant; the grantee has utilized a total of \$1,280,000.00 of the value of property to meet the matching fund requirement.

BACKGROUND

Total Project	\$4,360,000.00
10-G022 (This Action)	\$ 250,000.00
09-G032 (Prior Action)	\$ 40,000.00
09-G080 (Prior Action)	\$ 40,000.00
08-G018 (Prior Action)	\$ 150,000.00
08-G119 (Prior Action)	\$ 150,000.00
98-G000 (Prior Action)	\$ 500,000.00
99-G000 (Prior Action)	\$ 250,000.00
00-G000 (Prior Action)	\$ 250,000.00
04-G012 (Prior Action)	\$ 150,000.00
05-G019 (Prior Action)	\$ 150,000.00
05-G020 (Prior Action)	\$ 200,000.00
07-G105 (Prior Action)	\$ 50,000.00
Local Cost	\$2,180,000.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

(Prior Actions: 10/27/1999 Agenda, Item 25-CGL; 3/8/2000 Agenda, Item 15-CGL; 3/22/2000 Agenda, Item 29-CGL; 12/13/2000 Agenda, Item 27-CGL; 12/19/2001 Agenda, Item 28-CGL; 4/16/2003 Agenda, Item 16-CGL; 9/17/2003 Agenda, Item 25-CGL; 2/11/2004 Agenda, Item 11-CGL; 9/8/2004 Agenda, Item 35-CGL; 4/2/2008 Agenda, Item 20-CGL; 5/21/2008 Agenda, Item 26-CGL; 8/26/2009 agenda, Item 13-CGL; 5/5/2010 Agenda, Item 12-CGL; 9/22/2010 Agenda, Item 20-CGL.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Trustees of the Garrett–Jacobs Mansion Endowment Fund, Inc.
(Baltimore City)*

Garrett-Jacobs Mansion Ballroom

“For the design, repair, renovation, and reconstruction of the performance hall at the Garrett-Jacobs Mansion, located in Baltimore City.”

\$25,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI - Chapter 396, Acts of 2011)
DGS Item G034, (SL-007-110-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2013. The Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$57,734.64 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc. \$25,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$333,668.00
11-G034 (This Action)	\$ 25,000.00
Local Cost	\$308,668.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of Addiction Recovery, Inc. (Anne Arundel County)

Hope House

“For the repair, renovation, and capital equipping of Hope House, an alcohol and drug addiction residential treatment facility, located in Crownsville.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2007 (LSI - Chapter 488, Acts of 2007; amended by Chapter 707, Acts of 2009) DGS Item G094 (SL-057-070-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund of \$50,000.00 and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of Addiction Recovery, Inc. has submitted documentation that it has \$180,472.39 in a financial institution to meet the matching fund requirement for this project. Documents for certification of match were received by the Department of General Services prior to May 31, 2011.

BACKGROUND

Total Project	\$300,000.00
07-G094 (This Action)	\$100,000.00 - Match \$50,000
07-G023 (Prior Action)	\$100,000.00 - Match \$50,000
Local Cost	\$100,000.00

(Prior Action: 05/06/09 Agenda, Item 19-CGL)

REMARKS

(1) The grant agreement has been modified to reflect the Maryland Department of Health and Mental Hygiene as beneficiary throughout the document. Standard grant condition #14 – Insurance is replaced with the requirements of the DHMH lease.

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL (Cont.)

- (4) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Maryland Hall for the Creative Arts
(Anne Arundel County)*

Maryland Hall for the Creative Arts

“For the construction of improvements to the Maryland Hall for the Creative Arts.”

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2011 (Chapter 396, Acts of 2011)

DGS Item G006, (SL-021-881-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2013. The Board of Directors of the Maryland Hall for the Creative Arts has submitted documentation that it has \$343,090.95 in various financial institutions to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$8,000,000.00
11-G006 (This Action)	\$ 250,000.00 (Match)
06-G015 (Prior Action)	\$ 600,000.00 (No Match)
07-G013 (Prior Action)	\$ 600,000.00 (No Match)
09-G011 (Prior Action)	\$ 500,000.00 (Match)
08-G032 (Prior Action)	\$ 50,000.00 (Match)
08-G130 (Prior Action)	\$ 200,000.00 (Match)
07-G027 (Prior Action)	\$ 225,000.00 (Match)
06-G123 (Prior Action)	\$ 250,000.00 (Match)
06-G020 (Prior Action)	\$ 100,000.00 (Match)
04-G070 (Prior Action)	\$ 150,000.00 (Match)
03-G013 (Prior Action)	\$ 500,000.00 (No Match)
02-142 (Prior Action)	\$ 250,000.00 (No Match)
00-G009 (Prior Action)	\$ 250,000.00 (Match)
99-G000 (Prior Action)	\$ 300,000.00 (Match)
98-G000 (Prior Action)	\$ 250,000.00 (Match)
Local Cost	\$3,525,000.00

(27 Prior Actions: From 4/26/00 Agenda, Item 21-CGL F. through 9/21/11 Agenda, Item 23-CGL.)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund, as applicable, and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

Board of Directors of The Maryland School for the Blind, Inc. (Baltimore City)
The Maryland School for the Blind
“For the design, construction, and capital equipping of a new Life Education Building at the Maryland School for the Blind in Baltimore City.”
\$4,000,000.00
Maryland Consolidated Capital Bond Loan of 2011 (Chapter 396, Acts of 2011), DGS Item 021, (SL-006-110-038)

MATCHING FUND The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2013. No match is required.

<u>BACKGROUND</u>	Total Project	\$ 7,594,000.00
	11-021 (This Action)	\$ 4,000,000.00
	Local Cost	\$ 3,594,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Community College of Baltimore County – Catonsville Campus

Building F Renovation – Design. Renovate the existing 45,424 GSF F Building (former Library) and provide a new 65,211 GSF addition to create a new Science Building creating labs, lecture space, student study spaces, faculty offices and planetarium to help eliminate space deficiencies in the Science and Math Departments.

\$2,452,000.00

Maryland Consolidated Capital Bond Loan of 2011, Item 014 CC-04-MC11-417

MATCHING FUND

Community College of Baltimore County – \$2,452,000.00

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$4,904,000.00	\$2,452,000.00	\$2,452,000.00
This Action	\$4,904,000.00	\$2,452,000.00	\$2,452,000.00

REMARKS

- (1) This action is in accordance with Procedures and Guidelines adopted by MHEC 6/2/92 and approved by BPW 6/17/1992.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommends approval. All contracts will be awarded by the Community College of Baltimore County and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION