

BOARD OF PUBLIC WORKS
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JUNE 8, 2016

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Norman Astle 410-841-5834
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost- Share Program***

Recommendation: That the Board of Public Works approves funding 43 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$599,113

Agreement #	Recipient	County	Amount
AT-2016-3156	Terry L. Evans	Garrett	\$1,600
AT-2016-3184	Kathleen Y. Margroff	Garrett	\$10,200
AT-2016-3185	Kathleen Y. Margroff	Garrett	\$2,600
AT-2016-3186	Kathleen Y. Margroff	Garrett	\$3,400
AT-2016-3187	Kathleen Y. Margroff	Garrett	\$2,900
AT-2016-3192	Leo F. Miller	Garrett	\$2,900
AT-2016-3238	Lucy Tidd	Montgomery	\$41,000
AT-2016-3278	Catherine L. Clement	Washington	\$6,200
AT-2016-3311	William B. Sharp	Queen Anne's	\$5,800
CR-2016-3244	Twin Maple Partnership	Caroline	\$64,600
CR-2016-3245-B	Twin Maple Partnership	Caroline	\$50,000
CR-2016-3314	Thomas L. Barnett	Dorchester	\$2,300
MP-2016-3212	Phillip D. Thompson	Frederick	\$87,300
MP-2016-3222	Pen Y Glyn Farm LLC	Frederick	\$1,400
MP-2016-3223	Pen Y Glyn Farm LLC	Frederick	\$300
MP-2016-3225	Robert J. Kline	Frederick	\$36,051
MP-2016-3226	Robert J. Kline	Frederick	\$14,600
MP-2016-3232	Robert J. Kline	Frederick	\$33,100
MP-2016-3233	Robert J. Kline	Frederick	\$11,200
MP-2016-3234	Robert J. Kline	Frederick	\$5,400
MP-2016-3235	Robert J. Kline	Frederick	\$17,200
MP-2016-3236	Robert J. Kline	Frederick	\$1,400
MP-2016-3237	Robert J. Kline	Frederick	\$1,600
MP-2016-3270	Janice M. Tobery	Frederick	\$1,400
MP-2016-3271	Janice M. Tobery	Frederick	\$2,300
MP-2016-3273	Blaine A. Harman	Carroll	\$6,200
MP-2016-3277	Blaine A. Harman	Carroll	\$6,000
MP-2016-3292	Lease Brothers, Inc.	Carroll	\$22,600

**BOARD OF PUBLIC WORKS
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**1. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost-Share Program***

Agreement #	Recipient	County	Amount
MP-2016-3296	Lease Brothers, Inc.	Carroll	\$20,500
MP-2016-3297	Brian Blickenstaff	Frederick	\$15,236
MP-2016-3298	Brian Blickenstaff	Frederick	\$14,404
MP-2016-3299	Brian Blickenstaff	Frederick	\$2,843
NW-2016-3240	The Grove Growers, LLC	Dorchester	\$900
NW-2016-3241	The Grove Growers, LLC	Dorchester	\$1,300
NW-2016-3242	John K. Bradley	Dorchester	\$23,200
NW-2016-3243-B	John K. Bradley	Dorchester	\$10,400
NW-2016-3291-B	Douglas L. Reading	Somerset	\$13,500
NW-2016-3312-B	George H. Weber & Sons, Inc	Dorchester	\$17,506
NW-2016-3313-B	George H. Weber & Sons, Inc	Dorchester	\$11,010
PA-2016-3276	Dorothy L. Morgan	St. Mary's	\$8,700
RS-2016-3274	James E. Garber	Carroll	\$15,300
SA-2016-3181	Deborah Alexander	Kent	\$300
SA-2016-3194	Samuel Alexander	Kent	\$900

Fund Source: MCCBL of 2015/Item 15185/Grant #162012-01: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing – Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Norman Astle 410-841-5834
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**2. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves additional funding of two individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$1,697.55

Agreement #	Recipient	County	Amount
MP-2016-2509	John Parker Smith	Carroll	\$1,441.23
WM-2016-2470	Rebecca R. Roach	Montgomery	\$256.32

Fund Source: MCCBL of 2013/Item 113106: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing – Water Pollution Control," §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

REVISED

*Contact: Re Rentuma 410-260-7909
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**3. BONDS
Comptroller**

Recommendation: That the Board of Public Works nullify its action with respect to **the Duvall Field Renovation Loan of 2007**. Specifically, approval of this Item will mean that the 2007 MCCBL general obligation bond authorization **of \$513** for the project **will be re-established** and **increase** the State spending authority for the project.

Prior Action: Reference is made to Secretary's Agenda Item 16B(2)(d) (11/12/2014) in which the Board approved canceling the remaining bond authorization, and reducing the State spending authority, for this project in the amount of **\$1,026**.

Background: Included in the 2007 MCCBL (Chapter 488, 2007 Laws of Maryland) was a \$75,000 grant for the Duvall Field Renovation Project, Prince George's County. Proceeds from the 2007 MCCBL had to be expended or encumbered by the Board of Public Works no later than June 1, 2014. Any funds authorized by the 2007 Act that remain unexpended or unencumbered after that date were required to be canceled.

When cancelations were presented to the Board with respect to the 2007 MCCBL, it was recommended that a balance of **\$1,026** for the Duvall Field grant be canceled. However, DGS has already encumbered the relevant portion of the grant by June 1, 2014. Consequently, the amount for this project should not have been presented to the Board for cancellation.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

REVISED

*Contact: Re Rentuma 410-260-7909
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**4. BONDS
Comptroller**

Authority: Section 8-128, State Finance & Procurement Article, Maryland Annotated Code.

Recommendation: That the following general obligation bond authorizations be canceled in the amount of **\$423,649** and, at the same time, reduce the State's spending authority, as the grantees stated in writing that the project is complete or the funds are no longer needed.

The Comptroller and the Department of General Services have reviewed this request and concur.

MCCBL of 2005

East Baltimore Community Recreation and Learning Center \$107,265
Chapter 445 Acts of 2005 amended by Chapter 396 Acts of 2011

MCCBL of 2006

Hancock's Resolution Visitors Center \$7,920
Chapter 46 Acts of 2006 amended by Chapter 64 Acts of 2007 and Chapter 430 Acts of 2013

Zion Christian Middle School \$150,000
Chapter 46 Acts of 2006

MCCBL of 2007

Zion Christian Middle School \$100,000
Chapter 488 Acts of 2007

MCCBL of 2008

Cherry Hill Church \$190
Chapter 336 Acts of 2008 amended by Chapter 707 Acts of 2009, Chapter 458 Acts of 2014

Southern Middle School Multipurpose Fields \$6,105
Chapter 336 Acts of 2008 amended by Chapter 639 Acts of 2012

MCCBL of 2010

Glen Avenue Firehouse \$520
Chapter 483 Acts of 2010 amended by Chapter 396 Acts of 2011 and Chapter 430, Acts of 2013

Kellam's Field \$51,601
Chapter 483 Acts of 2010 amended by Chapter 639 Acts of 2012

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016

REVISED

4. BONDS (cont'd)
Comptroller

Recommendation: (cont'd)

MCCBL of 2011

Capitol Heights Seat Pleasant Boys & Girls Club Initiative \$25,000

Chapter 396 Acts of 2011 amended by Chapter 430 Acts of 2013, Chapter 463
Acts of 2014 and Chapter 495 Acts of 2015

Capitol Heights Seat Pleasant Boys & Girls Club Initiative \$40,000

Chapter 396 Acts of 2011 amended by Chapter 430 Acts of 2013, Chapter 463
Acts of 2014 and Chapter 495 Acts of 2015

MCCBL of 2012

Antietam Chapter #312 Korean War Veteran Monument \$48

Chapter 444 Acts of 2012 amended by Chapter 430 Acts of 2013

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DEFERRED

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

REVISED

Contact: Christian Lund (410-260-7920)
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**5. BONDS
*State Treasurer***

Submission of a recommendation by the State Treasurer for the adoption of the attached resolutions concerning the sale of \$1,036,000,000 State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2016, First Series, consisting of:

First Series A - \$1,036,000,000 Tax-Exempt Bonds (Competitive)

- Ratifying and approving:
 - (i) The Preliminary Official Statement dated May 26, 2016;
 - (ii) The Summary Notice of Sale for the First Series Bonds published in *The Bond Buyer* on May 27, 2016; and
 - (iii) The resolutions authorizing the Bond Sale adopted on June 8, 2016.
- Accepting electronically transmitted bids for the purchase of the First Series Bonds.
- Determining Bank of America Merrill Lynch as the successful bidder for each of the First Series Bonds and awarding the sale of the First Series Bonds to Bank of America Merrill Lynch.
- Ordering the sale and issuance of the First Series Bonds at the rates set forth in the successful bids.
- Authorizing and approving the issuance of the final Official Statement.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

Contact: Gabriel Gnall 410.260.7335
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**6. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Public Safety & Correctional Svs
Transportation*

*Apr 2016
Jan – Apr 2016*

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
June 8, 2016**

*Contact: Bill Morgante 410-260-7791
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**7. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases***

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 15-0963 *HARTGE YACHT HARBOR* – To improve navigable access by dredging four areas within the marina and providing for a six-year dredging period.
Galesville, Lerch Creek
Special conditions: Time-of-year restrictions; dredging, shoreline contouring and post-bathymetric survey requirements.
- 16-0120 *TURKEY POINT ISLAND PROPERTY OWNERS ASSOCIATION* – To protect shoreline by constructing breakwaters.
Mayo, Selby Bay
Special conditions: Time-of-year restriction.

CALVERT COUNTY

- 15-1088 *KATHRYN DAY* – To control shore erosion by constructing a stone groin and emplacing stone armor near an existing timber bulkhead.
Lusby, Chesapeake Bay
Special conditions: None.

DORCHESTER COUNTY

- 15-0872 *WROTEN ISLAND LAND CONSERVATION INC.* – To stabilize an eroding shoreline and protect a non-tidal pond by constructing four timber jetties.
Crapo, Honga River
Special conditions: None.

**BOARD OF PUBLIC WORKS
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7. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses
Concurrence Cases*

KENT COUNTY

15-0950 *CHESAPEAKE MARSHLANDS NWR COMPLEX* – To control shore erosion by constructing breakwaters by means of filling with sand, grading, planting marsh vegetation, and constructing a temporary access road.

Rock Hall, Chester River

Special conditions: Time-of-year restriction; marsh establishment, maintenance plan, turbidity curtain, marsh mats, monitoring, temporary construction materials removal, and submission of as-built plan requirements.

TALBOT COUNTY

15-0637 *TALBOT COUNTY DEPT. OF PUBLIC WORKS* - To improve infrastructure (replacing a section of road prone to flooding) and storm water management by raising the elevation of a road, removing and replacing culverts, and removing a riser structure and replacing with a box inlet riser.

Near Trappe, Choptank River

Special conditions: Time-of-year restriction; material placement, turbidity curtain, and storm water discharge requirements.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD releasing 395 square feet of land collateralizing a loan so that the State Highway Administration may make improvements to a traffic circle on MD Route 675 in Princess Anne.

Loan Authority: Housing and Community Development Article, § 4-211(a)(8) and (9), Annotated Code of Maryland; COMAR 05.12.01

The *HOME Program* finances rental housing occupied by households with incomes of 50% or below of the area median income.

Authority to Release Collateral: State Finance and Procurement Article, § 10-305, Annotated Code of Maryland

Name of Borrower: Princess Anne Limited Partnership

Project Address: 12381 Fenlon Circle, Princess Anne, 21853
Somerset County

Amount: Original Loan: \$985,000
Current Balance: \$985,000

Background: In 2014, DHCD made a HOME loan of \$985,000 to Princess Anne Limited Partnership to assist in the development of Samuel Chase Apartments, a multifamily, 60-unit affordable housing project in Princess Anne. The loan is to be repaid from surplus cash generated by the project. To date, the project has not generated surplus cash. The project land collateralizes the loan.

The borrower is requesting approval to transfer 395 square feet of the project land to SHA so that SHA may construct improvements to a traffic circle on MD Route 675 bordering the project. The land to be transferred constitutes less than one-tenth of one percent of the project land. The borrower will receive \$1,450 in compensation from SHA and will use the compensation to pay down the HOME loan.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov
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9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD releasing the assignment of a \$250,000 life insurance policy for Claretta Rideout, owner of DeQuan's I Enterprises, LLC, a DHCD borrower.

Loan Authority: Housing and Community Development Article, §§ 6-301 thru 6-311, Annotated Code of Maryland; COMAR 05.13.01

The *Neighborhood Business Development Program*, operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Authority to Release Collateral: State Finance and Procurement Article, § 10-305, Annotated Code of Maryland

Borrower: DeQuan's I Enterprises, LLC t/a DeQuan's Construction

Project Address: 1004 Edmondson Avenue, Cantonsville, 21228
Baltimore County

Amount: Original Loan: \$250,000
Current Balance: \$12,465

Background: In 2011, DHCD loaned \$250,000 to DeQuan's I Enterprises. The loan is secured by accounts receivable, an indemnity deed of trust on the borrower's single family residence in Albany, NY, and assignment of a \$250,000 life insurance policy on the borrower's principal owner. The purpose of the loan was to renovate borrower's headquarters.

In 2013, DHCD allowed the borrower to defer loan payments for one year to give the borrower more time to collect its largest account receivable (from a local government). The receivable exceeded \$700,500. While legal action was pending, the borrower was unable to pay. In 2014, DHCD granted the borrower an additional seven-month payment moratorium until June 1, 2015, when the borrower was to resume payments.

**BOARD OF PUBLIC WORKS
SECRETARY'S
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9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Background: (cont'd)

In January 2016, the borrower reached a settlement of the outstanding account receivable but it was for less than expected. The borrower used the funds to pay down the loan to the current balance of \$12,465. The large pay down of the DHCD loan has left the borrower with inadequate funds for current business operations. The borrower's accounts receivable have been liquidated. The first lien on the guarantor's single family investment property in Albany, NY is adequate to support the current loan balance, which is being modified to allow the borrower to make minimal monthly payments while attempting to restore the company to its former performing status. The borrower is a 501 Minority Contractor and the life insurance policy is required to obtain a bonds for future contract bids.

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Emily Wilson 410-260-8436
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**10. DEPARTMENT OF NATURAL RESOURCES
*Naming of Honorary Ranger William “Howard” Skinner Area***

Recommendation: The Secretary of Natural Resources recommends that the Board of Public Works approve the naming of a section of Fair Hill Natural Resources Management Area as the *Honorary Ranger William “Howard” Skinner Area* in honor of WILLIAM “HOWARD” SKINNER, lifelong volunteer and caretaker of the Fair Hill property. Honorary Ranger Skinner passed away on August 11, 2013, at the age of 86.

Background: The area being proposed for naming in honor of Honorary Ranger Skinner is locally and informally referred to as the Little Egypt Area because part of the land on its northeastern boundaries is near Little Egypt Road. The area serves park visitors with a network of multi-use trails through a mix of woodlands and hay fields enjoyed by hikers, equestrians, and mountain bikers. In January 1995, DNR recognized Mr. Skinner’s selfless dedication, bestowing upon him the title of Maryland’s first *Honorary Ranger* – an honor that Mr. Skinner cherished the rest of his life. To officially dedicate this section of land in Honorary Ranger William “Howard” Skinner’s memory would honor a man that dedicated his life toward bettering the Fair Hill Natural Resources Management Area.

William Skinner moved with his family to Fair Hill at the age of three and was later employed on the property by William duPont until the State of Maryland acquired the property in 1975. Until just before his death, he was closely involved with the Fair Hill Races, Scottish Games, Cecil County Fair, Breeders Fair, Bill Mills Trail Ride and Fair Hill Nature Center. He was the “Unofficial Mayor of Fair Hill” and ensured that all of the logistics were in place for safe and successful events.

Honorary Ranger Skinner was a tireless volunteer for Fair Hill and was counted on and trusted as much as any paid staff member. For over 20 years, he was usually the first to arrive and last to leave as he volunteered for many park-sponsored events (managed deer hunts, trout season opening days, trail work days, interpretive programs).

Honorary Ranger Skinner’s service to Fair Hill, and ultimately the citizens of this State, can only be characterized as unrelenting and outstanding. He held Fair Hill as a sacred place, and chose to raise his family in the area off Appleton Road, overlooking the Little Egypt Area from its front door. In addition to the land between Appleton and Little Egypt roads, the area to be named in his honor includes the parcel on which his former residence sits.

This Item was withdrawn as Secretary’s Item 14 from the May 11, 2016 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Terri Wilson (410) 537-4155
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11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. *Recommendation:* That the Board of Public Works approve new grant funding up to \$10,001,986 to Anne Arundel County for the **Mayo Water Reclamation Facility Biological Nutrient Removal and Enhanced Nutrient Removal Through Annapolis Water Reclamation Facility** project. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 30B)

- 1. New Grant (up to) \$6,000,000 - Bay Restoration Fund (BR-NR 07.02)**
- 2. New Grant (up to) \$4,001,986 - Chesapeake Bay Water Quality Projects - Biological Nutrient Removal (NR 10.02)**

Project Description: The proposed project involves the construction of a wastewater pumping station and approximately 25,500 linear feet of force main and gravity sewer to convey 0.82 MGD of wastewater flow from the existing Mayo Water Reclamation Facility (WRF) to the Annapolis WRF for full and complete BNR/ENR treatment and discharge. Upon completion of this project, the Mayo WRF will be decommissioned and the discharge point eliminated to avoid the long term effect on the Bay and shellfish harvesting waters. This project has been determined to be the most cost effective alternative to achieve ENR goals at the Mayo WRF, as required by the Maryland Watershed Implementation Plan.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 07.02 (this Item)	\$6,000,000
Bay Restoration Fund Grant BR-NR 07.02 (estimated future action)	\$2,732,228
Biological Nutrient Removal NR 10.02 MCCBL 2016-16174 (this Item)	\$4,000,000
Biological Nutrient Removal NR 10.02 MCCBL 2011-11063 (this Item)	\$ 1,986
Biological Nutrient Removal NR 10.02 (estimated future action)	\$1,382,888
Local Share	<u>\$22,264,107</u>
TOTAL ESTIMATED PROJECT COST:	\$36,381,209

B. *Recommendation:* That the Board of Public Works unencumber unneeded funds in the amount of \$38,025 within the Maryland Department of the Environment. This project was completed and closed out. The reverted Biological Nutrient Removal Cost-Share Program funds will be used for the Mayo Water Reclamation Facility Biological Nutrient Removal and Enhanced Nutrient Removal Through Annapolis Water Reclamation Facility project listed above.

**BOARD OF PUBLIC WORKS
SECRETARY'S
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11. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

<i>Project #</i>	<i>Program</i>	<i>Project Name</i>	<i>Recipient (County)</i>	<i>MCCBL</i>	<i>Appropriation</i>	<i>\$</i>
SWQH18.11	SWQH	Emmitsburg WWTP BNR/ENR Upgrade	Town of Emmitsburg (Frederick)	2011	11064	\$36,039
NR 06.11	BNR	Emmitsburg WWTP BNR/ENR Upgrade	Town of Emmitsburg (Frederick)	2011	11063	\$1,986

C. Request to reprogram the following previously approved projects to different general obligation bonds as listed below. This effort is being done to fully expend older general obligation bond funds.

<i>Grantee/Project</i>	<i>Most Recent BPW Approval Date</i>	<i>Original Fund Source</i>	<i>New Fund Source</i>	<i>Amount of Transfer</i>
Allegany County/Bedford Road Sewer Rehab Phase 4 Supplemental Assistance Program SWQH 43.01	09/16/2015	MCCBL 2014 14004	MCCBL 2011 11064	\$36,039
Allegany County/Bedford Road Sewer Rehab Phase 4 Supplemental Assistance Program SWQH 43.01	09/16/2015	MCCBL 2014 14004	MCCBL 2012 12074	\$10,312
Somerset County Sanitary District Smith Island WWTP Upgrade Supplemental Assistance Program SWQH 15.20	09/16/2015	MCCBL 2012 12074	MCCBL 2014 14004	\$10,312

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Section 9-348 of the Environment Article, Maryland Code, Construction Grants or Loans; Water Quality Improvement

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Terri Wilson (410) 537-3164
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12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant funding up to \$78,600 in general obligation proceeds to E.L. Robinson Engineering for the **Matthew Run Acid Mine Drainage Remediation** project in Allegany County (Legislative District 1B). This is a task order under a master contract for technical assistance in mining and mine reclamation approved as DBM Item 6-S (9/16/15).

Authority: Sections 15-1103, 15-1106, Environment Article, Annotated Code of Maryland.

Program: The Abandoned Mine Reclamation program restores abandoned lands and waters impacted by inadequate coal mining reclamation practices before the Surface Mine Control Reclamation Act of 1977 was enacted and where there is no financially viable responsible party. This program assesses, reclaims, and restores sites that bring long-term environmental benefits and economic improvements in the coal region of Allegany and Garrett Counties.

Project Description: This grant supports the investigation of site conditions to assist in the design of the best management practice to eliminate the negative water quality impacts on Matthew Run and Neff Run from an abandoned coal mine. This is the first phase of a multiphase reclamation project that will eliminate the effects from an abandoned coal mining site and will restore the water quality and the living resources to Matthew Run.

Project Funding Sources:

Mining Remediation Program, MCCBL 2015-15175 (MN0501.1) (This Item)	\$ 78,600
Future Mining Remediation Program estimate	<u>\$701,400</u>
TOTAL ESTIMATED PROJECT COST:	\$780,000

Clearinghouse: MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Terri Wilson (410) 537-4155
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13. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve up to \$14,000,000 in grant funding as shown to upgrade Onsite Sewage Disposal (Septic) Systems (OSDS) with Best Available Technology for nitrogen removal, using the Bay Restoration (Septic) Fund during FY 2017.

<i>Applicant/County</i>	<i>Award</i>	<i>Applicant/County</i>	<i>Award</i>
Allegany (Canaan Valley Inst.)	\$ 95,000	Howard (Canaan Valley Inst.)	\$ 201,000
Anne Arundel	\$2,863,000	Kent County	\$ 410,000
Baltimore	\$ 651,000	Montgomery (Canaan Valley Inst.)	\$ 384,000
Calvert	\$1,190,000	Prince George's	\$ 110,000
Caroline	\$ 309,000	Queen Anne's	\$ 943,000
Carroll	\$ 392,000	Somerset	\$ 303,000
Cecil	\$ 885,000	St. Mary's	\$1,365,000
Charles	\$ 468,000	Talbot	\$ 837,000
Dorchester	\$ 645,000	Washington (Canaan Valley Inst.)	\$ 218,000
Frederick (Canaan Valley Inst.)	\$ 364,000	Wicomico	\$ 535,000
Garrett	\$ 139,000	Worcester	\$ 314,000
Harford	\$ 379,000		

Program Description: These grantees will implement the OSDS-Best Available Technology program locally, consistent with COMAR 26.03.13.04 and MDE program guidance. Applications for funding will be prioritized as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

Residential OSDS owners are eligible for a minimum 50% and maximum 100% grant for the Best Available Technology cost, based on household income; business owners are eligible for 50% of the Best Available Technology cost as grant.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Annotated Code of Maryland, known as the Maryland Water Quality Financing Administration Act.

The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

*Contact: Charles Jackson 240-895-4413
ccjackson@smcm.edu*

**14. ST. MARY'S COLLEGE OF MARYLAND
*General Miscellaneous***

Recommendation: That the Board of Public Works approves St. Mary's College of Maryland's encumbering capital funds in the amount of \$70,000 for archaeological investigative work under the supervision of the College's Department of Anthropology. The College will use the encumbered bond funds to pay contractual archaeologists who have the expertise to perform archaeological field work and for supplies and equipment required for direct support of this archaeological effort.

Authority: State Finance & Procurement Article, Annotated Code of Maryland, § 8-301

Description: Contractual Archaeologists and Supplies

Amount: \$70,000

Fund Source: MCCBL 2016 (188)

Appropriation Code: 622

Remarks: The development of the design for the New Athletic Fields and Stadium requires archaeological field work to determine if there are any archaeological resources at the planned site. The planned site for the stadium and fields is within the St. Mary's City National Historic District and is adjacent to locations previously identified as having historic artifacts. The College, the Historic St. Mary's City Commission, and the Maryland Historic Trust agree that further investigation is required before designing the new project.

The archaeological investigation will be performed by contractual employees hired exclusively for the project, under the direction of Dr. Julia King, Professor of Anthropology at St. Mary's College of Maryland. State bond funds will not be used to pay full time employees supported by current operating funds. The work will be performed under a permit issued by the Maryland Historic Trust. The Maryland Historic Trust concurs with the College performing this archaeological investigation.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

REVISED

*Contact: Christian Lund (410)260-7920
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15. STATE TREASURER
*June 2016 Tax-Exempt Equipment
Lease-Purchase Financing*

Recommendation: The State Treasurer recommends that the Board of Public Works approve the award to **TD Equipment Finance, Inc.** of the June 2016 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This June 2016 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$4,230,983.32 in capital equipment.

Authority: Section 8-304, State Finance & Procurement Article, Annotated Code of Maryland

Term: *Financing Lock Period:* June 8, 2016 through June 22, 2016
Lease Periods: Five years after the Closing Date

Procurement Method: Competitive Sealed Bids

Award: **TD Equipment Finance, Inc.**

Bids: Award is based on the lowest lease term 5 year rate for the actual amounts to be financed.

<i>Bidder</i>	<i>Weighted Average Rate</i>
TD Equipment Finance, Inc.	1.306%
PNC Equipment Finance, LLC	1.420%
Banc of America Public Capital Corp.	1.433%
Signature Public Funding Corp.	1.538%
Grant Capital Management, Inc.	1.560%
US Bancorp Government Leasing and Finance, Inc.	1.597%
JP Morgan Chase Bank, N.A.	1.667%
Huntington National Bank	1.950%

MBE Goal: None

Fund Sources: Agency operating budgets

Amount: \$4,230,983.32

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016**

REVISED

15. STATE TREASURER (cont'd)
*June 2016 Tax-Exempt Equipment
Lease-Purchase Financing*

REMARKS: The State Treasurer’s Office issued an Invitation for Bids for financing on a consolidated basis of \$4,230,983.32 in capital equipment, that was published on *eMaryland Marketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer’s Office, and emailed to firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however MBEs were encouraged to respond. This Lease-Purchase financing is expected to close no later than June 22, 2016. **Eight** bids were received in response to the IFB. The bids were evaluated based on the actual amounts to be financed and the rate for 5 years.

Following the June 2016 Tax-Exempt Equipment Lease-Purchase Financing, the remaining balance of the \$35 million approved by the Legislative Policy Committee for equipment lease-purchase financing over a three-year period beginning July 1, 2013 will be approximately \$19.5 million.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 8, 2016

HAND CARRIED

Contact: Daryl Anthony (410) 260-8106
Daryl.Anthony@maryland.gov

16. **DEPARTMENT OF NATURAL RESOURCES**
Rocky Gap Golf Course and Hotel/Meeting Center

Recommendation: That the Board of Public Works approve Evitts Resort LLC granting a leasehold deed of trust to Capital One, NA on the Department of Natural Resources property at Rocky Gap State Park.

Prior Approval: Reference is made to Secretary's Item 18 (June 20, 2012) in which the Board of Public Works approved, among other things: (1) Maryland Economic Development Corporation (MEDCO) assigning to Evitts Resort, LLC a ground lease through which DNR leased 260 acres in Rocky Gap State Park to MEDCO; and (2) DNR amending that assigned ground lease. This lease between DNR, as landlord, and Evitts, as tenant, allowed Evitts to assume ownership and operation of the existing hotel and golf resort and to develop a casino.

Remarks: The lease permits Evitts to grant a leasehold deed of trust to finance improvements and perform obligations under the lease. A leasehold deed of trust is a customary requirement in commercial lending that allows the lender to step into the tenant's role if the tenant defaults (this includes the obligation to continue to make lease payments to the landlord).

During the lease term, Evitts has borrowed and already repaid \$17 million to make improvements to the property.

Currently, Evitts' parent company by merger, Golden Entertainment, Inc., has obtained financing from Capital One and seeks to use Evitts' leasehold interest as collateral to secure that financing. Approximately \$10.7 million from the Capital One loan to Golden was used to pay off the balance of Evitts' original \$17 million loan. The Department of Natural Resources recommends the action.

This Item was withdrawn as Secretary's Item 7 from the 5/25/16 Agenda.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
June 8, 2016**

Contact: *Jane Bailey 410-767-4307*
Jane.Bailey@maryland.gov

A1. DEPARTMENT OF GENERAL SERVICES

Tawes Complex

Contract ID: Repairs for Water Infiltration
ADPICS NO.: 001B6400485, Project No.: BA-689-162-003

Contract Type: Construction

Description: Repairs for Water Infiltration "C" Pod
Tawes Complex, Annapolis

Procurement Method: Emergency

Date Emergency Declared: March 17, 2016

Bids:

Superior Grouting Services, Inc. Bladensburg, MD	\$29,050
East Coast Building Services, Inc. Baltimore, MD	\$76,767

Award: Superior Grouting Services, Inc.

Award Date: March 25, 2016

Contract Amount: \$29,050

Term: 60 Calendar Days

MBE Participation: 0%

Fund Source: H00 16 77051 01 1498

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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**A1. DEPARTMENT OF GENERAL SERVICES (cont'd)
*Tawes Complex***

Remarks:

Nature of Emergency: Water filtered through the foundation wall where the medium voltage electrical switch gear is located in the mechanical room of the “C” Pod at the Tawes complex. Heavy rains combined with melting snow caused the leaking at the wall to increase and failure of the switch gear due to water damage was imminent.

Basis for Selection: The responsible bidder submitting the lower responsive bid confirmed its bid and acknowledged understanding the emergency project specifications and requirements. Due to the emergency nature of the project, the contractor was unable to obtain MBE participation.

Tax Compliance: 16-0959-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
June 8, 2016**

Contact: Jane Bailey 410-767-4307
Jane.Bailey@maryland.gov

**A2. DEPARTMENT OF GENERAL SERVICES
*Calvert Street Garage***

Contract ID: Repairs for Water Infiltration
ADPICS No.: 001B6400465, Project No.: BA-000-161-003

Contract Type: Construction

Description: Repair Water Infiltration, Calvert Street Garage, Annapolis

Procurement Method: Emergency
Date Emergency Declared: February 22, 2016

Bids: East Coast Building Services, Inc., Mechanicsville \$52,575
Structural Preservation Services, Inc., Elkridge \$107,206

Award: East Coast Building Services, Inc.
Award Date: March 18, 2016
Contract Amount: \$52,575
Term: 60 Calendar Days

MBE Participation: 0%
Fund Source: H00 16 77051 01 1498

Remarks:

Nature of Emergency: Water infiltrated the electrical panels due to failed sealant in the concrete parking deck. As a result, a ground fault occurred, which “flashed” the electrical panels and caused a loss of power to the interior and exterior lighting as well as the fire control panel.

Basis for Selection: Three bids were received, but one was determined to be non-responsive. The responsible bidder submitting the lower responsive bid confirmed its bid and acknowledged understanding the emergency project specifications and requirements. Due to the emergency nature of the project, the contractor was unable to obtain MBE participation.

Tax Compliance: 16-0873-1111 **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
June 8, 2016**

Contact: Sandy Johnson (410) 767-7408
Sandy.Johnson@Maryland.gov

**A3. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration
*Foster Care Maintenance Payments Program***

Contract Title: Emergency Out-of-State Residential Child Care
SSA/OOS-16-005, ADPICS #N00B6400368

Contract Type: Human Services

Contract Description: Placement of one youth with behavioral issues including physical aggression toward peers and adults, being absent without leave, and property destruction.

Procurement Method: Emergency

Date Emergency Declared: January 28, 2016

Award: Keystone Continuum, LLC dba Natchez Trace Youth Academy
Waverly, TN

Amount: \$63,315 (not to exceed)

Contract Award Date: January 28, 2016

Term: 1/28/16 – 7/25/16 (180-days)

MBE Participation: None

Fund Source: 100% General, Appropriation Code: N00G0001

Remarks:

Nature of Emergency: The youth has been in a number of placements in Maryland; his most recent in-State provider advised they were no longer able to keep the youth due to his elopement tendencies. Before placing a youth with an out-of-State provider, regulations require the Local Department of Social Services to exhaust in-State placement options and to document those efforts. Additional in-State placements were researched, however, none were able to accept the youth.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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**A3. DEPARTMENT OF HUMAN RESOURCES (cont'd)
*Social Services Administration (SSA)
Foster Care Maintenance Payments Program***

Remarks: (cont'd)

Basis for Selection: Due to the youth's emergent need for placement, the Local DSS determined that the Keystone Continuum, LLC dba Natchez Trace Youth Academy facility in Tennessee is the most appropriate placement. The facility is a Residential Treatment Center specializing in working with court-ordered youth, and youth who have failed other residential treatment settings.

Reason for Late Report: DHR's revisions to the documentation took longer than anticipated.

Tax Compliance No: N/A

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016**

*Contact: Emily Wilson (410) 260-8436
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**1A. PROGRAM OPEN SPACE LOCAL SHARE
*Anne Arundel County***

Recommendation: Approval to commit \$25,000 for the following *planning* project.

2017 Land Preservation, Parks, and Recreation Plan - \$25,000
Anne Arundel County
POS #6537-2-312 MD20160425-0301

Background: Complete Anne Arundel County’s 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$25,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**2A. PROGRAM OPEN SPACE LOCAL SHARE
Calvert County**

Recommendation: Approval to commit \$25,000 for the following *planning* project.

