

BOARD OF PUBLIC WORKS

AGENDA LISTING FOR

AUGUST 22, 2012

I. <u>SECRETARY'S AGENDA</u>	1-34
APPENDIX - Report of Emergency Procurements	A1-A20
SUPPLEMENT A - Program Open Space	1A-10A
SUPPLEMENT B - Budget & Management	1B-57B
SUPPLEMENT C - University System of Maryland.....	1C-20C
SUPPLEMENT D – Department of Information Technology	1D-12D
II. <u>DEPARTMENT OF TRANSPORTATION AGENDA</u>	1-45
III. <u>DEPARTMENT OF GENERAL SERVICES AGENDA</u>	1-49

BOARD OF PUBLIC WORKS

TABLE OF CONTENTS

AUGUST 22, 2012

ITEMS SUBMITTED ON THE SECRETARY’S AGENDA

Department of Agriculture
Maryland Agricultural Cost-Share Program Grants 1-3

Board of Public Works
Wetlands Licenses 4-6

Bonds (Comptroller) 7-9

Department of the Environment 10-17

Department of Housing & Community Development 18-19

Military Department 20-21

Morgan State University 22-23

Department of Planning/Maryland Historical Trust 24-26

Department of Public Safety & Correctional Services 27-28

Maryland Stadium Authority
Ocean City Convention Center 29-33

Department of Business and Economic Development 34

APPENDIX A1-A20

SUPPLEMENT A - DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY

Program Open Space Projects 1A-10A

SUPPLEMENT B - BUDGET AND MANAGEMENT

Service Contracts 1B-14B

Service Contracts Renewal Options 15B-31B

Service Contracts Renewal Options/Modifications 32B-35B

Service Contracts Modifications 36B-56B

General Miscellaneous 57B

SUPPLEMENT C - UNIVERSITY SYSTEM OF MARYLAND

A/E Service Contract Option 1C-2C

Construction Contracts and Modifications 3C-11C

Service Contract Renewal Option 12C-13C

General Miscellaneous 14C

Service Contract 15C-16C

Property 17C-20C

SUPPLEMENT D – DEPARTMENT OF INFORMATION TECHNOLOGY

Information Technology Contracts and Modifications 1D-12D

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

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1. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approve funding a total of 34 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$331,040

Agreement #	Recipient	County	Amount
AT-2012-2556	BOB WILSON	Harford	7,700
AT-2012-2608	CABIN CREEK FARM, LLC	Queen Anne's	4,600
AT-2013-1752-B	JOHN R. RUE, JR	Dorchester	4,100
AT-2013-1759	JOSEPH J. MAHONEY	Cecil	4,200
CH-2012-2605	HICKORY RIDGE STABLES, INC	Queen Anne's	6,200
CR-2012-2555-B	DAVID W. ROGERS	Caroline	4,900
CR-2012-2582	MICHAEL A. LESNIEWSKI	Queen Anne's	8,000
CR-2013-1754	HIGGS BROTHERS DAIRY LLC	Queen Anne's	5,800
LS-2012-2574	ALBERT B. ISENNOCK	Harford	900
LS-2012-2575	ALBERT B. ISENNOCK	Harford	340
MP-2012-2557	HENRY BARBERIS	Frederick	30,000
MP-2012-2558	OAKRIDGE FARMS	Frederick	500
MP-2012-2559	OAKRIDGE FARMS	Frederick	3,000
MP-2012-2560	OAKRIDGE FARMS	Frederick	2,000
MP-2012-2561	OAKRIDGE FARMS	Frederick	9,500
MP-2012-2562	OAKRIDGE FARMS	Frederick	16,700
MP-2012-2563	OAKRIDGE FARMS	Frederick	6,000
MP-2012-2564	OAKRIDGE FARMS	Frederick	11,700
MP-2012-2565	OAKRIDGE FARMS	Frederick	6,600
MP-2012-2581	ROBERT L. SAYLOR	Frederick	7,600
MP-2012-2584	PAUL V. SCHUR	Frederick	2,200
MP-2012-2589	JERRY L. WATT	Carroll	500
MP-2012-2595	H. WAYNE BURDETTE	Frederick	5,600
MP-2012-2606	ANDREW S. LAUDENKLOS	Carroll	100,000
MP-2012-2607	MELVIN A. ZIMMERMAN	Frederick	13,000
NW-2013-1766	S & W WHITETAIL FARM, LLC.	Caroline	8,600
RS-2012-2200	PATRICK BROTHERS	Howard	13,200
RS-2012-2201	PATRICK BROTHERS	Howard	6,900
RS-2012-2202	PATRICK BROTHERS	Howard	10,100
RS-2012-2203	PATRICK BROTHERS	Howard	1,600
RS-2012-2280	PATRICK BROTHERS	Howard	8,800
RS-2012-2596	ROBERT L. BULLOCK	Carroll	2,700
RS-2013-1753	GUNPOWDER GAME FARM	Carroll	9,700
RS-2013-1912	GUNPOWDER GAME FARM	Carroll	7,800

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

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2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approve **ADDITIONAL FUNDING** of one individual grant under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$494.09

Agreement #	Recipient	County	Amount \$
LS-2011-1511	SERENITY HILL FARM, LLC	Harford	\$494.09

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

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3. BOARD OF PUBLIC WORKS *Wetlands Licenses*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

12-0762 *SHERRY CUSHMAN – To dredge an area; to fill, grade, and plant marsh vegetation along an eroding shoreline; to emplace a low-profile coir fiber log; and to replace a boat lift – Brewers Creek, Annapolis

CALVERT COUNTY

12-0718 FLAG HARBOR CONDOMINIUM ASSOC. – To maintenance dredge a channel and provide for maintenance dredging for a 6-year period – Chesapeake Bay, St. Leonard

12-0800 ROD 'N' REEL, INC. – To maintenance dredge an area – Chesapeake Bay/Fishing Creek, Chesapeake Beach

KENT COUNTY

12-0681 KENT COUNTY COMMISSIONERS – To dredge a harbor and provide for maintenance dredging for a 6-year period – Rock Hall Harbor
(An Emergency License was issued on March 23, 2012, pursuant to §16-202(c)(2) of the Environment Article, Annotated Code of Maryland (COMAR 23.02.04.05.C). No opposition was expressed during public comment period.)

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

**3. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses***

PRINCE GEORGE'S COUNTY

12-0891 ACCOKEEK FOUNDATION – To remove and replace a boat wharf pier and construct a fishing pier – Potomac River at National Colonial Farm, Accokeek

WORCESTER COUNTY

12-0679 CHANNEL POINT CONDO – To construct and backfill a steel replacement bulkhead, relocate existing stone, and replace a walkway and pier – “The Ditch” off Assawoman Bay, Ocean City

*NOTE: In FY2013, BPW has approved 2.63 acres of living shoreline.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

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4. BOARD OF PUBLIC WORKS
Wetlands License 12-0723

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

CHARLES COUNTY

12-0723 **AT&T CORP.** – To install, by directional bore method, one conduit containing six inner-conduits to upgrade and increase telecommunications network.
*Potomac River – Aqualand Marina in Charles County, across to Dahlgren
Wayside Park in King George County, Virginia*

- Application received – March 16, 2012
- Public comment period ended – May 15, 2012
- MDE Report and Recommendation to approve received – July 23, 2012

Compensation: \$1000.00 non-recurring fee and an annual fee of \$2.50 per linear foot of cable, totaling \$138,870/year. The annual fee will be adjusted every five years based on the Consumer Price Index.

Indemnification: As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the cables under the bottom of the above-mentioned waterways.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

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5. BONDS

Recommendation: That the Board of Public Works submit for publication in the *Maryland Register* the terminations of State debt authorizations listed. These terminations reduce the State's authority to issue general obligation bonds in the amount of **\$1,658,511.86** and at the same time, reduce the State's spending authority as shown for the capital projects listed. The Office of the Comptroller, the Department of Budget and Management (Office of Capital Budgeting) and the Department of General Services have reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Maryland Annotated Code and respective Laws listed below.

A. The following grant authorizations did not encumber or expend the proceeds by June 1, 2012 as required by the enabling act:

1. *Linwood Center Loan of 2010*
Legislative House Initiative
\$290,063.23
Chapter 483 Acts of 2010
2. *Reece Road Community Health Center Loan of 2010*
Legislative Senate Initiative
\$250,000
Chapter 483 Acts of 2010
3. *Identity House Loan of 2010*
Legislative House Initiative
\$100,000
Chapter 483 Acts of 2010
4. *Identity House Loan of 2010*
Legislative Senate Initiative
\$30,000
Chapter 483 Acts of 2010
5. *Sandi's Learning Center Loan of 2010*
Legislative Senate Initiative
\$100,000
Chapter 483 Acts of 2010
6. *North County Park Loan of 2010*
Legislative House Initiative
\$100,000
Chapter 483 Acts of 2010

BOARD OF PUBLIC WORKS**AUGUST 22, 2012****SECRETARY'S AGENDA**

5. **BONDS** (cont'd)
7. *Daughter for the Day Loan of 2010*
Legislative House Initiative
\$65,000
Chapter 483 Acts of 2010
8. *Evangel Assembly Life Center Loan of 2010*
Legislative Senate Initiative
\$58,347.50
Chapter 483 Acts of 2010
9. *SEED Recreation Center Loan of 2010*
Legislative House Initiative
\$50,000
Chapter 483 Acts of 2010
10. *Montgomery Village Martin Roy Park Pavilion Loan of 2010*
Legislative Senate Initiative
\$30,000
Chapter 483 Acts of 2010
11. *Thomas Johnson Middle School Sign Board Loan of 2010*
Legislative Senate Initiative
\$25,000
Chapter 483 Acts of 2010
12. *Southern and Broadneck High School Field Lights Loan of 2010*
Legislative House Initiative
\$5,976.31
Chapter 483 Acts of 2010
13. *Druid Hill Family Center Y Revitalization Loan of 2010*
Legislative Senate Initiative
\$1,075.21
Chapter 483 Acts of 2010
14. *Historical Freetown Renovation Loan of 2009*
Legislative House Initiative
\$2,038.74
Chapter 485 Acts of 2009 amended by Chapter 372 Acts of 2010
15. *Youth Fitness Facility Loan of 2010*
Legislative Senate Initiative
\$600.32
Chapter 483 Acts of 2010

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

5. **BONDS** (cont'd)

16. *Allegany Museum Loan of 2010*
Legislative Senate Initiative
\$332.00
Chapter 483 Acts of 2010

17. *Sandy Spring Museum Loan of 2010*
Legislative House Initiative
\$78.55
Chapter 483 Acts of 2010

B. The following bond bills did not certify to the Board in a timely manner that required matching funds were raised.

1. *NACA Education & Community Center Loan of 2008*
\$200,000
Chapter 336 Acts of 2008 amended by Chapter 372 Acts of 2010

2. *Peale Museum Loan of 2006*
Legislative House Initiative
\$125,000
Chapter 46 Acts of 2006 amended by Chapter 219 Acts of 2008 and Chapter 372 Acts of 2010

3. *Peale Museum Loan of 2006*
Legislative Senate Initiative
\$125,000
Chapter 46 Acts of 2006 amended by Chapter 219 Acts of 2008 and Chapter 372 Acts of 2010

4. *Youth Sports Program Facility Loan of 2008*
\$100,000
Chapter 336 Acts of 2008 amended by Chapter 372 Acts of 2010

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new loans and a grant** up to **\$1,755,000** to Town of Federalsburg for the **Railroad Avenue Combined Sewer Overflow** project in Caroline County. (Legislative District 37B)

A. New Loan Estimated to be \$255,000 - Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received 0.90% interest rate. To secure this debt, the Town of Federalsburg will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State match of Federal funds.

B. New Loan Forgiveness Estimated to be \$362,500 - Water Quality State Revolving Loan Fund. This loan will be a Principal Forgiveness loan to be forgiven as a Disadvantaged Community under the Federal Clean Water Act. The Principal Forgiveness loan terms are enforceable should there be a programmatic default on the Loan Agreement. To secure this debt, the Town of Federalsburg will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State match of Federal funds.

C. New Grant up to \$1,137,500 – Chesapeake Bay Water Quality Project Funds – Supplemental Assistance Program (SWQH 17.06). MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Project Description: The project involves the engineering, design and construction of the sanitary and stormwater sewer lines separating the combined sanitary/stormwater sewer system in the Town of Federalsburg. This project will eliminate combined sewer overflows and reduce peak flows during storm events at the Town's wastewater treatment plant.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 255,000
Water Quality State Revolving Loan Fund w/Principal Forgiveness (this action)	\$ 362,500
SWQH Grant 17.06 MCCBL 2007-07084 (this action)	\$ 24,112
SWQH Grant 17.06 MCCBL 2011-11064 (this action)	<u>\$1,113,388</u>
TOTAL ESTIMATED PROJECT COST:	\$1,755,000

BOARD OF PUBLIC WORKS**AUGUST 22, 2012****SECRETARY'S AGENDA****6. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water Quality Improvement.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

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7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a capital construction grant totaling \$225,536 for the following project, which will be funded from proceeds of general obligation bonds:

Railroad Avenue Water Main Replacement Project

New Grant: \$225,536

Recipient: Town of Federalsburg in Caroline County

Legislative District: 37B

Project Number: WSG 06.06

MCCBL 2011 (11065) - \$225,536 – Maryland Consolidated Capital Bond Loan - Water Supply Financial Assistance Program

MDE certifies that the proposed action complies with the tax-exempt bond provisions of the Internal Revenue Code and does not constitute a change in use or private activity.

MDE has determined that this project is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new loans and a grant** up to \$726,000 to the Town of Pittsville for the **Pittsville Water Treatment Plant Filters and Controls Upgrade Phase II** project in Wicomico County. (Legislative District 38B)

A. New Loan Estimated to be \$92,000 - Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 30 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.90% interest rate. To secure this debt, the Town of Pittsville will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State Match to Federal funds.

B. New Loan Forgiveness Estimated to be \$444,000 - Drinking Water State Revolving Loan Fund. This loan will be a Principal Forgiveness loan to be forgiven as a Disadvantaged Community under the Federal Drinking Water Act. The Principal Forgiveness loan terms are enforceable should there be a programmatic default on the Loan Agreement. To secure this debt, the Town of Pittsville will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State Match to Federal funds.

C. New Grant up to \$190,000 – Water Supply Financial Assistance Program (WSG 09.23)
MDE certifies that the proposed action complies with the tax-exempt bond provisions of the Internal Revenue Code and does not constitute a change in use of private activity.

Project Description: The proposed project entails the rehabilitation and replacement of filter media, along with upgrading of the filter backwash controls at the Pittsville Water Treatment Plant. The current Green Sand media used for filtration is severely damaged and needs to be replaced. Additionally the project includes the expansion and rehabilitation of the plant's sludge drying beds.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 92,000
Drinking Water State Revolving Loan Fund w/Principal Forgiveness (this action)	\$444,000
Water Supply Grant 09.23 MCCBL 2011-11065 (this action)	<u>\$190,000</u>
TOTAL ESTIMATED PROJECT COST:	\$726,000

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water Quality Improvement.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new loans** up to **\$5,416,000** to the City of Frederick for the **Gas House Pike Wastewater Treatment Plant (WWTP) Enhanced Nutrient Removal (ENR) Upgrade** project in Frederick County. To secure this debt, the City of Frederick will deliver its bonds, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. These loans may involve multiple sources of funding including GO bonds as the required 20% State match to Federal funds. (Legislative District 3A)

A. New Loan Estimated to be \$3,184,000 – Water Quality State Revolving Loan Fund.

This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.90% interest rate.

B. New Loan Estimated to be \$1,116,000 – Water Quality State Revolving Loan Fund. This loan is for the “Green” components of the project under the Water Quality Revolving Loan Fund program funding eligibility. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.90% interest rate.

C. New Loan Forgiveness Estimated to be \$1,116,000 – Water Quality State Revolving Loan Fund. This loan forgiveness is for the “Green” components of the project under the Water Quality Revolving Loan Fund program funding eligibility. The Principal Forgiveness loan terms are enforceable should there be a programmatic default on the Loan Agreement.

Project Description: The proposed project entails the design and construction of Biological Nutrient Removal (BNR) refinements and Enhanced Nutrient Removal (ENR) upgrade at the existing 8 million gallons per day (MGD) City of Frederick Gas House Pike Wastewater Treatment Plant (WWTP). Upon completion of the BNR and ENR improvements, along with the solids processing rehabilitation design-build project, the plant will be capable of achieving an effluent with a Total Nitrogen goal of 3.0 mg/l and a Total Phosphorus of 0.3 mg/l. This will allow 67% reduction in nitrogen and 85% reduction in phosphorus; significantly reducing nutrients to the Monocacy River and ultimately to the Chesapeake Bay. This funding request is for the design-build of the solids processing rehabilitation contract.

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 3,184,000
Water Quality State Revolving Loan Fund Green (this action)	\$ 1,116,000
Water Quality State Revolving Loan Fund w/Green Principal Forgiveness (this action)	\$ 1,116,000
Bay Restoration Fund Grant BR-NR 04.11 (previously approved 1/4/12)	\$ 758,000
Bay Restoration Fund Grant BR-NR 04.11 (future action)	\$19,626,000
Biological Nutrient Removal Grant NR 07.11 (future action)	\$ 3,230,000
Water Quality State Revolving Loan Fund (future action)	<u>\$33,831,000</u>
TOTAL ESTIMATED PROJECT COST:	\$62,861,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new loans** up to \$525,000 to Allegany County for the **Mt. Savage Water Distribution System** project. To secure this debt, Allegany County will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. These loans may involve multiple sources of funding including GO bonds as the required 20% State match to Federal funds. (Legislative District 1B)

A. New Loan Estimated to be \$66,000 – Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 30 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.90% interest rate.

B. New Loan Forgiveness Estimated to be \$459,000 – Drinking Water State Revolving Loan Fund. This loan will be a Principal Forgiveness loan to be forgiven as a Disadvantaged Community under the Federal Safe Drinking Water Act. The Principal Forgiveness loan terms are enforceable should there be a programmatic default on the Loan Agreement.

Project Description: The proposed project involves the design and construction of a new water distribution system including a water storage tank, a pressure-reducing station and other facilities necessary to create a fully functional water system. This funding request is primarily for the water storage tank contract.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 66,000
Drinking Water State Revolving Loan Fund w/Principal Forgiveness (this action)	\$ 459,000
CDBG	\$ 400,000
USDA	<u>\$9,054,000</u>
TOTAL ESTIMATED PROJECT COST:	\$9,979,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contacts: Jean Peterson (410) 514-7358
peterson@mdhousing.org
Norman Swoboda (410) 514-7355
swoboda@mdhousing.org

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on five properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

AUTHORITY TO RELEASE SECURITY INTEREST: State Finance and Procurement
Article §§ 10-305, Maryland Code

- A. **Loan Recipients:** Danielle and David Brown
12934 Barreda Blvd, Lusby, MD 20657
Calvert County
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- B. **Loan Recipients:** Philip Erb and Theresa Black
7218 Sindall Road, Baltimore, MD 21234
Baltimore County
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- C. **Loan Recipient:** Rashida Gofney
14309 Governor Lee Place, Upper Marlboro, MD 20772
Prince George's County
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY’S AGENDA

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- D. **Loan Recipient:** Scott McKay
 102 Surrey Lane #153, Baltimore, MD 21236
 Baltimore County
 Original Loan: \$3,500
 Current Balance: \$2,000
 Type: Second Mortgage

- E. **Loan Recipients:** Holly Shifflett and Nicholas Heinrich
 2501 Hemingway Drive, 2A, Frederick, MD 21702
 Frederick County
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

12. MILITARY DEPARTMENT

Joppa Magnolia Volunteer Fire Company, Inc.

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount of \$387,668.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Joppa Magnolia Vol. Co., Inc. Harford County	Pumper	Worn Out	\$387,668.00	\$516,891.00

Fund Source: Appropriation Code: D50H0106
 PCA: MISV3
 OBJ: 1433
 FUND: 3001

Term: 10 years /annual payments **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

13. MILITARY DEPARTMENT

Friendsville Volunteer Fire and Rescue Department, Inc.

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount of \$142,572.75 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Friendsville Vol. Fire & Rescue Dept, Inc. Garrett County	Pumper	Worn Out	\$142,572.75	\$190,097.00

Fund Source: Appropriation Code: D50H0106
 PCA: MISV3
 OBJ: 1433
 FUND: 3001

Term: 10 years/quarterly payments **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074

Churchill.Wortherly@morgan.edu

14. MORGAN STATE UNIVERSITY

Center for the Built Environment and Infrastructure Studies

EQUIPMENT CONTRACT MODIFICATION

CONTRACT ID: Seismic Simulator/Dynamic Actuators/Axial Torsion System
11/COM-0021

ORIGINAL CONTRACT APPROVED: Secretary's Agenda Item 16 (7/6/11)

CONTRACTOR: Shore Western Manufacturing, Inc.
Monrovia, CA

CONTRACT DESCRIPTION: Furnish and install Seismic Simulator, Dynamic Actuators and Axial Torsion System.

MODIFICATION DESCRIPTION: Upgrade bi-axial simulator table

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bids

ORIGINAL TERM: 14 months

REVISED TERM: Additional 6 months

ORIGINAL CONTRACT AMOUNT: \$1,687,000.00

MODIFICATIONS TO DATE: \$ 45,509.62

MODIFICATION AMOUNT: \$ 798,122.00

REVISED CONTRACT AMOUNT: \$2,533,631.62

MBE PARTICIPATION: None

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

14. MORGAN STATE UNIVERSITY

Center for the Built Environment and Infrastructure Studies

REMARKS: This equipment upgrade will allow for more realistic simulations of earthquake and seismic events for structural and dynamic studies. All equipment purchased under the original contract will either be reused/modified, added-to, or re-assigned to the adjacent strong floor/wall. The upgrades provide for additional and new equipment (such as vertical actuators, linear actuators, hoses, piping manifolds, etc.). Negotiations of this upgrade resulted in a \$22,000 cost reduction.

This equipment system will be used for teaching and research in earthquake stroke seismic event simulation and structural dynamic studies, tests, and design.

This equipment upgrade will identify Morgan as being one of two higher educational institutions on the east coast with a seismic simulator of this magnitude (the other unit is located in the Rhode Island/Boston area). The University is in the process of negotiating four partnership/research contracts and is anticipating more after the upgrade.

FUND SOURCE: MCCBL of 2010: *Provide funds to construct and equip a new Center for the Built Environment and Infrastructure Studies, Item 909*

MD TAX CLEARANCE: 12-1557-0000

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Anne Raines 410.514.7634
ARaines@mdp.state.md.us

15. DEPARTMENT OF PLANNING

Maryland Historical Trust

African American Heritage Preservation Program

RECOMMENDATION That the Board of Public Works approve a modification to the grant agreement allowing an increase of \$13,000 to the following previously approved African American Heritage Program grant:

Loving & Charity Hall Renovation

22625 White's Ferry Road, Martinsburg (Dickerson)
 Montgomery County

Grantee: Warren Historic Site Committee, Inc.

Description: Interior rehabilitation; installation of systems; accessibility improvements; and architectural, engineering, and consulting services. [Total project costs \$63,000 estimated.]

Amount: **\$13,000** See attached letter reassigning funds to \$100,000.

Fund Source MCCBL of 2011: Maryland Historical Trust Appropriation #11077

Remarks: A \$50,000 grant for this project was approved by the Board of Public Works (Secretary's Agenda Item 12 [3/7/12]). Another project that was awarded funds in the same application round subsequently declined the funds. MCAAHC and MHT support the re-allocation of \$13,000 to this project, which did not receive its full funding request of \$100,000. The additional funds will be committed toward the original scope of work.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Maryland Department of Planning
Maryland Historical Trust

Sustainable Attainable

April 23, 2014

OK minutes
SMD
4/24/14

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis MD 21401

RE: BPW Meeting, Secretary's Agenda Item 12, 3/7/2012
BPW Meeting, Secretary's Agenda Item 15, 8/22/2012
BPW Meeting, Secretary's Agenda Item 22, 11/14/2012

Dear Ms. McDonald,

This is to advise you of the following changes to the Secretary's Agenda item previously approved by the Board of Public Works. One of the proposed FY2012 African American Heritage Preservation Program (AAHPP) grant recipients declined an award of \$100,000, and we are reassigning some of those funds to two other projects from the same fiscal year that were only partially funded. The remaining \$16,000 of those funds are to be reassigned to a new grant project which will be submitted for the Secretary's Agenda for a future meeting.

March 7, 2012 AS ORIGINALLY APPROVED: \$50,000 (MCCBL 2011)
Secretary's Agenda Item 12
Page 12

August 22, 2012 INCREASED TO: \$63,000 (MCCBL 2011)
Secretary's Agenda Item 15
Page 24

Loving & Charity Hall Renovation NOW INCREASED TO: \$100,000 (MCCBL 2011)
22625 White's Ferry Road, Martinsburg
(Dickerson)
Montgomery County

Reason: Reallocation of funds

November 14, 2012 FROM: \$53,000 (MCCBL 2011)
Secretary's Agenda Item 22 TO: \$100,000 (MCCBL 2011)
Page 43

Bauernschmidt Mansion Rehabilitation
1649 E. North Avenue
Baltimore City

Reason: Reallocation of funds

Martin O Malley, Governor
Anthony G. Brown, Lt. Governor

Richard Eberhart Hall, AICP Secretary
Amanda Stakem Conn, Esq., Deputy Secretary

Thank you for the hospitality you, your staff, and the Board extend to the AAHPP grantees when they attend BPW meetings with our staff. If you have any further questions on this item, please let me know.

Thank you,



**Michele Kemmerzell
Chief of Operations**

**Cc: Anne Raines, MHT
Evie Cohen, MHT**

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Anne Raines 410.514.7634
ARaines@mdp.state.md.us

16. DEPARTMENT OF PLANNING

Maryland Historical Trust

African American Heritage Preservation Program

RECOMMENDATION That the Board of Public Works approve three grant agreements in the amount of \$207,000.

A. Christ Rock Methodist Episcopal Church Renovation
 2403 Rock Drive, Cambridge
 Dorchester County

Grantee: The Friends of Stanley Institute, Inc.

Description: Architectural and engineering services; archaeology; site work; masonry; carpentry; roofing; doors and windows; MEP systems; painting and finish work; and ADA accessibility for construction of outbuildings and fellowship hall. [Total project costs \$100,000 estimated.]

Amount: \$100,000

Fund Source MCCBL of 2012: Maryland Historical Trust Appropriation #12090

Remarks: Christ Rock Church, along with the Stanley Institute school, is the focus of the African-American community that arose at Christ Rock, outside of Cambridge, just after the Civil War. The church was constructed in 1875 and rebuilt in 1889 and 1911; the present structure is gable-ended with a square entrance tower. The church will be rehabilitated as a cultural center and museum focusing on the African-American experience in Dorchester County. MHT holds a preservation easement on the property.

B. Tolson's Chapel Cemetery Improvements
 111 East High Street, Sharpsburg
 Washington County

Grantee: Friends of Tolson's Chapel

Description: Condition assessment of gravestones; mapping of cemetery; search for unmarked graves using ground penetrating radar; condition report and preservation plan; cleaning and repair of gravestones; construction and installation of fence; and attached display fixture for interpretive materials. [Total project costs \$38,000 estimated.]

Amount: \$35,000

Fund Source MCCBL of 2012: Maryland Historical Trust Appropriation #12090

Remarks: Built in 1866, Tolson's Chapel served as place of worship for newly freed black families and also served as Freedmen's Bureau school until 1899. It was an active Methodist Church for many years. Its cemetery includes graves of slaves, notable local residents, and USCT soldiers, telling the story of the community. The chapel has been restored and is open as a museum, and the adjacent cemetery is also open to the public. MHT holds a preservation easement on the property.

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

16. DEPARTMENT OF PLANNING (cont'd)
Maryland Historical Trust
African American Heritage Preservation Program

C. Charles H. Chipman Center Improvements
 325 Broad Street, Salisbury
 Wicomico County

Grantee: The Chipman Foundation, Inc.

Description: Remove parging; repair / repoint masonry; undertake site and foundation work to address moisture problems; install rain leaders; install sprinkler system; repair / replace doors; architectural, engineering, and archaeological services; and project management. [Total project costs \$72,000 estimated.]

Amount: \$72,000

Fund Source MCCBL of 2012: Maryland Historical Trust Appropriation #12090

Remarks: The Charles H. Chipman Center (John Wesley Church) is the oldest African American congregation site in the region and the first site for religious services in the region during and after slavery, the first school for children of freed slaves in the region, and the first Delmarva high school for African American children after the Civil War. It is also believed to be the oldest all wood structure in continuous use on the Delmava Peninsula. The building is currently used as a cultural center and small museum focusing on African American heritage in Delmarva. MHT holds a preservation easement on the property.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY’S AGENDA

**17. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont’d)
*Dorsey Run Correctional Facility (DRCF) Jessup***

CHANGE ORDERS PREVIOUSLY APPROVED	\$ 1,399,262.00
REVISED CONTRACT AMOUNT	\$24,408,540.00
% OF THIS CO TO CONTRACT AWARD	2.03%
% OF CUMULATIVE CO TO ORIGINAL CONTRACT AWARD	8.24%
FUND SOURCE	FY12 Deficiency Appropriation (Federal Funds) PCA 15115
MBE PARTICIPATION	25.49%
MBE COMPLIANCE	10.69%
PERFORMANCE BOND	100% of contract amount

REMARKS After contract award, changes were required in the design of the facility to enable inmates to work in businesses in the community and to provide enhanced security measures associated with those needs. In addition, certain upgrades are required in medical components and for other inmate programs at the facility to reduce inmate idleness at the facility.

TAX COMPLIANCE NO. 12-1686-1111

RESIDENT BUSINESS Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Michael Frenz (410) 333-1560
mfrenz@mdstad.com

**18. MARYLAND STADIUM AUTHORITY
*Ocean City Convention Center Construction, Operation, and Contribution Agreement and Lease***

Recommendation: That the Board of Public Works approve extending the Operating Lease between the Mayor and City Council of Ocean City and the Maryland Stadium Authority as described to comply with 2012 legislation that extended the original sunset date:

- (1) Extend the State's obligation to share responsibility for one-half of the operating deficit at the Ocean City Convention Center through December 31, 2035;
- (2) Extend the State's obligation for a \$50,000 annual contribution to the Capital Improvements Fund, which is equally matched by the City for a total of \$100,000, at the Ocean City Convention Center until December 31, 2035; and
- (3) Extend the State's joint leasehold interest in the Ocean City Convention Center until December 31, 2035.

Authority: *Section 10-643, Economic Development Article, Annotated Code of Maryland.*

In 1995, the General Assembly authorized the Stadium Authority to construct the Ocean City Convention Center expansion and required that the State be responsible for one-half of the Convention Center's operating deficit and an annual contribution of \$50,000 to a capital improvements fund, which is equally matched by the City for a total of \$100,000. These two obligations were to sunset on December 31, 2015. During the 2012 session, the General Assembly enacted SB 990 which extends those State obligations for an additional 20 years. The new sunset date is December 31, 2035.

Note: Based on the economic impact reports, the State receives annual tax revenues from the Ocean City Convention Center operations that exceed the State's annual obligations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Michael Frenz (410) 333-1560
mfrenz@mdstad.com

19. MARYLAND STADIUM AUTHORITY
Ocean City Convention Center
Performing Arts Center

Recommendation: That the Board of Public Works approve a memorandum of understanding between the Mayor and City Council of Ocean City and the Maryland Stadium Authority concerning project management services for a new 1200-seat Performing Arts Center at the Ocean City Convention Center.

Authority: Section 10-643, Economic Development Article, Annotated Code of Maryland; 2012 MCCBL (Chapter 444, 2012 Maryland Laws) at pages 6 and 84.

Background: Ocean City seeks to construct a 1200-seat performing arts center within its existing convention center. Ocean City and the Stadium Authority have worked together on the Ocean City Convention Center since the General Assembly tasked the Stadium Authority with the 1995 expansion. Ocean City requests that the Stadium Authority administer the contracts for the performing arts center project. This memorandum of understanding covers project funding; the respective roles of the parties; and project management fees to be paid the Stadium Authority.

This Performing Arts Center is a \$14,000,000 project. The Maryland Consolidated Capital Bond Loan Bill of 2012 authorizes \$2,200,000 for the Stadium Authority to “design, construct, and equip an expansion to the Ocean City Convention Center provided that the Town of Ocean City provide a matching fund of \$2,200,000.” The bill additionally preauthorized a matching fund of \$3,500,000 in FY2013. Ocean City has committed to funding \$8,300,000.

This request was reviewed by the legislative budget committees and received a favorable response July 9, 2012.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Gary McGuigan (410) 333-1560
gam@mdstad.com

20. MARYLAND STADIUM AUTHORITY
Ocean City Convention Center Performing Arts Center

CONTRACT: Architectural/Engineering Services

DESCRIPTION: Design and construction administration services for various improvements to the Ocean City Convention Center including conversion of existing ballroom and exhibit hall space into two-story Performing Arts Center.

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Overall Score</u>	<u>Total Fee</u>
Becker Morgan	98	\$1,046,375
JN+A	72	\$1,046,800
RCG	89.5	\$1,446,490

AWARD: Becker Morgan, Salisbury, MD

AMOUNT: \$1,046,375

FUND SOURCE: MCCBL FY2012-DA03 (50%)
Town of Ocean City (50%)

MBE PARTICIPATION: 25%

REMARKS: Upon Board of Public Works approval, the Stadium Authority and the Town of Ocean City will enter into a memorandum of understanding through which the Stadium Authority will procure and manage the design and construction of the Performing Arts Center at the Ocean City Convention Center. See Secretary's Agenda Item 19 on today's Agenda.

The project was advertised on *eMarylandMarketplace* and the Stadium Authority's website. Several A/E firms were directly solicited. Six firms submitted expressions of interest. Upon review of the submissions, the selection committee issued a Request for Proposal to all six firms. Three firms submitted proposals. The selection committee invited the three firms for interviews.

The selection committee recommends Becker Morgan's proposal as the most advantageous to the State.

TAX COMPLIANCE NO.: 12-1486-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Gary McGuigan (410) 333-1560
(gam@mdstad.com)

21. MARYLAND STADIUM AUTHORITY
Ocean City Convention Center Performing Arts Center

CONTRACT: Construction Management: Pre-Construction Services for the Ocean City Convention Center Performing Arts Center.

DESCRIPTION: This project will convert an existing ballroom and exhibit hall space into a two-story Performing Arts Center. Professional services include cost-estimating, scheduling, project phasing, constructability reviews, value engineering, quality assurance, scope definitions, and bid packaging/preparations.

The Construction Manager will work closely with the Maryland Stadium Authority, the Town of Ocean City, and the design team throughout the design phase. Upon completion of the design, the CM will submit a guaranteed maximum price proposal for construction. If the GMP proposal is acceptable, a recommendation to accept the GMP will be submitted to the Board of Public Works for approval at that time.

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

	<u>Overall Score</u>	<u>Pre-Construction Fee</u>	<u>CM Fee & General Conditions*</u>	<u>Total</u>
Whiting Turner	98	\$3,000	\$872,450	\$875,450
Gilbane	78.81	\$100,000	\$1,202,583	\$1,302,583
Skanska	75.09	\$30,000	\$1,156,644	\$1,186,644

*Based on 12-month schedule.

AWARD: Whiting Turner, Baltimore, MD

AMOUNT: \$3,000 (pre-construction services only)

FUND SOURCE: MCCBL FY2012-DA03 (50%)
Town of Ocean City (50%)

MBE PARTICIPATION: 25%

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

21. MARYLAND STADIUM AUTHORITY (cont'd)
Ocean City Convention Center Performing Arts Center

REMARKS: Upon Board of Public Works approval, the Stadium Authority and the Town of Ocean City will enter into a memorandum of understanding through which the Stadium Authority will procure and manage the design and construction of the Performing Arts Center at the Ocean City Convention Center. See Secretary's Agenda Item 19 on today's Agenda.

The project was advertised on *eMarylandMarketplace* and the Stadium Authority's website. Several firms were directly solicited. Nine firms submitted expressions of interest. Upon review of the submissions, the selection committee issued a Request for Proposal to eight firms. Seven of the eight firms submitted proposals. The selection committee invited three of the firms, Whiting Turner, Gilbane, and Skanska, for interviews. The selection committee recommends Whiting Turner's proposal as the most advantageous to the State.

TAX COMPLIANCE NO.: 12-1408-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

Contact: Robert Ward 410-767- 2211
rward@choosemaryland.org

22. **DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT**
Small, Minority, and Women-Owned Businesses Account
Funded by Video Lottery Terminal Proceeds

Recommendation: That the Board of Public Works: (1) approve the attached Memorandum of Understanding between the Board and the Department of Business and Economic Development under which the Board designates DBED to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery-terminal proceeds; and (2) delegate to DBED the authority to procure the financial services of eligible fund managers for this Program.

Authority: Sections 9-1A-27; 9-1A-35, State Government Article, Annotated Code of Maryland
 Section 12-101, State Finance and Procurement Article, Annotated Code of Maryland

Background: The General Assembly, when authorizing the operation of video lottery terminals owned or leased by the State, established and placed under the Board's authority a Small, Minority, and Women-Owned Businesses Account. The legislation directs the Comptroller to pay 1.5% of video-lottery-terminal proceeds at each video lottery facility to the Account. The Board is to use the Account to make grants to eligible fund managers who will use the grants to provide investment capital and loans to small, minority, and women-owned businesses in the State.

By approving this Memorandum of Understanding, the Board is designating DBED to manage the Program on behalf of the Board. By delegating authority to DBED to procure the financial services of eligible fund managers, the Board is authorizing DBED to prepare and issue an RFP and recommend the selection of eligible fund managers who will hold, loan and invest grant funds allocated by the Board under the Program.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: **Appendix 1 (cont'd)**

ORIGINAL CONTRACT TERM: 6/17/2011 – 6/30/2012

MODIFICATIONS TERM: Mod #1: 12/01/2011 – 12/31/2012
Mod#2: 07/12/2012 – 12/31/2012

MBE PARTICIPATION: None

FUND SOURCE: 100% Special
Public Utility Regulation Fund

APPROPRIATION CODE: C90G0001

REQUESTING AGENCY REMARKS:

Contract Background: Reference is made to Secretary's Appendix 1 (9/7/11) in which the Public Service Commission reported the award of an emergency contract to Boston Pacific Company, Inc. The work was to help the PSC prepare a Request for Proposals to identify a private entity to build new electricity-generating facilities in Maryland. The Board subsequently approved the PSC modifying the contract to authorize Boston Pacific to assist in evaluating the proposals (DBM Item 6-S-Mod [Nov. 16, 2011]).

Nature of Emergency: The PSC approved CPV Maryland, LLC entering into a Contract for Differences (CfD) with Maryland electric distribution companies to construct a 661-megawatt natural-gas-fired combined-cycle generation plant in Waldorf with a commercial operation date of June 1, 2015. Difficulties arose in finalizing a contract between CPV and the electric distribution companies.

Consequently, the PSC charged Boston Pacific with providing the following additional consulting services:

- Negotiate appropriate changes to the CfD in response to the concerns raised by the electric distribution companies.
- Submit the changes to the PSC for approval.
- Prepare final filing to the PSC explaining changes to the CfD.

Without a contract between CPV and the electric distribution companies, CPV may lose its financing and may not be able to provide Maryland with the needed electricity generation. This emergency contract modification allows Boston Pacific to negotiate the contract.

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY’S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont’d)

Basis for Selection: It is in the best interest of the State to modify the existing emergency contract with Boston Pacific. Its familiarity with the solicitation and proposal is needed to further negotiations between CPV and the electric distribution companies.

No subcontracting opportunities were available for this contract and both modifications because the involved nature of and the specified expertise needed for this work require one consultant to provide all aspects of the work product. Therefore, no MBE participation goal was established.

TAX COMPLIANCE NO.: 12-1224-0012

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED WITH DISCUSSION WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

MBE PARTICIPATION: 0%

FUND SOURCE: IWIF

REMARKS:

Nature of Emergency:

The 2012 General Assembly by emergency legislation required the Insurance Commissioner to contract with an independent financial, accounting, or valuation consulting firm to conduct a study to determine the fair value of the State's financial contributions to IWIF and any financial benefits IWIF received from the State since its inception in 1914. See Chapter 570, Laws of 2012. The Maryland Insurance Administration is required to report the findings and conclusions to the Governor and certain legislative committees by October 1, 2012. The law requires IWIF to fund the study.

On April 17, 2012, the MIA determined that it would be unable to meet the October 2012 deadline using regular procurement procedures and that it was necessary to procure these services on an emergency basis. This study will affect the welfare of the citizens of Maryland because its findings will be used to determine whether IWIF, after its conversion to the Chesapeake Employers Insurance Company, will owe additional monies to the General Fund. Delays in the study would delay the determination about monies due the General Fund.

Basis for Selection: MIA selected Invotex Group as the company ranked first with the better overall technical and financial proposal.

TAX COMPLIANCE NO: 12-1509-0111

RESIDENT BUSINESS: Yes

 BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Joselyn M. Hopkins (410) 339-5013
jmhopkins@dpscs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Chesapeake Detention Facility, Baltimore

CONTRACT TITLE:	CDF Chiller Rental ADPICS NO. : Q00P3400541
CONTRACT TYPE:	Maintenance
DESCRIPTION:	Rent chiller for Chesapeake Detention Facility
PROCUREMENT METHOD:	Emergency
DATE EMERGENCY DECLARED:	June 12, 2012
BID: Aggreko, LLC.	\$27,000.00
AWARD:	Aggreko, LLC. Glen Burnie
AMOUNT:	\$27,000.00
AWARD DATE:	July 10, 2012
TERM:	07/10/2012 – 07/20/2012
MBE PARTICIPATION:	0%

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Joselyn M. Hopkins (410) 339-5013
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REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Chesapeake Detention Facility, Baltimore

CONTRACT TITLE: CDF Chiller Replacement
ADPICS NO. Q00P3400379

CONTRACT TYPE: Maintenance

DESCRIPTION: Replace chiller at Chesapeake Detention Facility.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: June 12, 2012

BIDS:

Arundel Cooling & Heating Co., Inc.	\$118,160.00
J.G. Martin Co., Inc.	\$124,640.00
Fort Pitt Group	\$140,850.00

AWARD: Arundel Cooling & Heating Co., Inc.
Linthicum

AMOUNT: \$118,160.00

AWARD DATE: June 15, 2012

TERM: 6/15/2012 – 7/16/2012

MBE PARTICIPATION: 0%

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Jocelyn M. Hopkins 410 339-5027
jmhopkins@dpscs.state.md.us

REPORT OF EMERGENCY PROCUREMENT**ITEM:** Appendix 5**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

Division of Pretrial Detention & Services
Baltimore City Detention Center

CONTRACT TITLE: BCDC Chiller System Replacement
ADPICS No. Q00P2408772

CONTRACT TYPE: Maintenance

DESCRIPTION: Replace existing chiller system

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: May 25, 2012

BIDS:

Capitol Boiler Works, Inc.	\$127,750.00
Johnson Controls, Inc	\$148,570.00

AWARD: Capitol Boiler Works, Inc.

AMOUNT: \$127,750.00

AWARD DATE: June 7, 2012

TERM: Approximately 4 weeks

MBE PARTICIPATION: 0%

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 5

FUND SOURCE: 100% General Funds
 Appropriation Code: 35.15.00.03 53140 1013

REMARKS:

Nature of Emergency: The chiller controlling the air temperature in the Inmate Mental Health Unit at the Baltimore City Detention Center became inoperable. This unit houses detainees who have medical conditions. An emergency was declared to prevent any safety or health hazards at the Detention Center.

Basis for Selection: Three firms were contacted to remove the old chiller and install a new system. Two firms submitted bids. DPSCS selected Capitol Boiler Works, Inc. because the company was low bid and could begin installation of chiller system within days of award.

TAX COMPLIANCE NO.: 12-1258-1011

RESIDENT BUSINESS: No

 BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED WITH DISCUSSION WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: **Appendix 6**

**DEPARTMENT OF GENERAL SERVICES for
Department of Natural Resources**

CONTRACT NO. & TITLE: Emergency Renovations Completion
South Mountain State Park
ADPICS No.: 001B3400061
Project: P-061-030-210

CONTRACT TYPE: Maintenance

DESCRIPTION: Finish renovations at South Mountain State Park Battlefield Museum in the Washington Monument Building, Gathland Hall, and Gathland Lodge.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: June 4, 2012

BID:
Mann's Construction, Inc. Hancock, MD \$151,500.00

AWARD: Mann's Construction, Inc.

AMOUNT: \$151,500.00

CONTRACT AWARD DATE: June 18, 2012

TERM: 60 Calendar Days

MBE PARTICIPATION: 0%

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 6 (cont'd)

FUND SOURCE: MCCBL 2010 Item 011: *Provide Funds to Design & Equip Capital Development Projects on DNR Property*

REMARKS:

Nature of Emergency: This project was originally solicited through the competitive bid process. A contractor was awarded the project and initiated the work. The contractor did not perform the work according to the specifications, leaving the facility vulnerable to failure. DGS terminated the contractor for default. The Office of the Attorney General attempted to get the project completed using the bonding surety agency. That approach failed. (DGS will be undertaking court action to be reimbursed.) The museum was without heating or air conditioning making historical exhibits susceptible to destruction due to environmental conditions. In addition, new museum exhibits awaiting installation are being stored, incurring fees. The museum will be holding the 150th anniversary of the Civil War battle fought at this location. Returning the museum to its proper environmental condition had to be completed promptly.

Basis for Selection: Immediate actions were required. Mann's Construction Inc. is a local company that has performed many projects for DNR. It was immediately available and able to complete the project in the time frame needed.

TAX COMPLIANCE NO.: 12-1355-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Sandy Johnson 410-767-7408
sjohnso5@dhr.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 7

DEPARTMENT OF HUMAN RESOURCES

CONTRACT TITLE: Rehabilitative Claims Submission
ADPICS NO. N00B2400647**CONTRACT TYPE:** Information Technology Services

DESCRIPTION: Claims-submission electronic-processing services for the Department of Human Resources and Department of Juvenile Services to seek reimbursement from federal government for costs incurred in providing rehabilitative services to Medicaid-eligible children in the State's care and custody. Claim-processing interacts with the Department of Health and Mental Hygiene's Medicaid Management Information System.

PROCUREMENT METHOD: Emergency**DATE EMERGENCY DECLARED:** June 1, 2012**BID:**
Xerox State & Local Solutions, Inc. \$630,252.00
Elkridge, MD 21075**AWARD:** Xerox State & Local Solutions, Inc.**AMOUNT:** \$630,252.00**AWARD DATE:** June 1, 2012**TERM:** 6/1/2012– 2/28/2013

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 7 (cont'd)

MBE PARTICIPATION: None

FUND SOURCE: 50% General 50% Federal (Title XIX)
Appropriation Code: N00E0101

REMARKS:

Nature of Emergency: Through the rehabilitative-claims submission process, a contractor, on DHR's behalf, seeks reimbursement from the federal government for approximately \$18 to \$20 million annually for costs incurred in providing rehabilitative services to Medicaid-eligible children in the State's care and custody. DHR had initially contracted for these services with Xerox State & Local Solutions (formerly ACS State & Local Solutions) using DoIT's CATS I Master Contract which expired December 31, 2011. An extension of that Master Contract was not possible.

To allow for a new procurement to be completed, DHR awarded an emergency 10-month contract from September 1, 2011 to June 30, 2012 to the incumbent. See Appendix 5 to Secretary's Agenda (1/25/12). At that time, DHR informed the Board that the new solicitation was being developed under the CATS II Master Contract but DHR has now determined it in the best interest of the State to solicit for these services as a Request for Proposals (instead of as a CATS II task order) which delayed the award of a new contract further. The RFP for the new contract is still a work in process.

If these services were not continued through this emergency stopgap measure, DHR would continue to collect claims data from providers but would be unable to process the data (*i.e.*, seek federal reimbursement). This emergency award ensures continuity of services from June 1, 2012 to February 28, 2013.

Basis for Selection: Xerox State & Local Solutions, the incumbent contractor, provides continuity of services.

TAX COMPLIANCE NO.: 12-1318-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED WITH DISCUSSION WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Sandy Johnson 410-767-7408
sjohnso5@dhr.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 8

DEPARTMENT OF HUMAN RESOURCES

CONTRACT TITLE: Nursing Services for Medically Fragile Foster Child for
Anne Arundel County Department of Social Services
AADSS/TFC/13-001
ADPICS NO. N00B3400081

CONTRACT TYPE: Human Services

DESCRIPTION: Private-duty nursing services for medically-fragile child

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: July 1, 2012

BIDS: MedSource Community Services, Inc.
Middletown, Maryland

AWARD: MedSource Community Services, Inc.

AMOUNT: \$196,694

CONTRACT AWARD DATE: July 1, 2012

TERM: July 1, 2012 – June 30, 2013

MBE PARTICIPATION: 0%

FUND SOURCE: 100% General Funds
Appropriation Code: N00G0001

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: **Appendix 8** (cont'd)

REMARKS:

Nature of Emergency: The Anne Arundel County Department of Social Services is the court-appointed guardian of a 15-year-old boy who is severely disabled and medically fragile. The Circuit Court for Anne Arundel County ordered Social Services to secure round-the-clock private duty nursing due to the boy's extraordinary medical needs.

DHR has been contracting with MedSource Community Services, Inc. since 2006 to provide nursing services for this child. The contract expired on June 30, 2012. MedSource receives the established Medicaid rate and an additional amount. The issue of whether the State may legally supplement the Medicaid rate is still being negotiated and has been the subject of an administrative hearing. Notwithstanding the pending litigation, the parties continue to work together to determine the best course of treatment for the child. To maintain the continuity of care for the child until the final outcome of the litigation, DHR entered into an emergency procurement contract with MedSource.

Because this contract covers only the cost of staff, no MBE subcontracting goal was set for this procurement.

Basis for Selection: The provider had been providing nursing services for the boy. The price given for the service was determined to be fair and reasonable.

TAX COMPLIANCE NO.: 12-1605-0110

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Thomas Kim 443-478-3604
thomas.kim@maryland.gov

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 9

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

CONTRACT TITLE:	Hurricane Irene - Ambulance Services	
	ADPICS No. D2474253 Lifestar	\$ 45,981.18
	D2474254 Hart to Heart	\$ 36,877.53
	D2474256 TransCare	\$ 31,087.32
	D2474258 TransCare	\$ 24,672.92

CONTRACT TYPE: Service/Transportation

DESCRIPTION: Evacuate residents from Tawes Nursing Home

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: August 26, 2011

BIDS: None

AWARD:	Lifestar Ambulance, Inc.	\$45,981.18
	Hart to Heart Ambulance Service	\$36,877.53
	TransCare Maryland	\$55,760.24

CONTRACT AWARD DATE: August 26, 2011

TERM: 08/26/11 - 08/30/12

MBE PARTICIPATION: 0%

FUND SOURCE: 75% Reimbursable/25% Special

APPROP. CODE: 32.02.01.003

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 9 (cont'd)**PERFORMANCE SECURITY:** None**REMARKS:**

Nature of Emergency: From August 24 to September 5, 2011 Hurricane Irene and other weather events (high winds, heavy rain, flooding, windblown debris) damaged and downed utility lines on roadways, flooded roadways, homes and other facilities, and areas isolated from emergency vehicle access. The State Emergency Operations Center issued an evacuation order for 76 residents at the McCready Foundation/Tawes Nursing Home and Rehabilitation Center in Crisfield.

Basis for Selection: The Maryland Institute for Emergency Medical Services Systems responded to the evacuation order by identifying three ambulance companies to evacuate the residents. The need to act quickly to evacuate the residents made it impossible to obtain competitive bids for the required transportation. MIEMMS directed Hart to Heart Ambulance Service, TransCare, and Lifestar Ambulance to assist with evacuating nursing home residents to various locations and then returning them to the nursing home after the threat was over.

Reason for Late Report: In October 2011, the ambulance companies submitted invoices totaling \$138,618.95. The Tawes Nursing Home did not believe it was obligated to pay the invoices. Several months of discussions ensued among various State agencies, including DHMH, MEMA, and MIEMSS, to determine who was responsible for paying the ambulance companies. In April 2012, a decision was made that DHMH's Office of Health Care Quality would pay the invoices. FEMA would then reimburse Maryland for 75% of the emergency transportation services, with the State responsible for the remaining 25%. DHMH submitted a request to the Centers for Medicare and Medicaid Services (CMS) for permission to use special fund revenue from the federal civil money penalties account to pay the 25% that would not be reimbursed by FEMA. CMS approved the request as "meet[ing] the requirement for use of Federal CMP funds to support activities that protect the well-being of nursing home residents in certified nursing homes." The invoices were paid during June 2012.

The lateness of this report is primarily due to the time required to negotiate which State agency would be responsible for paying the emergency transportation invoices. Regulatory changes have been made to clarify that nursing homes are responsible for expenses related to the emergency transportation of residents.

BOARD OF PUBLIC WORKS

AUGUST 22, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 9(cont'd)

TAX COMPLIANCE NO: Lifestar Ambulance, Inc. (acquired by LifeStar Response of Maryland) 12-11508-0011

Hart to Heart Ambulance Service 12-1459-0111

TransCare 12-1460-0111

RESIDENT BUSINESS: Yes to all

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$57,900.00 for the following **acquisition** project.

Myersville Watershed Protection Acquisition (Harp Property) - \$57,900.00
Town of Myersville, Frederick County
POS #5958-10-324
MD20120615-0461

Background: Acquire 8.99± acres for Pleasant Walk Park. This park will be kept as open space to conserve forest land, provide a passive recreational area, and to conserve the Seven Springs Watershed area.

Appraised Value:	Six and Associates	\$50,000.00
	William G. Bowen, Inc.	\$55,000.00

Property Cost: \$52,500.00

Incidental Costs: \$ 5,400.00

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Frederick County:
Prior Funds Replacement
Program 89.22.52 Item 052 \$1,203.97

MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Frederick County:
FY 2013 Funds
Program 89.22.54 Item 057 \$56,696.03

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 2A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$300,000.00 for the following **development** projects.

1. ***2 Laurel Hill Playground Replacement - \$86,000.00***
City of Greenbelt, Prince George's County
CPP #5989-16-754
MD20120611-0443

Background: Upgrade a more than 20 year old playground with custom play structures and safety surfacing that are ADA accessible and designed for children in the 2–5 and 5–12 year old age groups.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Prince George's County:
FY 2013 Funds
Program 89.22.54 Item 055 \$86,000.00

2. ***Martin Luther King Community Park - \$214,000.00***
City of Glenarden, Prince George's County
CPP #5990-16-755
MD20120611-0439

Background: Renovate the community park with new playground equipment and safety surfacing, picnic area equipment, tennis and basketball court paving and fencing, lighting, parking lot resurfacing, pathways, and landscaping. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Prince George's County:
FY 2013 Funds
Program 89.22.54 Item 055 \$214,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$112,484.00 for the following **development** projects.

1. ***Marty Snook Softball Fields Fence Replacement - \$24,300.00***
Washington County
POS #5996-21-273
MD20120628-0499

Background: Replace ballfield fencing and backstops on two softball fields at the 78 acre park. The existing fencing and backstops have become safety hazards.

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Washington County:
FY 2012 Funds
Program 89.22.51 Item 051 \$176.73

MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Washington County:
Prior Funds Replacement
Program 89.22.51 Item 052 \$24,123.27

2. ***Marty Snook Park Basketball Court Resurfacing - \$8,100.00***
Washington County
POS #5997-21-274
MD20120709-0509

Background: Patch and overlay two existing basketball courts that have become unsafe due to oxidation and use causing cracks and slick surfaces.

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Washington County:
Prior Funds Replacement
Program 89.22.52 Item 052 \$8,100.00

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 3A (con't)
PROGRAM OPEN SPACE LOCAL SHARE
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

3. *Fairgrounds Park Softball Field Lights - \$47,084.00*
City of Hagerstown, Washington County
POS #5998-21-275
MD20120709-0506

Background: Install field lighting for the softball field in Fairgrounds Park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Washington County:
Prior Funds Replacement
Program 89.22.52 Item 052 \$47,084.00

4. *Veterans Park Walking Trail Extension - \$33,000.00*
Town of Smithsburg, Washington County
CPP #5966-21-270
MD20120615-0468

Background: Extend the heavily used 5,500' Veterans Park walking trail by 900 feet. The trail that meanders along the perimeter of the park offers access to picnic pavilions and exercise stations. Other existing park amenities include two playground areas, restrooms, a basketball court, a softball field and two multipurpose fields. Program Open Space assisted with the acquisition of an additional 2.5 acres of land for this park which makes the extension of the trail possible.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Washington County:
FY 2013 Funds
Program 89.22.54 Item 055 \$33,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 4A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$237,000.00 for the following **development** projects.

1. ***David Scull Park - \$154,000.00***
City of Rockville, Montgomery County
CPP #5987-15-657
MD20120611-0442

Background: Upgrade an existing 20 year old playground with new play equipment for 2-5 and 5-12 year old children that meets current American Standards for Testing Material and the Consumer Product Safety Commission standards. Access to the play equipment will be improved through the installation of an ADA compliant poured-in-place rubber safety surface. The safety surface is pervious and allows for groundwater recharge and reduces soil compaction that could be harmful to adjacent trees.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Montgomery County:
FY 2013 Funds
Program 89.22.54 Item 055 \$154,000.00

2. ***Tennis Court at St. Paul Park - \$83,000.00***
Town of Kensington, Montgomery County
CPP #5988-15-658
MD20120611-0441

Background: Construct a 60' x 120' all weather, lighted tennis court at St. Paul Park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Montgomery County:
FY 2013 Funds
Program 89.22.54 Item 055 \$83,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 5A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$80,718.01 for the following **development** projects.

1. ***Girdletree Park Initial Development - \$49,649.43***
Worcester County
POS #5795-23-203
MD20091215-1577

Background: Conduct site work and develop a composite playground area with a pavilion, picnic tables, and grill at a new County park. In addition, if soil conditions permit, an alternate 'green' solution to parking will be implemented as a demonstration project for the mitigation of potential stormwater issues. Funds totaling \$88,954.89 were previously approved by the Board of Public Works: DNR Item 3A(5)(March 10, 2010); DNR Item 2A(1)(September 7, 2011). Additional funds will be requested as they become available. Total development costs for this project are estimated to be \$250,000.00

Fund Source: Program Open Space Local Share allocated to Worcester County:
FY 2008
Program 81.20.04 Item 823 \$14,430.15

MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Prior Funds Replacement
Program 89.22.49 Item 056 \$35,219.28

2. ***John Walter Smith Park Recreation Center Development Phase 6 - \$26,000.00***
Worcester County
POS #5835-23-207
MD20100823-0867

Background: Improve existing drainage and landscaping at the County recreation center and repair cracks in the gymnasium floor caused by the settling of the building since construction. The current catch basins cannot hold the amount of rain during a heavy rainstorm causing the catch basins to flood and resulting in backflow into the recreation center and water damage to the building. Installing larger catch basins would allow the water to drain properly away from the building and into the stormwater management pond. Funds totaling \$118,350.00 were previously approved by the Board of Public Works: DNR Item 4A(2)(October 6, 2010) for other facility improvements.

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

ITEM 5A (con't)

PROGRAM OPEN SPACE LOCAL SHARE

Fund Source: Program Open Space Local Share allocated to Worcester County:
FY 2010
Program 81.20.04 Item 823 \$7,775.64

MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Prior Funds Replacement
Program 89.22.49 Item 056 \$18,224.36

3. ***Newtown Park Pavilion Roof and Trash Can Replacement - \$472.01***
Worcester County
POS #5909-23-219
MD20110818-0660

Background: Replace aged trash receptacles at the park to keep the facility in good working order for the enjoyment of park patrons. Funds totaling \$8,500.00 were previously approved by the Board of Public Works: DNR Item 4A (October 19, 2011) for replacement of the pavilion roof and several of the trash can fixtures at the park.

Fund Source: MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Prior Funds Replacement
Program 89.22.49 Item 056 \$472.01

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

ITEM 5A (con't)

PROGRAM OPEN SPACE LOCAL SHARE

4. *John Walter Smith Park Trash Receptacle Replacement - \$1,531.86*
Worcester County
POS #5910-23-220
MD20110818-0658

Background: Replace aged trash receptacles at the park to keep the facility in good working order for the enjoyment of park patrons. Funds totaling \$3,500.00 were previously approved by the Board of Public Works: DNR Item 3A(1) (October 5, 2011).

Fund Source: MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Prior Funds Replacement
Program 89.22.49 Item 056 \$1,531.86

5. *Northern Worcester Athletic Complex Trash Receptacle Replacement - \$1,532.85*
Worcester County
POS #5911-23-221
MD20110818-0656

Background: Replace aged trash receptacles at the park to keep the facility in good working order for the enjoyment of park patrons. Funds totaling \$3,500.00 were previously approved by the Board of Public Works: DNR Item 3A(2) (October 5, 2011).

Fund Source: MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Prior Funds Replacement
Program 89.22.49 Item 056 \$1,532.85

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

ITEM 5A (con't)

PROGRAM OPEN SPACE LOCAL SHARE

6. *Showell Park Trash Receptacle Replacement - \$1,531.86*
Worcester County
POS #5912-23-222
MD20110818-0657

Background: Replace aged trash receptacles at the park to keep the facility in good working order for the enjoyment of park patrons. Funds totaling \$3,500.00 were previously approved by the Board of Public Works: DNR Item 3A(3)(October 5, 2011).

Fund Source: MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Worcester County:
Prior Funds Replacement
Program 89.22.49 Item 056 \$1,531.86

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

August 22, 2012

**ITEM 6A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Lisa Ward
lward@dnr.state.md.us
(410) 260-8450

*Dennis D. Slaughter - \$18,000.00
Garrett County
POS # 4212*

Reference: That the Board of Public Works approve the acquisition in fee simple of a 6 +/- acre parcel located in Garrett County. The substantially forested property fronts on the north branch of the Potomac River and will provide additional angler access. This portion of the Potomac supports a large population of coldwater fish species including brook, rainbow and brown trout. Acquisition will resolve management issues related to shared boundary lines and it will be incorporated as part of the North Branch Potomac River Fisheries Management Area.

The property is located within the Target Ecological Area (TEA). This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property, which scored 93 under the Program Open Space Targeting System.

Grantor: Dennis D. Slaughter

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 6 +/- acres, unimproved

Price: \$18,000.00
Price represents a 7% discount from the recommended appraised value of \$19,400

Appraisals: \$9,700 (8/11/11) – Michael C. Bowers
Reviewed by David Wallenberg

\$19,400 (8/26/11) – Michael P. Goodfellow
Reviewed by David Wallenberg

Fund Source: POS Acquisition Opportunity Loan 2009
Program 89.22.45 Item 500 \$18,000.00 (FY2010)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 1-S **Agency Contact:** Bart Thomas
410-767-4703
bart.thomas@dgs.state.md.us

DEPARTMENT/PROGRAM: General Services (DGS)
Office of Energy Performance and Conservation

CONTRACT ID: #001IT818373;
Reverse Auction and Other Technical Services
State of Maryland
ADPICS BPO # 001B3400111

CONTRACT DESCRIPTION: Contract to provide Internet based, real-time, online reverse-energy auctions and related consulting services to help maximize the results of reverse-auctions to procure electric energy contracts for the State at competitive rates.

AWARD: World Energy Solutions, Inc. (WES)
Worcester, MA

TERM: 9/1/2012 – 8/31/2017

AMOUNT: \$450,880 Est. (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 25%

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*. Copies of the solicitation notice were emailed directly to 155 prospective vendors, which included 20 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

Two proposals were received in response to the RFP and both were determined to be reasonably susceptible of being selected for award.

The purpose of this contract is to provide comprehensive performance based energy supply acquisition management services, which include, but is not limited to, conducting real-time, online reverse energy auctions, energy acquisition services, green energy and attributes, and energy consulting services. The services will cover all state agencies, including executive departments, independent agencies and political subdivisions.

Since 2004, DGS has been conducting on-line reverse-energy auctions to competitively procure electric energy contracts for State agencies (see below). This contract will continue these efforts.

The recommended contractor, World Energy Solutions, Inc. (WES), will provide an Internet-based electronic medium for conducting real-time reverse-energy auctions. Additionally, WES will provide consulting services to:

- Support reverse-auctions by working with DGS and other State agencies;
- Collect and aggregate utility quality data;
- Develop procurement strategies;
- Assist with solicitations;
- Develop pricing products; and
- Provide contract management tools over the life of this energy procurement contract.

Awarding this contract to WES will ensure that DGS obtains a contractor with:

- An existing energy-specific, Internet-based auction platform;
- A proven track record of performing energy procurements;
- Experience and expertise providing services on a Statewide basis; and
- Knowledge and understanding of COMAR regulations pertaining to competitive energy procurements.

All of the above capabilities will facilitate fair and open competition among prospective bidders and will ensure the lowest electric energy prices possible for the State of Maryland.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

FUND SOURCE: 100% Reimbursable

APPROP. CODE: H00D0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-0119-0111

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

OFFERORS	TECHNICAL RANKING	FINANCIAL PRICE	FINANCIAL RANKING	OVERALL RANKING *
World Energy Solutions, Inc. Washington, DC	1	\$450,000	1	1
PACE Global Fairfax, VA	2	\$802,425	2	2

* Note: Technical factors had greater weight than financial factors in the overall ranking determination.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Ronald S. Wade
410-706-3313
rwade@som.umaryland.edu

DEPARTMENT/PROGRAM: Department of Health and Mental Hygiene
State Anatomy Board

CONTRACT ID: DHMH OPASS 13-10810 Revised
Transportation of Bodies – Area II
Washington Metro & Southern Maryland Counties
ADPICS NO. M00B3400234

CONTRACT DESCRIPTION: Provide removal and transport of donated and unclaimed decedent bodies from Area II (Washington, DC Metropolitan and Southern Maryland) hospitals, nursing homes and residences, 24 hours a day, 7 days a week to the State Anatomy Board’s facility in Baltimore. Area II of the State consists of Montgomery, Prince George’s, Charles, Calvert and St. Mary’s Counties.

AWARDS: K.P. & Company, LLC
Baltimore, MD

Terrence L. Johnson Funeral Service, P.A.
White Plains, MD

TERM: 9/4/2012 - 6/30/2017

AMOUNT: \$351,408 (4 Years, 9 Months)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None

PERFORMANCE SECURITY: None

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

INCUMBENT: Terrence L. Johnson Funeral Service, P.A.
White Plains, MD

REQUESTING AGENCY REMARKS: A notice of availability of the Invitation for Bids was advertised on the *eMarylandMarketplace.com* and the DHMH website. Copies of the solicitation notices were mailed directly to 197 prospective vendors, all of which are Maryland firms and none are MBEs. A copy of the solicitation was sent to the Governor's Office of Minority Affairs.

Two bids were received in response to the IFB, both of which were deemed responsive. As established in the IFB, multiple awards could be made for these services. Awards are recommended to both responsible bidders, K.P. & Company, LLC and Terrence L. Johnson Funeral Service, P.A. Services will be provided based upon the Right of First Refusal by the lower priced bidder.

The State Anatomy Board (the Board) does not have the resources to perform the services needed to remove and transport donated and unclaimed decedent bodies. This contract will provide the Board with transportation for the removal of donated and unclaimed decedent bodies from hospitals, nursing homes and residences in Area II of the State to the Board's facility in Baltimore. The services will be provided 24 hours a day, 7 days a week. Area II (Washington, DC Metro and Southern Maryland) consists of Montgomery, Prince George's, Charles, Calvert and St. Mary's Counties.

There is no MBE participation goal for this contract because it was determined that there are no Maryland Department of Transportation (MDOT) certified MBEs available to perform this service.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

<u>Bidders</u>	<u>Bids</u>
K.P. & Company, LLC Baltimore, MD	\$238,436.00
Terrence L. Johnson Funeral Service P.A. White Plains, MD	\$305,220.00

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Mary Beth Pohl
410-764-2673
mpohl@hscrc.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Health Services Cost Review Commission

CONTRACT ID: HSCRC-003-12;
Inpatient and Outpatient Case Mix Record Review
ADPICS BPO No. M00B3400203

CONTRACT DESCRIPTION: Provide medical record review services for samples of inpatient and outpatient data to verify the accuracy of the clinical information in the medical record.

AWARD: OptumInsight, Inc.
Eden Prairie, MN

TERM: 9/1/2012 – 8/31/2017

AMOUNT: \$1,097,260 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*. A notice of the solicitation was sent to the incumbent and the Governor's Office of Minority Affairs.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

HSCRC received two proposals in response to the RFP. Both were deemed to be reasonably susceptible of being selected for award. OptumInsight was ranked overall #1 with the higher ranked technical offer and the lower price. Therefore, award is recommended to OptumInsight, the incumbent, as having the more advantageous offer for the State.

Maryland's HSCRC is the State agency responsible for regulating Maryland's \$14.5 billion hospital industry. Under Maryland's all-payer hospital rate setting system, the HSCRC has developed methodologies to increase hospital efficiency and promote cost containment for both inpatient and outpatient hospital services.

HSCRC's methodologies rely on complete and accurate data reporting from hospitals. Under this contract, the vendor will conduct regular inpatient and outpatient reviews on a sampled portion of admissions and outpatient visits selected from the data provided by hospitals. Establishing the accuracy of these data help ensure that hospital rates fairly and accurately represent the reasonable costs of providing care.

No MBE participation goal was established for this contract based upon the limited number of MBE s that can provide "medical coding" auditing services. The essential scope of work for this contract is the ability to review medical coding for inpatient and outpatient data submitted by hospitals to the HSCRC, so there are no other subcontracting opportunities available.

FUND SOURCE: 100% Special (Hospital User Fees)

APPROP. CODE: M00.R0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1374-1001

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.) **ATTACHMENT**

BIDS/PROPOSALS (Cont.):

<u>Offerors</u>	<u>Tech. Rank</u>	<u>Financial Price Offer (Rank)</u>	<u>Overall Rank</u>
OptumInsight Eden Prairie, MN	1	\$1,097,260.00 (1)	1
New York County Health Services Review Organization New York, NY	2	\$2,421,591.23 (2)	2

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Richard Lore
410-581-4274
rlore@mpt.org

DEPARTMENT/PROGRAM: Maryland Public Television (MPT)
Development

CONTRACT ID: Inbound Call Center Services;
ADPICS No. R15B3400078

CONTRACT DESCRIPTION: Provide inbound call center services for pledge drives held on behalf of Maryland Public Television (MPT).

AWARD: Teledirect Communications Inc.
(dba Tele-Direct Call Centers)
Sacramento, CA

TERM: 10/1/2012 – 9/30/2015 (w/2 one-year renewal options)

AMOUNT: \$422,250 (3 Years; Base Term)
\$140,750 (1 Year; Renewal Option #1)
\$140,750 (1 Year; Renewal Option #2)
\$703,750 Total 5 Years

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

Two proposals were received in response to the RFP, both of which were deemed to be reasonably susceptible of being selected for award. Award is recommended to Teledirect Communications Inc. (dba Tele-Direct Call Centers) (Tele-Direct) as having the more advantageous offer for the State. Tele-Direct was ranked overall #1 with the lower price and the lower ranked technical offer; however, the slight technical differences between the two offerors did not offset the almost \$150,000 difference in price. Tele-Direct is the incumbent and is very familiar with the services provided by this contract.

Tele-Direct has 21 years of experience answering calls for public television and radio stations with 50 of their current clients being either public television or radio stations. They have the ability to answer calls 24 hours a day, seven (7) days a week, 365 days per year including holidays. Tele-Direct managers have assisted MPT in a timely, professional manner during the life of their contracts with MPT. Tele-Direct has provided call center services to take phone pledges, generated in response to live and taped programming, from viewers in support of MPT since 9/1/2007 from the award of a competitively procured contract. Tele-Direct previously provided these services on behalf of MPT in an exemplary manner, and MPT is satisfied with the services provided by Tele-Direct.

No MBE Participation goal was established for this contract because it was determined that the main service of the contract is answering telephone calls and that the service cannot be divided into segments so that an MBE could perform part of the work.

FUND SOURCE: 100% Special (Viewer Donations)

APPROP. CODE: R15P00.03

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1555-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

ATTACHMENT

BIDS OR PROPOSALS (Cont.):

OFFERORS	TECHNICAL RANKING	FINANCIAL PRICE (Base Term – 3 Years)	FINANCIAL PRICE (Option #1 – 1 Year)	FINANCIAL PRICE (Option #2 – 1 Year)	FINANCIAL PRICE / RANKING (5 Years)	OVERALL RANKING *
Teledirect Communications Inc. (dba Tele-Direct Call Centers) Sacramento, CA	2	\$422,250	\$140,750	\$140,750	\$703,750	1
ACD Direct, Inc. Layton, UT	1	\$511,020	\$170,340	\$170,340	\$851,700	2

*Note: Technical factors and financial factors had equal weight in the overall ranking determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 5-S-OPTION **Agency Contact:** Michael Gaines
410-767-4949
Michael.Gaines@dgs.state.md.us

DEPARTMENT/PROGRAM: Department of General Services (DGS)
Office of Procurement and Logistics

CONTRACT ID: 001IT817625;
Real Estate Brokerage, Transaction
Management & Strategic Planning Services
ADPICS # 001B3400040

CONTRACT APPROVED 8/26/2009 DBM BPW Agenda Item 8-S

CONTRACTOR C.B. Richard Ellis
Baltimore, MD

CONTRACT DESCRIPTION: Revenue producing contract to provide real estate services, including the identification and acquisition of suitable leased space, assistance with strategic space planning for State agencies, and lease administration services, all of which will be managed by the DGS Office of Real Estate (ORE).

OPTION DESCRIPTION: Approval request to exercise the first of two one-year renewal options as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 9/1/2009 - 8/31/2012 (w/2 one-year renewal options)

TERM OF OPTION 9/1/2012 - 8/31/2013

AMOUNT OF ORIGINAL CONTRACT: *Commission Rate:* \$938,127 (3 Years)
Revenue to the State: \$215,769 (3 Years)

AMOUNT OF OPTION: *Commission Rate:* \$470,958 (1 Year)
Revenue to the State: \$108,320 (1 Year)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-OPTION (Cont.)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: *Commission Rate: \$1,409,085
Revenue to the State: \$324,089*

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 30%

MBE COMPLIANCE: 39.5%

REQUESTING AGENCY REMARKS: Request for approval to exercise the first of two one-year renewal options as contained in the original contract.

DGS Office of Real Estate (ORE) is responsible for the management of approximately 4.6 million square feet of office space currently consisting of more than 335 State office leases with annual rents of \$74.4 million dollars. C.B. Richard Ellis (CBRE), during the initial contract term, has provided to DGS ORE a web based technology platform at no cost and facilitated the strategic re-alignment of employees to enhance the delivery of services. DGS ORE in conjunction with CBRE have been able to analyze the State's lease portfolio to achieve maximum benefits through the relocation and renewal actions. Since the beginning of the contract in FY10, CBRE has executed 84 leases for 1,559,178 net usable square feet and achieving a lease terms saving of \$36,502,702. It is in the best interest of the State to exercise the first renewal option of this contract.

FUND SOURCE: 100% Revenue Generating

APPROP. CODE: N/A

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 6-S-OPTION **Agency Contact:** James L. Knighton
410-767-0820
JKnighton@mta.maryland.gov

DEPARTMENT/PROGRAM: Maryland Transit Administration (MTA)

CONTRACT ID: MTA-1098B (TMTA-1098B);
Policy, Business and Transit Management
Services
ADPICS # J05B9200008/ CO # COE53530

CONTRACT APPROVED: 8/5/2009 DBM BPW Agenda Item 1-S

CONTRACTOR: Jacobs Engineering Group, Inc. (formerly
known as Edwards and Kelcey, Inc.)
Baltimore, MD

CONTRACT DESCRIPTION: Two on-call, task order contracts for Policy,
Business and Transit Management Services and various policy planning projects for the MTA's
Office of Planning.

OPTION DESCRIPTION: Approval request to exercise the first of two
one-year renewal options as contained in the original contract with one of the Contractors.

TERM OF ORIGINAL CONTRACT: 9/4/2009 – 9/3/2012 (w/2 one-year renewal
options) (See Requesting Agency Remarks)

TERM OF OPTION: 9/4/2012 – 9/4/2013

AMOUNT OF ORIGINAL CONTRACT: \$4,058,100 (3 Years)

AMOUNT OF OPTION: \$0 (See Requesting Agency Remarks below)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$4,058,100

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-OPTION (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 14%

REQUESTING AGENCY REMARKS: Request for approval to exercise the first of two one-year renewal options as contained in the contract for one Contractor with no additional funding in order to provide continuing support for various tasks and task-order-driven projects started during the base term of the contract. These tasks provide assistance to the MTA Office of Procurement, Office of Local Transit Support, and Bus Operations. Details of these projects are provided below. Without this support, the MTA will be severely limited in its ability to implement efficient and effective operations.

This is an on-call, task order contract for Policy, Business and Transit Management Services. The types of services to be provided under this contract include: Management/Organizational Development, StateStat Requirements, Managing for Results and Attainment Report, Integrated Planning and Management DataSystems, Internal and External Peer Review, Federal and State Legislation, and Service Development.

During the renewal option period, it is estimated that \$1.5M will be paid to Jacobs Engineering Group, Inc. for the remaining open task orders listed below and any additional work that may arise during the year. Jacobs Engineering Group, Inc. has been paid almost \$2,062,000 during the base term of the contract, leaving almost \$2M in approved funding available on the contract. Therefore, no additional funding approval is required for this renewal option.

The renewal option with Booz Allen Hamilton, Inc. is not being exercised because the only remaining task order for Booz Allen Hamilton, Inc. will be completed with the end of the base contract term.

The original base term of the contract was listed on the original agenda item as 8/10/2009 – 8/9/2012; however, the Notice to Proceed (NTP) was not issued until 9/4/2009 and, therefore, shifted the dates of the contract term by almost a month.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-OPTION (Cont.)

Summary of Existing Task Orders:

Task 6: Staffing for Office of Local Transit Support

Expires: 9/3/2012

Estimated Contract Authority required: \$250,000.00

MTA requires on-going support for an additional twelve months beginning September 3, 2012 through September 3, 2013. This task provides coordination support for Statewide Programs including, but not limited to the Section 5310 Program, the Rideshare Program, the Guaranteed Ride Home Program, and miscellaneous vehicle procurements. Without this support, the Office of Local Transit Support will be unable to continue delivering these important statewide programs.

Task 18: Office of Procurement Assistance

Expires: 9/3/2012

Estimated Contract Authority required: \$360,000.00

MTA requires on-going support for an additional twelve months beginning September 4 through September 4, 2013. This task provides assistance to the MTA Office of Procurement in all phases of the contract procurement process. Without this support, the Office of Procurement's ability to provide the following services will be adversely impacted. Specific services provided include the following:

- Preparation of documents for RFPs, IFBs, Procurement Officer's Determinations, and Board of Public Works action agenda items
- Developing, updating, and maintaining plan holders lists for open procurements
- Scheduling, preparation and hosting pre-bid and pre-proposal conferences
- Preparation of agendas and other procurement related documents
- Posting and advertisement of RFP/IFB documents, addenda, and notice of award on MTA's internet website and eMaryland Marketplace

Task 30: Bus Stop Consolidation Study

Expires: Estimated November 2012

Estimated Contract Authority required: \$75,000.00

MTA requires on-going support to complete an analysis of bus routes for potential bus stop consolidation to determine if fewer bus stops can lead to more reliable service by decreasing dwell time and speed of bus routes. The NTP for this task is expected to be July of 2012 and services will be required through November 2012.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 7-S-OPTION **Agency Contact:** Sandy Johnson
410-767-7404
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Family Investment Administration (FIA)

CONTRACT ID: FIA/TAP 12-001-A1;
Transportation Assistance Program (TAP)
ADPICS # N00B2400653

CONTRACT APPROVED: 8/10/2011 DBM BPW Agenda Item 2-S

CONTRACTOR: Vehicles for Change, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Provide a Transportation Assistance Program (TAP) statewide that will provide reliable, low cost, used, Maryland State inspected vehicles to enable Temporary Cash Assistance (TCA) or former TCA customers to achieve and maintain full-time employment.

OPTION DESCRIPTION: Approval request to exercise the first of two one-year renewal options as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 9/1/2011 – 8/31/2012 (w/2 one-year renewal options)

TERM OF OPTION: 9/1/2012 – 8/31/2013

AMOUNT OF ORIGINAL CONTRACT: \$302,575 NTE (1Year)

AMOUNT OF OPTION: \$332,150 NTE (1 Year)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$634,725

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-OPTION (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 5%

MBE COMPLIANCE: 4%

REQUESTING AGENCY REMARKS: Request for approval to exercise the first of two one-year renewal options as contained in the original contract to provide a Transportation Assistance Program (TAP) statewide that provides used vehicles and related services needed by Temporary Assistance for Needy Families (TANF) eligible individuals in order to achieve or maintain full time employment.

This program, administered by the Department of Human Resources/ Family Investment Administration (DHR/FIA), provides safe, used, reliable Maryland State inspected motor vehicles at a reasonable price to eligible individuals who are employed or have a bona-fide job offer but do not have transportation or reliable transportation. These jobs are usually during non-traditional hours or are not accessible to public transportation or require customers to travel more than 3-4 hours by bus to get to the job. Usually, these jobs have paid \$10.00 per hour or more. Each customer receiving a vehicle is responsible for paying a portion of the “price to put the Vehicle on the Road”, which is not to exceed 50% of the parts and labor repair costs up to a maximum of \$1,000.

Vehicles for Change, Inc. (VFC) provides an important and tangible service that directly supports the economic independence of TANF customers. During the base term of the contract, 16 vehicles have been provided to TANF customers due to a slow start-up for the program. It was anticipated that TAP services would provide up to 91 vehicles per year. Exercising this first renewal option will allow more TANF customers to participate in the TAP services.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 8-S-OPTION **Agency Contact:** Joselyn Hopkins
410-339-5013
jmhopkins@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
(DPSCS)
Office of the Secretary

CONTRACT ID: DPSCS Q0010006;
DPSCS Temporary Office Help
ADPICS NO. Q00B3400032

CONTACT APPROVED: 8/26/2009 DBM BPW Agenda Item 6-S

CONTRACTORS: See Attachment 1

CONTRACT DESCRIPTION: Multiple award contracts to 24 vendors to
provide temporary Office Help in six office classifications in six regions of the State.

OPTION DESCRIPTION: Approval request to exercise the first or two
one-year renewal options as contained in the original contract for 22 of the 24 Contractors.

TERM OF ORIGINAL CONTRACT: 9/1/2009 - 8/31/2012 (w/2 one-year
renewal options)

TERM OF OPTION: 9/1/2012 - 8/31/2013

AMOUNT OF ORIGINAL CONTRACT \$5,088,000 NTE (3 Years)

AMOUNT OF OPTION: \$500,000 NTE (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$2,000,000 Grand Total (See Attachment 2)

REVISED TOTAL CONTACT AMOUNT: \$7,588,000 NTE

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-OPTION (Cont)

MBE PARTICIPATION: None (13 of the 22 Contractors are MD Certified MBEs)

REQUESTING AGENCY REMARKS: Request for approval to exercise the first of two one-year renewal options as contained in the original contract for Temporary Office Help in six office classifications in six regions of the State. Effective July 1, 2012 funds for Temporary Office Help services have been moved to contractual services. As such, the use of this contract will be greatly reduced.

One Contractor did not wish to continue to provide services under the Temporary Office Help contract because it rarely received requests; therefore DPSCS did not exercise its renewal option. Another Contractor went out of business. Since there are 22 other Contractors, DPSCS believes there is a sufficient number of Contractors available to provide the State with the services needed without these two Contractors.

FUND SOURCE: 89% General; 9% Special (Inmate Welfare Fund); and 2% Special (Drinking Driver Monitoring Program Fund)

APPROP. CODES: Various

RESIDENT BUSINESS: Yes for all, except for Ark Temporary Staffing

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-OPTION (Cont) ATTACHMENT 1

CONTRACTORS (Cont.):

ADNET/Accountnet, Inc. *
Columbia, MD

Hutch Staffing, Inc.
College Park, MD

All-Pro Placement Services, Inc. *
Cockeysville, MD

JPEX Corporation, Inc.
Towson, MD

America On Demand of MD, Inc.
Baltimore, MD

Kennedy Personnel Services *
Baltimore, MD

Ark Temporary Staffing, LLC *
Lawrenceville, GA

LBH Consultants, LLC
Germantown, MD

Athena Consulting, LLC *
Darnestown, MD

MJS-Lynn Sisters, Inc.
Annapolis, MD

Beacon Staffing Alternatives, Inc. *
Aberdeen, MD

Mary Kraft & Associates, Inc. *
Lutherville, MD

CMT Service, Inc. *
Bowie, MD

Quality Staffing Services, Inc. *
Salisbury, MD

Consolidated Services, Inc.
Abingdon, MD

SunPLus Data Group, Inc.
Lawrenceville, GA
(Local Office in Baltimore, MD)

Cypress Tech Solution, Inc.
Bryans Road, MD

Symphony Placements, Ltd *
Timonium, MD

The A.E. Brodhurst Corporation
Glen Burnie, MD

Proper Staffing, Inc. *
Baltimore, MD

Excel Staffing and Personnel Services, Inc. *
Pikesville, MD

Handy Business Solutions, LLC *
Largo, MD

Note: * Contractor is a Maryland Certified MBE.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-OPTION (Cont) **ATTACHMENT 2**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod. #1	\$2,000,000	Mod to increase the available funding for the contracts due to the increased need for temporary office help within the Department for the period of 11/17/2011 – 8/31/2012. Approved on the 11/16/2011 DBM BPW Agenda, Item 9-S-MOD.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 9-S-OPTION **Agency Contact:** Joan Marshall
443-769-1024
jmarshall@collegesavingsmd.org

DEPARTMENT/PROGRAM: College Savings Plans of Maryland

CONTRACT ID: R60R0400002;
Marketing Services
ADPICS No. R60B3400001

CONTRACT APPROVED: 9/1/2010 DBM BPW Agenda Item 6-S

CONTRACTOR: Devaney & Associates, Inc.
Towson, MD

CONTRACT DESCRIPTION: Provide marketing services to the College
Savings Plans of Maryland (CSPM).

OPTION DESCRIPTION: Approval request to exercise the second and
final one-year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 9/1/2010 – 8/31/2011 (w/2 one-year renewal
options)

TERM OF OPTION: 9/1/2012 – 8/31/2013

AMOUNT OF ORIGINAL CONTRACT: \$376,331 (1 Year)

AMOUNT OF OPTION: \$376,331 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$376,331 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$1,128,993

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-OPTION (Cont.)

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
25% subcontracting goal

MBE COMPLIANCE: 19.48%

REQUESTING AGENCY REMARKS: Request for approval to exercise the second of two one-year renewal options as contained in the original contract to provide eight categories of marketing services for the CSPM. The eight different categories of work are as follows:

- Category 1: Comprehensive Marketing Plan;
- Category 2: Branding & Advertising;
- Category 3: Printed Collateral;
- Category 4: Traditional Media Planning & Buying;
- Category 5: Interactive Media Planning & Buying;
- Category 6: Community Outreach & Public Relations;
- Category 7: Account Management; and
- Category 8: Marketing Strategy Report.

The renewal option is in the best interest of the State for several reasons. First, the incumbent has developed considerable knowledge about the college savings marketplace which enables the firm to produce higher quality work with less involvement from staff than a new firm with no experience in this market. In addition, the work that this firm has performed has been very effective and has enabled the agency to exceed its marketing goals for FY2012 in terms of new enrollments in the Prepaid College Trust and new beneficiaries and total contributions to the College Investment Plan. Finally, the current pricing terms continue to be very competitive with what would be expected if a new procurement were conducted. In particular, the advertising commission rate of 10% is less than the industry standard of 12%, which provides the CSPM with significant cost savings on our purchase of radio and internet advertising.

Since this is the last renewal option for this contract the CSPM will re-solicit for these services during this final renewal option period. A new contract is expected to be in place prior to the expiration of this contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-OPTION (Cont.)

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: R60H0041

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-OPTION (Cont.) **ATTACHMENT**

Option #1	\$376,331	Exercised the first of two one-year renewal options as contained in the original contract for the period of 9/1/2011 – 8/31/2012. Approved on the 7/27/2011 DBM BPW Agenda, Item 6-S-OPTION.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Kenneth Smith
410-260-7807
ksmith@comp.state.md.us

DEPARTMENT/PROGRAM: Comptroller of Maryland (COMP)
Compliance Division

CONTRACT ID: OC-2009-08;
Unclaimed Property Audit Services
ADPICS #: E00B3400011

CONTRACT APPROVED: 9/16/2009 BPW Agenda Item 3-S

CONTRACTORS: See Attachment

CONTRACT DESCRIPTION: Revenue-generating contract to obtain assistance in auditing potential holders of unclaimed property, particularly those located outside the State of Maryland. The vendors will conduct audits, identify unclaimed property belonging to persons with last known addresses in Maryland, and serve as a compliance consultant to report and remit this property.

OPTION/MODIFICATION DESCRIPTION: Approval request to exercise the single two-year renewal option as contained in the original contract to continue the unclaimed property audit services contract; and, modify the contract for four of the five Contractors to reduce the commission rate for the renewal option period.

TERM OF ORIGINAL CONTRACT: 9/17/2009 – 11/30/2012 (w/1 two-year renewal option)

TERM OF OPTION: 12/1/2012 – 11/30/2014

AMOUNT OF ORIGINAL CONTRACT: \$2,174,469 (Combined Commissions on Est. \$17,965,061 gross receipts)
(See Requesting Agency Remarks below)

AMOUNT OF OPTION/MODIFICATION: \$1,508,866 (Combined Commissions on Est. \$13,904,798 gross receipts)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$3,683,335 (Est. Combined Commissions)

ORIGINAL PROCUREMENT METHOD: Multi-Step Competitive Sealed Bidding

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: The Comptroller of Maryland (COMP) requests that this revenue-generating contract for Unclaimed Property Audit Services with five unclaimed property audit providers be renewed for the sole two-year renewal option as contained in the original contract. In addition, four of the five unclaimed property audit providers have agreed to modify their commission rates during the renewal option period.

The purpose of this contract is to obtain assistance in auditing potential holders of unclaimed property, particularly those located outside the state of Maryland. The contractors conduct audits, identify unclaimed property belonging to persons with last known addresses in Maryland and serve as a compliance consultant for the reporting and remitting of this property.

The Compliance Division is satisfied with the performance of the contractors as they continue to meet their obligations under the contract. All contractors assist the Comptroller's Compliance Division in an effective and efficient manner. It is estimated that these audit companies will remit a combined estimated \$17,965,061 in unclaimed property revenue during the current base contract term. The original agenda item estimated \$40,000,000 in gross receipts for the base term of the contract. Verus and PRA had little to no remittances during this period as this was their first opportunity to contract with the Comptroller's Office. Based on the current performance plus anticipated audit revenue from those who had little activity under the current contract term, it is estimated that combined remittance for the renewal option contract term will be \$13,904,798.

Prior to utilizing the renewal option, the Comptroller's Office contacted each contractor to ask if they would consider reducing their contract rate. Of the five contractors, four agreed to reduce their commission rate, as follows: Xerox from 13% to 12%; Audit Services from 12% to 10%; Verus from 10.5% to 10.25%; and, PRA from 12% to 10.5%. These lower commission rates will result in an estimated \$97,929 savings to the State.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

The Comptroller's Office is not aware of any new unclaimed property audit provider businesses that are providing this service. And as four of the five current contractors agreed to reduce their rates, it has been determined that it is not fiscally advantageous to re-procure these services at this time. It is in the best interest of the State to exercise the available renewal option and modify the contract.

Since this is the only renewal option for this contract the Comptroller's Office will re-solicit for these services during the second half of the two-year renewal option period. A new contract is expected to be in place prior to the expiration of this contract.

FUND SOURCE: 100% Special (Unclaimed Property)

APPROP. CODE: E00A0501

RESIDENT BUSINESSES: No

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.) **ATTACHMENT**

CONTRACTORS (Cont.):

Xerox State & Local Solutions, Inc. (Xerox)
(formerly ACS State & Local Solutions, Inc.)
Fairfax, VA

Audit Services, U.S., LLC (Audit Services)
New York, NY

Abandoned Property Experts, LLC
Ann Arbor, MI

PRA Government Services, LLC (PRA)
d/b/a Revenue Discovery Systems
Birmingham, AL

Verus Financial, LLC (Verus)
Waterbury, CT

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

(REVISED)

ITEM: 11-S-MOD **Agency Contact:** Ben Steffen
410-764-3573
bsteffen@mhcc.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Maryland Health Care Commission
(MHCC)

CONTRACT ID: MHCC 08-007; M00B8200336;
Third-Party Administration Services for
Uncompensated Care under the Maryland
Physician Services Trauma Fund
ADPICS CO No. COE40747

CONTRACT APPROVED: 12/12/2007 DBM BPW Agenda Item 5-S

CONTRACTOR: CoreSource, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Contract to provide third party
administration (TPA) of claims processing and related services for the uncompensated care
component of the Maryland Trauma Physicians Services Fund.

MODIFICATION DESCRIPTION: Approval request to extend the contract by
nine months in order to **take advantage of very favorable current contract pricing.**

TERM OF ORIGINAL CONTRACT: 12/13/2007 – 9/30/2012

TERM OF MODIFICATION: 10/1/2012 – **6/30/2013**

AMOUNT OF ORIGINAL CONTRACT: \$1,105,625 (4 Years, 9 Months, 17 Days)

AMOUNT OF MODIFICATION: \$0 (**9** Months)

PRIOR MODIFICATIONS/OPTIONS: \$800,000 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.)

(REVISED)

REVISED TOTAL CONTRACT AMOUNT: \$1,905,625

PERCENT +/- (THIS MOD): 0%

OVERALL PERCENT +/-: +72.36%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 27%

REQUESTING AGENCY REMARKS: Request for approval to modify the contract by extending the term in order to continue the processing of claims by the contractor at the reduced rate of \$9.95 per claim. The Commission request the extension in order to lock in the rate of claims processing at \$9.95 per claim, since the original approved amount of the contract has not yet been expended. There is approximately \$400,000 remaining on the contract that will be utilized during the nine month extension period.

The Maryland Trauma Physician Services Fund (“Trauma Fund” or “Fund”) covers the costs for uncompensated care and Medicaid enrolled patients and trauma related on-call expenses at Maryland’s designated trauma centers. The Fund is financed through a \$5 surcharge on motor vehicle registrations and renewals.

During the 2003 legislative session, the Maryland General Assembly enacted legislation creating the Maryland Trauma Physician Services Fund to aid Maryland’s trauma system by reimbursing trauma physicians for uncompensated care losses and by raising Medicaid payments to 100% of the Medicare rate when a Medicaid patient receives trauma care at a designated center.

Before applying for uncompensated care payments, a practice must apply its routine collection policies, confirming that the patient has no health insurance and billing the patient. If the patient is uninsured and full payment (100% of the Medicare fee or more) is not received from the patient, the service can be written off as uncollectible and, therefore, eligible for uncompensated care reimbursement. This requirement is consistent with the legislative intent, which made the Fund the payer of last resort for practices providing trauma services.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.)

(REVISED)

FUND SOURCE: 100% Special (User Fees)

APPROP. CODE: M00R0101

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.) **ATTACHMENT** **(REVISED)**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$800,000	Mod to increase the available funding for the TPA contract due to an increase in claim volume caused by more uninsured patients being treated in the trauma system for the period of 4/1/2010 – 9/30/2012. Approved on the 3/24/2010 DBM BPW Agenda, Item 6-S-MOD.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 12-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)

CONTRACT ID: SSA/RCC-11-011-A3;
Residential Child Care Services
APDICS CO No. COE51765

CONTRACT APPROVED: 3/23/2011 DBM BPW Agenda Item 5-S

CONTRACTOR: Board of Child Care of the United Methodist
Church, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Approval request to provide Residential
Child Care (RCC) services for a total of 1,376 clients at various locations throughout Maryland
through 71 separate RCC contracts.

MODIFICATION DESCRIPTION: Approval request to modify the Contract for
one RCC Provider to: (1) increase the amount of available funding based upon changes in the
rates approved by the Interagency Rates Committee (IRC) for FY13; and, (2) add a new High
Intensity Group Home (HIGH) Program with 16 beds, bringing the total bed capacity for this
Provider to 164 beds.

TERM OF ORIGINAL CONTRACT: 4/1/2011 – 3/31/2013

TERM OF MODIFICATION: 8/23/2012 – 3/31/2013

AMOUNT OF ORIGINAL CONTRACTS: \$26,243,792 Grand Total (2 Years)

AMOUNT OF MODIFICATION: \$114,048 (Part 1 – IRC increase)
\$855,552 (Part 2 – HIGH Program)
\$969,600 Total (7 Months; 9 Days)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.)

PRIOR MODIFICATIONS: (\$259,118) (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$26,954,274

PERCENT +/- (THIS MODIFICATION): +3.7%

OVERALL PERCENT +/-: +2.7%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 4.6%

MBE COMPLIANCE: 1.8%

REQUESTING AGENCY REMARKS: Request for approval to modify one Residential Child Care (RCC) Contract with Board of Child Care of the United Methodist Church, Inc. (BOCC) to: (1) to align the rates for the BOCC RCC programs, effective 7/1/2012, to reflect the FY2013 rates established by the Interagency Rates Committee (IRC); and, (2) add 16 beds for a total contract bed capacity of 164 beds awarded through a Statement of Need (SON)/Request for Proposal (RFP) for High Intensity Group Home (HIGH) RCC services, specifically needed on the Mid-Eastern Shore of Maryland through the end of the contract term.

RCC programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” During the 2012 Legislative session, RCC Group Home Providers received an increase in their rates as established by the IRC for the period of 7/1/2012 through 6/30/2013. BOCC’s rate increase resulted in an additional \$114,048 to be added to their current RCC Contract and is effective for the period 7/1/2012 through 3/31/2013.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.)

A notice of the availability of the SON/RFP was advertised on *eMarylandMarketplace.com*, the DHR website and the Maryland Register as required by COMAR. Copies of the solicitation notice were directly mailed to the only two known potential Offerors, both of which are Maryland firms. Proposals were only accepted from Providers currently located on the Eastern Shore of Maryland and licensed to provide High Intensity Group Home RCC services. Any award resulting from the SON/RFP would be executed through a modification of the successful Offeror's current RCC contract. High Intensity Group Homes provide year-round intensive services to children presenting emotional and/or behavioral conditions requiring a higher level of structured supervision, behavior management and clinical intervention.

A single proposal was received from the BOCC in response to the SON/RFP. The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The GOC conducted a Single Point of Entry review of the proposal and approved the proposal to move forward with DHR licensure. The DHR Office of Licensing and Monitoring conducted and approved a physical plant inspection of BOCC's Eastern Shore facility and issued a license.

BOCC has a long history of providing RCC and Child Placement Agency (CPA) services in Maryland dating back to the 1960s, as well as having a long standing contractual history with DHR for the same. BOCC's proposal provided a strong agency plan regarding a Family Centered Practice that focuses on services such as family visitations, family therapy, and invitations to the families to be involved in treatment team meetings. BOCC's proposal was determined to be reasonably susceptible of being selected for award; therefore, award is recommended to BOCC.

Since the rates are approved by the IRC, the price for this contract modification award is considered to be fair and reasonable (\$240.95 per day x 16 beds x 7 months and 9 days).

These are reimbursement contracts. The Providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the Provider. The total modified contract amount assumes that each slot purchased will be occupied by a child for every day of the term of the contract through 3/31/2013. Based on history, this is unlikely to occur.

For the reasons stated above, it is believed to be in the State's best interest to modify this contract with BOCC.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.)

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	(\$259,118)	Approval request to decrease the number of child care beds from 150 to 148 effective for the period 10/6/2011 through 3/31/2013. Approved on the 10/5/2011 DBM/BPW Agenda Item 1-S MOD.
Mod #2	\$0.00	Mod to add an additional MBE subcontractor and delete two MBE sub-contractors in order to meet the 4.6% MBE participation goal and redistribute MBE dollars and percentages of the existing subcontractors for the period 4/13/2012 through 3/31/2013. Approved by DHR.
TOTAL	<u>(\$259,118)</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 13-S-MOD **Agency Contact:** Patricia Tyler
410-767-1008
ptyler@dllr.state.md.us

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)

CONTRACT ID: R00B8200006 / P00B0400064;
General Educational Development (GED)
Test Scoring and Reporting
ADPICS NO.: COE53286

CONTRACT APPROVED: 8/22/2007 DBM BPW Agenda Item 10-S

CONTRACTOR: Oklahoma Scoring Service, Inc.
Norman, OK

CONTRACT DESCRIPTION: Contract to score the General Educational Development (GED) Tests, issue related diplomas and transcripts, and provide analysis and reporting.

MODIFICATION DESCRIPTION: Approval request to extend the contract by 18 months in order to continue services while DLLR completes the transition to computer-based GED testing in January 2014.

TERM OF ORIGINAL CONTRACT: 8/23/2007 – 8/22/2012

TERM OF MODIFICATION: 8/23/2012 – 1/26/2014

AMOUNT OF ORIGINAL CONTRACT: \$188,300

AMOUNT OF MODIFICATION: \$75,075 (1 Year; 5 Months; 4 Days)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$263,375

OVERALL PERCENT +/- (THIS MOD): +39.86%

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 0%

REQUESTING AGENCY REMARKS: The State of Maryland has a five-year contract with Oklahoma Scoring Service, Inc., to score paper-based General Educational Development (GED) tests, issue related diplomas and transcripts and provide analysis and reporting. While the Division of Workforce Development and Adult Learning prepares for a complete transition to computer-based GED testing in January 2014, the program seeks an 18-month extension of its current contract to ensure continued timely scoring and reporting of the paper-based tests. The amount requested is sufficient to cover the per test battery fee of \$5.50 times the estimated number of 13,650 tests to be administered during the extension period.

This contract was originally procured and monitored by the Maryland Department of Education (MDSE) as part of the Division of Career, Technology & Adult Learning Adult Education & Literacy Services. However, the Adult Education and Literacy Services and Education Programs for Correctional Facilities transferred to DLLR in 2008 as a result of Senate Bill 203, which consolidated workforce development functions.

FUND SOURCE: 100% Special (GED Test Fees Collected)

APPROP. CODE: P00G0112

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 14-S-MOD **Agency Contact:** Ronald Brothers
410-585-3100
rbrothers@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
(DPSCS)
Information Technology & Communications
Division (IT&CD)

CONTRACT ID: DPSCS/ITCD 2012-01;
Arrest Disposition Recovery
ADPICS # COE35534

CONTRACT APPROVED: 9/21/2011 DBM BPW Agenda Item 3-S

CONTRACTOR: Inquiries, Inc.
Easton, MD

CONTRACT DESCRIPTION: Provide arrest disposition recovery services
to allow the State to assume full ownership of Maryland criminal files maintained by the Federal
Bureau of Investigations (FBI).

MODIFICATION DESCRIPTION: Approval request to increase the approved
funding in order to utilize additional available grant funds for recovering additional files during
the base term of the contract.

TERM OF ORIGINAL CONTRACT: 10/1/2011 - 9/30/2012 (w/4 one-year
renewal options)

TERM OF MODIFICATION: 8/22/2012 - 9/30/2012

AMOUNT OF ORIGINAL CONTRACT: \$190,000 (1 Year)

AMOUNT OF MODIFICATION: \$59,584

PRIOR MODIFICATIONS/OPTIONS: \$77,477 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$327,061

PERCENT +/- (THIS MODIFICATION): +31.36%

OVERALL PERCENT +/-: +72.14%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
(No subcontracting goal)

REQUESTING AGENCY REMARKS: Request for approval of a modification to increase the available funding of the contract. DPSCS has an additional \$59,584 in grant funds to use for arrest disposition recovery services that it would like to utilize and complete more files prior to the end of the base contract term.

These services allow the State of Maryland to assume full ownership of criminal files now maintained by the FBI, an agency of the U.S. Department of Justice. Prior to 1998, the FBI had full ownership of Maryland criminal files. The service includes the comprehensive research and evaluation of arrests from December 2007 and prior, matching arrest information to dispositions using various data bases and resources so as to obtain dispositions missing in the Maryland Criminal Justice Information System.

Inquiries, Inc. has performed the services required under this contract in a very professional and efficient manner. This modification is in the best interest of the State to recover as many files as possible over the duration of the contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

FUND SOURCE: 100% Federal (National Criminal History
Improvement Program)

APPROP. CODE: Q00A0102

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$77,477	Mod to increase the approved funding in order to utilize additional available grant funds for recovering additional files during the base term of the contract for the period of 1/26/2012 - 9/30/2012. Approved on the 1/25/2012 DBM BPW Agenda, Item 6-S-MOD.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 15-S-MOD **Agency Contact:** Horacio Tablada
410-537-3305
htablada@mde.state.md.us

DEPARTMENT/PROGRAM: Maryland Department of the Environment
Land Management Administration
Lead Poisoning Prevention Program

CONTRACT ID: U00B0400004;
Qualified Offer and Lead Education/
Outreach Assistance
ADPICS # COE53661

CONTRACT APPROVED: 8/5/2009 DBM BPW Agenda Item 8-S

CONTRACTOR: Coalition to End Childhood Lead Poisoning
Baltimore, MD

CONTRACT DESCRIPTION: Contract to assist in the implementation of the Lead Poisoning Prevention Program by providing qualified offer assistance statewide to tenants and rental property owners regarding rights, responsibilities, and resources established and required by the Maryland's Reduction of Lead Risk in Housing law, set forth in Title 6, Subtitle 8 of the Environment Article of the Annotated Code of Maryland.

MODIFICATION DESCRIPTION: Approval request to modify the existing Contract to comply with the decision of the Court of Appeals.

TERM OF ORIGINAL CONTRACT: 8/6/2009 – 8/5/2014

TERM OF MODIFICATION: 10/24/2012 – 8/5/2014

AMOUNT OF ORIGINAL CONTRACT: \$1,268,360 NTE

AMOUNT OF MODIFICATION: \$0

PRIOR MODIFICATIONS/OPTIONS: None

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$1,268,360 NTE

OVERALL PERCENT +/- (THIS MOD): 0%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 10.26%

MBE COMPLIANCE: 9.54%

REQUESTING AGENCY REMARKS: The contract modification is required to comply with the decision of the Court of Appeals. On October 24, 2011, the Court of Appeals of Maryland held that certain provisions of the Reduction of Lead Risk in Housing Act ("Act"), codified in Title 6, Subtitle 8 of the Environment Article, that provide compliant landlords with qualified immunity from tort liability, were in violation of Article 19 of the Maryland Declaration of Rights, which provides citizens the right to access to the courts. The Court held that the unconstitutional provisions could be severed from the remainder of the Act, leaving all other provisions unchanged.

This contract modification deletes the tasks that relate to Qualified Offers which granted compliant landlords with qualified immunity. Specifically, Section 3.4.4 that deals with Tenant's rights assistance and property owners assistance on the Qualified Offer, Section 3.4.5 that deals with Qualified Offer eligible family referrals assistance, and Section 3.4.6 that deals with Individualized support services to existing Qualified Offers have been severed from the contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 16-S-MOD **Agency Contract:** Mary Hersl
410-866-5844
mhersl@mdsp.org

DEPARTMENT/PROGRAM: Maryland Department of State Police
(MDSP)
Aviation Command (AC)

CONTRACT ID: W00R2400021;
Overhaul of Pratt & Whitney PT6A-60A
Engines For the Raytheon King Air 350
Fixed-Wing Aircraft
ADPICS # W00B2400047/COE53180

CONTRACT APPROVED: 5/23/2012 DBM BPW Agenda Item 8-S

CONTRACTOR: Killick Aerospace USA, LLC
d/b/a Prime Turbines, LLC
Carrollton, TX

CONTRACT DESCRIPTION: Provide inspection and overhaul of two Pratt
& Whitney PT6A-60A Engines, in accordance with the Federal Aviation Administration's
(FAA) approved standards.

MODIFICATION DESCRIPTION: Approval request to increase the available
funding amount to provide the complete engine overhauls based upon the results of the
inspections of the two engines.

TERM OF ORIGINAL CONTRACT: 6/1/2012 - 9/30/2012

TERM OF MODIFICATION: 8/23/2012 - 9/30/2012

AMOUNT OF ORIGINAL CONTRACT: \$293,650 (4 Months)

AMOUNT OF MODIFICATION: \$206,350 (Approx. 1 Month)

PRIOR MODIFICATIONS/OPTIONS: N/A

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 16-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$500,000

OVERALL PERCENT +/- (THIS MOD): +76.4%

PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to increase the available funding on the contract in order to complete the overhaul of the two Pratt & Whitney PT6A-60A engines in order to utilize the Raytheon King Air 350 aircraft. In its role as a coordinating Law Enforcement Agency, the Maryland State Police Aviation Command (MDSPAC) uses the aircraft to perform extraditions across the United States. By effectively directing personnel and multi-dimensional resources and in partnership with private and public entities, the MDSPAC uses the King Air 350 as a vital tool in achieving public safety for the citizens of Maryland.

The FAA requires aircraft to be maintained, per the manufacturer's recommendations. The manufacturer, Pratt & Whitney, requires that its engines undergo an overhaul every 3,600 flight hours, in order to bring the aircraft back to a "Return To Service" condition. The Raytheon King Air 350 is a ten-passenger turboprop fixed-wing airplane. Currently, the aircraft has logged in 3,500 flight hours.

MDSPAC has received the Technical Report back from Prime Turbines, LLC for the overhaul of the two King Air PT6A-60A engines. The technical report indicated that both engines are in need of various degrees of repairs (Parts, Material, & Labor). The technical report has been carefully reviewed by the Director of Maintenance, who is in full agreement of the findings indicated in the technical report for both engines. MDSPAC wishes to proceed with the overhauls at this time.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ARCHITECTURE/ENGINEERING SERVICES OPTION

ITEM: 1-AE-OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: On Call Architectural/Engineering Services for
Small Projects RFP# 86365MM

CONTRACT APPROVED: USM Item 1-AE (9/1/2010)
USM Item 1-AE-OPT (7/27/2011) (first renewal)

CONTRACTORS: Read & Company Architects, Inc.
Baltimore, MD 21202

Melville Thomas Architects, Inc.
Baltimore, MD 21210

Gant Brunnett Architects, Inc.
Baltimore MD 21201

Colimore Architects, Inc.
Baltimore, MD 21230

Sanders Designs, P.A.
Cockeysville, MD 21030

Ammon Heisler Sachs Architects, P.C.
Baltimore, MD 21201

Ziger Snead LLP Architects
Baltimore, MD 21201

CONTRACT DESCRIPTION: On-Call contract for projects valued at less than \$100K to provide A/E services for the University System of Maryland institutions in the Baltimore region on an as needed basis. Project renovation types include classrooms, laboratories, conference rooms, office spaces, and associated administrative areas.

OPTION DESCRIPTION: Exercise second renewal option

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-AE OPT (continued)

ORIGINAL CONTRACT TERM: 09/01/10 – 08/31/11 (with 4 one-year renewal options)

OPTION TERM: 09/01/12 – 08/31/13 (second one-year renewal option)

ORIGINAL CONTRACT AMOUNT: \$1,750,000 estimated annually
No single project will exceed \$100,000

OPTION AMOUNT: \$1,750,000 estimated annually

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 15%

MBE COMPLIANCE: 28%

PERFORMANCE SECURITY: None

REQUESTING INSTITUTION REMARKS: Renewal is recommended for the seven firms based on satisfactory performance in accomplishing projects requiring quick response. Pricing under original contract is unchanged for this option period; firms are required to use hourly rates they quoted in original procurement.

FUND SOURCE: Various Institutional

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: 12-1623-1111 (Read & Company, Inc.)
12-1613-0111 (Melville Thomas, Inc.)
12-1614-0111 (Gant Brunnett, Inc.)
12-1615-0111 (Colimore Architects, Inc.)
12-1616-0111 (Sanders Design PA)
12-1617-1111 (Ammon Heisler Sachs PC)
12-1641-1111 (Ziger Snead LLP)

BOARD OF PUBLIC WORKS ACTION: **THE ABOVE REFERENCE ITEM WAS:**

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 2-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Construction Management at Risk Services for Towson
University Renovation of Newell and Richmond Halls
RFP #2009-32 BS

CONTRACT APPROVED: USM Item 2-C (3/10/10)
USM Item 5-C MOD (6/01/11)
USM Item 4-C MOD (7/27/11)
USM Item 3-C MOD (1/25/12)

CONTRACTOR: Henry H. Lewis LLC
d/b/a Lewis Contractors
Owings Mills, MD

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction for renovations of Newell and Richmond Halls at Towson University totaling 89,492 square feet including site and utility requirements. Project consists of restoring exterior envelope including windows, masonry repairs, copper gutters, and slate roof while preserving historic appearance of original buildings.

MODIFICATION DESCRIPTION: Construct plaza on west side of Newell Hall to provide complete ADA accessibility to Newell and Richmond Hall structures.

ORIGINAL CONTRACT TERM: 18 months from issuance of construction notice to proceed.

MODIFICATION TERM: 21 months and 26 days from issuance of construction notice to proceed.

ORIGINAL CONTRACT AMOUNT: \$85,368 (pre-construction fees only)

MODIFICATION AMOUNT: \$691,062

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C MOD (Continued)

PRIOR MODIFICATIONS AMOUNT: \$ 22,048,923

REVISED TOTAL CONTRACT AMOUNT: \$ 22,825,353

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 26.1%

PERFORMANCE BOND: 100% performance bond is required

ORIGINAL PROCUREMENT METHOD: Competitive sealed proposals

REQUESTING INSTITUTION REMARKS: This modification will authorize construction of plaza to provide ADA accessibility to both Newell and Richmond Halls and includes cost for additional general conditions required to manage additional work. Lewis Contractors has achieved 62.8% MBE participation on this modification and 26.1% on the overall contract to date.

FUND SOURCE: Plant Funds \$691,062

APPROP. CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1751-1011

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, Baltimore

CONTRACT ID:

On-Call Construction Management at Risk Services
for UMB BioMet Pharmacy 5th and 6th Floors
Renovation
Task Order Request #12-305BS against
On Call CM Contract RFP 85592RA

CONTRACT APPROVED:

USM Item 1-C (11/28/2007)
USM Item 2-C OPT (12/3/2008)
USM Item 1-C OPT (12/2/2009)
USM Item 3-C OPT (11/17/2010)
USM Item 1-C OPT (12/7/11)

TASK ORDER DESCRIPTION: Professional management and construction services during pre-construction and construction for renovations of the 5th and partial 6th floor of the school of Pharmacy for new lab, lab support, and offices for the School of Medicine as well as for modernizing the mechanical, electrical, fire protection and telecommunications systems as required by code and University standards.

AWARD:

J.Vinton Schafer
1309-A Continental Drive
Abingdon, Maryland 21009

CONTRACT TERM: 20 weeks from issuance of pre-construction notice to proceed;
54 weeks from issuance of construction notice to proceed.

AMOUNT:

\$52,600 (pre-construction fees only)

PROCUREMENT METHOD:

On-Call Task Order Proposals

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 4-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Construction Management at Risk Services for
The Edward St. John Learning & Teaching Center
University of Maryland, College Park
Contract No. B-400236-K
Project No. 02-016-908-00

CONTRACT DESCRIPTION: Construction Management at Risk services for new construction of the Edward St. John Learning and Teaching Center, a state-of-the-art instructional facility on central campus. Facility will provide seating for nearly 2,000 students; OIT classroom technology services unit; Center for Teaching Excellence; and lounge/study spaces. Scope includes demolition, renovation and new construction:

<u>Building</u>	<u>Demolition</u>	<u>Renovation</u>	<u>New Construction</u>
Shriver Laboratory	28,500GSF		
Holzappel Hall	6,200GSF	27,400GSF	63,400GSF
<u>SCUB 7</u>			<u>5,000GSF</u>
Total:	34,700GSF	27,400GSF	68,400GSF

Project also includes related site and utility improvements, storm water management, pedestrian circulation, landscaping, service access and a 5,000 GSF Satellite Central Utility Building (SCUB No. 7). Scope includes design for LEED Silver Level Certification. The estimated construction cost for this project is \$46.3 million, including installed A/V equipment.

AWARD: Clark Construction Group, LLC
7500 Old Georgetown Road
Bethesda, MD 20814-6133

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C (continued)

TERM: 08/23/2012 - 06/23/2016 (46 months from Notice to Proceed)
(Design: 18 months, Bidding/GMP 4 months, Construction: 24 months)

AMOUNT: \$310,000 (Pre-Construction Only)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical</u>	<u>Price</u>	<u>Total</u>	<u>Evaluated Price</u>
Clark Construction Group LLC Bethesda, MD	57.59	40.00	97.59	\$3,373,628
Gilbane Building Co. Laurel, MD	59.01	32.95	91.96	\$4,095,858
Barton Malow Co. Laurel, MD	56.95	31.49	88.45	\$4,285,037
Holder Construction Co. Herndon, VA	60.00	29.71	89.71	\$4,541,800

MBE PARTICIPATION: 30%

PERFORMANCE SECURITY: Payment and Performance Bond 100% of contract amount

REQUESTING INSTITUTION REMARKS: This project was advertised on *eMarylandMarketplace.com*. Six firms submitted technical proposals and five were short-listed and invited to make oral presentations. Upon completion of the oral presentations, one firm was removed from further consideration. Clark Construction Group presented the best overall proposal, considering technical and price factors as specified in the RFP. The initial award will include Pre-Construction Phase services only, totaling \$310,000. Subsequent phases of CM at Risk construction services will be authorized via amendment to the contract.

The evaluated price of \$3,373,628 reflects Pre-Construction Services Fee (\$310,000), Construction Services Fee (\$1,015,989) and General Conditions (\$2,047,639). The University's estimate for the same services totaled \$4.1 million.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C (continued)

Clark Construction has committed to 30.00% MBE participation, the RFP overall goal. Subgoals of 7% (African American) and 4% (Asian American) are included. There is no MBE participation in the pre-construction phase to be awarded as a result of this Item. MBE participation will be included in subsequent trade contract work to be performed under the GMP for the construction phase.

The project design is being performed by Ayers Saint Gross, Inc. (USM Item 4-AE, 07/11/2012)

The project will be managed by the Facilities Management/Department of Capital Projects with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE:	MCCBL of 2012 - <i>Provide funds to begin design of the University Learning and Teaching Center.</i> Item 038
APPROP CODE:	RB22
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	12-1627-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT:

ITEM: 5-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Renovations to Pocomoke Building
RFP # 84509-B

CONTRACT DESCRIPTION: Renovate three floors of Pocomoke Building for use by the Department of Public Safety. The existing Special Operations Center on the third floor will be temporarily relocated until construction is completed. Project includes complete replacement of HVAC, mechanical and electrical systems.

AWARD: Plano-Coudon

TERM: 365 calendar days from notice to proceed (08/22/12 – 08/22/13)

AMOUNT: \$7,206,900

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical</u>	<u>Price</u>
Plano-Coudon Baltimore, MD	Acceptable	\$7,206,900
J. Vinton Schaeffer Abingdon, MD	Acceptable	\$7,337,000
KBE Columbia, MD	Acceptable	\$7,351,000
Sigal Arlington, VA	Acceptable	\$7,420,500
Rand Construction Corp. Washington, DC	Acceptable	\$7,473,120
Coakley-Williams Gaithersburg, MD	Acceptable	\$7,696,000
Hess Gaithersburg, MD	Acceptable	\$7,759,000

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-C (continued)

PROPOSALS: (continued)	<u>Technical</u>	<u>Price</u>
FEI Construction Co. Largo, MD	Acceptable	\$7,788,000
Kalmia Construction Company Beltsville, MD	Acceptable	\$8,125,981
Associated Builders, Inc. Hyattsville, MD	Acceptable	\$8,293,518

MBE PARTICIPATION: 31.6%

PERFORMANCE BOND: Equal to the contract amount.

REQUESTING INSTITUTION REMARKS: This project was advertised on *eMarylandMarketplace.com*. The University received twelve proposals, ten of which were considered technically acceptable and susceptible for award. Award is recommended to the lowest-priced technically-acceptable offeror. The estimate for this project was \$7,695,000.

The contractor has committed to achieving 31.6% Minority Business Enterprise subcontractor participation, exceeding the 30% RFP goal. Sub-goals for African American MBEs (7%) and Asian American MBEs (4%) are also exceeded, with contractor committing to 10.4% and 8.3% participation respectively.

The Facilities Management/Department of Capital Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE: Plant Funds

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1590-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT RENEWAL OPTION

ITEM: 6-S OPT

Agency Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, College Park

CONTRACT ID:

Public Relations Services for University of
Maryland Robert H. Smith School of Business
Contract No. N146304, RFP No. 82099N

ORIGINAL CONTRACT APPROVED:

08/26/09, USM Item 5-S
08/11/10, USM Item 7-S OPT (Renewal Option #1)
08/10/11, USM Item 3-S OPT (Renewal Option #2)

CONTRACTOR:

Carton Donofrio Partners
100 N. Charles Street, 15th Floor
Baltimore, MD 21211

CONTRACT DESCRIPTION: Marketing and advertising services including account management, creative services, production and media planning and buying. Develop, produce, and distribute integrated online and offline communications aimed at supporting school's goals and increasing the visibility locally, nationally and internationally.

OPTION DESCRIPTION:

Exercise third of five one-year renewal options

ORIGINAL CONTRACT TERM:

08/26/2009 – 08/25/2010 (with 5 one-year renewal options)

RENEWAL OPTION TERM:

08/26/2012 – 08/25/2013 (third renewal option)

CONTRACT AMOUNT:

\$3,728,934 (Base year plus option years 1 and 2)

OPTION RENEWAL 3 AMOUNT:

\$1,500,000 Estimated Total

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Proposals

MBE PARTICIPATION:

25% of Task Order Labor/Production

MBE COMPLIANCE :

35.7%

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 6-S OPT (continued)

PERFORMANCE BOND: N/A

REQUESTING INSTITUTION REMARKS: The contract uses a combination fixed price (retainer) plus indefinite quantity (labor, production and media-buy per negotiated task orders as needed) agreement. This project is administered by the Robert H. Smith School of Business at the University of Maryland, College Park with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE: Current Unrestricted Funds

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1586-1111

BOARD OF PUBLIC WORKS	THE ABOVE REFERENCED ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL MISCELLANEOUS:

ITEM: 7-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contract totaling \$ 761,181.92.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. **University of Maryland, College Park**
Football Athletic Lighting at **Bowie State University**

1. Description:	Furnish/Install Football Athletic Lighting
Procurement Method:	Intergovernmental Cooperative Purchasing On-Call Howard County Contract
Award:	Dalton Electric Services, Inc. Burtonsville, MD
SBR:	No
Amount:	\$629,000
Fund Source:	MCCBL of 2011: <i>Bulldog Stadium Field Lights</i> - Item 038. \$500,000. BSU Current Unrestricted Funds \$129,000.
Tax Compliance No.	12-1608-0111
Resident Business:	Yes

B. **University of Maryland, Baltimore**
UMB School of Pharmacy Addition

1. Description:	1 ea., MPX-2 LC-20 Multiplexed HPLC System
Procurement Method:	Sole Source
Award:	AB Sciex, LLC Foster City, CA 94404
Amount:	\$132,181.92
Fund Source:	MCCBL 2009: <i>Provide funds to equip an addition and renovation to the School of Pharmacy.</i> Item 052
MD Tax Clearance:	12-1381-1111
Resident Business:	No

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 8-S

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: University of Maryland University College

CONTRACT NO. & TITLE: Recruitment Process Outsourcing Services, RFP 90958

DESCRIPTION: End-to-end talent acquisition services and recruitment processes for faculty and staff. Contractor will provide onsite management and recruitment staff who will manage new state-of-the-art applicant tracking system; position posting and advertising; applicant sourcing and screening; pre-screening testing and competency validation; streamlined interview and selection processes; reference and background checks; offer administration; reporting and analysis; and diversity strategies.

AWARD: Allegis Group Services
7312 Parkway Drive
Hanover, MD 21076

CONTRACT TERM: August 23, 2012 through June 30, 2015 (initial term).The University may at its sole option enter into multiple renewal periods the sum of which will not exceed 5 years. Renewal options will be brought to the Board of Public Works for approval before award.

AMOUNT: \$4,641,090

PROCUREMENT METHOD: Competitive Sealed Proposal

BIDS OR PROPOSALS:

	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Final Ranking</u>	<u>Evaluated Price</u>
Allegis Group Services Hanover, MD	2	1	1	\$4,641,090
Kenexa Wayne, PA	1	2	2	\$7,088,350

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 8-S (continued)

MBE PARTICIPATION: 0%

PERFORMANCE OR PAYMENT SECURITY: N/A

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Market Place* and on UMUC's internet Bid Board. Twenty-one firms were directly solicited by UMUC of which five were Minority Business Enterprises. Four firms responded to the solicitation and were evaluated by an Evaluation and Selection Committee. All four firms were found to be susceptible of award and were asked to submit a second phase technical proposal. Each firm was also interviewed by the evaluation committee. A second-phase technical evaluation was then conducted resulting in UMUC short-listing three firms. Following further discussions with these firms the shortlist was reduced to two firms. Site visits were conducted to representative operational sites of both firms. A final technical evaluation was then conducted resulting in both firms being requested to submit price proposals. Upon completion of the technical and price evaluation processes, Allegis Group Services has been selected as the most advantageous firm. Allegis Group Services also submitted the lowest price proposal.

FUND SOURCE: Current Unrestricted Funds

APPROP. CODES: R30B30

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1375-0110

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 9-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1623 Thomas Avenue, Baltimore

GRANTOR: Ardrina Stokes

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:

Grubb & Ellis Landauer	\$ 30,500.00
Lipman Frizzell & Mitchell	\$ 35,000.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center.* Item 046

PRICE:

Acquisition:	\$ 48,000.00
Relocation:	\$ 1,100.00
Ground Rent:	\$ <u>1,600.00</u> *
Total:	\$ 50,700.00

* Ground rent redemption.

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

This item was withdrawn from the Board of Public Works August 1, 2012 Agenda as Item 6-RP.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Approve Relocation Funds.

ITEM: 10-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Tenant relocation funds for previously-approved acquisition

PROPERTY: 1716 N. Warwick Avenue, Baltimore

GRANTOR: City Homes Patriots V, LLC., Baltimore

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a new Science and Technology Center. Item 046.*

PRICE: \$6,900.00

REQUESTING INSTITUTION REMARKS: The Board of Public Works previously approved the purchase of 1716 N. Warwick Avenue. (USM Item 8-RP on 12/7/11.) The Board approved the acquisition price of \$44,000 and ground rent redemption of \$1,000 for a total of \$45,000.00. However, the property was occupied by a tenant and relocation funds (\$6,900.00) were inadvertently omitted.

This is property was purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

REAL PROPERTY: Acquisition by Purchase

ITEM: 11-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1801 Thomas Avenue, Baltimore

GRANTOR: James Brown, Personal Representative
Of the Estate of Helen Brown

GRANTEE: State of Maryland to the use of the University System of Maryland on
behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Calvin Thomas	\$15,000.00
	Gregory D. Jones	\$22,000.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a new Science and Technology Center. Item 046.*

PRICE:	Acquisition:	\$ 76,000.00*
	Ground Rent:	\$ 1,250.00
	Relocation:	<u>\$ 00.00</u>
	Total:	\$ 77,250.00

*This amount is supported by litigation risk assessment from an Assistant Attorney General.

REQUESTING INSTITUTION REMARKS: This property is being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 12-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1614 N. Warwick Avenue, Baltimore

GRANTOR: Mr. Abiodun Shobolaju

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Calvin Thomas	\$72,000.00
	Gregory D. Jones	\$64,500.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a new Science and Technology Center. Item 046.*

PRICE:	Acquisition:	\$ 67,000.00
	Ground Rent:	\$ 1,500.00
	Relocation:	<u>\$ 27,058.08</u>
	Total:	\$ 95,558.08

REQUESTING INSTITUTION REMARKS: This property is being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT

Agency Contact:

Beverly Hill (410) 537-1086

bhill@mdta.state.md.us

Donna Ziegenhein (410) 260-7627

donna.ziegenhein@maryland.gov

DEPARTMENT:

Maryland Transportation Authority

CONTRACT ID:

Dynac System Software Maintenance Service

20120008

ADPICS No. J01B3400002

DESCRIPTION: Provide Dynac system software maintenance services for Fort McHenry (FMT) and Baltimore Harbor (BHT) tunnels and Inter-County Connector (ICC) Deckover.

AWARD:

Transdyn, Inc.

Duluth, GA

TERM:

9/1/2012 – 8/31/2015

AMOUNT:

\$550,121

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

INCUMBENT:

Same

REMARKS: This contract provides Maryland Transportation Authority (MDTA) non-interrupted required software maintenance and technical support services for the FMT, BHT and ICC Deckover. MDTA originally purchased proprietary software and hardware directly from Transdyn, Inc. Transdyn is the original equipment manufacturer and developer of the custom software and they are the only company who can provide the maintenance and support required. The Dynac system manages the lighting, ventilation and traffic control signs and signals in the FMT, BHT and ICC Deckover. This proprietary software has been customized to meet the unique individual needs of each location. Under this contract, Transdyn will provide for software application and technical support services that will support all of these locations.

Due to the proprietary nature of the software, there are no subcontracting opportunities; therefore, no MBE goal.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT (Cont.)

FUND SOURCE: 100% Special (MdTA Operating Fund)

APPROP. CODE: 29.10.02.01

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1353-1101

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT

Agency Contact:

Elliot Schlanger (410) 260-2994
Elliot.Schlanger@maryland.gov
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Department of Information Technology

CONTRACT ID:

Commercial Off-the-Shelf Software 2012
eMaryland Solicitation No. MDF5031002929
ADPICS No. 060B2490021

CONTRACT DESCRIPTION: Multiple awards, indefinite quantity, Purchase Order Request for Proposals (PORFP) based Master Contract to provide Commercial Off-the-Shelf software, installation, training services and maintenance, excluding Microsoft software products.

AWARD:

See Pages 6D-7D

TERM:

09/01/2012 to 07/31/2027 (15 years)

Note: DoIT will issue an expansion window announcement every three years at which time new Offerors will be allowed to propose for inclusion on the Master Contract and existing Offerors will be allowed to add Functional Areas.

AMOUNT:

\$36,000,000

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

See Pages 6D-7D

MBE PARTICIPATION:

0%

INCUMBENT:

See Pages 8D-9D

REMARKS: A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and the DoIT website. E-mail notice was delivered to all prospective offerors that were identified as being capable of delivering these services on the Maryland Department of Transportation's Minority Business Enterprise Directory and 17 minority business advocacy groups.

A total of 54 proposals were received and 53 qualified Offerors are recommended for award to receive a Master Contract. Of these 53 recommended Contractors, 35 are Maryland resident businesses, 14 are small businesses, and 21 are MBEs.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM 2-IT (cont'd)

REMARKS: (cont'd)

Microsoft products will not be purchased through this contract since a separate Large Account Reseller contract was previously awarded for these products. The current Commercial Off-the-Shelf Software (COTS) Master Contract expires September 30, 2012, DBM Item 2-IT (9/12/2007). This Master Contract encompasses the following three functional areas:

Functional Area I – COTS Software

Functional Area II – Installation and Training Services

Functional Area III – Manufacturer's Software Maintenance

There will be a second level of competition through a Purchase Order Request for Proposal (PORFP) process for all COTS software and services offered under this contract. A PORFP will be sent to all Master Contractors awarded a Master Contract within the appropriate functional area who are authorized to provide the software and/or services for the requested manufacturer's product line.

For PORPS designated as Small Business Reserve, only Master Contractors that are certified as small businesses by the Department of General Services will be able to compete within its approved functional area.

Functional Area II provides the only potential for subcontracting opportunities; however, opportunities are very limited due to the proprietary nature of most of the software purchased. Therefore, the overall MBE subcontractor participation goal of 0% has been established for this Master Contract.

Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer's suggested retail price for the software being purchased for the term of the Master Contract. Via the competitive PORFP process, prices should be lower than proposed Master Contractor pricing.

This procurement vehicle was designed to provide State agencies with a wide selection of Master Contractors who offer an extensive variety of COTS software. As a result of the awards from this solicitation, State agencies will obtain COTS software, installation, training and maintenance services quickly and efficiently by issuing PORFPs specific to each agencies' needs. This contracting vehicle is also available to local and county Maryland government jurisdictions.

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT (Cont) **ATTACHMENT 1**

AWARDEES

#	Company Name	MD	STATE	MBE	SBR	Control Number
1	Accenda, LLC	X		X	X	12-1689-0111
2	Advantage Industries, Inc.	X				12-1412-1111
3	AINS, Inc.	X		X		12-1413-1111
4	Alliance Technology Group, LLC	X		X		12-1499-1011
5	Analytica, LLC		DC	X	X	12-1414-0010
6	AP Ventures, LLC	X		X	X	12-1415-0110
7	Applied Technology Services, Inc. (ATS)	X		X	X	12-1416-1111
8	August Schell Enterprises, Inc.	X				12-1417-0111
9	Bithgroup Technologies	X		X		12-1500-1001
10	Braxton-Grant Technologies, Inc. (BGTech)	X		X		12-1419-1111
11	Carahsoft Technology Corporation		VA			12-1421-1111
12	CAS Severn, Inc.	X				12-1422-1111
13	CDW Government, LLC (CDWG)		IL			12-1474-1110
14	CJEN, Inc.		VA			12-1423-0000
15	Digital Information Services, LLC	X			X	12-1424-1110
16	Daly Computers, Inc.	X		X		12-1425-1111
17	Data Networks of America, Inc.	X				12-1427-1111
18	Data Processing Solutions, Inc. (DP Solutions)	X				12-1426-1111
19	Dell Marketing, L.P.		TX			12-1598-1110
20	DISYS Solutions, Inc.		VA			12-1428-1111
21	DLT Solutions, Inc.		VA			12-1429-1010
22	Early Morning Software, Inc. (EMS)	X		X		12-1690-1111
23	EM360, LLC (Emergent)		VA			12-1472-0000
24	En-Net Services, LLC	X				12-1430-1111
25	ePlus Technology, Inc.		PA			12-1431-1111
26	FASTech, Inc.	X		X		12-1432-1111
27	Gantech, Inc.	X		X		12-1433-1111
28	GL Suite, Inc. (DBA GL Solutions)		OR		X	12-1434-0000
29	GTSI Corporation		VA			12-1435-1111
30	HCGI Hartford Computer Group, Inc.	X				12-1436-1111
31	Iron Data Solutions, Inc.		NC			12-1594-0001
32	Johnson, Mirmiran & Thompson (JMT Technology Group)	X				12-1437-1111

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont) ATTACHMENT 1

#	Company Name	MD	STATE	MBE	SBR	Control Number
33	Knot Technology Solutions, LLC (KTS)	X		X	X	12-1438-1111
34	Maranatha & Associates, Inc. (MAI)		VA	X	X	12-1439-0110
35	Mission Essentials, LLC	X			X	12-1595-1000
36	MS Technologies Corporation	X		X	X	12-1440-1111
37	MVS, Inc.		DC	X		12-1441-1111
38	Mythics, Inc.		VA			12-1442-1111
39	Neo Technologies, Inc.	X		X	X	12-1443-1011
40	Norseman Defense Technologies	X				12-1444-1111
41	OmegaCor Technologies (Anzi-Tech Distribuiton, Inc.)	X		X	X	12-1445-1111
42	Presidio Networked Solutions	X				12-1446-1111
43	RAFFA, P.C.		DC			12-1447-1111
44	Skyline Technology Solutions	X				12-1448-1111
45	Slait Consulting	X				12-1449-1111
46	SHI International, Corp.		NJ			12-1624-1110
47	Software Productivity Strategists, Inc. (SPS)	X		X	X	12-1450-1111
48	System Automation Corporation	X				12-1451-0111
49	Systems Alliance, Inc.	X				12-1452-1111
50	Universal Adaptive Consulting Services, Inc.		VA	X	X	12-1453-1001
51	Victory Global Solutions, Inc.	X		X		12-1454-1111
52	The Winvale Group, LLC		DC			12-1455-0000
53	Xerox Corporation	X				12-1456-1111

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont.) **ATTACHMENT 2**

INCUMBENT CONTRACTORS

Abacus Business Enterprises, LLC
Chevy Chase, MD

Accela, Incorporated
San Ramon, CA

Advanced Technologies Support Group, Inc. (ATSG)
Owings Mills, MD

Alliance Technology Group, LLC
Hanover, MD

Anexinet Corporation
King of Prussia, PA

Applied Technology Services (ATS)
Baltimore, MD

Arete' Government Solutions, LLC
Rockville, MD

ARINC Incorporated
Annapolis, MD

Bithgroup Technologies
Baltimore, MD

The Canton Group, LLC
Baltimore, MD

Carahsoft Technology Corporation
Reston, VA

CAS Severn, Incorporated
Laurel, MD

CDW-Government, Incorporated
Vernon Hills, IL

Curam Software, Inc.
Herndon, VA

Daly Computers, Inc.
Clarksburg, MD

Data Networks of America, Inc.
Hunt Valley, MD

Dell Marketing, L.P.
Round Rock, TX

Digital Intelligence Systems Corp.
(DISYS) Chantilly, VA

Digital Information Services, LLC
Potomac, MD

DLT Solutions, Incorporated
Herndon, VA

Early Morning Software, Inc.
Baltimore, MD

Gantech, Incorporated
Baltimore, MD

GIS Solutions, Inc.
Baldwin, MD

GovConnection, Inc. (PC Connection)
Merrimack, NH

Gryphon Consulting, LLC
Mitchellville, MD

Hartford Computer Group, Inc.
Columbia, MD

Image API, Incorporated
Huntingdon Valley, PA

Immediate System Resources,
Incorporated (ISRI), Baltimore, MD

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont.) **ATTACHMENT 2**

INCUMBENT CONTRACTORS (Cont.)

Insight Public Sector, Incorporated (SSSI) Tempe, AZ	Scientific Systems & Software Int'l. Corp. Columbia, MD
Integrated Technology Solutions, Inc. (ITSI) Columbia, MD	Skyline Network Engineering, LLC Eldersburg, MD
Ismart, LLC Elkridge, MD	Software House International, Inc. (SHI) Somerset, NJ
Knot Technology Solutions, LLC (KTS) Chevy Chase, MD	Swift Systems, Incorporated Frederick, MD
Mainline Information Systems, Inc. Tallahassee, FL	Systems Alliance, Incorporated Sparks, MD
Maranatha & Associates, Incorporated Lorton, VA	tieBridge, Incorporated Falls Church, VA
Maximum Quest Group, Incorporated Largo, MD	Universal Adaptive Consulting Services, Inc. Richmond, VA
MS Technologies Corporation Montgomery Village, MD	Vecna Technologies, Incorporated College Park, MD
MTM Technologies, Inc. Columbia, MD	Veridyne, Inc. Annapolis, MD
Mythics, Incorporated Virginia Beach, VA	Victory Global Solutions, Inc. Columbia, MD
New Word Apps, Incorporated Ashburn, VA	Williams Information Network Group, Inc. (WING)
Omega PC Technology (Anzi Tech Distribution, Inc.) Glen Burnie, MD	Xerox Corporation Columbia, MD
Plexus Installations, Inc. dba Plexus Communications Group Baltimore, MD	
Rep-Tron, Incorporated Columbia, MD	

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD

Agency Contract:
Sandy Johnson (410) 767-7408
SJohnso5@dhr.state.md.us
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM: Department of Human Resources
Child Support Enforcement Administration

CONTRACT ID: State Directory of New Hires
CSEA/NHR/07-001 A4
ADPICS No. N00B2400125,COE50509

CONTRACT APPROVED: DBM Item 22-IT (9/12/2007)

CONTRACTOR: Policy Studies, Inc.
Denver, Colorado (local office in Baltimore)

CONTRACT DESCRIPTION: Operate and maintain automated system for collecting, storing, and extracting information reported by employers on new hires to meet State and federal laws and regulations.

MODIFICATION DESCRIPTION: Extend contract term by one year, including 30-day transition period, to complete procurement process.

ORIGINAL CONTRACT TERM: 9/17/2007 – 9/16/10
(w/2 one-year renewal options)

MODIFICATION TERM: 9/17/2012 – 9/16/2013

ORIGINAL CONTRACT AMOUNT: \$ 1,631,952 (3 Years)

MODIFICATION AMOUNT: \$ 520,524 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$ 1,068,192 (See Attachment 1)

REVISED TOTAL CONTRACT AMOUNT: \$ 3,220,668

PERCENT +/- (THIS MODIFICATION): + 31%

OVERALL PERCENT +/-: + 31%

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 30%

MBE COMPLIANCE: 31.4%

REMARKS: This request to extend contract for 12 months is to allow sufficient time for a procurement and transition to a new awardee (if necessary). This extension will continue the operation of the State Directory of New Hires (SDNH) as required by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA). This federal requirement mandates employers to report to the Child Support Enforcement Administration certain employment information to include: wages, start and end dates of employment, and the availability of health benefits on their newly hired or rehired employees. This contract ensures compliance with both State and federal new hire mandates.

The solicitation process stalled several months while CSEA explored other avenues for using SDNH services at reduced costs. CSEA received interest from the University of Baltimore to operate the SDNH in partnership since the University receives partial federal-required SDNH documentation, such as quarterly wage data. This venture would have benefited both entities; however the University determined that SDNH contract services would overwhelm their resources. Once this information was received, CSEA determined it would be in their best interest to go forward with a new competitive solicitation process for SDNH services.

Policy Studies, Inc. (PSI) continues to meet CSEA's expectations during the term of this contract. For calendar year 2011, the SDNH: 1) increased the number of records processed by 12.2% over calendar year 2010; 2) achieved an 86.7% electronic reporting rate; and 3) registered over 7,800 employers as first-time users of the SDNH website. PSI continues to use Maryland workers to staff its operation located at 1 N. Charles Street, Baltimore, as well as Maryland MBEs.

These services are critical and required by federal regulations. A break in service would reduce the State's ability to receive child support incentive payments, as well as result in a significant reduction in the amount of child support payments received by Maryland constituents. DHR believes it is in the best interest of the State to extend the current contract.

FUND SOURCE/APPROP. CODES: N00H0008: 100% Special

RESIDENT BUSINESS: Yes

Board of Public Works Action – The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD (Cont.)

ATTACHMENT 1

PRIOR MODIFICATIONS/OPTIONS:

Modification \$ 0 Add three MBE subcontractors to ensure that Contractor maintained compliance with MBE participation requirements in original contract for the period 7/28/07 – 9/10/10. Approved by DHR.

OPTION #1 \$ 536,868

Exercised first one-year renewal option
DoIT Item 4-IT-OPT (9/1/2010)

OPTION #2 \$ 531,324

Exercised second one-year renewal.
DoIT Item 1-IT-OPT (9/7/2011)

TOTAL: \$ 1,068,192



Maryland Department of Transportation
The Secretary's Office

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

Darrel B. Mobley
Acting Secretary

Leif A. Dormsjo
Acting Deputy Secretary

BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

August 22, 2012

	<u>Pages</u>
Construction	1-6
Architecture/Engineering	7-15
Equipment	16-17
Maintenance	18-40
Real Property Conveyance	41-42
General/Miscellaneous	43-45

James L. Knighton -410-767-0820
jknighton@mta.maryland.gov

BPW -- 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 1-C-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-0300-2040R
 Bush Street Roof Replacement Buildings 2-7
 and Parts of 8 & 1
 ADPICS NO.: CO289324

ORIGINAL CONTRACT APPROVED: Item 2-C, DOT Agenda 04/07/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Change Order No. 001 is for the final settlement of claims, changes and adjustment of bid quantities. The estimated quantities are adjusted to reflect actual quantities used in this contract.

CONTRACTOR: Ruff Roofers, Inc.
 Baltimore, MD

AMOUNT: (\$523,706) Credit

ORIGINAL CONTRACT AMOUNT: \$8,282,792

REVISED CONTRACT AMOUNT: \$7,759,086

PERCENTAGE DECREASE: 6%

TERM: 720 Calendar Days from NTP (original)
 Term is unchanged by this modification.

DBE PARTICIPATION: 10% (DBE Compliance 13.32%)

REMARKS: This Contract is for the construction of completely new roofs over Buildings 2, 3, 4, 5, 6, 7, and parts of Buildings 8 and 1, at the MTA's Bush Street Division.

The work involves the removal of shingles from clerestories; installation of vapor barrier, insulation, underlayment and installation of new slate roofing system. As required, replace missing aluminum siding of clerestories of Buildings 3, 4, 5, and 6, add "applied mullion" to secure siding against wind, and replace fascia covering where missing. The work on the main roof slopes involves removal of slates, asphalt shingles and Ethylene Propylene Diene Monomer (EPDM or "rubber roof") and replacement with new slate, Terne-Coated Stainless Steel (TCSII), and polyvinyl chloride (PVC) membrane, all of which will be installed over new insulation. The work on the skylights involves the removal of existing Fiber Reinforced Plastic Panels (FRPP) and replacement with aluminum framed, polycarbonate, insulated

ITEM: 1-C-MOD

BPW – 08/22/12

glazing; capping skylights with TCSII standing seam or PVC where noted on Building 8; removal of all gutters from clerestories, and furnishing new eave gutters at Building 7, Building 4 and Building 5.

FUND SOURCE: 100% Federal Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$8,282,792	CD	04/07/2010	
Modification #1	(\$523,706)	--		
Revised Amount	\$7,759,086			

James L. Knighton -410-767-0820
jknighton@mta.maryland.gov

BPW -- 08/22/12

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 2-C-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-1089-0140
 MARC West Baltimore Parking Expansion
 Demolition
 ADPICS NO.: CO289323

ORIGINAL CONTRACT APPROVED: Item 3-C, DOT Agenda 09/01/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Change Order No. 001 is for the final settlement of changes, claims and bid item adjustments. The estimated quantities are adjusted to reflect actual quantities used in this contract.

CONTRACTOR: Potts & Callahan, Inc.
 Baltimore, MD

AMOUNT: (\$168,967) Credit

ORIGINAL CONTRACT AMOUNT: \$1,688,468

REVISED CONTRACT AMOUNT: \$1,519,501

PERCENTAGE DECREASE: 10%

TERM: 300 Calendar Days from NTP (original)
 Term is unchanged by this modification.

DBE PARTICIPATION: 30% (DBE Compliance 13.38%)

REMARKS: This Contract is for the demolition of abutments, structures, retaining walls, retained fill, and existing bituminous and concrete paving between West Franklin and Mulberry Streets from North Pulaski Street to North Mount Street in Baltimore City, Maryland.

The project is to be constructed in phases to provide for the removal of the bridge for Ramp L over Ramp M which carries westbound I-140 traffic onto westbound West Franklin Street; the removal of abutments along the east side of North Pulaski Street; the removal of retaining walls and fill within the project and the removal of all existing pavement within the project limits.

ITEM: 2-C-MOD

BPW – 08/22/12

FUND SOURCE: 100% Federal Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,688,468	300 CD	09/01/2010	
Modification #1	(\$168,967)	--		
Revised Amount	\$1,519,501			

Norie Calvert – 410-545-8846
ncalvert@sha.state.md.us

BPW -- 08/22/12

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-07 A
 Supplemental Engineering Support Services in
 Carroll, Frederick and Howard Counties (District 7)
 ADPICS NO.: SBSC0907A

CONTRACT DESCRIPTION: This is one (1) of the two (2) open-end task order contracts for supplemental engineering support services in District 7.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on July 5, 2012.

AWARD: URS Corporation
 Hunt Valley, MD

AMOUNT: \$3,000,000 NTE

TERM: Five (5) Years (ending August 1, 2017)

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 520)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	329	1	\$3,000,000 (Contract A)
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	311	2	N/A
Greenman-Pedersen, Inc./ Whitney, Bailey, Cox & Magnani, LLC Annapolis Junction, MD	307	3	N/A

ITEM: 3-AE (Continued)

BPW -- 08/22/12

REMARKS: This Solicitation was advertised in The Daily Record, eMaryland Market Place and SHA web page. In accordance with COMAR 21.12.02.10B, SHA developed multiple Reduced Candidate Lists, one (1) for District 6 (Contact B) for \$2,000,000 and one (1) for the subject Contract A in District 7 for \$3,000,000.

The Consultant shall perform Supplemental Engineering Support Services to supplement the District 7 staff which may include but not be limited to performing various engineering studies, analysis, design, construction and maintenance related support services, which may result in complete contract plans and documents or partial plans for inclusion with other materials, and to provide specific types of individuals to work within the Highway Administration's District 7 facilities, all in connection with the project.

This contract includes a provision authorizing an extension for up to one-third of the original contract term as provided in Revised Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 12-1275-1111

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie A. Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 4-AE-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2005-03
 General Engineering Consultant
 Intercounty Connector
 ADPICS NO.: CO285592

ORIGINAL CONTRACT APPROVED: Item 7-AE, DOT Agenda 04/13/05

ORIGINAL PROCURMENT METHOD: Maryland Architectural and Engineering Services Act

CONTRACTOR: ICC Corridor Partners
 Baltimore, MD

MODIFICATION: Modification No. 1 is to increase the contract value by \$20,000,000 and to add an additional 2 years to the term of the contract.

AMOUNT: \$20,000,000

ORIGINAL CONTRACT AMOUNT: \$194,600,000

REVISED CONTRACT AMOUNT: \$214,600,000

PERCENTAGE INCREASE: 10.3%

TERM: 04/13/2005 - 04/30/2013 (Original)
 04/13/2005 - 04/30/2013 (Option No. 1 no change
 in term)
 05/1/2013 - 04/30/2015 (Modification No.1)

DBE PARTICIPATION: 25% (DBE Compliance 20.09%)

REMARKS: BCS 2005-03A, the supplemental agreement dated December 20, 2006, provided for Phase II (Final Design) and Phase III (Construction Management and Inspection) services in connection with the Intercounty Connector. The agreement was scheduled to expire on April 30, 2013.

Owing to the extended acquisition negotiations related to a major right-of-way parcel required for the ICC, the schedule for ICC Mainline Contract D/E now has construction continuing beyond the expiration

ITEM: 4-AE-MOD (Continued)**BPW – 08/22/12**

date of the GEC contract and into early 2014. In addition, the current construction schedule for the compensatory mitigation and environmental/community stewardship program contracts continues into late 2014. In order to facilitate the GEC to continue to provide construction inspection services for the mitigation/stewardship program and to provide construction management and compliance services for ICC Contract D/E, a two-year time extension to April, 30, 2015 is requested.

Budget projections for GEC services continued under this contract shows potential expenditures \$20 million in excess of the current funding authorization. This request is to provide that increased funding noting that this increase to the GEC contract does not create the need to increase the overall ICC Project budget of \$2.425 billion; funding is available within the approved ICC Financial Plan.

While contemplated in the original scope of work, the original authorization does not have sufficient funds available to execute the required services. This is due to several factors:

When the supplemental agreement was prepared, it was planned to have the GEC lease office space just for the Project Management Office, and that the contractors for ICC Contracts A, B and C would be responsible for their own space as well as providing space for the Administration personnel assigned to each Contract. For Contract A, this approach was used. However, as the contract documents for Contract B and C were prepared it became apparent that, in order to ensure co-location adjacent to the Project Management Office, the Administration would be better served by providing space to the design-build team. This decision increased the rental expenses incurred by the GEC by over \$5 million, with an offsetting reduction in the contractors' bids.

Contract A's original "accepted for maintenance" (AFM) date was August 1, 2010. That date was extended to July 1, 2011 and the contract remains unclosed as of this date. The additional expense related to providing management services associated with Contract A from the earlier completion estimate through December, 2011 was roughly \$4 million.

The settlement of the lawsuit, which cleared the way for construction of the ICC, required the SHA to provide an air quality monitoring station over the course of three years. The estimated cost of this undertaking, which was assigned to the GEC, is \$1 million.

At the time the original estimate was prepared, the extent and cost of independent environmental monitoring which is required by Federal and State permits for this project was underestimated. It is now anticipated that the cost of these services will be approximately \$2 million in excess of the funding under the supplemental agreement.

The scope of work for the supplemental agreement provided the ability to have the GEC fully prepare contract documents relative to compensatory mitigation and environmental/community stewardship program contracts; however, the extent to which the GEC would be used as well as the number of projects proposed in the permitting documents which would be determined unfeasible and require the identification of additional sites was unanticipated. It is estimated that the GEC has recognized roughly \$17 million in mitigation/stewardship design costs that were unanticipated when the budget was established.

ITEM: 4-AE-MOD (Continued)**BPW – 08/22/12**

Also unfunded at the time of the supplemental agreement were the expenses associated with the long-term mitigation contract monitoring program. Following completion of the various construction contracts, the GEC has been requested to provide the necessary multi-year monitoring to ensure the positive results of those construction projects (items such as stream bed stabilization, the creation of wetlands, reforestation plantings, etc.) are surviving as expected over the course of time. The costs associated with this effort during the requested duration of the contract are estimated at over \$2 million.

Please note that while the total of the items identified above is \$31 million, approximately 35% of that amount has been absorbed within the initial contract allocation as the result of cost containment measures implemented by the SHA. Therefore, this modification request is for \$20 million.

This Item was previously submitted and withdrawn from the DOT Agenda on 7/11/12 as Item 11-AE-MOD.

FUND SOURCE:	Federal and Special Transportation Funds Budgeted to SHA
APPROP CODE:	J02B0101
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	12-1356-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

ATTACHMENT I

CONTRACT A

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR</u> <u>Date</u>	<u>Reason</u>
Original Contract	\$25,000,000	04/13/05-04/30/13	4/13/05 7-AE	
Option No. 1	\$169,600,000		12/20/06 5-AE-OPT	
Modification No. 2	\$20,000,000	05/1/13-04/30/15	08/22/12	
Revised Amount	\$214,600,000			

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 5-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT NO. & TITLE: BCS 2008-10 A & B
 Condition Inspection of Moveable Bridges
 ADPICS NOS.: C0289311 and CO289312

ORIGINAL CONTRACT APPROVED: Item 7-AE, DOT Agenda 02/18/09 (Contract A)
 Item 6-AE DOT Agenda 04/15/09 (Contract B)

ORIGINAL PROCURMENT METHOD: Maryland Architectural and Engineering Services Act

MODIFICATION: These modifications will extend both contracts by twelve months, and increase the contract values for each contract. These contracts are for the condition inspection of moveable bridges.

CONTRACTOR:

PB Americas, Inc./ (Contract A)
 Whitman, Requardt and Associates, LLP Baltimore, Maryland

Hardesty & Hanover, LLP (Contract B)
 Annapolis, Maryland

TERM: Contract A
 02/18/09-02/01/13 (Original)
 02/02/13–02/01/14 (Modification 1)

Contract B
 04/15/09-04/01/13 (Original)
 04/02/13-04/01/14 (Modification 1)

AMOUNT: \$550,000 each

ORIGINAL CONTRACT AMOUNT: \$1,000,000 each

REVISED CONTRACT AMOUNT: \$1,550,000 each

PERCENTAGE INCREASE: 55%

ITEM: 5-AE-MOD (Continued)

BPW – 08/22/12

DBE PARTICIPATION: 25% (Contract A) (DBE Compliance 17.29%)
25% (Contract B) (DBE Compliance 24.4%)

REMARKS: These contracts provide for the condition inspection of moveable bridges. Services that are provided through these contracts include: detailed condition inspection and evaluation of assigned State, County and local jurisdiction moveable bridges; prepare load ratings for these structures; provide troubleshooting services to determine how to remedy malfunctioning drawspans; and provide all services necessary to prepare designs, plans, etc. for structural electrical and mechanical repair and/or rehabilitation.

The requested extension and increase in value is needed to allow new contracts to be procured. The replacement contracts are in the early stages of the procurement process and have a projected Notice to Proceed date of December, 2013.

FUND SOURCE: Federal and Special Transportation Funds Budgeted to SHA

APPROP CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

ATTACHMENT I**CONTRACT A**

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,000,000	2/18/09-2/1/13	2/18/09	
Modification No. 1	\$550,000	2/2/13-2/1/14	8/22/12	Condition inspection services for the continuation of bridge inspections
Revised Amount	\$1,550,000			

CONTRACT B

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,000,000	4/15/09-4/1/13	4/15/09	
Modification No. 1	\$550,000	4/2/13-4/1/14	8/22/12	Condition inspection services for the continuation of bridge inspections
Revised Amount	\$1,550,000			

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

EQUIPMENT CONTRACT

ITEM: 6-E

MOTOR VEHICLE ADMINISTRATION

CONTRACT ID: V-HQ-12112-E
 Remittance and Scanning Equipment
 ADPICS NO.: VHQ12112E

CONTRACT DESCRIPTION: Provide remittance and scanning equipment to process incoming check payments for vehicle registration, driver license renewals, and other administrative transactions.

AWARD: OPEX Corporation
 Moorestown, NJ

AMOUNT: \$184,770

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Multi-Step, One Bid Received)

MBE PARTICIPATION: 0% (no subcontractable opportunities)

REMARKS: This Solicitation was advertised on eMarylandMarketplace (eMM). The solicitation notice was sent directly to thirteen (13) prospective vendors; six (6) are Maryland firms; two (2) are Minority Business Enterprises (MBE) and three (3) Small Business Reserve (SBR) firms. A copy of the solicitation was also sent to the Governor's Office of Minority Affairs (GOMA).

Only one bid was received from OPEX Corporation. The bid was deemed to be both responsive and responsible. Non-bidders were contacted to determine why vendors did respond to the IFB and overall response was that they could not provide the product to meet hardware and software specifications listed in the IFB.

The MVA is purchasing two (2) OPEX AS7200i Remittance and Scanning Equipment for the Departmental Services Division. The purchase of the new equipment will allow for the processing of larger documents enabling the MVA to consolidate remittance processing to the two OPEX units, eliminating the current Unisys transport units.

The OPEX AS7200i includes all the following features that will enable the MVA to operate at a higher level of processing documents: dual stream processing, in-line barcode recognition, documentation classification, optical character recognition (OCR), optical mark-sense recognition (OMR), and magnetic ink character recognition (MICR) capabilities. The equipment allows for scan a wide range of irregular, folded, and damaged media without the need for careful stacking, jogging or document repair, it is simply the fastest way to go from paper to image.

ITEM: 6-E (Continued)**BPW – 08/22/12**

The MVA is responsible for processing payments for vehicle registration, driver license renewals and other fees totally over \$85 million in state revenue annually. This equipment provides the foundation for implementation of the electronic transfer of check images to banking institutions, such as Check 21, which is one of the features of the new Remittance and Scanning Equipment.

FUND SOURCE:	100% Capitol Funds Budgeted to MVA
APPROP. CODE:	J04300651CO
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	12-1081-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

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BPW -- 08/22/12
(REVISED)

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 7-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-13-006
HVAC Systems, Central Utility Plant and Water Treatment, Building Automated/Energy Management and Fire Alarm Systems Operation, Repair and Maintenance at BWI Marshall and Martin State (MTN) Airports
ADPICS NO.: MAAMC13006

CONTRACT DESCRIPTION: Contract provides all labor and materials to operate Heating and Ventilation and Air Conditioning (HVAC) systems, Central Utility Plant, water treatment, temperature and automation controls, energy management and fire alarm systems for the terminal, outer buildings, and other facilities at BWI Marshall and MTN Airports.

AWARD: George S. Hall Inc.
Pine Brook, NJ

TERM OF CONTRACT: 11/01/12 – 10/31/15 (Three Years from NTP with two (2), two (2) year renewal option)

AMOUNT: \$22,477,287 NTE (3 Years)
\$15,284,556 NTE (cost of 1st, two-year opt incl. 2% CPI)
\$15,590,247 NTE (cost of 2nd, two-year opt incl. 2% CPI)
\$53,352,090 NTE (aggregate value including two, two-year renewal option)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
George S. Hall Inc. Pine Brook, NJ	2	\$22,477,287 (1)	1
Emcor Government Services Arlington, VA	1	\$24,151,446 (3)	2
Pepco Energy Services Arlington, VA	3	\$23,923,323 (2)	3

(REVISED)**BPW -- 08/22/12****ITEM: 7-M (Continued)****MBE PARTICIPATION:** 17%**PERFORMANCE SECURITY:** Performance **and Payment** Bond for 100% of the award exists for this contract.**HIRING AGREEMENT ELIGIBLE:** Yes

REMARKS: The Solicitation was advertised on eMaryland Marketplace and MAA website. The Solicitation was sent to the Governor's Office of Minority Affairs and five (5) minority business associations on March 22, 2012. Nineteen (19) sets of specifications were sold and three (3) firms submitted proposals. The firms' proposals were ranked based on technical evaluation factors and price. GSH staff brings significant amount of aviation experience having worked at Newark Liberty International Airport, LaGuardia Airport, & John F. Kennedy International Airport, and some foreign airports. The contractor proposed assigning an experienced Quality Control manager to this contract, as well as providing training for all staff in the area of skills, safety and environmental. GSH's proposal included an extensive maintenance program with recommendations for a predictive maintenance program and the use of handheld devices. The Contractor has strong Maximo experience and has expressed willingness to improve MAA's current system. The Contractor received consistent excellent references on similar projects including NY/ NJ Port Authority and had the most advantageous financial proposal.

FUND SOURCE: 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I00002**RESIDENT BUSINESS:** No**MD TAX CLEARANCE:** 12-1601-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW - 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0361
 Light Rail Snow & Ice Removal for Southern
 Region
 ADPICS NO.: T80000361

CONTRACT DESCRIPTION: This contract provides Light Rail Maintenance Facilities with a Snow & Ice Removal contractor for the Southern Region. The contractor shall remove snow and ice from platforms, all sidewalks at the Light Rail Stations for the Maryland Transit Administration in the Baltimore Metropolitan area.

AWARDS: Keene Cut Lawn Service, Inc.
 Glen Burnie, Maryland

TERM: September 1, 2012 to August 30, 2017

AMOUNT: \$1,347,500

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Keene Cut Lawn Service, Inc. Glen Burnie, Maryland	\$1,347,500
EMG Service, LLC Silver Spring, Maryland	\$1,402,000
Lorenz, Inc. Pikesville, Maryland	\$1,551,900
Johnsons Total Service, Inc. Baltimore, Maryland	\$1,650,600
Tote-It Inc. Baltimore, Maryland	\$1,761,900
JLN Construction Services, Inc. Baltimore, Maryland	\$2,194,500

ITEM: 8-M (Continued)**BPW – 08/22/12****MBE PARTICIPATION:** 100%**PERFORMANCE SECURITY:** N/A

REMARKS: This Solicitation was advertised on February 2, 2012 in eMaryland Marketplace, on the MTA's website and distributed to the Governor's Office of Minority Affairs. In response, seven bids were received in response to our Invitation for Bids and all bids received were from certified small business vendors.

This service is in support of the Light Rail System to ensure that snow and ice will be removed from the platforms, all sidewalks and yard access walkways at the eleven (11) light rail facilities in the southern region. The southern region encompasses the following stops, as well as Light Rail's Cromwell Maintenance Shop: Westport, Cherry Hill, Patapsco, Baltimore Highlands, Nursery Road, North Linthicum, Linthicum, Ferndale, Cromwell, and BWI Business Park. This contract has two related contracts (MTA Contract T-8000-0360 and T-8000-0359) to provide snow and ice removal services along other parts of the Light Rail System corridor.

The MBE goal established for this contract was 30%; however, the prime contractor is a Certified Minority Business therefore the MBE participation is 100%.

This Item was previously submitted and withdrawn from the DOT Agenda on 6/20/12 as Item 7-M.

FUND SOURCE: 100% Special Funds Budgeted to MTA**APPROPRIATION CODE:** J05 H0104**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 12-0778-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4270451414
 Median & Roadside Mowing, Trimming & Litter
 Pick-up at Various Locations in Calvert County
 ADPICS NO.: 4270451414

CONTRACT DESCRIPTION: This Contract consists of median & roadside mowing, trimming & litter pick up at various locations in Calvert County.

AWARD: Suburban Lawn & Landscape Service, Inc.
 Woodbine, MD

AMOUNT: \$412,521 NTE

TERM OF CONTRACT: September 4, 2012 through December 31, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred Fifteen (315) contractors were notified for this project on eMaryland Marketplace; Seventy Five (75) of which were MDOT Certified MBE's.

There were six (6) plan purchasers for this project. Five (5) companies did not submit bids and were contacted by the Highway Administration. The companies determined that for reasons of too much work, not enough equipment and location of services that they were unable to bid on the contract.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

ITEM: 9-M (Continued)

BPW – 08/22/12

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-0976-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4291631414
 Brush & Tree Cutting and Stump Removal at
 Various Locations in Prince George's County
 ADPICS NO.: 4291631414

CONTRACT DESCRIPTION: This Contract consists of brush & tree cutting and stump removal at various locations in Prince George's County.

AWARD: Pittman's Tree & Landscaping, Inc.
 Front Royal, VA

AMOUNT: \$426,020 NTE

TERM OF CONTRACT: September 4, 2012 through December 31, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Pittman's Tree & Landscaping, Inc \$426,020
 Front Royal, VA

Excel Tree Expert Co., Inc. \$433,610
 Jessup, MD

Asplundh Tree Expert Co. \$457,214
 Philadelphia, PA

Mercier's Inc \$495,405
 Harmans, MD

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

ITEM: 10-M (Continued)**BPW – 8/22/12**

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty Five (25) contractors were notified for this project on eMaryland Marketplace; Six (6) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1117-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 477D71414
 Install, Repair or Replace Traffic Barrier at Various
 Locations in Carroll, Frederick & Howard Counties
 (District 7)
 ADPICS NO.: 477D71414

CONTRACT DESCRIPTION: This Contract consists of installation, repair or replacement of traffic barrier at various locations in District 7.

AWARD: Guardrails Etc., Inc.
 Baltimore, MD

AMOUNT: \$1,491,045 NTE

TERM OF CONTRACT: September 4, 2012 through December 31, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Guardrails Etc., Inc. \$1,491,045
 Baltimore, MD

Chesapeake Guardrails – Div of \$1,579,700
 PDI-Sheetz
 Linthicum, MD

L. S. Lee, Inc. \$1,770,000
 York, PA

Long Fence Co., Inc. \$2,234,850
 Crofton, MD

Green Acres Contracting Co. \$2,714,850
 Scottsdale, PA

MBE PARTICIPATION: 100%

ITEM: 11-M (Continued)**BPW – 8/22/12****PERFORMANCE SECURITY:**

Payment & Performance Bonds for 100% of the award amount exist on this contract.

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty Five (25) contractors were notified for this project on eMaryland Marketplace; Six (6) of which were MDOT Certified MBE's.

The MBE goal established for this contract was 0% due to no subcontractable opportunities; however 100% of the work will be performed by a Certified Minority Business Enterprise.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

12-1322-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 12-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5261071417
 Maintenance & Janitorial Services of the US 15 Rest
 Area in Frederick County
 ADPICS NO.: 5261071417

CONTRACT DESCRIPTION: This Contract consists of the maintenance & janitorial services of the US 15 rest area in Frederick County.

AWARD: H. D. Myles, Inc.
 Church Hill, MD

AMOUNT: \$919,138 NTE

TERM OF CONTRACT: September 4, 2012 through December 31, 2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:
 H. D. Myles, Inc. \$919,138
 Church Hill, MD

Abacus Corporation \$1,298,959
 Baltimore, MD

MBE PARTICIPATION: 26.5%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract.

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty Five (25) contractors were notified for this project on eMaryland Marketplace; Three (3) of which were MDOT Certified MBE's.

The MBE goal established for this contract was 25%; however, the Contractor is exceeding the goal by 1.5%.

ITEM: 12-M (Continued)

BPW – 08/22/12

FUND SOURCE: 100% Special Funds Budgeted to SHA
APPROPRIATION CODE: J02B0102
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 12-1545-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 13-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 52861071414
 Maintenance / Repair of Highway Street Lighting at
 Various Locations in Carroll & Frederick Counties
 ADPICS NO.: 5286107144

CONTRACT DESCRIPTION: This Contract consists of the maintenance / repair of highway street lighting at various locations in Carroll & Frederick Counties.

AWARD: Rommel Engineering & Construction, Inc.
 Fruitland, MD

AMOUNT: \$449,540 NTE

TERM OF CONTRACT: September 4, 2012 through December 31, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 4%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the
 award amount exist on this contract.

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty Five (25) contractors were notified for this project on eMaryland Marketplace; Six (6) of which were MDOT Certified MBE's.

There were four (4) plan purchasers for this project. Three (3) companies did not submit bids and were contacted by the Highway Administration. The companies determined that for reasons of missing the bid opening date, not enough profit in the services and disinterest that they were unable to bid on the contract.

This work involves the repair/maintenance of lighting that was designed in accordance with AASHTO standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting SHA uses full "luminaire cutoffs," there is only a 3% spillover at 80% axis. These full cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. Highmast lighting is designed as straight "down lighting" and is used on major highways.

ITEM: 13-M (Continued)

BPW – 08/22/12

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1512-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/22/12
(REVISED)

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Maintenance)

ITEM: 14-M-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-2006-006
Solid Waste Removal and Recycling Services at
BWI Thurgood Marshall and Martin State Airports
ADPICS NO.: CO289405

ORIGINAL CONTRACT APPROVED: Item 8-M, DOT Agenda 08/10/05

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Allied Waste Services
Baltimore, MD

MODIFICATION: Modification No. 1 provides for a one (1) year extension beyond the current termination date.

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$3,890,524

REVISED CONTRACT AMOUNT: \$9,206,105

TERM: 10/01/05 – 09/30/08 (Original)
10/01/08 – 09/30/10 (Renewal No. 1)
10/01/10 – 09/30/12 (Renewal No. 2)
10/01/12 – 09/30/13 (Modification No. 1)

PERCENTAGE INCREASE: 0% (Modification No. 1)
66% (Overall)

MBE PARTICIPATION: 20% **(MBE Compliance 20.52%)**

REMARKS: On May 21, 2012 the MAA issued Invitation for Bid #MAA-MC-13-006 for Solid Waste Removal and Recycling Services at BWI Marshall and Martin State Airports. On June 28, 2012, the MAA received three (3) bids. On July 3, 2012 MAA received a protest from Waste Management.

In order to provide sufficient time to review the merits of the protest and evaluate the need to re-procure the services, MAA is requesting an extension of the current contract **for a period up to one (1) year**

ITEM: 14-M-MOD (Continued)

(REVISED)

BPW – 08/22/12

through September 30, 2013 **with a 30 day termination provision.** The current Solid Waste contract MAA-MC-2006-006 will terminate on September 30, 2012.

This no-cost extension is in the best interest of MAA and the State. The remaining funds of \$2,660,710 are sufficient to fund the one (1) year extension.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,890,523	10/01/05 – 09/30/08	08/10/05, Item 8-M	
Renewal No. 1	\$2,602,668	10/01/08 – 09/30/10	07/16/08, Item 12-M- OPT	As provided for in the contract
Renewal No. 2	\$2,712,914	10/01/10 – 09/30/12	06/09/10, Item 9-M- OPT	As provided for in the contract
Modification No. 1	\$0	10/01/12 – 09/30/13		To address protest
Revised Amount	\$9,206,105			

James L. Knighton (410) 767-0820
jknighton@mta.maryland.gov

BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 15-M-OPT

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1115A
 Paratransit Services
 ADPICS NO.: CO288400

ORIGINAL CONTRACT APPROVED: Item 14-GM, DOT Agenda 08/20/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

CONTRACTOR: Veolia Transportation Services, Inc.
 Baltimore, Maryland

MODIFICATION: Request to renew Options No. 1 and 2 for a one (1) year period to ensure continued services for the MTA Mobility Division.

AMOUNT: \$ 25,000,000

ORIGINAL CONTRACT AMOUNT: \$ 90,012,557

REVISED CONTRACT AMOUNT: \$115,012,557

PERCENTAGE INCREASE: 22 % (Modification No. 3)
 78 % (Overall)

ORIGINAL TERM: 09/01/08 – 08/31/11 (Original)
 09/01/11 – 08/31/12 (Modification No. 1)
 02/22/12 – 08/31/12 (Modification No. 2)
 09/01/12 – 08/31/13 (Renewal Opt. No. 1 & 2)

MBE PARTICIPATION: 25% (MBE Compliance 12.98%)

REMARKS: MTA's Mobility Service operates seven days per week, 24 hours per day, serving the same geographic area served by the MTA fixed-route system as required by the Americans with Disabilities Act (ADA). This includes all areas of the City of Baltimore, portions of Baltimore and Anne Arundel Counties which are located inside of Baltimore Beltway (I-695), and within a three quarter mile radius of the Baltimore Metro Heavy Rail System, the Central Light Rail Line and MTA Fixed-Route Bus Services. The Contractor is required to provide door to door service, picking up and dropping off passengers, using MTA's vehicles anywhere within these areas.

ITEM: 15-M-OPT (Continued)**BPW – 08/22/12**

The Contractor is to provide facilities, vehicle maintenance, operators, back-up operators, pull out supervision, and management oversight of direct vehicle operation, as well as all other support necessary to transport riders in accordance with the requirements of MTA's Mobility Division. On an average weekday, the MTA Mobility service provides approximately 2,900 trips.

By exercising this one year option renewal, MTA will authorize Veolia Transportation, Inc. to provide the necessary services and would ensure that service continues while MTA completes a new procurement for Mobility paratransit services. MTA advertised the new contract on June 30, 2011 and expects to make a recommendation for award in late summer or early fall 2012. However, the new contract will not be in place before the expiration date of the current contract on August 31, 2012. When MTA awards the new contract, it will terminate this contract.

The vendor is performing as expected under the terms of the current contract. The increase in cost for the additional year is based on the contract provision allowing the vendor to increase rates no more than CPI plus 5%. The increase in the contract price above CPI is due to the addition of service beyond the levels currently operated by Veolia in anticipation of higher demand for Mobility paratransit service in the next year. The rate of Minority Business Enterprise (MBE) compliance on this contract reflects the challenge involved in accurately projecting the need for services such as supplying fuel, the need for which fluctuates depending on the level of demand for service. MTA has expressed its concerns to the vendor with the rate of MBE compliance and is working to improve MBE participation on this contract.

FUND SOURCE:	100% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0102
RESIDENT BUSINESS:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$65,512,557	09/01/08- 08/31/11	08/20/2008	
Modification #1	\$24,000,000	09/01/11- 08/31/12	07/27/2011	Two six months Option Renewal for One (1) yr period
Modification #2	\$500,000	02/22/12- 08/31/12	03/07/2012	Provides additional staffing to the Mobility Control Center
Modification # 3	\$25,000,000	09/01/12- 08/31/13	08/22/2012	Two six months Option Renewal for One (1) yr period
Revised Amount	\$115,012,557			

James L. Knighton (410) 767-0820
jknighton@mta.maryland.gov

BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 16-M-OPT

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1115B
 Paratransit Services
 ADPICS NO.: CO288401

ORIGINAL CONTRACT APPROVED: Item 14-GM, DOT Agenda 08/20/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

CONTRACTOR: MV Transportation, Incorporated
 Fairfield, CA

MODIFICATION: Request to renew Options No. 1 and 2 for a one (1) year period to ensure on-going continued services for the MTA Mobility Division.

AMOUNT: \$17,000,000

ORIGINAL CONTRACT AMOUNT: \$ 82,767,747

REVISED CONTRACT AMOUNT: \$ 99,767,747

PERCENTAGE INCREASE: 21 % (Modification No. 3)
 83 % (Overall)

ORIGINAL TERM: 09/01/08 – 08/31/11 (Original)
 09/01/11 – 08/31/12 (Modification No. 1)
 02/22/12 – 08/31/12 (Modification No. 2)
 09/01/12 – 08/31/13 (Renewal Option No. 1 & 2)

MBE PARTICIPATION: 25% (MBE Compliance 11.67%)

REMARKS: MTA's Mobility Service operates seven days per week, 24 hours per day, serving the same geographic area served by the MTA fixed-route system as required by the Americans with Disabilities Act (ADA). This includes all areas of the City of Baltimore, portions of Baltimore and Anne Arundel Counties which are located inside of Baltimore Beltway (I-695), and within a three quarter mile radius of the Baltimore Metro Heavy Rail System, the Central Light Rail Line and MTA Fixed-Route Bus Services. The Contractor is required to provide door to door service, picking up and dropping off passengers, using MTA's vehicles anywhere within these areas.

ITEM: 16-M-OPT (Continued)**BPW – 08/22/12**

The Contractor is to provide facilities, vehicle maintenance, operators, back-up operators, pull out supervision, and management oversight of direct vehicle operation, as well as all other support necessary to transport riders in accordance with the requirements of MTA's Mobility Division. On an average weekday, the MTA Mobility service provides approximately 2,900 trips.

By exercising this one year option renewal, MTA will authorize MV Transportation, Inc. to provide the necessary services and would ensure that service continues while MTA completes a new procurement for Mobility paratransit services. MTA advertised the new contract on June 30, 2011 and expects to make a recommendation for award in late summer or early fall 2012. However, the new contract will not be in place before the expiration date of the current contract on August 31, 2012. When MTA awards the new contract, it will terminate this contract.

The vendor is performing as expected under the terms of the current contract. The increase in cost for the additional year is based on the contract provision allowing the vendor to increase rates no more than CPI plus 5%. The increase in the contract price above CPI is due to the addition of service beyond the levels currently operated by MV Transportation in anticipation of higher demand for Mobility paratransit service in the next year. The rate of Minority Business Enterprise (MBE) compliance on this contract reflects the challenge involved in accurately projecting the need for services such as supplying fuel, the need for which fluctuates depending on the level of demand for service. MTA has expressed its concerns to the vendor with the rate of MBE compliance and is working to improve MBE participation on this contract.

FUND SOURCE:	100% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0102
RESIDENT BUSINESS:	No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$58,267,747	09/01/08- 08/31/11	08/20/2008	
Modification #1	\$24,000,000	09/01/11- 08/31/12	07/27/2011	Two six months Option Renewal for One (1) yr period
Modification #2	\$500,000	02/22/12- 08/31/12	03/07/2012	Provides additional staffing to the Mobility Control Center
Modification # 3	\$17,000,000	09/01/12- 08/31/12	08/22/2012	Two six months Option Renewal for One (1) yr period
Revised Amount	\$99,767,747			

Norie Calvert – 410-545-8846
ncalvert@sha.state.md.us

BPW - 08/22/12

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 17-RP MMC# 12-2348

STATE HIGHWAY ADMINISTRATION: Located at the intersection of MD 36 and Pershing Street, Lonaconing, Allegany County, MD

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of \pm 0.20 acres and is being conveyed at the appraised value to a volunteer fire company as part of a right of way transaction.

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration

GRANTEE: Goodwill Volunteer Fire Company Number 1

CONSIDERATION: \$8,000

APPRAISED VALUE: \$8,000, Bob Moore, Staff Appraiser.
Reviewed and approved by Harry Bowman, Review Appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309 F (1) i of the Transportation Article, Annotated Code of Maryland.

In accordance with the terms of an option agreement dated January 5, 2012, SHA is acquiring land from the Goodwill Volunteer Fire Company Number 1 for a highway project in Lonaconing.

As part of the agreement SHA will convey a 0.20 acre parcel valued at \$8,000 to the Goodwill Volunteer Fire Company Number 1.

SHA is concurrently requesting permission to dispose of the parcel and execution of the Deed.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-8846
ncalvert@sha.state.md.us

BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 18-RP

MMC# 12-2360

STATE HIGHWAY ADMINISTRATION:

Road Conveyance to the Town of Denton:
 MD 404-F: from Mile Point 0.00 (road end) to Mile
 Point 0.08 MD 0474 (Market Street), a total distance
 of 0.08 ± miles.

EXPLANATION: Legal Authority for Road Transfers is found in the Transportation Article, Section 8-304 and Road Conveyances in Section 10-205 of the State Procurement Articles of the Annotated Code of Maryland.

SPECIAL CONDITIONS:

None

GRANTOR:

State Highway Administration

GRANTEE:

Town of Denton, Maryland

CONSIDERATION:

\$1.00

APPRAISED VALUE:

N/A

REMARKS: SHA has agreed to transfer the above referenced road to the Town of Denton, Maryland. The Town of Denton has agreed to accept the said road as an integral part of their Road System.

Conveyance is being made to comply with conditions of a Road Transfer Agreement dated April 23, 2002, between the SHA and the Town of Denton, Maryland.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Patricia Tarpley - (410) 768-7252
ptarpley@mdot.state.md.us

BPW – 08/22/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 19-GM

MOTOR VEHICLE ADMINISTRATION

CONTRACT ID: V-MUL-10027-S
 Digital Information Advertising System
 MVA Locations Statewide

CONTRACT DESCRIPTION: Contractor to furnish all necessary equipment, expertise, labor, materials, licenses, permits, and insurance to install digital information advertising systems at twenty-two (22) MVA locations statewide.

AWARD: Motor Vehicle Network (MVN)
 Dansbury, CT

REVENUE AMOUNT: Guaranteed Revenue
 \$83,125.00 - Initial five (5) year term
 \$90,672.00 - Five (5)-year renewal option

TERM: 10/ 1/2012 – 9/30/2017
 One (1), five (5)-year renewal option

PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 15%

REMARKS: This solicitation was advertised on September 16, 2009, on eMaryland Marketplace (EMM). The solicitation notice was sent directly to six (6) prospective offerors; one of which is a certified Minority Business Enterprise (MBE) firm. A copy of the solicitation was also sent to the Governor's Office & Minority Affairs (GOMA).

On August 3, 2010, two (2) proposals were received by the deadline set forth in the Request for Proposals (RFP). Upon initial review by the Procurement Officer, both proposals were deemed reasonably susceptible of being recommended for award.

The Motor Vehicle Administration (MVA) serves a population of over two-million people with motor vehicle and identity-related services on an annual basis. In order to be more customer oriented, the MVA issued a RFP for a Contractor to provide digital information advertising services. The advertising services will be provided at twenty-two (22) MVA locations and will digitally broadcasted media advertisements to the waiting public as they wait to conduct their business. MVN will provide all start-up equipment and services at all 22 locations.

ITEM: 19-GM (Continued)**BPW – 08/22/12**

This is a revenue contract for which the Contractor shall pay the MVA a percentage of revenue earned through the sales of Ad space. The Contractor has guaranteed a minimum amount of \$83,125.00 for the initial five (5) year term and \$90,672.00 for the five (5) year renewal option period, if exercised. Revenue may exceed the guarantee amount based on the volume of Ad sales.

The MBE participation goal for this procurement is fifteen percent (15%). The MBE is a Maryland based firm.

A protest was received from Lasting Image Media. The MVA denied Lasting Images Media's protest. Lasting Image Media filed an appeal with the Maryland State Board of Contract Appeals (MSBCA). On August 2, 2012, Lasting Image Media dropped its appeal with the MSBCS.

MD TAX CLEARANCE: 12-1684-0111

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION-THE ABOVE-REFERENCE ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**ATTACHMENT I-V-MUL-10027-S
Proposals**

Offerors	Technical Ranking	Financial Ranking	Estimated Financial Revenue Base Term (5 Years)	Estimated Financial Revenue Renewal Option 1 (5 Years)	Estimated Financial Revenue Grand Total (10 years)	Overall Ranking**
Motor Vehicle Network (MVN)*	1	2	\$83,125.00	\$90,672.00	\$173,797.00	1
Lasting Image Media	2	1	\$72,500.00	\$200,000.00	\$272,500.00	2

***The revenue proposed by the Recommended Awardee is a guaranteed amount.**

**** Evaluation of the proposals was based on a weighted value of 70/30 split; technical (70%) and financial (30%).**

DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

August 22, 2012

	Pages
Construction	1 thru 4
Maintenance	5 thru 8
General Miscellaneous	9 thru 12
Real Property	13 thru 19
Leases	20 thru 25
Capital Grants and Loans	26 thru 49

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Deer's Head Hospital Center
Salisbury, MD
(Wicomico County)

CONTRACT NO. AND TITLE

Project No. H-453-100-001 REBID;
New Kidney Dialysis Addition and
Renovate Unit 1 North
ADPICS NO. 001B3400090

DESCRIPTION

Approval is requested for a contract that provides for the construction of a new 7,870 gsf, attached, one-story Kidney Dialysis Unit addition with 27 dialysis stations. In addition, the contract calls for the renovation of the 6,710 gsf Unit 1 North, comprising of the existing dialysis area to be renovated for administrative and support use.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Whiting-Turner Contracting Company
Cambridge, MD
GGI Builders, Inc., T/A Gillis Gilkerson
Salisbury, MD
Manekin Construction, LLC, Columbia, MD

AMOUNT
\$5,259,921.00
\$5,267,709.00
\$5,315,500.00

AWARD

Whiting-Turner Contracting Company
Cambridge, MD

AMOUNT

\$5,259,921.00

TERM

550 Calendar days

MBE PARTICIPATION

29.42%

PERFORMANCE BOND

100% of full contract amount

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

REMARKS

A notice of availability of an Invitation for Bid was posted on the DGS website and Bid Board and *eMaryland Marketplace.com*. Four bids were received for the above solicitation with one found to not be responsible and therefore rejected in accordance with COMAR 21.06.02.03.B(1). The A/E estimate for construction is \$5,419,956.00.

The recommended contractor, Whiting-Turner Contracting Company, has confirmed its bid.