2017 Land Preservation, Parks, and Recreation Plan - \$25,000
Calvert County
POS #6538-4-72 MD20160425-0300

Background: Complete Calvert County’s 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$25,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016

Contact: Emily Wilson (410) 260-8436
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3A. PROGRAM OPEN SPACE LOCAL SHARE
Cecil County

Recommendation: Approval to commit \$6,375 for the following *acquisition* project.

Cecil Sports Complex – HSBC Bank USA Acquisition - \$6,375
Cecil County
POS #6370-7-254 MD20150601-0457

Prior Approvals: \$115,900 (DNR-RP Item 2A [Aug. 5, 2015])

Background: Additional funding for costs associated with the acquisition of two acres adjacent to the 18.5 acre Cecil Sports Complex. This acquisition will allow for more parking and alleviate a shortage of available spaces.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$6,375.15

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016**

*Contact: Emily Wilson (410) 260-8436
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**4A. PROGRAM OPEN SPACE LOCAL SHARE
*Frederick County***

Recommendation: Approval to commit \$7,294 for the following *development* project.

Mechanicstown Square Park Gazebo - \$7,294
Town of Thurmont, Frederick County
POS #6524-10-395 MD20160425-0304

Background: Replace gazebo at Mechanicstown Square Park in Thurmont. The deteriorated gazebo is in need of replacement.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$7,294

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

5A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Prince George’s County

Recommendation: Approval to commit \$250,810 for the following *development* projects.

- 1. ***Newton Street Park Outdoor Fitness Area - \$90,810***
Town of Colmar Manor, Prince George’s County
CPP #6382-16-791 MD20150807-0753

Background: Install outdoor fitness stations, handicapped-accessible pathways, and shade structure at Newton Street Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$90,810

- 2. ***Deitz Park Playground Improvements - \$160,000***
City of Hyattsville, Prince George’s County
CPP #6384-16-793 MD20150807-0750

Background: Replace outdated equipment at Deitz Park Playground with new play structures and a poured-in-place mobility surface to provide full access to playground.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$160,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
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June 8, 2016

Contact: Emily Wilson (410) 260-8436
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6A. RURAL LEGACY PROGRAM FUNDS
Frederick County

Recommendation: Approval to grant \$557,836 to Frederick County from Rural Legacy Funds to acquire a 116.73 acre conservation easement.

*Carrolton Manor Rural Legacy Area
Winnetka Property*

Prior Approvals: Mid Maryland Frederick-Carrolton Manor Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 5A (08/05/2015) \$1,100,000 FY2016

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 2,903 linear feet of forested and vegetative stream buffers along unnamed tributaries to Tuscarora Creek. The easement will be held by Frederick County. The County is paying administrative, program compliance and incidental costs.

Easement Value: \$557,836 (\$4,779 per acre)

Amount Requested: \$557,836

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$ 557,836.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016

REVISED

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

7A. RURAL LEGACY PROGRAM FUNDS
Frederick County

Recommendation: Approval to grant \$421,592 to Frederick County from Rural Legacy Funds to acquire a 101.59 acre conservation easement.

*Carrolton Manor Rural Legacy Area
Horman Property*

Prior Approvals: Mid-Maryland Frederick/Carrolton Manor Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 5A (08/05/2015) \$1,100,000 FY2016

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 3,518 linear feet of forested and vegetative stream buffers along unnamed tributaries to Tuscarora Creek. The easement will be held by Frederick County. The County is paying administrative, program compliance and incidental costs.

Easement Value: \$421,592 (\$4,150 per acre)

Amount Requested: \$421,592

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$ 421,592

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

8A. RURAL LEGACY PROGRAM FUNDS
Baltimore County

Recommendation: Approval to grant \$200,925 to The Land Preservation Trust, Inc. from Rural Legacy Funds to acquire a 46 acre conservation easement.

Piney Run Rural Legacy Area
Rouse Property

Prior Approvals: Piney Run Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 5A (08/05/2015) \$646,000.00 FY2016

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 380 linear feet of forested stream buffers along unnamed tributaries to Piney Run. The easement will be held by the Department of Natural Resources and The Land Preservation Trust, Inc.

Easement Value: \$190,000 – (\$4,125 per acre)

Other Costs: \$10,925
Administrative: \$5,700
Incidental: \$2,375
Program Compliance: \$2,850

Amount Requested: \$200,925

Fund Source:
Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$ 200,925.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016**

*Contact: Robert Feldt (410)-260-8529
Robert Feldt (410)-260-8529*

**9A. TIMBERSALE
Worcester County**

Project: Chesapeake Forest Lands
29.9 acres / Compartment WR40, Stand # 23, CF-14-16

Recommendation: That the Board of Public Works approve this timber sale, a regeneration harvest of Loblolly pine planted in 1971. Approximately 10% of the sale area will be retained for wildlife and floodplain protection. The harvest area will be naturally regenerated. This sale includes 594,363 board feet of sawtimber, and 57 cords of pulpwood.

No bond money was used in the purchase of this land.

Authority: Natural Resources Article, § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (two-step method). See BPW Advisory 2005-2

Bids:

Cropper Brothers Lumber Co., Inc.	MD	\$93,612
Paul M. Jones Lumber Co., Inc.	MD	\$89,154
Millville Lumber Co., Inc.	MD	\$75,600
Dorchester Lumber Co., Inc.	MD	\$65,000

Award: Cropper Brothers Lumber Co., Inc.

Amount: \$93,612

Estimated Value: \$89,610

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
June 8, 2016

Contact: Robert Feldt (410)-260-8529
Robert Feldt (410)-260-8529

10A. TIMBERSALE
Garrett County

Project: Savage River State Forest
49.4 acres/Compartments 4 and 23, SR-06-16

Recommendation: That the Board of Public Works approve this timber sale, a regeneration harvest of mature hardwood timber. The sale area contains many legacy trees that will be retained as a wildlife food source, and serve as a seed source for regeneration. The harvest area will be naturally regenerated. This sale includes 197,528 board feet of sawtimber, and 325 cords of pulpwood.

No bond money was used in the purchase of this land.

Authority: Natural Resources Article, § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2.

Bids:

Glotfelty Lumber Co., Inc.	MD	\$66,330
Allegheny Wood Products	WV	\$55,151
Red Rock Enterprises	MD	\$46,777

Award: Glotfelty Lumber Co., Inc.

Amount: \$66,330

Estimated Value: \$56,439

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department of Budget And Management
ACTION AGENDA
June 8, 2016

Contact: Nevis Smith 410-767-5178
Nevis.smith@maryland.gov

1-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Systems/Operations & Pharmacy
Services Contract

Contract ID: Data Entry and Office Service Clerk Services; ADPICS # M00B7400045

Contract Description: Provide data entry staff to enter confidential data information from Medical Assistance claim forms to allow provider payments for services rendered.

Award: Goodwill Works of the Chesapeake, Inc.
 Baltimore, MD

Term: 7/1/2016 – 6/30/2017

Amount: \$644,207 (1 Year)

Procurement Method: Preferred Provider

Proposals: N/A

MBE Participation: None (Single Element of Work)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: The Medical Care Programs (MCP) Office of Systems, Operations and Pharmacy (the Department) has the responsibility of entering confidential data from Medical Assistance claim forms into the Maryland Medicaid Information System (MMIS) for processing payments. Currently, the Department has a backlog of claims and cannot hire additional permanent staff to bring this project up to date. All claims must be keyed into the system before a provider can be paid for services rendered. It is imperative that the claims are entered as quickly as possible.

Goodwill Works of the Chesapeake, Inc. (Goodwill Works) will continue to provide 18 personnel to input data from claim forms into the mainframe system.

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1-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Employees working under this contract must be screened, assessed and tested to ensure the Department will receive the highest standards in productivity and employee excellence. Goodwill Works guarantees all staff members presented to work at DHMH headquarters will be able to perform the data entry keypunch function as requested. Occasionally, as requested, Goodwill Works staff will also in sorting and opening mail.

Currently, the staff from Goodwill Works is performing data entry on the backlog of claims. The staff has provided satisfactory service. If a staff member is deemed unsatisfactory (in terms of either performance or behavior) the staff member is replaced within 72 hours. The management team at Goodwill Works keeps close tabs on its employees and addresses any issues with staff immediately. The Department, therefore, recommends approval of this contract because of the satisfactory performance provided by Goodwill Works on previous contracts and the cost effectiveness to the State.

In accordance with COMAR 21.11.05.04, on December 17, 2015, the Pricing and Selection Committee for Rehabilitation and Employment Programs certified the prices for this contract as fair market at a not-to-exceed value of \$644,207 for providing data entry services.

Fund Source: 75% Federal; 25% General

Appropriation Code: M00Q0103

Resident Businesses: Yes

MD Tax Clearance: 16-0768-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
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Contact: Nevis Smith 410-767-5178
Nevis.smith@maryland.gov

2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Systems/Operations & Pharmacy
Services Contract

Contract ID: Scanning Services for Claims Processing and Recoveries; OPASS 17-17175;
ADPICS # M00B7400061

Contract Description: Scan documents for storage and retrieval, with information being sent to the Maryland Medicaid Information System (MMIS) and/or a retrievable compact disk (CD)/Server.

Award: iScan, A Division of Humanim, Inc.
Columbia, MD

Term: 7/1/2016 – 6/30/2017

Amount: \$487,224 (1 Year)

Procurement Method: Preferred Provider

Proposals: N/A

MBE Participation: None (Single Scope of Work)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: The Medical Care Programs (MCP) Office of Systems, Operations and Pharmacy (the Department) must have their documents scanned for retrieval and storage purposes. iScan, a Division of Humanim, Inc., will scan, save and provide the Department access to records that must be kept for specific periods of time, without keeping the paper documents on site. By having the vendor handle this contract it relieves the Department of the responsibility of machine maintenance and supplies. In addition, the Department has not been able to hire enough staff to do this type of work on its own.

The machines, maintenance agreements, etc., are very expensive and this Contractor owns/rents the equipment and supplies the maintenance, which keeps the Department from purchasing the wrong equipment/software as it lacks expertise in this area. At the end of six months the Department will meet internally to decide whether to keep using this service beyond the one-year contract.

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2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

The contractor will scan: (1) current claims/attachments to a compact disk (CD) with multiple documents under one index number for storage and retrieval; and (2) closed recoveries files for retrievable documents for storage and easy access to client data.

In accordance with COMAR 21.11.05.04, on March 17, 2016, the Pricing and Selection Committee for the Employment Works Program certified the prices for this contract as fair market at a not-to-exceed value of \$487,224 for providing optical scanning services.

Fund Source: 75% Federal; 25% General

Appropriation Code: M00Q0103

Resident Business: Yes

MD Tax Clearance: 16-1161-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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*Contact: Marc Blowe 410-767-1713
marc.blowe@maryland.gov*

3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Medical Care Programs/Division of Community Long Term Care Services
Services Contract

Contract ID: Adult Day Care Services; ADPICS # see page7B

Contract Description: Multiple awards to licensed adult day care providers for the continued provision of services to elderly individuals with chronic health conditions.

Awards: See page 7B

Term: 7/1/2016 - 6/30/2021

Amount: **\$5,970,295** (5 Years) (See page 7B)

Procurement Method: Sole Source (Continuity of Care)

Proposals: N/A

MBE Participation: None (See Requesting Agency Remarks)

Incumbents: Same

Requesting Agency Remarks: Request for approval of 14 contracts to maintain continuity of care of services in the lives of elderly clients. Adult Day Care programs provide a range of health and social services to functionally impaired elderly in order to assist them to remain at home and in their communities.

Justification of the Sole Source procurement method is based on continuity of care that is essential to functionally impaired adults and elderly in accordance with COMAR 21.14.01.06 (C)(1)(b). A change in the human service provider would have a detrimental effect on the clients served under these contracts.

No MBE or VBSE participation goals were established for these services based upon the determination that core services could not be subcontracted and the ancillary services that possibly could be subcontracted, like food and transportation, are received through donations or are limited due to federal regulations (USDA and Maryland State Department of Education food subsidy programs) and/or grants (vehicles purchased through a Maryland Transit Authority grant).

REVISED

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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE(cont'd)

Fund Source: 100% General

Appropriation Code: M00Q0104

Resident Business: Yes for all

MD Tax Clearances: See page 7B

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION

REVISED

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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Awards: (cont'd)

Awardees	Award Amount
Adult Day Corporation of Calvert County, Inc. Prince Frederick, MD OPASS # 17-17072 ADPICS # M00B740006 MD Tax Clearance ID: 16-0895-0010	\$492,085
Allegany County Human Resources Development Commission, Inc. Cumberland, MD OPASS # 17-17070 ADPICS # M00B7400022 MD Tax Clearance ID: 16-0896-1110	\$722,720
Daybreak Adult Services, Inc. Baltimore, MD OPASS # 17-17073 ADPICS # M00B7400020 MD Tax Clearance ID: 16-0897-0010	\$507,080
Diakon Lutheran Social Ministries, Inc. dba Diakon Adult Day Services at Ravenwood Hagerstown, MD OPASS # 17-17106 ADPICS # M00B7400033 MD Tax Clearance ID: 16-0911-1111	\$523,400
Family & Children Services of Central MD (Henry Watson Children's Aid Society of Baltimore), Inc. - West End Place Baltimore, MD OPASS # 17-17068 ADPICS # M00B7400012 MD Tax Clearance ID: 16-0899-0110	\$374,070
Family Services, Inc. dba The Support Center Rockville, MD OPASS # 17-17069 ADPICS # M00B7400015 MD Tax Clearance ID: 16-0900-0110	\$556,900

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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Awards: (cont'd)

Awardees	Award Amount
Jewish Council for the Aging of Greater Washington, Inc. dba Misler Adult Day Care Center Rockville, MD OPASS # 17-17067 ADPICS # M00B7400017 MD Tax Clearance ID: 16-0901-0111	\$352,585
Mt. Ephraim Community Non-Profit Development Upper Marlboro, MD OPASS # 17-17111 ADPICS # M00B7400014 MD Tax Clearance ID: 16-0808-0110	\$127,500
Levindale Hebrew Geriatric Center and Hospital, Inc. Baltimore, MD OPASS # 17-17095 ADPICS # M00B7400009 MD Tax Clearance ID: 16-0902-1110	\$116,055
Shore Up, Inc. Salisbury, MD OPASS # 17-17096 ADPICS # M00B7400016 MD Tax Clearance ID: 16-0903-0110	\$630,295
St. Mary's Adult Day Care, Inc. Woodlawn, MD OPASS # 17-17093 ADPICS # M00B7400010 MD Tax Clearance ID: 16-0904-0110	\$247,905
Union Hospital of Cecil Co., Inc. dba Adult Day Services at Union Hospital Elkton, MD OPASS # 17-17113 ADPICS # M00B7400013 MD Tax Clearance ID: 16-0807-1110	\$353,015

REVISED

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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Awards: (cont'd)

Awardees	Award Amount
Winter Growth, Inc. – Howard County Washington, Inc. dba Misler Adult Day Care Center Rockville, MD OPASS # 17-17107 ADPICS # M00B7400034 MD Tax Clearance ID: 16-0905-0110	\$198,625
Woods Adult Day Care Center, Inc. Millersville, MD OPASS # 17-17092 ADPICS # M00B7400035 MD Tax Clearance ID: 16-0906-0110	\$768,060
Total	\$5,970,295

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Contact: Sandy Johnson 410-767-7408
Sandy.johnson@maryland.gov

4-S. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Payments Program
Services Contract

Contract ID: Child Placement Agency (CPA); ADPICS # see page 13B

Contract Description: Provide Child Placement Agency (CPA) services for a total capacity of 2,119 clients at various locations throughout Maryland through 38 separate CPA contracts that provide independent living residential programs and treatment foster care services.

Awards: See page 13B

Term: 7/1/2016 – 6/30/2017

Amount: \$73,098,025 (1 Year)

Procurement Method: Non-Competitive Negotiated Procurement of Human, Social or Educational Services

Proposals: N/A

MBE Participation: Various (See page 13B)

MBE Waiver: See page 13B

Performance Security: None

Hiring Agreement Eligible: Yes for all

Incumbents: See page 13B

Requesting Agency Remarks: Two Expressions of Interest (EOI) were advertised on *eMaryland Marketplace*. Copies of the EOIs were sent directly to 37 known CPAs, all of which are Maryland firms, and included one MBE.

These contacts will provide CPA services for a total capacity of 2,119 clients at various locations throughout Maryland through 38 separate CPA contracts that provide independent living residential programs and treatment foster care services.

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

The total award amount assumes that each bed purchased will be occupied by a child for the full year of the contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The providers are paid solely for the actual number of children placed with them during each year, and then only for the actual number of days each child is with the provider.

The Governor's Office for Children (GOC) is the single point of entry for private Providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The Providers have rates that were approved by the Interagency Rates Committee.

State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provides for procuring certain human, social and educational services. CPA service providers in this request were obtained through a non-competitive negotiation process.

The procurement of these service providers has complied with the Law's requirement for Non-Competitive Negotiated Procurement of Human, Social or Educational Services, because currently the number of children in need of placement exceeds the number of available beds. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. The procurement is to obtain therapeutic services for children and adolescents under a negotiated system adopted by regulation (COMAR 21.14.01.04B (1) and (2) (b) and (c) (iii)).
2. The services are treatment foster care and the licensing standards are found in COMAR 07.02.11, 07.02.13 and 07.02.21.
3. Neither DHR nor the GOC has the facilities or personnel to provide this type of service for the 2,119 youth committed to DHR to be served under these contracts. Therefore, it is in the best interest of the State that DHR contract for these services.

MBE participation goals were established for all 38 one-year contracts based upon the determination that there were a sufficient number of certified MBE subcontractors to provide the identified subcontracting opportunities. Each CPA was placed in one of the following categories: Category A with 25 or less beds are to achieve a 3% goal; Category B with 26 to 79 beds are to achieve a 5% goal; and Category C with 80 or more beds are to achieve a 7% goal. Each goal is established as a percentage of the Administrative Costs. CPAs make direct payments to foster parents. Two CPAs requested a complete waivers of their 3% MBE participation goals (Jumoke, Inc. and NHS Maryland). Their waiver requests were reviewed and approved by DHR.

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

No VSBE participation goals were established based upon the determination that there were none or an insufficient number of VSBEs that could be utilized for the identified subcontracting opportunities.

Fund Source: 66% General; 34% Federal (Title IV-E)

Appropriation Code: N00G0001

Resident Businesses: Yes for all

MD Tax Clearances: See page 13B

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Awards: (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
The ARC Baltimore, Inc. Baltimore, MD SSA/CPA-17-001 ADPICS # N00B7400010 MD Tax ID: 16-1000-1111	16-1000-1111	5%	40	\$1,231,018
ARC Northern Chesapeake Region, Inc. (The) Aberdeen, MD SSA/CPA-17-002 ADPICS # N00B7400011 MD Tax ID: 16-1001-0110	16-1001-0110	5%	30	\$955,985
Arrow Child and Family Ministries of Maryland, Inc. Baltimore, MD SSA/CPA-17-003 ADPICS # N00B7400012 MD Tax ID: 16-1002-0010	16-1002-0010	7%	80	\$2,696,608
Associated Catholic Charities, Inc. Timonium, MD SSA/CPA-17-004 ADPICS # N00B7400013 MD Tax ID: 16-1003-1110	16-1003-1110	7%	80	\$2,664,852
Baltimore Adolescent Treatment and Guidance Organization, Inc. Baltimore, MD SSA/CPA-17-005 ADPICS # N00B7400014 MD Tax ID: 16-1004-0110	16-1004-0110	3%	24	\$738,039
Building Families for Children, Inc. Columbia, MD SSA/CPA-17-006 ADPICS # N00B7400015 MD Tax ID: 16-1005-0110	16-1005-0110	5%	50	\$1,750,048

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Board of Child Care of the United Methodist Church, Inc. Baltimore, MD SSA/CPA-17-007 ADPICS # N00B7400017 MD Tax ID: 16-1006-0110	16-1006-0110	3%	25	\$814,164
Challengers Independent Living, Inc. Baltimore, MD SSA/CPA-17-008 ADPICS # N00B7400018 MD Tax ID: 16-1007-0110	16-1007-0110	5%	45	\$1,208,000
The Children's Choice of Maryland, Inc. Bellmawr, NJ SSA/CPA-17-009 ADPICS # N00B7400019 MD Tax ID: 16-1008-0110	16-1008-0110	7%	85	\$2,421,184
The Children's Guild Inc. Baltimore, MD SSA/CPA-17-010 ADPICS # N00B7400020 MD Tax ID: 16-1009-1110	16-1009-1110	5%	60	\$2,295,286
The Children's Home, Inc. Catonsville, MD SSA/CPA-17-011 ADPICS # N00B7400021 MD Tax ID: 16-1010-0110	16-1010-0110	5%	30	\$1,021,040
CONCERN-Professional Services for Children, Youth and Families, Inc. Fleetwood, PA SSA/CPA-17-012 ADPICS # N00B7400023 MD Tax ID: 16-1011-0110	16-1011-0110	5%	65	\$2,150,426

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Foundations for Home and Community, Inc. Washington, DC SSA/CPA-17-013 ADPICS # N00B7400022 MD Tax ID: 16-1012-1110	16-1012-1110	7%	90	\$2,820,524
Good Children In The Making, Inc. Bowie, MD SSA/CPA-17-014 ADPICS # N00B7400024 MD Tax ID: 16-1013-0111	16-1013-0111	5%	28	\$703,852
Hearts and Homes for Youth, Inc. Burtonville, MD SSA/CPA-17-015 ADPICS # N00B7400025 MD Tax ID: 16-1014-0110	16-1014-0110	5%	48	\$1,862,332
Jumoke, Inc. Baltimore, MD SSA/CPA-17-016 ADPICS # N00B7400033 MD Tax ID: 16-1015-0111	16-1015-0111	0% **	22	\$601,302
Kennedy Krieger Education and Community Services, Inc. Baltimore, MD SSA/CPA-17-017 ADPICS # N00B7400016 MD Tax ID: 16-1016-0000	16-1016-0000	5%	70	\$2,640,399
Kidspace National Centers of North America, Inc. Schnecksville, PA SSA/CPA-17-018 ADPICS # N00B7400026 MD Tax ID: 16-1017-0110	16-1017-0110	5%	40	\$1,325,946

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
King Edwards' Inc. Baltimore, MD SSA/CPA-17-019 ADPICS # N00B7400029 MD Tax ID: 16-1018-0110	16-1018-0110	5%	40	\$1,476,742
The Martin Pollak Project, Inc. Baltimore, MD SSA/CPA-17-020 ADPICS # N00B7400027 MD Tax ID: 16-1019-0110	16-1019-0110	7%	110	\$3,768,478
Mentor Maryland, Inc. Baltimore, MD SSA/CPA-17-021 ADPICS # N00B7400035 MD Tax ID: 16-1020-0001	16-1020-0001	7%	300	\$11,793,424
National Center for Children and Families, Inc. Bethesda, MD SSA/CPA-17-022 ADPICS # N00B7400034 MD Tax ID: 16-1021-0010	16-1021-0010	5%	51	\$1,802,981
Neighbor to Family, Inc. aka Neighbor to Family Windsor Mill, MD SSA/CPA-17-023 ADPICS # N00B7400032 MD Tax ID: 16-1022-0110	16-1022-0110	5%	50	\$1,581,714
New Pathways, Inc. Towson, MD SSA/CPA-17-024 ADPICS # N00B7400028 MD Tax ID: 16-1023-0110	16-1023-0110	5%	77	\$2,839,228

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
NHS Maryland aka NHS Maryland, Inc. Harrisburg, PA SSA/CPA-17-025 ADPICS # N00B7400031 MD Tax ID: 16-1024-0110	16-1024-0110	0% **	5	\$321,337
Parker Therapeutic Services, Inc. (MDOT Certified MBE) Baltimore, MD SSA/CPA-17-026 ADPICS # N00B7400047 MD Tax ID: 16-1025-0111	16-1025-0111	5%	40	\$1,295,618
Pressley Ridge-Maryland, Inc. Baltimore, MD SSA/CPA-17-027 ADPICS # N00B7400036 MD Tax ID: 16-1026-0110	16-1026-0110	7%	110	\$4,267,660
Progressive Steps, Inc. Baltimore, MD SSA/CPA-17-028 ADPICS # N00B7400037 MD Tax ID: 16-1027-0110	16-1027-0110	3%	15	\$329,225
Progressive Life Center, Inc. Washington, DC SSA/CPA-17-029 ADPICS # N00B7400044 MD Tax ID: 16-1028-0110	16-1028-0110	5%	76	\$2,502,143
PSI Services III, Inc. Hyattsville, MD SSA/CPA-17-030 ADPICS # N00B7400040 MD Tax ID: 16-1029-0110	16-1029-0110	5%	58	\$2,005,508

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Seraaj Family Homes, Inc. Montgomery, AL SSA/CPA-17-031 ADPICS # N00B7400038 MD Tax ID: 16-1030-0111	16-1030-0111	3%	20	\$612,054
Umbrella Therapeutic Services, Inc. Lanham, MD SSA/CPA-17-032 ADPICS # N00B74400045 MD Tax ID: 16-1031-0011	16-1031-0011	3%	10	\$239,999
Wellington Incorporated Landover, MD SSA/CPA-17-033 ADPICS # N00B7400039 MD Tax ID: 16-1032-0110	16-1032-0110	3%	20	\$558,470
WIN Family Services, Inc. Baltimore, MD SSA/CPA-17-034 ADPICS # N00B7400041 MD Tax ID: 16-0133-0010	16-0133-0010	7%	95	\$4,094,348
Woodbourne Center, Inc. Baltimore, MD SSA/CPA-17-035 ADPICS # N00B7400048 MD Tax ID: 16-1034-0010	16-1034-0010	5%	55	\$1,490,053
San Mar Children's Home, Inc. Boonsboro, MD SSA/CPA-17-036 ADPICS # N00B7400049 MD Tax ID: 16-1035-0110	16-1035-0110	5%	50	\$1,436,330

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

AWARDS	MD TAX CLEARANCE	% MBE PARTICIPATION	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
CareRite TFC, Inc.* Langley Park, MD SSA/CPA-17-037 ADPICS # N00B7400046 MD Tax ID: 16-0136-0010	16-0136-0010	3%	15	\$457,368
Community Solutions, Inc. Towson, MD SSA/CPA-17-038 ADPICS # N00B7400043 MD Tax ID: 16-1037-0110	16-1037-0110	3%	10	\$324,340
TOTAL			2,119	\$73,098,025

*Note: *All Providers are incumbents, except for CareRite TFC, Inc.*

***A complete waiver of the 3 % MBE subcontracting goal was requested and approved.*

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Contact: Sandy Johnson 410-767-7408
Sandy.johnson@maryland.gov

5-S. DEPARTMENT OF HUMAN RESOURCES
Baltimore City Department of Social Services (BCDSS)
Family Investment Administration (FIA)
Services Contract

Contract ID: Work Participation, Placement and Support Services; ADPICS # N00B7400042

Contract Description: Multiple awards to provide a variety of welfare-to-work services designed to enable Temporary Cash Assistance (TCA) customers to achieve federal Work Participation Requirements; enter full-time unsubsidized employment; and remain employed for at least sixteen consecutive weeks.

Awards:	See page 23B
Term:	7/1/2016 – 6/30/2018 (w/1 two-year renewal option)
Amount:	\$ 8,737,100 (2 Years; Base Contract) <u>\$ 9,006,300</u> (2 Years; Renewal Option) \$17,743,400 Total (4 Years)
Procurement Method:	Competitive Sealed Proposals
Proposals:	See page 24B
MBE Participation:	3 of the 4 Awardees are MDOT Certified MBEs 29% Subcontracting goal
Performance Security:	N/A
Hiring Agreement Eligible:	Yes for all
Incumbents:	See page 23B

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 135 prospective vendors, 88 of which are Maryland firms, and included 22 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

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5-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Seven proposals were received in response to the RFP. Five proposals were determined to be reasonably susceptible of being selected for award. Two proposals were determined not to be reasonably susceptible of being selected for award because one Offeror failed to submit the required MBE documentation with its proposal pursuant to COMAR 21.11.03.09(C)(6); and the other Offeror submitted a Best and Final Offer that did not meet the financial requirements in the RFP.

Awards are recommended to the four Offerors whose proposals were ranked overall #1 through #4 (see table on page 24B). These four Offerors were deemed to have the most advantageous offers to the State, considering both technical and financial factors. Technical and financial factors had equal weight in the overall award determination.

Baltimore City Department of Social Services (BCDSS) provides some form of social service support to virtually one-third of the citizens of Baltimore City. These support services provide a safety net to the City's most vulnerable citizens and include the distribution of federal benefits, e.g. Supplemental Nutrition Assistance Program (SNAP) and Temporary Cash Assistance (TCA) through the Temporary Assistance to Needy Families (TANF) block grant. TCA provides a direct cash benefit to approximately 10,000 customers each month. BCDSS determines the eligibility of each applicant through a variety of factors including income and family size.

BCDSS is obliged under the TANF block grant to meet the federal Work Participation Rate (WPR). The WPR is calculated monthly and computes the percentage of work eligible TCA recipients who met their work requirement. Maryland's TCA program includes a work requirement. This work requirement compels a TCA recipient to participate in an approved Work Activity (a training program or internship) for 30 hours a week in order to maintain their eligibility for TCA. BCDSS reserves the authority to apply several exceptions to this rule. For example, TCA recipients who are over the age of 65 are exempt from the work requirement. On average, 50% of the TCA caseload in Baltimore, or about 5000 people, are obliged to complete this work requirement in order to maintain their eligibility.

The purpose of this solicitation is to contract with entities that are able to place TCA recipients in full-time unsubsidized employment for a minimum of 16 consecutive weeks. BCDSS ensures that customers have the opportunity to meet the work requirement by providing assistance with child care, mental health supports, remedial education, skilled training and job placement. In order to achieve this result, a minimum of four contract awards will be made to contractors enrolling a minimum of 250 and a maximum of 1000 TCA recipients into their program. Contract awards will be made until 3,000 TCA Customer slots are allocated or funds are exhausted, whichever comes first.

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5-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

The contractor with the highest overall ranking will be given the right of first refusal of referrals for the requested services. The contractor will have up to two business days to decline the referral; or if the contractor has reached its maximum total award, the contractor with the next highest overall ranking will be asked to provide the requested services, and so forth.

The contracts are performance based. Contractors are paid per customer if they achieve carefully defined performance milestones. The amount that each contractor can propose for each Payout Point is capped. The five performance milestones or “Payout Points” as indicated in the RFP are summarized below, along with the capped amount established for each:

- Payout Point 1 (\$250): Amount per Customer who is compliant with federal work requirements for an average of 30 hours per week for a full calendar month;
- Payout Point 2 (\$50): Amount per Customer who is placed and retained in a full-time job for 2 consecutive weeks;
- Payout Point 3 (\$1,300): Amount per Customer who is retained in a full-time job for 8 consecutive weeks;
- Payout Point 4 (\$800): Amount per Customer who is retained in a full-time job for 16 consecutive weeks; and,
- Payout Point 5 (\$500): Amount per Customer who is retained in a full-time job for 16 consecutive weeks at a wage at least 25% higher than the State minimum wage.

Fund Source: 100% Federal (TANF)
Appropriation Code: N00G0010
Resident Businesses: Yes for all; except for ARDX
MD Tax Clearances: See page 23B

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

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5-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Awards: (cont'd)

Awardees	Number of Customers		Base Contract Amount	Renewal Option Amount
	Base	Option		
BCDSS/FIA-17-061 KRA Corporation * ^ Fulton, MD MD Tax ID: 16-0998-0111	1000	1000	\$2,792,000	\$2,948,600
BCDSS/FIA-17-063 America Works of Maryland, Inc. * Baltimore, MD MD Tax Clearance: 16-0100-0111	900	900	\$1,939,850	\$1,929,350
BCDSS/FIA-17-062 Business Interface of Maryland, LLC ^ Largo, MD MD Tax ID: 16-0999-0110	850	850	\$1,989,550	\$1,989,550
BCDSS/FIA-17-064 A. Reddix & Associates, Inc. dba ARDX ^ Norfolk, VA MD Tax ID: 16-0101-0111	750	750	\$2,015,700	\$2,138,800
Grand Total	3500	3500	\$8,737,100	\$9,006,300

*Note: * Incumbents; ^ MDOT Certified MBE.*

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5-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Proposals: (cont'd):

Offerors	Technical Rank	Financial Price		Overall Rank
		APPP *	Rank	
KRA Corporation Baltimore, MD	1	\$4,231	3	1
America Works of Maryland, Inc. Baltimore, MD	2	\$4,785	4	2
Business Interface of Maryland, LLC. Largo, MD	3	\$3,572	1	3
A. Reddix & Associates, Inc Norfolk, VA	4	\$4,223	2	4
Goodwill Industries of the Chesapeake, Inc. Baltimore, MD	5	\$8,457	5	5

*Note: * APPP = Average Price Per Person who achieves 16-weeks employment retention.*

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*Contact: Dorothy M. Richburg 410-554-9285
dorothon.riohburg@maryland.gov*

6-S. MARYLAND STATE DEPARTMENT OF EDUCATION
Division of Rehabilitation Services (DORS)
Maryland Business Enterprise Program for the Blind (MD BEP)
Services Contract

Contract ID: Statewide Vending Services; ADPICS # R00B6400125, R00B6400126, R00B6400127, R00B6400128

Contract Description: Provide day-to-day operation and servicing of vending machines located in various State Department of General Services (DGS) owned and operated facilities throughout the State of Maryland.

Awards:

<u>Regions I & II:</u>	<u>Region III:</u>	<u>Region IV:</u>
Jel-Cap Vending Baltimore, MD	Vending Plus, Inc. Linthicum, MD	Black Tie Service, Inc. Baltimore, MD

Term: 8/1/2016 – 7/31/2019 (w/2 one-year renewal options)

Amount:

Region I:

Estimated Sales	Estimated Commission Payments
\$1,153,852 (Base, 3 Years)	\$478,849 (Base, 3 Years)
\$ 384,617 (Renewal Option 1, 1 Year)	\$159,616 (Renewal Option 1, 1 Year)
\$ 384,617 (Renewal Option 2, 1 Year)	\$159,616 (Renewal Option 2, 1 Year)
\$1,923,086 Total (5 Years)	\$798,081 Total (5 Years)

(Based upon 41.5% commission rate)

Region II:

Estimated Sales	Estimated Commission Payments
\$2,490,123 (Base, 3 Years)	\$1,033,401 (Base, 3 Years)
\$ 830,041 (Renewal Option 1, 1 Year)	\$ 344,467 (Renewal Option 1, 1 Year)
\$ 830,041 (Renewal Option 2, 1 Year)	\$ 344,467 (Renewal Option 2, 1 Year)
\$4,150,205 Total (5 Years)	\$1,722,335 Total (5 Years)

(Based upon 41.5% commission rate)

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6-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Region III:

Estimated Sales	Estimated Commission Payments
\$488,435 (Base, 3 Years)	\$125,038 (Base, 3 Years)
\$162,811 (Renewal Option 1, 1 Year)	\$ 41,680 (Renewal Option 1, 1 Year)
<u>\$162,811</u> (Renewal Option 2, 1 Year)	<u>\$ 41,680</u> (Renewal Option 2, 1 Year)
\$814,057 Total (5 Years)	\$208,398 Total (5 Years)

(Based upon 25.6% commission rate)

Region IV:

Estimated Sales	Estimated Commission Payments
\$ 968,592 (Base, 3 Years)	\$261,520 (Base, 3 Years)
\$ 322,864 (Renewal Option 1, 1 Year)	\$ 87,173 (Renewal Option 1, 1 Year)
<u>\$ 322,864</u> (Renewal Option 2, 1 Year)	<u>\$ 87,173</u> (Renewal Option 2, 1 Year)
\$1,614,320 Total (5 Years)	\$435,866 Total (5 Years)

(Based upon 27% commission rate)

Procurement Method: Competitive Sealed Bidding

Bids: See page 29B

MBE Participation: 10%

Performance Security: None

Incumbent: Jel-Cap Vending
Baltimore, MD

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was published on *eMaryland Marketplace*. Copies of the solicitation notice were emailed directly to seven prospective vendors, four of which are Maryland firms.

Five bids were received in response to Region I for this IFB; however, one bid was deemed not responsive. Award is recommended to Jel-Cap Vending as being the responsible bidder with the lowest priced responsive bid for Region I.

Four bids were received in response to Region II for this IFB. Award is recommended to Jel-Cap Vending as being the responsible bidder with the lowest priced responsive bid for Region II.

Two bids were received in response to Region III for this IFB. Award is recommended to Vending Plus, Inc. as being the responsible bidder with the lower priced responsive bid for Region III.

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6-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Two bids were received in response to Region IV for this IFB. Award is recommended to Black Tie Service, Inc. as being the responsible bidder with the lower priced responsive bid for Region VI.

Pursuant to State Finance and Procurement Article §14-109(c), the Division of Rehabilitation Services (DORS), through its unit the Maryland Business Enterprise Program for the Blind (MD BEP), has priority to operate vending facilities on property controlled by DGS. Consistent with State Finance and Procurement Art. §14-109(d), vending machine income that results from DORS' priority either accrues to a blind person managing the vending facility on the property or is distributed to DORS if there is no person managing the vending facility. Vending machine income distributed to DORS is used towards funding the Program.

Pursuant to State Finance and Procurement Article §14-103, DORS is required to obtain vending services and supplies from Blind Industries and Services of Maryland (BISM) if BISM provides the supplies and services and Maryland Correctional Enterprises does not provide the supplies and services. For many years, DORS has obtained the vending machine services from BISM. BISM provided the service using its own trucks and drivers and employed blind people to fill the vending machines and collect money.

Currently, the MD BEP engages in Full Service Vending Agreements with nineteen vending machine providers to service MD BEP designated buildings. Currently, there are 79 Randolph Sheppard businesses located on Federal and State properties throughout Maryland which operate as grab-n-go snack bars, cafeterias and convenience stores. The regions defined under this contract are as follows:

- Region I: Montgomery, Prince George's, Anne Arundel, St Mary's, Charles and Calvert counties;
- Region II: Baltimore City, and Baltimore, Cecil, Kent and Harford counties;
- Region III: Queen Anne's, Caroline, Somerset, Dorchester, Talbot, Wicomico and Worcester counties; and,
- Region IV: Carroll, Frederick, Washington, Allegheny, Garrett and Howard counties.

The contractor shall provide vending machines that are new or like new (not more than two years old), fully operational, which shall be subject to the acceptance of the MD BEP, and of the highest quality standards set by the industry. The equipment shall be modular, of matching style and design, and consistent in color. All vending machines provided by the contractor shall be equipped with non-resettable cash counters and also be incorporated with industry-standard software systems that provides a detail of each machine and/or Remote Monitoring technology in order that it specifically provides full cash audit. Commission reports submitted the MD BEP must be generated from this system, which ties all sales to machine location, category and type of products sold.

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6-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

The commissions remitted to MD BEP shall constitute a percentage of gross sales of all products sold as a result of vending machine operations. Gross sales are defined as those funds accruing to the contractor as a result of total retail sales (vended price), actual or metered, from all vending machines.

A 10% MBE Participation goal was established for this contract based on the available subcontracting opportunities and the number of available subcontractors for these services.

Fund Source: 100% Special (Revenue Generating)

Appropriation Code: R00A0120

Resident Businesses: Yes for all

MD Tax Clearances: 16-1189-1111 (Jel-Cap Vending)
16-1190-1111 (Vending Plus, Inc.)
16-1188-1111 (Black Tie Service, Inc.)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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6-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Bids: (cont'd)

Region I:

Bidders	Commission to be Paid to MD BEP
Jel-Cap Vending Baltimore, MD	41.5%
Vending Plus, Inc. Linthicum, MD	30.5%
Black Tie Service Baltimore, MD	29%
Canteen Williamsport, MD	25%

Region II:

Bidders	Commission to be Paid to MD BEP
Jel-Cap Vending Baltimore, MD	41.5%
Black Tie Service Baltimore, MD	32.2%
Vending Plus, Inc. Linthicum, MD	28%
Canteen Williamsport, MD	25%

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6-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Bids: (cont'd)

Region III:

Bidders	Commission to be Paid to MD BEP
Vending Plus, Inc. Linthicum, MD	25.6%
Canteen Williamsport, MD	25%

Region IV:

Bidders	Commission to be Paid to MD BEP
Black Tie Service Baltimore, MD	27%
Canteen Williamsport, MD	25%

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Contact: Debbie Thornton 410-230-3322
Debbie.Thornton@Maryland.gov

7-S. DEPARTMENT OF JUVENILE SERVICES
Contractual Residential Operations
Services Contract

Contract IDs: See page 34B

Contract Description: Multiple awards for currently licensed contractors to provide residential services for up to 502 youth and non-residential services for up to 377 youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

Awards: See page 34B

Term: 7/1/2016 – 6/30/2017 (1 Year)

Amount: \$64,743,887 Grand Total (See page 34B)

Procurement Method: Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

Proposals: N/A

MBE Participation: Various (See page 34B)

Performance Security: None

Incumbents: See page 34B

Requesting Agency Remarks: DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided. There are approximately 860 youth served by the programs.

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

For in-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. Similarly, for out-of-State providers, a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both in-State and out-of-State providers, DJS determines the "not to exceed" amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised through public notification on *eMaryland Marketplace* on January 29, 2016;
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. As stated above, the DJS Secretary has now made this determination; and,
- The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

Out-of-State Contractors are used only when in-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of in-State Contractors, are placed with out-of-State Contractors.

All Contractors were reviewed individually to determine possible MBE participation goals of up to 5% depending on the licensing capacity. MBE participation goals were established for 26 contracts.

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

In addition to the above outcomes, DJS is continuing to work with GOMA, DHR, MSDE, and DBM to develop a Statewide protocol for Per Diem Contractors to utilize for compliance with the MBE goal requirements, including placing language in the IRC Rate Application packet issued by MSDE annually.

Fund Source: 88% General; 8% Federal;
4% Special (Local Education Agencies)

Appropriation Codes: Various

Resident Businesses: See page 34B

MD Tax Clearances: See page 34B

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400009 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-001; Services: R Clarinda Youth Corporation Clarinda, IA	\$519,351	0.00%	Yes	No	16-0147-0000
ADPICS - V00B7400031 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-002; Services: R Cornell Abraxas Group Pittsburgh, PA	\$1,677,769	0.00%	Yes	No	16-0148-0000
ADPICS - V00B7400044 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-003; Services: R Father Flanagan's Boys Home Boys Town, NE	\$995,821	0.00%	Yes	No	16-0150-0110
ADPICS - V00B7400042 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-004; Services: R UHS of Delaware Brentwood, TN	\$3,667,200	0.00%	Yes	No	16-0168-0111

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AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400003 Term: 7/1/2016 - 6/30/2017 17-PD-005; Services: GHS,ILP ARC of Washington County, Inc. Hagerstown, MD	\$383,973	5.00%	Yes	Yes	16-0141-1010
ADPICS - V00B7400018 Term: 7/1/2016 - 6/30/2017 17-PD-006; Services: RTC, TFC, DC, RS Associated Catholic Charities, Inc. Timonium, MD	\$828,460	5.00%	Yes	Yes	16-0227-1110
ADPICS - V00B7400017 Term: 7/1/2016 - 6/30/2017 17-PD-007; Services: RS, GHS Children's Resources, Inc. Hagerstown, MD	\$957,480	1.00%	Yes	Yes	16-0146-0110
ADPICS - V00B7400032 Term: 7/1/2016 - 6/30/2017 17-PD-008; Services: GHS Making a Great Individual Contribution, Inc. Baltimore, MD	\$444,391	5.00%	Yes	Yes	16-0156-0010

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400002 Term: 7/1/2016 - 6/30/2017 17-PD-009; Services: ILP New Pathways, Inc. Towson, MD	\$227,267	5.00%	Yes	Yes	16-0160-0110
ADPICS - V00B7400043 Term: 7/1/2016- 6/30/2017 17-PD-010; Services: TFC PSI Services III, Inc. Chevy Chase, MD	\$320,762	5.00%	Yes	Yes	16-0163-0110
ADPICS - V00B7400037 Term: 7/1/2016 - 6/30/2017 17-PD-011; Services: RTC, RS Sheppard Pratt Health System, Inc. Baltimore, MD	\$1,902,590	0.00%	Yes	Yes	16-0166-1111
ADPICS - V00B7400001 Term: 7/1/2016 - 6/30/2017 17-PD-012; Services: TMP, RS St. Anne's Center for Children, Youth and Families Hyattsville, MD	\$504,019	5.00%	Yes	Yes	16-0167-0110

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400016 Term: 7/1/2016 - 6/30/2017 17-PD-013; Services: GH, RS The Maryland Salem Children's Trust, Inc. Frostburg, MD	\$1,211,242	0.04%	Yes	Yes	16-0157-0010
ADPICS - V00B7400034 Term: 7/1/2016 - 6/30/2017 17-PD-015; Services: GH VisionQuest National, LTD/ Morning Star Youth Academy Tucson, AZ (Local Office in Woolford, MD)	\$2,816,274	5.00%	Yes	Yes	16-0170-0111
ADPICS - V00B7400010 Term: 7/1/2016 - 6/30/2017 17-PD-017; Services: GH, ILP Jumoke, Inc. Baltimore, MD	\$439,986	0.00%	Yes	Yes	16-0154-0111
ADPICS - V00B7400014 Term: 7/1/2016 - 6/30/2017 17-PD-018; Services: GH Our House Youth Home, Inc. Brookville, MD	\$925,677	5.00%	Yes	Yes	16-0161-0110

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
<p>ADPICS - V00B7400012 Term: 7/1/2016 - 6/30/2017 17-PD-019; Services: TFC, S Pressley Ridge - Maryland Inc. Baltimore, MD</p>	\$547,073	5.00%	Yes	Yes	16-0162-0000
<p>ADPICS - V00B7400027 Term: 7/1/2016 - 6/30/2017 17-PD-020; Services: GH, TFC TGH, RS San Mar Children's Home, Inc. Boonsboro, MD</p>	\$211,226	5.00%	Yes	Yes	16-0165-0110
<p>ADPICS - V00B7400020 Term: 7/1/2016- 6/30/2017 17-PD-021; Services: GH, ILP, TFC, RS The National Center for Children and Families Inc. Bethesda, MD</p>	\$548,079	5.00%	Yes	Yes	16-0159-0010
<p>ADPICS - V00B7400022 Term: 7/1/2016 - 6/30/2017 17-PD-022; Services: GH, RS United States Fellowship, Inc. Clear Spring, MD</p>	\$1,116,728	1.00%	Yes	Yes	16-0169-0110

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400038 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-023; Services: RTC, RS Adventist Healthcare, Inc. Rockville, MD	\$1,833,977	5.00%	Yes	Yes	16-0140-1111
ADPICS - V00B7400004 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-024; Services: GH, TFC, DC, RS Arrow Child and Family Ministries of MD, Inc. Baltimore, MD	\$2,202,019	5.00%	Yes	Yes	16-0142-0010
ADPICS - V00B7400005 <i>Term: 7/1/2016- 6/30/2017</i> 17-PD-025; Services: GH, IGH, TFC, RS Board of Child Care of the United Methodist Church Baltimore, MD	\$2,341,624	5.00%	Yes	Yes	16-0143-0110
ADPICS - V00B7400028 <i>Term: 7/1/2016- 6/30/2017</i> 17-PD-026; Services: RTC, RS Chesapeake Treatment Center, Inc. Baltimore, MD	\$2,215,929	0.00%	Yes	Yes	16-0144-0111

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400007 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-027; Services: RTC, RS Good Shepherd Services Baltimore, MD	\$2,161,177	5.00%	Yes	Yes	16-0151-0110
ADPICS - V00B7400008 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-028; Services: GH, IGH, TFC, S, TGH, TMP, ILP Hearts and Homes for Youth, Inc. Burtonsville, MD	\$3,917,158	5.00%	Yes	Yes	16-0152-0110
ADPICS - V00B7400041 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-030; Services: ILP, TFC Mentor Maryland, Inc. Baltimore, MD	\$4,542,768	3.00%	Yes	Yes	16-0158-0001
ADPICS - V00B7400029 <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-031; Services: GH, RS Rite of Passage, Inc./Silver Oak Academy Minden, NV	\$8,358,596	2.00%	Yes	Yes	16-0164-1111

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AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400036 Term: 7/1/2016- 6/30/2017 17-PD-032; Services: RTC,RS, TFC Woodbourne Center, Inc. Baltimore, MD	\$1,834,115	5.00%	Yes	Yes	16-0171-0010
ADPICS - V00B7400035 Term: 7/1/2016 - 6/30/2017 17-PD-033; Services: NR VisionQuest National LTD/ Family Functional Therapy Tucson, AZ (Local Office in Baltimore, MD)	\$1,345,938	0.00%	Yes	Yes	16-0170-0111
ADPICS - V00B7400013 Term: 7/1/2016 - 6/30/2017 17-PD-034; Services: NR Institute for Family Centered Services, Inc. Baltimore, MD	\$4,490,048	0.00%	Yes	Yes	16-0153-0001
ADPICS - V00B7400040 Term: 7/1/2016 - 6/30/2017 17-PD-035; Services: R Rite of Passage, Inc./Canyon State Minden, NV	\$613,660	0.00%	Yes	No	16-0163-1111

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400019 Term: 7/1/2016 - 6/30/2017 17-PD-036; Services: NR Living Classrooms Foundation Baltimore, MD	\$378,635	1.50%	Yes	Yes	16-0155-1110
ADPICS - V00B7400033 Term: 7/1/2016 - 6/30/2017 17-PD-038; Services: NR Youth Advocate Program Baltimore, MD	\$2,159,997	0.00%	Yes	Yes	16-0172-0110
ADPICS - V00B7400039 Term: 7/1/2016 - 6/30/2017 17-PD-039; Services: RTC Wolverine Human Services Grosse Pte. Park, MI	\$1,238,500	0.00%	No	No	16-0122-0000

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B7400026 Term: 7/1/2016 - 6/30/2017 17-PD-040; Services: GH The Children's Home, Inc. Catonsville, MD	\$824,839	5.00%	Yes	Yes	16-0145-0110
ADPICS - V00B7400021 Term: 7/1/2016 - 6/30/2017 17-PD-041; Services: R Youth Enterprise Services, Inc. Baltimore, MD	\$627,472	0.00%	Yes	Yes	16-0173-0110
ADPICS - V00B7400011 Term: 7/1/2016 - 6/30/2017 17-PD-029; Services: RTC, RS Maryland Treatment Center, Inc. Baltimore, MD	\$471,398	0.00%	Yes	Yes	16-1918-0111
ADPICS - V00B7400006 Term: 7/1/2016 - 6/30/2017 17-PD-037; Services: GH Building Communities Today for Tomorrow D/B/A One Love Group Home Baltimore, MD	\$531,119	5.00%	Yes	Yes	16-2033-0110

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7-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

AWARDS	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
<i>ADPICS - V00B7400030</i> <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-042; Services: GH, R, SA Maryland Treatment Center, Inc. Baltimore, MD	\$1,423,500	5.00%	Yes	Yes	16-1918-0111
<i>ADPICS - V00B7400045</i> <i>Term: 7/1/2016 - 6/30/2017</i> 17-PD-016; Services: DD, RTC, RS Devereux Foundation, Inc. Philadelphia, PA	\$986,050	0.00%	Yes	No	16-0149-0010
GRAND TOTAL ALL 40 41 CONTRACTS:	\$63,757,837				
	\$64,743,887				

Code for Type of Facility/Services: DC = Diagnostic Center; DD = Dual Diagnostic; GH = Group Home; GHS = Group Home Small; HBT = Home Based Therapy; IGH = Independent Group Home; ILP = Independent Living Program; NR = Non-Residential; R = Residential; RS = Residential School; RTC = Residential Treatment Center; S = Supervision; SA = Substance Abuse; TFC = Treatment Foster Care; TGH = Therapeutic Group Home; TMP = Teen Maternity Program.

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Contact: Rodney Spence 410 468 2379
Rodney.spence1@maryland.gov

8-S-OPT. MARYLAND INSURANCE ADMINISTRATION
Services Contract Renewal Option

Contract ID: Financial Examination Services; Financial Exam Specialists;
ADPICS # D80B6400029

Contract Approved: DBM Item 1-S (3/21/2012)

Contractors: See page 47B

Contract Description: Provide Financial Examination Consulting Services through nine contracts for the following five functional areas: (1) Property and Casualty - Actuarial Services; (2) Reinsurance Services; (3) Information Technology Audit Services; (4) Life and Health - Actuarial Services; and (5) Investment Services.

Option Description: Exercise the final one-year renewal option.

Original Contract Term: 3/22/2012 - 3/21/2015 (w/2 one-year renewal options)

Option Term: 7/1/2016 - 6/30/2017

Original Contract Amount: \$4,570,600 NTE (3 Years)

Option Amount: \$1,587,000 NTE (1 Year)

Prior Modifications/Options: \$1,556,100 NTE [\$0: Mod#1: Novation for RSM McGladrey LLC: Approved 1/6/2013 by MIA; \$0: Mod #2: Extended contract term: 3/22/2015 – 5/31/2015: Approved 3/20/2015 by MIA; \$0: Mod #3: Extended contract term: 6/1/2015 – 6/30/2015: Approved 5/2015 by DBM; \$1,556,100 NTE: Opt. #1: Exercised the first one-year renewal option: 7/1/2015 – 6/30/2016: DBM Item 8-S-OPT (6/3/2015)]

Revised Total Contract Amount: \$7,713,700 NTE Total (5 Years)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 2.74%

MBE Compliance: 22%

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8-S-OPT. MARYLAND INSURANCE ADMINISTRATION (cont'd)

Requesting Agency Remarks: Request for approval to exercise the final one-year renewal option to provide Financial Examination Consulting Services. The MIA is mandated by §2-205 of the Insurance Article, Maryland Annotated Code, to conduct financial examinations of insurance companies, health maintenance organizations, and managed care organizations at least once every five years. There are approximately 70 such companies domiciled in the State of Maryland.

The purpose of these examinations is to ensure the continued financial solvency of insurers authorized to do business in Maryland by detecting solvency issues in advance and ensuring compliance with National Association of Insurance Commissioners (NAIC) requirements and Maryland law. This section also performs organizational examinations of new companies, and target examinations as a result of specific concerns about a company's solvency or other information the MIA may become aware of and may require continued monitoring by the MIA. The responsibility for these examinations rests with the Examination and Auditing Unit.

The MIA believes it is in the best interest of the State to exercise the second and final one-year renewal option contained in the original contracts with Lewis & Ellis, Inc., INS Regulatory Insurance Services, Inc., Bostick/Crawford Consulting Group, Inc., Noble Consulting Services, Inc., and RSM McGladrey LLC.

The services and related expenses are 100% billable to regulated entities pursuant to Ins. Art. §2-208, Md. Code Ann. Consequently, they do not directly affect the budget of the MIA or the State of Maryland.

The MIA believes the contractors have met the contract obligations during the base term in a satisfactory manner. The contractors are very responsive to MIA's needs and the experience and expertise provided by the contractors are extremely valuable to MIA in conducting market conduct examinations of domestic and foreign insurance companies.

Fund Source: 100% Special (The insurance company being examined pays the contractor.)

Appropriation Code: D80Z01

Resident Businesses: See page 47B

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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8-S-OPT. MARYLAND INSURANCE ADMINISTRATION (cont'd)

Contractors: (Cont'd):

<u>CONTRACTORS</u>	<u>PRIMARY/ SECONDARY CONTRACTS</u>	<u>RESIDENT BUSINESSES</u>
Lewis & Ellis Inc. Richardson, TX (Local Office in Baltimore, MD)	Primary (1) (4)	Yes
INS Regulatory Insurance Services, Inc. Philadelphia, PA	Primary (2)	No
Bostick/Crawford Consulting Group Plano, TX	Primary (3)	No
Noble Consulting Services, Inc. Indianapolis, IN	Primary (5)	No
RSM McGladrey LLC (previously known as RSM McGladrey, Inc.) Baltimore, MD	Backup (1) (3) (4) (5)	Yes

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Contact: Sharon Rubin 410-767-1764
Sharon.rubin@maryland.gov

9-S-OPT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Systems/Operations & Pharmacy
Services Contract Renewal Option

Contract ID: Third Party Liability Identification & Recoveries; DHMH-OPASS 14-13384;
ADPICS # M00B7400081

Contract Approved: DBM Item 4-S (6/12/2013)

Contractor: Health Management Systems, Inc.
Baltimore, MD

Contract Description: Revenue producing contract to assist in identifying legally liable third parties for Medicaid recipients to avoid paying for services that are the responsibility of other parties and to recover Medicaid payments that other parties should have paid. Additionally, services are provided that identify ineligible Maryland Children's Health Program (MCHP) Premium applicants.

Option Description: Exercise the single two-year renewal option.

Original Contract Term: 7/1/2013 – 6/30/2016 (w/1 two-year renewal option)

Option Term: 7/1/2016 - 6/30/2018

Original Contract Amount: \$4,710,800 (3 Years)

Option Amount: \$8,597,500 (2 Years)

Prior Modifications/Options: \$3,540,000 [(\$40,000: Mod #1: Added mass-tort data requests: 2/26/2015 – 6/30/2016: Approved by DHMH); (\$3,500,000: Mod #2: Added funding to the contract for continued cost avoidance and recovery activities: 7/1/2015 – 6/30/2016: DBM Item 5-S-MOD (7/16/2015)]

Revised Total Contract Amount: \$16,848,300

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 5%

MBE Compliance: 5%

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*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

10-S-OPT. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Payments Program
Services Contract Renewal Option

Contract ID: Residential Child Care (RCC) Services – Teen Mother Program;
SSA/RCCTP-14-001-A2; ADPICS #N00B7400003

Contract Approved: DBM Item 3-S (9/18/2013)

Contractor: St. Ann’s Center for Children, Youth and Families
Hyattsville, MD

Contract Description: Provide Residential Child Care services with a Teen Mother Program for up to five teen mother beds.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 10/1/2013 – 6/30/2016 (w/2 one-year renewal options)

Option Term: 7/1/2016 – 6/30/2017

Original Contract Amount: \$994,560 (3 Years)

Option Amount: \$351,985 (1 Year)

Prior Modifications/Options: \$0 [Mod #1: Add requirements for the Certification of Residential Child and Youth Care Practitioners and to remove all references to the State Child Youth Family Information System: 12/28/2015 - 6/30/2016: Approved by DHR]

Revised Total Contract Amount: \$1,346,545

Original Procurement Method: Sole Source

MBE Participation: None

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options that will provide Residential Child Care services with a Teen Mother Program for up to five at-risk teen mothers. Due to an administrative oversight, the BPW Agenda item for the original contract award did not mention the inclusion of the two one-year renewal options as contained in the original contract.

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10-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

St. Ann’s is the only RCC Provider with a Teen Mother Program in the State and has shown considerable results in stabilizing the behavior of at-risk teen mothers. Therefore, it is in the State’s best interest not to disrupt the current placement or change the existing provider for these at-risk teens.

RCC programs are defined in COMAR 14.31.02.03B (13) as “a program of care provided in a residential setting by a provider on a 24-hour basis within a structured set of services and activities.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in residential child care programs.

The State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provide for procuring certain human, social and educational services through a non-competitive negotiated process. The service provider in this request was obtained through this process.

The Governor’s Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. This provider has rate that have been approved by the Interagency Rates Committee (IRC).

Fund Source: 66% General; 34% Federal (Title 1V-E)

Appropriation Code: N00G0001

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

11-S-OPT. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Payments Program
Services Contract Renewal Option

Contract ID: Residential Child Care Services – Medically Fragile;
ADPICS # N00B7400001; N00B7400002

Contract Approved: DBM Item 4-S (9/18/2013)

Contractors: See page 56B

Contract Description: Provide Residential Child Care (RCC) services statewide for 62 medically fragile clients through four RCC contracts.

Option Description: Exercise the first one-year renewal options for three contracts for a total 48 medically fragile RCC beds.

Original Contract Term: 10/1/2013 – 6/30/2016 (w/2 one-year renewal options)

Option Term: 7/1/2016 – 6/30/2017

Original Contract Amount: \$34,510,353 (1 Year)

Option Amount: \$10,476,855 (1 Year)

Prior Modifications/Options: (\$164,248) (See pages 54B and 55B)

Revised Total Contract Amount: \$44,822,960

Original Procurement Method: Non-Competitive Negotiated Procurement of Human, Social, Cultural, or Educational Services

MBE Participation: 5%

MBE Compliance: 6%

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11-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options on the contract to provide RCC beds for medically-fragile children. One of the four originally contracted providers voluntarily closed down its program with thirteen beds. The clients were placed by the Department with the three remaining medically fragile providers. In addition, one of the three remaining providers also closed one of its facilities with four beds and added three beds to another facility under its program. The three remaining contracts provide a total of 48 medically fragile RCC beds.

The medically fragile program provides specialized care for children who have debilitating or life threatening medical conditions and/or pervasive developmental delays that require specialized care. Many of the children have multiple disabilities and may be dually diagnosed with emotional and/or behavioral disorders. It is, therefore, in the best interest of the children and the State to approve these options in order to maintain the continuity of care to these clients who are currently in State custody and to avoid any disruptions in their daily routines.

RCC programs are defined in COMAR 14.31.02.03.B (13) as “a program of care provided in a residential setting by a provider on a 24-hour basis within a structured set of services and activities.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in residential child care programs.

The State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social, Cultural, or Educational Services) provide for procuring certain human, social, cultural, and educational services through a non-competitive negotiated process. The service providers in this request were obtained through this process.

The Governor’s Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

Fund Source: 66% General; 34% Federal (Title IV-E)

Appropriation Code: N00G0001

Resident Businesses: Yes for all

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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11-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options: (cont'd)

Mod #1	\$0	Modified three contracts to add additional financial reporting requirements to the contracts: 9/3/2014 - 6/30/2016: Approved by DHR.
Mod #2	(\$164,248)	<p>Modified one contract to reduce the number of beds at one location by one bed and increase the number of beds at another by the same one bed: 6/1/2015 - 6/30/2016: Approved by DHR.</p> <p>Modified one contract to add the requirements for Certification of Residential Child and Youth Care Practitioner and remove all references to the State Child Youth Family Information System (SCYFIS): 12/28/2015 - 6/30/2016: Approved by DHR.</p> <p>Modified one contract to reduce funding due to the closure of one facility with four beds and adding three beds to another facility with the Provider and to add the requirements for Certification of Residential Child and Youth Care Practitioner and remove all references to the State Child Youth Family Information System (SCYFIS): 2/25/2016 - 6/30/2016: DBM Item 5-S-MOD (2/24/2016).</p>
Mod #3	\$0	Modified one contract to add the requirements for Certification of Residential Child and Youth Care Practitioner and remove all references to the State Child Youth Family Information System (SCYFIS): 12/28/2015 - 6/30/2016: Approved by DHR.
Total	<u>(\$164,248)</u>	

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11-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options: (cont'd)

Contractor	Original # Of Child Care Beds	+/- # Of Beds (w/ Mods)	Revised # Of Child Care Beds	Original Contract Amount	Cum. Total Of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
<u>Providers without a MBE Goal:</u>							
Center for Social Change, Inc. Elkridge, MD Contract #: SSA/RCCMF-14-003-A3	5	0	5	\$2,047,565	\$0	\$735,520	\$2,783,085
LifeLine, Inc. (Closed) Laurel, MD Contract #: SSA/RCCMF-14-002	13	(13)	0	\$4,868,774	\$0	\$0	\$4,868,774
Total Quality Residential Services, Inc. Owings Mills, MD Contract #: SSA/RCCMF-14-004-A3	4	(1)	3	\$1,667,724	(\$164,248)	\$431,865	\$1,935,341
<u>Provider with a 5% MBE Goal:</u>							
Second Family, Inc. Landover, MD Contract #: SSA/RCCMF-14-001-A4	40	0	40	\$25,926,290	\$0	\$9,309,470	\$35,235,760
TOTAL:	62	(14)	48	\$34,510,353	(\$164,248)	\$10,476,855	\$44,822,960

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Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov

12-S-OPT. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Payments Program
Services Contract Renewal Option

Contract ID: Residential Child Care Services; ADPICS # N00B7400004; N00B7400005; N00B7400006; N00B7400008; N00B7400009

Contract Approved: DBM Item 8-S (6/12/2013)

Contractors: See page 62B

Contract Description: Approval request to provide Residential Child Care (RCC) services for a total of 760 clients, at various locations throughout Maryland through 44 separate RCC contracts.

Option Description: Exercise the first one-year renewal option for 35 of 44 original contracts for Residential Child Care services.

Original Contract Term: 7/1/2013 – 6/30/2016 (w/2 one-year renewal options)

Option Term: 7/1/2016 – 6/30/2017

Original Contract Amount: \$213,554,413 (3 Years)

Option Amount: \$56,166,150 (1 Year)

Prior Modifications/Options: (\$5,957,517) (See page 58B)

Revised Total Contract Amount: \$263,763,046

Original Procurement Method: Competitive Seal Proposals

MBE Participation: See page 62B

MBE Compliance: See page 62B

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options as contained in the original contract for the remaining 35 RCC providers with a total of 612 beds. Out of the original 44 providers, nine voluntarily closed their programs for a net reduction of 152 beds. All of the clients from the closed providers were placed with other providers by the Department.

The Department utilizes RCC Programs for those children whose needs cannot be met in a family based foster care setting. The RCC services in Maryland are provided through 6 Program categories: Developmentally disabled Programs; Diagnostic Evaluation and Treatment Programs, Group Homes, High Intensity Group Home Programs which includes Therapeutic Group Homes, Medically Fragile Program, and Psychiatric Respite Programs. The facilities are located throughout the State and serve foster care children under the care of the Department. It is, therefore, in the best interest of the children and the State not to disrupt the current placement or change the existing provider for these youth.

RCC programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.”

The total option amount of \$56,166,150 is based upon the rate change for all 35 contracts. The total revised contract amount assumes that each slot purchased will be occupied by a child every day during the contract renewal option period. Based on history, this is unlikely to occur. These are reimbursement contracts. The providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the providers.

The Governor’s Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

Fund Source: 66% General; 34% Federal (Title 1V-E, Foster Care)

Appropriation Code: N00G0001

Resident Business: Yes to all

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options: (cont'd)

- | | | |
|--------|---------------|--|
| Mod #1 | (\$961,788) | <p>\$0: Modified five Contracts to add liquidated damages clause to contract: 7/1/2013 - 6/30/2016:
Approved by DHR.</p> <p>(\$1,586,076): Modified one Contract via Termination in Part letter for voluntary closure of one of its group home programs, the RCC high intensity program, Stone Brook located in Hagerstown, MD: 8/30/2013 - 6/30/2016:
Approved by DHR.</p> <p>\$624,288: Modified one contract to add funding for a third bed at a new location: 10/15/13 - 6/30/2016: DBM Item 14-S-MOD (2/19/2014).</p> |
| Mod #2 | (\$1,057,580) | <p>\$0: Modified one contract to add one new MBE Subcontractor: 11/18/2013 - 6/30/2016:
Approved by DHR.</p> <p>\$0: Modified one contract to remove one MBE subcontractor and to add new subcontractor: 11/18/2013 - 6/30/2016: Approved by DHR.</p> <p>(\$1,057,580): Modified one to reduce the bed count for the contract by five due to the closure of one of the Provider's group home facilities: 3/1/2014 - 6/30/2016: DBM Item 17-S-MOD (2/5/2014).</p> |
| Mod #3 | (\$5,015,896) | <p>\$0: Modified one contract to remove two MBE Subcontractors: 4/8/2014 - 6/30/2016. Approved by DHR.</p> <p>\$27,847: Modified one contract to add one additional program and bed located at Kemps Mill Road, Williamport, MD in order to accommodate a child needed and emergency placement: 4/24/2014 - 9/1/2014: Approved by DHR.</p> <p>(\$5,043,743): Modified one contract to reduce the number of beds from 86 to 75 and close the Therapeutic Group Home Program which eliminated 14 beds: 8/14/2014 - 6/30/2016: DBM Item 15-S-MOD (8/13/2014).</p> |

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options: (cont'd)

Mod #4	\$471,364	<p>\$0: Modified eight contracts to add financial reporting Requirements: 9/3/2014 - 6/30/2016: Approved by DHR.</p> <p>\$0: Modified one contract to add the requirements for the Certification of Residential Child and Youth Care Practitioner and remove all references to the State Child Youth Family Information System (SCYFIS): 9/3/2014 - 6/30/2016: Approved by DHR.</p> <p>\$0: Modified one contract to add financial report requirements: 9/3/2014 - 6/30/2016: Approved by DHR.</p> <p>\$0: Modified one contract to add financial report requirements: 9/4/2014 - 6/30/2016: Approved by DHR.</p> <p>\$471,364: Modified one contract to add four additional beds: 11/1/2014 - 6/30/2016: DBM Item 8-S-MOD (10/15/2014).</p>
Mod #5	\$1,269,430	<p>Modified one contract to add five additional beds to the DETP and modified one contract to add additional beds to the Diagnostic Evaluation and Treatment Program: 1/8/2015 - 6/30/2016: DBM Item 8-S-MOD (1/7/2015).</p>
Mod #6	\$427,777	<p>\$0: Modified one contract to remove one bed from Rusty Rim, Ellicott City, MD and add it to a new location, 3421 Martha Bush Drive, Ellicott City, MD: 2/9/2015 - 6/30/2016: Approved by DHR.</p> <p>\$0: Modified one contract to close the facility located at Gwynn Avenue, Baltimore, MD and relocate the four beds from that facility to a new facility located at South Bentalou Street, Baltimore, MD: 4/15/2015 - 6/30/2016: Approved by DHR.</p> <p>\$0: Modified one contract to consolidated two locations into one: 7/22/2015 - 6/30/2016: Approved by DHR.</p>

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options: (cont'd)

\$0: Modified one contract to remove one bed from Chantilla Avenue, Baltimore, MD and add it to a new location at Martha Bush Drive, Ellicott City, MD: 8/15/2015 - 6/30/2016: Approved by DHR.

\$0: Modified 31 contracts to add the requirements for the Certification of Residential Child and Youth Care Practitioner and remove all references to the SCYFIS: 12/15/2015 - 6/30/2016: Approved by DHR.

\$427,777: Modified one contract to reduce the "Basic Program" beds from 10 to 5 and increase the "Enhanced Programs" beds from 14 to 19 for one facility: 12/17/2015 - 6/30/2016: DBM Item 6-S-MOD (12/16/2015).

Mod #7 (\$1,090,824)

\$0: Modified one contract to add the requirements for the Certification of Residential Child and Youth Care Practitioner and remove all references to the SCYFIS: 12/28/2015 - 6/30/2016: Approved by DHR.

\$0: Modified one contract to add the requirements for the Certification of Residential Child and Youth Care Practitioner and remove all references to the State Child Youth Family Information System (SCYFIS); removed the facility located at Rusty Rim, Ellicott City, MD and add a new facility to the Contract known as Chantilla Avenue, Baltimore, MD and transferred one bed from the Rusty Rim location to the Chantilla Avenue location: 12/28/2015 - 6/30/2016: Approved by DHR.

\$0: Modified two contracts to add the requirements for the Certification of Residential Child and Youth Care Practitioner and remove all references to the SCYFIS: 2/1/2016 - 6/30/2016: Approved by DHR.

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options: (cont'd)

(\$1,090,824): Modified one contract to reallocate beds between multiple facilities/program: 2/1/2016 - 6/30/2016. The total modified amount was a reduction of \$1,090,824: DBM Item 6-S-MOD (1/6/2016).

Mod #8 \$0

\$0: Modified one contract to reduce the number of contracted beds from five to four at the Continental Drive, Elkton, MD location and increased the number of contracted beds at Vanderlyn Drive, Chesapeake City, MD location from three to four beds: 2/22/2016 - 6/30/2016: Approved by DHR.

\$0: Modified one contract to remove all references to the SCTFIS and transferred three children from Boykin Place, Upper Marlboro, MD to a newly licensed location with five beds at Walkerton Drive, Lanham, MD: 2/25/2016 - 6/30/2016: Approved by DHR.

Total (\$5,957,517)

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
<i>Providers without a MBE Goal (N00B7400004):</i>							
Adventist Healthcare, Inc. Rockville, MD Contract Number: SSA/RCC-14-044-A3	16	0	16	\$4,767,576	\$0	\$1,534,984	\$6,302,560
All That Matters, Inc. (Closed) Fort Washington, MD Contract Number: SSA/RCC-14-001	8	(8)	0	\$1,884,192	\$0	\$0	\$1,884,192
The ARC of Washington County, Inc. Hagerstown, MD Contract Number: SSA/RCC-14-002-A2	17	0	17	\$4,320,272	\$0	\$1,414,236	\$5,734,508
Aunt Hattie's Place, Inc. Baltimore, MD Contract Number: SSA/RCC-14-005-A2	12	0	12	\$2,747,280	\$0	\$906,648	\$3,653,928
The Benedictine School for Exceptional Children, Inc. Ridgely, MD Contract Number: SSA/RCC-14-006-A3	24	0	24	\$7,555,434	\$427,777	\$3,174,498	\$11,157,709

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES *(cont'd)*

Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
Brook Lane Health Services, Inc. Hagerstown, MD Contract Number: SSA/RCC-14-008-A2	21	(6)	15	\$5,412,048	(\$1,586,076)	\$1,249,185	\$5,075,157
The Brotherhood & Sisterhood (BSI) International/Blacks & Whites Uniting Communities Silver Spring, MD Contract Number: SSA/RCC-14-009-A3	9	0	9	\$2,953,557	\$0	\$967,023	\$3,920,580
Care With Class, Inc. Baltimore, MD Contract Number: SSA/RCC-14-010-A2	11	0	11	\$2,135,705	\$0	\$704,814	\$2,840,519
Cedar Ridge Children's Home & School, Inc. Williamsport, MD Contract Number: SSA/RCC-14-011-A4	6	1	7	\$1,700,514	\$27,847	\$635,436	\$2,363,797
Challengers Independent Living, Inc. Baltimore, MD Contract Number: SSA/RCC-14-012-A2	12	0	12	\$2,608,188	\$0	\$860,736	\$3,468,924

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12-S-OPT. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
Changing Lives at Home, Inc. Baltimore, MD Contract Number: SSA/RCC-14-013-A2	5	0	5	\$1,107,495	\$0	\$359,770	\$1,467,265
The Children's Guild, Inc. Baltimore, MD Contract Number: SSA/RCC-14-014-A3	24	0	24	\$7,265,040	\$0	\$2,378,904	\$9,643,944
CIS & H, Inc. Upper Marlboro, MD Contract Number: SSA/RCC-14-016-A4	16	0	16	\$4,279,488	\$0	\$1,364,208	\$5,643,696
Day By Day Residential Services, Inc. Owings Mills, MD Contract Number: SSA/RCC-14-017-A2	6	0	6	\$1,271,508	\$0	\$417,564	\$1,689,072
Family Services, Inc. (Closed) Baltimore, MD Contract Number: SSA/RCC-14-018	11	(11)	0	\$3,186,392	\$0	\$0	\$3,186,392

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
Hebron Association for Community Services, Inc.(Closed)	10	(10)	0	\$2,240,190	\$0	\$0	\$2,240,190
Silver Spring, MD							
Contract Number: SSA/RCC-14-020							
Inner County Outreach, Inc.	12	0	12	\$2,312,352	\$0	\$762,336	\$3,074,688
Aberdeen, MD							
Contract Number: SSA/RCC-14-021-A2							
Inspiring Minds, Inc.	4	0	4	\$831,144	\$0	\$274,288	\$1,105,432
Windsor Mill, MD							
Contract Number: SSA/RCC-14-022-A3							
JS Social Services, Inc.	4	0	4	\$867,536	\$0	\$285,716	\$1,153,252
Odenton, MD							
Contract Number: SSA/RCC-14-023-A2							
Jumoke, Inc.	15	0	15	\$3,172,605	\$0	\$1,047,060	\$4,219,665
Baltimore, MD							
Contract Number: SSA/RCC-14-024-A2							

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
Linwood Center, Inc. Ellicott City, MD Contract Number: SSA/RCC-14-025-A5	2	1	3	\$891,998	\$624,288	\$434,483	\$1,950,769
Making a Great Individual Contribution, Inc. Baltimore, MD Contract Number: SSA/RCC-14-026-A3	7	0	7	\$1,508,003	\$0	\$444,381	\$1,952,384
The Maryland Salem Children's Trust, Inc. Frostburg, MD Contract Number: SSA/RCC-14-027A2	12	0	12	\$2,868,528	\$0	\$939,264	\$3,807,792
Maryland Sheriff's Youth Ranch, Inc. (Closed) ^ Buckeystown, MD Contract Number: SSA/RCC-14-028	8	(12)	0	\$1,729,816	\$471,364	\$0	\$2,201,180
McJoy's Joy Covenant, Inc. Baltimore, MD Contract Number: SSA/RCC-14-029-A2	8	0	8	\$1,723,264	\$0	\$557,448	\$2,280,712

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
The National Center for Children & Families, Inc. Bethesda, MD Contract Number: SSA/RCC-14-030-A2	20	0	20	\$6,633,200	\$0	\$2,140,080	\$8,773,280
National Center on Institutions and Alternatives, Inc. (Closed) Baltimore, MD Contract Number: SSA/RCC-14-031	21	(21)	0	\$5,912,802	\$0	\$0	\$5,912,802
Our Fortress Homes, Inc. Baltimore, MD Contract Number: SSA/RCC-14-032-A3	8	0	8	\$2,275,760	\$0	\$732,720	\$3,008,480
Our House Youth Home, Inc. Brookeville, MD Contract Number: SSA/RCC-14-033-A2	6	0	6	\$1,202,136	\$0	\$396,720	\$1,598,856
Rolling Vista Place, Inc. Baltimore, MD Contract Number: SSA/RCC-14-034-A2	8	0	8	\$1,678,904	\$0	\$554,048	\$2,232,952

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
San Mar Children's Home, Inc.(Closed) Boonsboro, MD Contract Number: SSA/RCC-14-035	16	(16)	0	\$4,350,581	(\$1,090,824)	\$0	\$3,259,757
Sarah's House, Inc. Baltimore, MD Contract Number: SSA/RCC-14-036-A2	11	0	11	\$2,513,566	\$0	\$833,217	\$3,346,783
Sheppard Pratt Health System, Inc. (Closed) Baltimore, MD Contract Number: SSA/RCC-14-037	24	(24)	0	\$11,587,008	\$0	\$0	\$11,587,008
Shorehaven, Inc. Elkton, MD Contract Number: SSA/RCC-14-038-A4	24	0	24	\$8,023,584	\$0	\$2,627,256	\$10,650,840
Southern Maryland Youth Home, Inc. (Formerly Structures Youth Home, Inc.) Faulkner, MD Contract Number: SSA/RCC-14-039-A2	15	0	15	\$2,804,970	\$0	\$915,855	\$3,720,825

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
Transformations, Inc. (Closed) Owings Mills, MD Contract Number: SSA/RCC-14-040	10	(10)	0	\$2,500,860	\$0	\$0	\$2,500,860
TuT's, Inc. Baltimore, MD Contract Number: SSA/RCC-14-041-A2	14	0	14	\$3,105,144	\$0	\$1,016,736	\$4,121,880
Williams Life Center, Inc. (Closed) Upper Marlboro, MD Contract Number: SSA/RCC-14-042	16	(16)	0	\$3,588,736	\$0	\$0	\$3,588,736
Youth Enterprise Services, Inc. Baltimore, MD Contract Number: SSA/RCC-14-043-A2	12	0	12	\$2,580,936	\$0	\$845,100	\$3,426,036
<i>Total for BPO No. N00B7400004</i>	485	-132	357	\$130,098,312	(\$1,125,624)	\$30,774,714	\$159,747,402

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
<i>Providers with a 5% MBE Participation Goal:</i>							
<i>N00B7400009</i>							
Arrow Child & Family Ministries of Maryland, Inc.*	50	5	55	\$15,754,388	\$569,030	\$5,672,549	\$21,995,967
Baltimore, MD							
MBE Compliance: 5.88%							
Contract Number: SSA/RCC-14-003-A5							
<i>N00B7400006</i>							
Associated Catholic Charities, Inc.*	25	0	25	\$12,398,075	\$0	\$4,091,525	\$16,489,600
St. Vincent's Villa							
Timonium, MD							
MBE Compliance: 4.04%							
Contract Number: SSA/RCC-14-004-A4							
<i>N00B7400005</i>							
The Board of Child Care United Methodist Church, Inc.*	125	(30)	95	\$36,032,038	(\$6,101,323)	\$8,762,950	\$38,693,665
Baltimore, MD							
MBE Compliance: 4.46%							
Contract Number: SSA/RCC-14-007-A6							

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Contractor	Original # of Child Care Beds	+/- # of Beds (w/ Mods)	Revised # of Child Care Beds	Original Contract Amount	Cum. Total of Previous Mods	Renewal Option #1 Amount	Total Revised Contract Amount
<i>N00B7400008</i>							
The Children's Home, Inc.* Catonsville, MD	45	5	50	\$11,194,438	\$700,400	\$4,223,978	\$16,118,816
MBE Compliance: 19.45%							
Contract Number: SSA/RCC-14-015-A4							
<i>N00B7400007</i>							
Hearts & Homes for Youth, Inc.* Silver Spring, MD	30	0	30	\$8,077,162	\$0	\$2,640,434	\$10,717,596
MBE Compliance: 20.85%							
Contract Number: SSA/RCC-14-019-A4							
Total for Above 5 BPOs	275	(20)	255	\$83,456,101	(\$4,831,893)	\$25,391,436	\$104,015,644
GRAND TOTAL:	760	(152)	612	\$213,554,413	(\$5,957,517)	\$56,166,150	\$263,763,046
<p><i>Note: ^4 additional beds added prior to voluntary closing. An increase from 8 to 12 and then a decrease from 12 to 0 beds</i> <i>* Providers with 5% MBE Participation Goal</i></p>							

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*Contact: Linda Taggart 410-581-4142
Linda.taggart@mpt.org*

13-S-OPT. MARYLAND PUBLIC TELEVISION
Services Contract Renewal Option

Contract ID: Direct Mail Fundraising Services; ADPICS # R15B5400109

Contract Approved: DBM Item 9-S (12/17/2014)

Contractor: Next Generation Fundraising, Inc. (Next Gen)
Berwyn, PA

Contract Description: Provide all labor, material, equipment for direct mail campaign strategies that provide results for an increased membership base.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 1/1/2015 – 6/30/2016 (w/2 one-year renewal options)

Option Term: 7/1/2016 – 6/30/2017

Original Contract Amount: \$188,325 (1 ½ Years)

Option Amount: \$551,133 (1 Year)

Prior Modifications/Options: \$375,808 [(\$335,808: Mod #1: Added funding for direct mail marketing campaigns based upon the actual and projected mailings: 10/1/2015 – 6/30/2016: DBM Item 21-S-MOD (8/26/2015); \$0: Mod #2: Incorporate cost per piece per mailing: Approved by MPT; \$40,000: Mod #3: Increase available funding for direct mail marketing campaign to provide for additional revenue: 3/25/2016 – 6/30/2016: Approved by DBM (4/4/2016)]

Revised Total Contract Amount: \$1,257,091

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 24%

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13-S-OPT. MARYLAND PUBLIC TELEVISION (cont'd)

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options to continue to provide for direct mail marketing campaigns based upon the actual and projected mailings for FY2017.

Historical data shows MPT increased the mailing from 793,500 pieces in FY2014 to 976,000 in FY2015, and so far in FY2016 1,205,824 pieces were mailed. Direct mail revenue for FY2017 is expected to net MPT approximately \$2.5M. Direct mail marketing efforts play a critical role in acquiring and retaining MPT supporters and meeting the needs of MPT's operating expenses each year; therefore, it is in the State's best interest to exercise this renewal option as it is critical to MPT's operating expenses and remaining on the air.

Fund Source: 100% Special (Membership Dues)

Appropriation Code: R15P00.03

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Lauren Shipley-443-769-1035
lshipley@collegesavingsmd.org*

14-S-OPT. COLLEGE SAVINGS PLANS OF MARYLAND
Services Contract Renewal Option

Contract ID: Marketing and Public Relations Services;
ADPICS # R60B5400003/R60B6400008

Contract Approved: DBM Item 6-S (6/23/2015)

Contractor: CMGRP, Inc. dba Weber Shandwick
Baltimore, MD

Contract Description: Provide marketing and public relations services in eight categories of service: (I) Comprehensive Marketing and Reports Plan, (II) Branding and Advertising, (III) Print Collateral, (IV) Media Planning Buying, (V) Digital Media Planning and Buying, (VI) Community Outreach and Public Relations, (VII) Account Management, and (VIII) Marketing Strategy Report.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 6/24/2015 - 6/23/2016 (w/ 2 one-year renewal options)

Option Term: 6/24/2016 - 6/23/2017

Original Contract Amount: \$207,500 NTE (1 Year)

Media buy pass-through amount:
\$450,000 NTE (1 Year)

Option Amount: \$207,500 NTE (1 Year)

Media buy pass-through amount:
\$450,000 NTE (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$415,000

Media buy pass-through amount:
\$900,000 NTE

Original Procurement Method: Competitive Sealed Proposals

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14-S-OPT. COLLEGE SAVINGS PLANS OF MARYLAND (cont'd)

MBE Participation: 10%

MBE Compliance: 15%

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options as contained in the original contract to provide marketing and public relations services.

CMGRP, Inc. dba Weber Shandwick has provided marketing and public relation services to the College Savings Plans of Maryland (CSPM) as required by the contract. Weber Shandwick has shown that it is committed to CSPM’s business and furthering the mission of the 529 Maryland plans. CSPM looks forward to building on the services provided during year one and developing a more comprehensive marketing program during the first renewal option.

Fund Source: 100% Non-Budgeted

Appropriation Code: R60H0041

Resident Business: Yes

MD Tax Clearance: 16-1942-1001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Liz Fitzsimmons 410-767-6331
lfitzsimmons@maryland.gov*

15-S-OPT. MARYLAND DEPARTMENT OF COMMERCE
Division of Tourism, Film and the Arts (DFTA)
Services Contract Renewal Option

Contract ID: Advertising Creative, Media Placement and Digital & Social Media Services; ADPICS # T00B7400001 (Services Fees for FAI, FAII, FAIII); T00B7400003 (FAI); T00B7400004 (FAII); T00B7400005 (FAIII)

Contract Approved: DBM Item 10-S (5/29/2013);
DBM Item 10-GM (7/3/2013)

Contractor: Siquis, LTD
Baltimore, MD

Contract Description Provide services for three distinct Functional Areas (FA): I. Creative Advertising Services; II. Media Placement Services; and III. Digital and Social Engagement Design, Delivery and Hosting Services.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 7/1/2013 - 6/30/2016 (w/2 one-year renewal options)

Option Term: 7/1/2016 - 6/30/2017

Original Contract Amount: \$ 963,000 (Base Contract for Services)
\$ 9,636,000 (Base Contract for Marketing)
\$10,599,000 Total (3 Years)

Option Amount: \$ 321,000 (Renewal Option for Services)
\$3,212,000 (Renewal Option for Marketing)
\$3,533,000 Total (1 Year)

Prior Modifications/Options: N/A

Revised Total Contract Amount: \$ 1,284,000 (Services)
\$12,848,000 (Marketing Budget)
\$14,132,000 Total

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25% (FAI); 20% (FAII); 25% (FAIII)

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15-S-OPT. MARYLAND DEPARTMENT OF COMMERCE

MBE Compliance: 33% (FAI); 17% (FAII); 23% (FAIII)

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options as contained in the original contract to provide advertising creative, media placement and digital and social media services.

The Maryland Office of Tourism Development is within the Division of Tourism, Film, and the Arts serves as the State’s official travel marketing agency. This renewal option will continue to promote Maryland’s attractions, accommodations and services to increase visitor spending in the State. This is done through providing residents and out-of-state visitors with information and services to ensure a positive trip experience; and positioning Maryland as a competitive destination. The Department of Commerce’s goal is to maximize the State’s investment of Maryland as a desirable place to visit and to establish and expand businesses.

It is in the State’s best interest to exercise the renewal option with Siquis, LTD to continue to provide creative services; media strategy and planning; and digital design and delivery to the Department of Commerce. Siquis, LTD has been a successful partner providing stellar customer service and working in a cost-effective manner to the benefit of the State. The Department of Commerce is developing its branding strategy and how to best integrate marketing strategies for tourism and economic development with the assistance of this contract.

Fund Source: 100% General

Appropriation Code: T00G0003

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Debbie Thornton 410-230-3322
 Debbie.Thornton@maryland.gov*

16-S-OPT. DEPARTMENT OF JUVENILE SERVICES
Somatic Health
Services Contract Renewal Option

Contract ID: Physician Services at Identified DJS Facilities; 12-JS-003;
 ADPICS # V00B3400005; V00B6400073; V00B7400024

Contract Approved: DBM Item 5-S (6/20/2012)

Contractor: Richard W. Bittrick, M.D. (Sole Proprietor)
 Towson, MD

Contract Description: Provide Physician services for an average daily population of 64 male youth, aged 12 to 20, at the Charles H. Hickey Jr. School located in Baltimore County.

Option Description: Exercise the final one-year renewal option.

Original Contract Term: 7/15/2012 – 7/14/2015 (w/2 one-year renewal options)

Option Term: 7/15/2016 – 7/14/2017

Original Contract Amount: \$541,847 (3 Years)

Option Amount: \$204,956 (1 Year)

Prior Modifications/Options: \$197,073 [Opt #1: Exercised the first one-year renewal option: 7/15/2015 – 7/14/2016: Approved by DBM and reported on the July 2015 PAAR]

Revised Total Contract Amount: \$943,876 Total (5 Years)

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: None

Requesting Agency Remarks: Request for approval to exercise the second and final one-year renewal option as contained in the original contract to provide a full range medical services include on-site health care and 24/7 on-call telephone consultation with the facility nursing staff, preventative, acute, and chronic care, admissions history and physicals, sick care and follow-up visits.

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16-S-OPT. DEPARTMENT OF JUVENILE SERVICES (cont'd)

DJS has determined that exercising this renewal option is in the best interest of the State, based upon the satisfactory performance of the services by Richard W. Bittrick, M.D during the contract base term.

Because this is the last renewal option under the contract, DJS will begin the new procurement for these physician services during the option period. DJS anticipates presenting a new contract award prior to the end of this contract.

Fund Source: 100% General

Appropriation Code: V00H0101

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Ken Smith 410-260-7807
ksmith@comp.state.md.us*

17-S-MOD. COMPTROLLER OF MARYLAND
Compliance Division
Services Contract Modification

Contract ID: Secondary Collection Services; (OC-2012-02); ADPICS # COG69429

Contract Approved: DBM Item 3-S (5/23/2012)

Contractor: Harris & Harris, Ltd.
Chicago, IL
(Local Office in Baltimore, MD)

Contract Description: Revenue-generating contract to acquire an organization independent of the State of Maryland to perform collection services on secondary assignment of delinquent tax accounts owed to the State.

Modification Description: Increase the available funding based upon an increase in secondary collections.

Original Contract Term: 7/1/2012 – 12/31/2016

Modification Term: 7/1/2016 – 12/31/2016

Original Contract Amount: \$1,237,500 (4 ½ Years)

Modification Amount: \$250,000 (6 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$1,487,500

Overall Percent +/- (This Mod): +20.2%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15%

MBE Compliance: 16%

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17-S-MOD. COMPTROLLER OF MARYLAND (cont'd)

Requesting Agency Remarks: Request for approval to increase the available funding to pay commissions on secondary collections on delinquent tax accounts.

The original contract value was based on historical collection activity; however, the contractor's collection rate has surpassed original estimates. The Comptroller's Office estimates that the current contract balance will be extinguished within in three months; therefore, an additional \$250,000 is requested for this contract to allow for continued collection activities through the end of the contract term.

Harris & Harris, Ltd. has provided excellent collection services under this contract. Secondary collections have increased by approximately 20% and monies collected are being deposited into the State's account in a timely manner and in accordance with the contract terms.

Fund Source: 100% Special (Collections)

Appropriation Code: E00A0501

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
June 8, 2016

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18-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Prevention and Health Promotion Administration
Center for Tobacco Prevention and Control
Services Contract Modification

Contract ID: The Maryland Tobacco Quitline; OPASS # 12-10879; ADPICS # M00B3400362, COG70845.

Contract Approved: DBM Item 10-S (11/14/2012)

Contractor: Alere Wellbeing, Inc.
Seattle, WA

Contract Description: Provide basic and comprehensive phone cessation counseling, Nicotine Replacement Therapy (NRT) support to callers, a web based support system for callers and additional reports and related services.

Modification Description: Add funding due to an increase call volume related to various national media events and campaigns supported through federal funding.

Original Contract Term: 12/1/2012 - 6/30/2017

Modification Term: 7/1/2016 - 6/30/2017

Original Contract Amount: \$5,855,625 (4 Years, 6 Months)

Modification Amount: \$1,833,345 (1 Year, 1 Month)

Prior Modifications/Options: None

Revised Total Contract Amount: \$7,688,970

Overall Percent +/- (This Mod): 31.3%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 5%

MBE Compliance: 4%

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18-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: Request for approval to increase the available funding based upon an increase in the call volume related to various national events and campaigns supported through federal funding provided by a Prevention and Public Health Fund (PPHF) grant. The additional funding has been provided to expand and enhance Quitline services such as supporting increased call volume from national Tips From Former Smokers campaign through the Centers for Disease Control and Prevention (CDC) and supporting additional services offered to Quitline callers such as 12 weeks of NRT and enhanced services for pregnant and Medicaid callers.

Cigarette smoking alone is estimated to be responsible for more than 6,300 premature deaths every year in Maryland and the cause of cancer and other diseases in another 149,000 Maryland residents. Despite the reduction in tobacco use, tobacco-caused cancer and disease continue to impose significant burdens on the state economy, with treatment costs projected at \$4.5 billion by 2020.

Since the launch of the Maryland Tobacco Quitline in 2006, Maryland has seen an average annual call volume of over 17,000. Call volume fluctuates with increased media on local, state, and national levels. The Quitline has served over 82,000 residents since inception. Marylanders who have used the Quitline obtained quit rates seven times higher than the average rates of non-assisted quits. Furthermore, 93% of callers reported being satisfied with Quitline services and 97% reported that they would recommend the service to others.

The most significant increase in call volume is due to the Tips from Former Smokers campaign promoting the national number 1-800-QUIT-NOW and featuring real people suffering as a result of smoking and exposure to secondhand smoke. The 2016 Tips campaign launched on January 25, 2016 and will run through June 12, 2016. The Tips campaign has a substantial media buy in Maryland and for the first time, it will also be followed by an additional 2-week NRT radio promotion in 2016. The Maryland Tobacco Quitline has had a 146.4% increase in registrations from December 2015 (461 registrations) to February 2016 (1,136 registrations). Additionally, the Quitline experienced a 149.4% increase in registrations the week of the Tips launch (247 registrations Jan. 25-31) in comparison to the previous week (99 registrations Jan. 18-24.) The annual Tips campaign will also run in 2017, with a similar impact and timing to the 2016 campaign.

Alere Wellbeing, Inc. has been the Maryland Tobacco Quitline contractor since its inception. Maryland has seen great success with the Quitline; therefore, it is in the State's best interest to approve this modification in order to continue to provide tobacco cessation services to Maryland residents.

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June 8, 2016

18-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Fund Source: 72% Special (Cigarette Restitution Fund);
18.3% General; 9.7% Federal

Appropriation Code: M00F0304

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
June 8, 2016

*Contact: Valerie Roddy 410-767-5652
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19-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Developmental Disabilities Administration
Services Contract Modification

Contract ID: Forensic Services; DHMH-OPASS-14-10958; ADPICS # COG70659

Contract Approved: DBM Item 7-S (5/29/2013)

Contractor: Comprehensive Developmental Services, LLC.
Reisterstown, MD

Contract Description: Provide Forensic Services as detailed in the Annotated Code of Maryland Criminal Procedures Article Title 3 to assist the Developmental Disabilities Administration (DDA) in meeting its responsibilities, utilizing Maryland licensed psychologists to include conducting evaluations and testing of defendants, writing reports, testifying in court, collecting and maintaining data, providing training, and participating in the peer review program.

Modification Description: Extend the contract by nine months in order to complete the procurement for the new contract.

Original Contract Term: 7/1/2013 – 6/30/2016

Modification Term: 7/1/2016 – 3/31/2017

Original Contract Amount: \$2,088,252 (3 Years)

Modification Amount: \$534,375 (9 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$2,622,627

Overall Percent +/- (This Mod): +25.6%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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19-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: The Department is in the process of procuring a new contract for forensic evaluations throughout the State of Maryland. This modification is requested to continue services until the new procurement is completed. The contract provides the assessment for competency to stand trial, criminal responsibility and dangerousness of defendants upon request by the Circuit and District courts, expert court testimony, written court reports, and consultation with the DDA Regional Offices regarding the court proceedings. In addition, the contract provides evaluations of certain complex eligibility applications.

It is in the State’s best interest to approve this modification as a delay in eligibility decisions due to a lapsed contract will affect the provision of services and appeal decisions. These evaluations must be conducted by staff with specified credentials, experience, and expertise in court-ordered forensic evaluations for the assessment of individuals with developmental disabilities and mental disorders. The services provided by this contract are vital to the organization and in compliance with Title 3 of the Criminal Procedure Article and Title 3-A of the Court and Judicial Proceedings Article. The services must be provided in a timely fashion to avoid being found in contempt of court.

Fund Source: 100% General

Appropriation Code: 32.12.01.01

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
June 8, 2016

Contact: Sandy Johnson 410-767-7408
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20-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Payments Program
Services Contract Modification

Contract ID: Out-of-State Residential Child Care; SSA/OOS-12-005-A7; ADPICS # COG70673

Contract Approved: DBM Item 4-S (2/8/2012)

Contractor: The Devereux Foundation, Inc.
King of Prussia, PA

Contract Description: Approval request of 13 separate contracts to provide Out-of-State Residential Child Care Services for youth with developmental disabilities who have significant behavioral, emotional and medical challenges from various jurisdictions throughout the State of Maryland.

Modification Description: Add funding to continue to provide services for one developmentally disabled child that was placed at the Contractor's affiliated facility for the duration of the contract.

Original Contract Term: 3/1/2012 – 2/28/2015 (w/2 one-year renewal options)

Modification Term: 7/1/2016 – 2/28/2017

Original Contract Amount: \$1,134,500 (3 Years)

Modification Amount: \$113,355 NTE (8 Months)

Prior Modifications/Options: \$836,529 (See page 90B)

Revised Total Contract Amount: \$2,084,384

Overall Percent +/- (This Mod)-: +9.9%

Original Procurement Method: Non-Competitive Negotiated Procurement of Human, Cultural, Social or Educational Services

MBE Participation: None

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20-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Requesting Agency Remarks: On February 24, 2016, one developmentally disabled child was transferred from a Devereux facility located in Viera, Florida to a Devereux facility located in West Chester, Pennsylvania. The youth was transferred because the Florida facility has a maximum age of 17. Prior to turning 18 years old, a youth must exit the Florida program. The youth turned 18 years old in March 2016. This youth was transferred to the Pennsylvania facility in order to continue the services received and because the maximum age at that facility is 20 years old. Since being placed at the new location, DHR has determined that additional funding is needed to continue providing services under this contract.

The Devereux Foundation specializes in providing intensive residential treatment programs and inpatient and outpatient services, to community-based services, group homes, individualized family services, day schools, employment programs, and therapeutic foster care.

This is a not-to-exceed per diem contract where the provider is paid solely per child, per day. As such, DHR will not be charged for any unused capacity.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

COMAR 21.14.01.06C (Sole Source Contracts) states that “in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. . . (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).”

The Governor’s Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State jurisdictions. Rates for these out-of-State provider contracts have been approved by the Maryland Department of Education, Non-Public Special Education