FUND SOURCE

MCCBL 2011/Item 011 (Provide funds to complete design and Construct a New Kidney Dialysis Addition and Renovate Unit 1 North)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

12-1316-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

**DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICE**

Public Safety and Education Training
Academy (PSETC)
Sykesville, MD
(Carroll County)

CONTRACT NO. AND TITLE

Project No. TA-000-052-001;
Rifle Range Upgrade
ADPICS NO. COE53468

ORIGINAL CONTRACT APPROVED

12/15/2010 DGS/BPW Item 1-C

CONTRACTOR

Tech Contracting Company, Inc.
Baltimore, MD

CONTRACT DESCRIPTION

Contract approval to upgrade the existing rifle range to a covered, 200-yard, 5 stations wide, range with louvered sidewalls and roof and a new backstop. The structure will consist of solid precast walls supporting precast roof panels. The range has been designed for a future expansion to support 5 additional stations. The rifle range will provide 100% containment for range operation safety.

MODIFICATION DESCRIPTION

This change order includes a credit to the contract for unused Unit Price Items including the removal of suitable material with off-site disposal and backfill with common fill material and backfill, with CR-6 crusher run stone, rock excavation in mass excavation and backfill with structural fill material, rock excavation in utility trenches, and backfill with structural fill material.

TERM OF ORIGINAL CONTRACT

365 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$2,042,066.00

AMOUNT OF MODIFICATION

<\$105,819.00>

PRIOR MODIFICATIONS/OPTIONS

\$114,931.23

REVISED TOTAL CONTRACT AMOUNT

\$2,051,178.23

PERCENT +/- (THIS MODIFICATION)

(5.18%)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

**DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES**

Maryland Reception and Diagnostic and
Classification Center (MRDCC)
550 East Madison St.
Baltimore, MD 21202

CONTRACT NO. AND TITLE

Project No. K-743-100-001;
Repair of Parking Garages
ADPICS NO. 001B3400089

DESCRIPTION

Approval requested for a contract for the repair of the damaged and defective structural components and decking of the existing parking garages including; the related demolition, removal and hauling of debris, sealing, striping and final cleaning and close-out as required. The project consists of two (2) side by side, four-level parking garages with cast-in-place and pre-cast concrete frame construction.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Concrete Protection & Restoration, Inc.
Baltimore, MD
Nastos Construction, Inc., Washington, DC
Brawner Builders, Inc., Hunt Valley, MD

AMOUNT
\$654,000.00
\$783,000.00
\$786,484.00

AWARD

Concrete Protection & Restoration, Inc.
Baltimore, MD

AMOUNT

\$654,000.00

TERM

240 calendar days

MBE PARTICIPATION

25% (See Remarks below for Sub Goal)

PERFORMANCE BOND

100% of full contract amount

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*. Three (3) bids were received.

This project will repair the deteriorated beams that support the parking deck and patch the areas of the deck which have been damaged by environmental conditions over time. There is an immediate need for this work because temporary repairs have already been necessary to perform in order to keep the garages operating.

The recommended awardee, Concrete Protection & Restoration, Inc., has confirmed its bid of \$654,000.00.

There is a 25% MBE goal with Sub Goals of 7% African American and 4% Asian American-owned businesses.

FUND SOURCE

MCCBL 2009/Item 007 (Provide Funds for State Capital Facilities Renewal Program Statewide)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

12-1163-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

MARYLAND STATE POLICE

Aviation Command-Salisbury
5286 Lear Jet Way
Salisbury, MD 21804

CONTRACT NO. AND TITLE

Project No. SW-000-110-301;
Remove and Replace Jet A Fuel Tank
ADPICS NO. 001B3400084

DESCRIPTION

Approval requested for a contract for the removal of an existing 10,000 gallon underground “Jet A” fuel tank and the installation of a new 8,000 gallon above ground “Jet A” fuel storage tank on a reinforced concrete pad. The work also includes the removal and proper disposal of existing underground fuel piping and all associated appurtenances.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Petroleum Services, Inc., Baltimore, MD	\$243,702.00
Total Environmental Concepts, Oilville, VA	\$279,657.00
Kalyani Environmental Solutions, Baltimore, MD	\$326,839.00
Joseph T. Hardy and Sons, Inc., New Castle, DE	\$359,310.00
Commercial Fuel Systems, Inc., Mt. Airy, MD	\$379,278.00

AMOUNT

AWARD

Petroleum Services, Inc.
Baltimore, MD

AMOUNT

\$243,702.00

TERM

120 Days from Notice to Proceed

MBE PARTICIPATION

25.5%

PERFORMANCE BOND

100% of Full Contract Amount

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*. The government estimate for this project is \$406,239.49.

FUND SOURCE

MCCBL 2009/Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

12-1227-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, BPW approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$61,351.00 (1 item)

Military Department

Parkville Armory
Baltimore, MD

DESCRIPTION

Approval requested for the approval of a contract for Architectural/Engineering (A/E) design of replacement roof at Parkville Armory. The scope includes all six phases of A/E design: schematic design, design development, construction documents, bidding and negotiations, construction, and post construction.

REMARKS

Project assigned as task order against Indefinite Quantity Contract (IQC) DGS-11-006-IQC, Roofing Design and Engineering Services for Multiple Construction Projects with Fees \$100,000.00 or less. The expiration of this contract is 7/26/2013.

CONTRACT NO. & TITLE

Project No. M-611-130-001;
Design of Replacement Roof

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

AWARD

Gale Associates, Inc.
Towson, MD

AMOUNT

\$61,351.00

MBE PARTICIPATION

22.4%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

FUND SOURCE

MCCBL 2009/Item 007, (Capital Facilities
Renewal Program)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$49,500.00 (1 item).

The fund source for this particular item will be designated as MCCBL 2011/Item 008 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property).

Department of Natural Resources

Albert Powell Fish Hatchery
Hagerstown, MD (Washington County)

DESCRIPTION

Approval for a contract to correct poor building perimeter grading and drainage plan, remediate and clean mold affected basement area, improve access to crawl spaces and remove and replace basement crawl space insulation. Also included in this contract is to replace existing basement door and stairs, replace existing heat pump with new HVAC equipment, repair electrical work in the basement and other locations of the building and remove unused masonry chimney.

CONTRACT NO. & TITLE

Project No. G-022-121-010;REBID
Interior/Exterior Renovations & HVAC
Replacement

PROCUREMENT METHOD

Small Procurement

AWARD

S.M.C., Inc.
Mechanicsville, MD

AMOUNT

\$49,500.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

The St. Mary's County Public Schools plans to demolish the existing structure, and combine the vacant land with the adjacent Lettie Marshall Dent Elementary School Property. The St. Mary's County Public Schools seeks to make parking modifications that include the separation of car and bus parking, and improvements to the student drop off area. If the St. Mary's County Public Schools is unable to acquire the property, it is also recommended to offer the property for public sale.

2. The Department of General Services recommends approval of this item.
3. Legislative notification was not required for this disposal below \$100,000.00, per State Finance & Procurement Section 10-305.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Former Frederick County Group Homes
13 W. Third St.
127 E. Patrick St.
Frederick, MD
File # 8244 & 8386

REFERENCE

Approval is requested to revise the purchaser’s name for the sale of two former group homes located in Frederick County, and previously approved by the BPW on 5/23/2012 as items 13-RP and 14-RP. These items were for the sale of 13 W. Third St. and 127 E. Patrick St. in Frederick, MD. Both items referenced the purchaser (grantee) as Marie Thompson Bush and Tracy Steven Bush. Following BPW approval it was discovered the purchasers had formed a limited liability corporation known as ML Properties, LLC for the acquisition of these properties, and contracts had been signed under the LLC. All other terms of the sale listed in the previously approved items listed above will remain the same.

The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

REMARKS

Hygiene recommends approval of this item.

The Department of Health and Mental

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 9-RP**MILITARY DEPARTMENT**

Chestertown Armory
503 Cross St., Chestertown, MD
3.50 acres improved, Kent County
File #00-8389

REFERENCE

Approval requested to sell the Chestertown Armory to the Town of Chestertown in Kent County (“Chestertown”). The subject property is a 3.5 acre improved parcel with a 28,042 square foot building located at 503 Cross St., in Kent County, MD.

Reference is made to Item 13-RP of the 8/6/2008 Board of Public Works meeting, in which approval was given to declare this property surplus. Completion of this transfer has been delayed due to lack of funding by Chestertown to complete the sale, and issues surrounding a federal debt balance owed on the property by the State. Funds are now available and Chestertown will be acquiring the property for the existing federal debt balance. The transfer is subject to a restrictive covenant requiring the property to remain in governmental or institutional use since it is being sold for less than fair market value.

The Attorney General’s Office has approved the Agreement of Sale. Title and transfer documents are subject to legal review.

GRANTOR

State of Maryland, to the use of the Military Department

GRANTEE

Chestertown, Kent County, Maryland, a body politic

PROPERTY

3.50 ± acres improved

AMOUNT

As consideration for the transfer of the property, Chestertown shall pay at the time of closing such sums due to the United States Treasury (“Treasury”) to satisfy in full the federal debt owed to the Treasury by the State upon transfer of the property to Chestertown. It is the parties understanding at the time of the agreement that such amounts due and owing at the time of closing shall be in accordance with the payment schedule attached hereto. In the event that there is any error or mistake in the payment schedule that results in additional sums being owed to satisfy this debt, Chestertown shall be solely responsible for full satisfaction of those amounts.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP (Cont.)

APPRAISALS

\$2,146,000.00-George W. Lutz, III, Fee Appraiser 2/8/07. Reviewed by Daryl Andrews.

\$2,540,000.00-W. Fitzhugh Turner, Fee Appraiser 3/12/07. Reviewed by Daryl Andrews.

REMARKS

1. The Military Department recommends approval of this item.

2. The Clearinghouse conducted an intergovernmental review of the project under MD20120215-0099 and has recommended to declare the Chestertown Armory, including +/- 3.5 acres of land with improvements, surplus to the State, and to offer to sell the property to the Town of Chestertown. The Town of Chestertown expressed an interest in acquiring the Chestertown Armory.

3. Legislative notification was made concerning the disposal of the Chestertown Armory on May 4, 2012, per Section 10-305 of the State Finance and Procurement.

4. Board approval is requested to make an exception to the 1 year appraisal policy requirement for this project. Negotiations between the State and Chestertown have been on-going for several years, and the appraisals are over 5 years old. Per federal regulations, the State is required to reimburse the federal government the full amount received from the sale of a facility or the remaining portion of the federal contribution, whichever is greater. Since the Town does not have funds available for re-appraising the property and the consideration for the transfer is the remaining federal debt balance, it was determined that new appraisals would not be requested.

5. The transfer is subject to a deed restriction requiring the property to remain in governmental and / or institutional use.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (Cont.)

3. This transaction is correcting a mistake in the boundary description contained in the State's deed, and is therefore exempt from the requirements of State Finance & Procurement Section 10-305.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 11-LT-OPT**MARYLAND DEPARTMENT OF EDUCATION**

Division of Rehabilitation Services (DORS)

Wheaton, MD

(Montgomery County)

Landlord Wheaton Plaza Regional Shopping Center, LLP
c/o Westfield Corporation, Inc.
11160 Viers Mill Rd.
Wheaton, MD 20902

Property Location 11002 Viers Mill Rd., Suite 605
Wheaton, MD 20902

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>
<u>Duration</u>	10 Years	<u>Effective</u>	9/1/2012	4,050
<u>Annual Rent</u>	\$104,359.50 Average	<u>Square Foot Rate</u>	\$25.77 Average	
		<u>Prev Sq. Ft. Rate</u>	\$27.01	

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) 2/15/2006 – 8-L

Fund Source 100% Federal, PCA U6071 Funding Code 5681

Retro-Active Leases Board of Public Works is requested to retroactively approve the leasing of this space for the Five (5) month period and the fourteen (14) day period that lapsed from 3/18/2012 to 8/31/2012 pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for the retroactive period is \$32,175.89.

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes, utilities, and cleaning.
2. The lease incorporates unreserved parking at no cost to the State.

Remarks

1. The space has been used since 2006 as the Montgomery County DORS offices which serve 15-20 clients daily including group sessions, evaluations, testing, training, and counseling of individuals with disabilities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 11-LT-OPT (Cont.)

2. The agency desires to expand from 2,631 nusf to 4,050 nusf, which is an increase of 1,419 nusf. The current 2,631 nusf is overcrowded and cannot accommodate additional staff being hired by the agency.
3. Through negotiations we reduced the rental rate from the current rate of \$27.01per nusf with 3% annual escalations to \$23.00 per nusf with 2.5% annual escalations.
4. The Base Rental Rate is \$23.00 per nusf with annual escalations of 2.5 % over a ten (10) year lease term. The annual cost for each year of the lease over the ten (10) year lease term averages out to \$25.77 per nusf.
5. This lease contains a termination for convenience clause.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 12-LT-OPT**DEPARTMENT OF LABOR, LICENSING
AND REGULATION**Employment and Training
Laurel, MD
(Prince George's County)**Landlord**312 Marshall Ave., LLLP
5410 Edson Ln., Suite 220
Rockville, MD 20852**Property Location**312 Marshall Ave.
Laurel, MD 20707

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	10,750
<u>Duration</u>	10 Years	<u>Effective</u>	9/1/2012		
<u>Annual Rent</u>	\$217,687.50 Average	<u>Sq. Ft Rate</u>		\$20.25 Average	
		<u>Prev. Sq. Ft. Rate</u>		\$17.50	
		<u>Eff. Sq. Ft. Rate</u>		\$22.25 Average	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$20.08	

Utilities Responsibility

Tenant

Custodial Responsibility

Landlord

Previous Board Action(s)5/23/2007-19-LT, 5/22/2002-20-L, dated; #33-L, dated
12/14/97; #23-L dated 12/18/96.**Fund Source**

100% Federal; PCA# 7C415 P975

Special Conditions

1. This lease contains escalations/de-escalations for real estate taxes and custodial services.
2. Parking is provided on a use in common basis at no charge.

Remarks

1. This space has been used by DLLR since 1997. The current function is a One Stop Job Center for the Division of Workforce Development and Adult Learning.
2. This lease contains a termination for convenience clause.
3. The rental rate commences at \$18.50 per nuf for years 1-5 and \$22.00 per nuf for years 6-10 resulting in an average rental rate of \$20.25 over the term of the lease.
4. All lighting to be replaced with T-8 lamps to promote energy efficiency.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 12-LT-OPT (Cont.)

5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT-OPT (Cont.)

5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Annapolis & Anne Arundel County Conference & Visitors Bureau, Inc. (Anne Arundel County)
Annapolis & Anne Arundel County Conference and Visitors Bureau – Roof Replacement
“For the planning, design, construction, repair, renovation, and reconstruction of the roof of the Visitor’s Center, located in Annapolis.”
\$100,000.00
Maryland Consolidated Capital Bond Loan of 2012 (LSI-Chapter 444, Acts of 2012)
DGS Item G032; (SL-038-050-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Annapolis & Anne Arundel County Conference & Visitors Bureau, Inc., is utilizing the value of property as their match. The property located at 26 West St., in Annapolis has been appraised at \$2,045,000.00. The Department of General Services, Real Estate Office, reviewed the appraisal and has accepted a value of \$2,045,000.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$600,000.00. With the current grant; the grantee has utilized a total of \$700,000.00 of the value of property to meet the matching fund requirement.

BACKGROUND

Total Project	\$1,255,000.00
12-G032 (This Action)	\$ 100,000.00
11-G028 (Prior Action)	\$ 50,000.00
06-G033 (Prior Action)	\$ 250,000.00
05-G010 (Prior Action)	\$ 300,000.00
Local Cost	\$ 555,000.00

(Prior Actions: 10/19/11 Agenda, Item 16-CGL; 1/3/07 Agenda, Item 24-CGL; 12/14/05, Item 26-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL (Cont.)

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Mayor and City Council of the City of Annapolis
(Anne Arundel County)*

Annapolis Market House

*“For the construction, renovation, reconstruction, and capital equipping of the
Market House, located in Annapolis.”*

\$250,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LHI-Chapter 396, Acts of 2011)
DGS Item G101, (SL-034-110-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Annapolis has submitted evidence in the form of canceled checks and invoices that it has \$606,043.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Mayor and City Council of the City of Annapolis \$250,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$606,043.00
11-G101 (This Action)	\$250,000.00
Local Cost	\$356,043.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Delmarva Community Services, Inc.
(Dorchester County)*

Chesapeake Grove-Senior Housing & Intergenerational Center

*“For the planning, design, and construction of the Chesapeake Grove-Senior
Housing and Intergenerational Center, located in Cambridge.”*

\$45,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI-Chapter 396, Acts of 2011)
DGS Item G052, (SL-032-110-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Board of Directors of the Delmarva Community Services, Inc., is utilizing the value of the property as their matching fund. The Department of General Services-Office of Real Estate has reviewed the appraisal for the property located at 2450 Cambridge Beltway, in Cambridge and has approved a value of \$1,530,000.00 to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$9,200,000.00
	11-G052 (This Action)	\$ 45,000.00
	Local Cost	\$9,155,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Greenbelt Cultural Arts Center, Inc.
(Prince George's County)*

Greenbelt Arts Center

“For the planning, design, construction, reconstruction, and capital equipping of the restrooms at the Greenbelt Arts Center, located in Greenbelt.”

\$25,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LHI-Chapter 396, Acts of 2011)
DGS Item G143, (SL-033-110-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Board of Directors of the Greenbelt Cultural Arts Center, Inc., has submitted evidence in the form of canceled checks and invoices that it has \$51,087.45 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Greenbelt Cultural Arts Center, Inc., \$25,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$55,126.45
11-G143 (This Action)	\$25,000.00
Local Cost	\$30,126.45

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Maryland Food Bank, Inc. (Baltimore County)

Maryland Food Bank

“For the acquisition, construction, and repair of Maryland Food Bank facilities, located in Baltimore and Salisbury.”

\$250,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI-Chapter 396, Acts of 2011)
DGS Item G024*

\$250,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LHI-Chapter 396, Acts of 2011)
DGS Item G097; (SL-011-040-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Board of Directors of the Maryland Food Bank, Inc., has submitted documentation that it has received a \$500,000.00 grant from the Harry and Jeanette Weinberg Foundation, Inc., to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$5,324,000.00
	11-G024 (This Action)	\$ 250,000.00 (Match)-facilities
	11-G097 (This Action)	\$ 250,000.00 (Match)-facilities
	10-031 (Prior Action)	\$ 125,000.00 (Non-Match)-facilities
	09-G035 (Prior Action)	\$ 125,000.00 (Match)-distr. center roof
	09-G083 (Prior Action)	\$ 125,000.00 (Match)-distr. center roof
	08-G021 (Prior Action)	\$ 250,000.00 (Match)-freezer in Salisbury
	07-G020 (Prior Action)	\$ 200,000.00 (Match)-office space/kitchen
	07-G096 (Prior Action)	\$ 200,000.00 (Match)-office space/kitchen
	06-G127 (Prior Action)	\$ 150,000.00 (Match)-food salvage area
	05-040 (Prior Action)	\$ 175,000.00 (Non-Match)-warehouse bldg
	04-G069 (Prior Action)	\$ 962,000.00 (Match)-warehouse bldg
	Local Cost	\$2,512,000.00

(Prior Actions: 04/06/11 Agenda, Item 12-CGL; 05/06/09 Agenda, Item 25-CGL; 06/20/07 Agenda, Item 22-CGL; and 04/27/05 Agenda, Item 17-CGL)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Maryland Institute College of Art
(Baltimore City)*

Maryland Institute College of Art

“To assist in the planning, design, construction, renovation, and capital equipping of the Studio Center located at 113-131 West North Avenue on the Maryland Institute College of Art campus.”

\$3,000,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (MICUA-Chapter 396, Acts of 2011)
DGS Item G008, (SL-029-110-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Maryland Institute College of Art has submitted evidence in the form of canceled checks and invoices that it has \$5,814,680.20 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Maryland Institute College of Art \$2,814,680.20 for eligible expenditures.

<u>BACKGROUND</u>	Total Project	\$20,800,000.00
	11-G008 (This Action)	\$ 3,000,000.00
	Local Cost	\$17,800,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement for the following grant:

*Directors of the Maryland Zoological Society, Inc.
(Baltimore City)*

Maryland Zoo in Baltimore

“For the design, construction, and equipping of various infrastructure improvements or life safety projects, located in Baltimore City.”

\$2,500,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (MISC-Chapter 396, Acts of 2011)
DGS Item 018, (SL-007-060-038)*

MATCHING FUND No match. The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2013.

BACKGROUND

Total Project	\$46,760,000.00
12-027 (Future Action)	\$ 5,000,000.00
11-018 (This Action)	\$ 2,500,000.00
10-024 (Prior Action)	\$ 5,000,000.00
08-031 (Prior Action)	\$ 2,000,000.00
07-051 (Prior Action)	\$ 1,000,000.00
06-030 (Prior Action)	\$ 760,000.00 CA-FY 2007
05-041 (Prior Action)	\$ 500,000.00
04-038 (Prior Action)	\$ 750,000.00
03-G003 (Prior Action)	\$ 3,500,000.00
02-G003 (Prior Action)	\$ 4,750,000.00 Match \$2,000,000
01-G001 (Prior Action)	\$ 4,750,000.00 Match \$4,750,000
99-G004 (Prior Action)	\$ 3,000,000.00
96-G005 (Prior Action)	\$ 2,500,000.00 Match \$2,500,000
94-G004 (Prior Action)	\$ 750,000.00 Match \$ 750,000
Local Cost	\$10,000,000.00

Prior Actions: 12/15/10, Item 19-CGL; 10/23/02 McDonald Letter; 03/24/04, 02/02/05 Agenda, Item 16-CGL; 11/02/05 Agenda, Item 20-CGL; Item 15-CGL; 01/03/07 Agenda, Item 25-CGL; 02/28/07 Agenda, Items 19-CGL, 20-CGL; 05/23/07 Agenda, Item 29-CGL; 10/31/07 Agenda, Item 16-CGL; 12/12/07 Agenda, Item 20-CGL; 4/30/08 Agenda, Item 17-CGL; 08/06/08 Agenda, Item 21-CGL; 11/05/08 Agenda, Item 22-CGL; 03/24/10 Agenda, Item 19-CGL.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors Mental Health Association of Montgomery County, Inc.
(Montgomery County)*

Mental Health Association HVAC Replacement

*“For the construction, renovation, and replacement of the HVAC system at the
Mental Health Association, located in Rockville.”*

\$35,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI-Chapter 396, Acts of 2011; as
amended by Chapter 7, Acts of 2012), DGS Item G070*

\$40,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LHI-Chapter 396, Acts of 2011; as
amended by Chapter 7, Acts of 2012), DGS Item G135; (SL-035-110-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Board of Directors Mental Health Association of Montgomery County, Inc., is utilizing the value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 1000 Twinbrook Rd., Rockville, MD, and has accepted a value of \$1,500,000.00.

BACKGROUND

Total Project	\$1,500,000.00
11-G070 (This Action)	\$ 35,000.00
11-G135 (This Action)	\$ 40,000.00
Local Cost	\$1,425,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

RECOMMENDATION That the Board of Public Works approve a revision to the July 11, 2012 Agenda, Item 24-CGL grant amount only from \$50,000.00 to \$75,000.00 as follows:

Board of Directors of the Potomac Heights Mutual Home Owners' Association, Inc. (Charles County)

Potomac Heights Housing Complex

“For the planning, design, repair, renovation, reconstruction, and capital equipping of the Potomac Heights housing complex, including installation and improvement of a stormwater management system, located in Potomac Heights.”

\$75,000.00 – REVISED

Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LSI - Chapter 483, Acts of 2010), DGS Item G045, SL-029-060-038

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of the Potomac Heights Mutual Home Owners Association, Inc., has submitted evidence in the form of canceled checks and invoices that it has \$34,935.11 in eligible expenditures and \$121,569.72 in a financial institution for a total of \$156,504.83 to meet the matching fund requirement for this project. *Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

BACKGROUND

Total Project	\$2,843,987.00
10-G045 (This Action)	\$ 75,000.00 (Match) - REVISED
06-037 (Prior Action)	\$ 50,000.00 (Non-Match)
Local Cost	\$2,718,987.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of A Step Forward, Inc. (Baltimore City)

The Women's Veterans Center

“For the acquisition, renovation, and reconstruction of the Women's Veterans Center, located in Baltimore City.”

\$20,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LSI-Chapter 483, Acts of 2010)
DGS Item G036*

\$30,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LHI-Chapter 483, Acts of 2010)
DGS Item G114; (SL-079-100-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of A Step Forward, Inc., has submitted documentation that it has over \$128,000.00 in, in-kind contributions to meet the matching fund requirement for this project. *Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

BACKGROUND

Total Project	\$475,000.00
10-G036 (This Action)	\$ 20,000.00
10-G114 (This Action)	\$ 30,000.00
Local Cost	\$425,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER Community Coalition for Affordable
Housing, Inc.
P.O. Box 491
Elkton, MD 21922

PROJECT NO. AND TITLE MHA-CB-26802-02;
Acquisition of 221 Locust Ln.
Elkton, MD 21921 (Cecil Co.)

DESCRIPTION Approval is requested for a State grant of \$125,064.00 to assist Community Coalition for Affordable Housing, Inc., (CCAH) a nonprofit organization, in the cost of acquiring a two-bedroom single story ranch-style home at 221 Locust Ln., Elkton, MD 21921. The contract price is \$171,000.00. The home will provide housing for two individuals with psychiatric disabilities. Two appraisals were obtained for the property; both have been reviewed by the Department of General Services.

APPRAISALS
\$171,000.00 George W. Lutz III, Lutz Appraisals Associates
\$170,000.00 Steven Patrick Ulrich, Northern Bay Appraisal Company

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$171,000.00.

Eligible project costs are \$171,650.00. This includes \$171,000.00 for acquisition and \$650.00 for appraisals. These costs will be funded as follows:

<u>AMOUNT</u>	\$171,650.00*
<u>FUND SOURCE</u>	\$46,586.00 (27.14%) Applicant's Share Mortgage \$125,064.00 (72.86%) State's Share MCCBL 2010 (Community Health Facilities Fund)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL (Cont.)

REMARKS

*The State is participating in 72.86% of the \$171,650.00 total cost of acquisition.

Community Coalition for Affordable Housing, Inc., provides housing to individuals with psychiatric disabilities. Affordable housing is needed to help the chronically mentally ill remain in the community. The individuals who will reside in this house will also receive support services to ensure that they remain in the community and not in State institutions. Rent for this house will not exceed 35 percent of each individual's income. Most individuals who will reside in this house receive Supplemental Security Income (SSI).

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Cecil County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont.)

Incorporated in 1994, Supported Housing Developers, Inc., provides quality, low-cost housing units throughout Anne Arundel County to individuals with severe and persistent mental illness and co-occurring disorders.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION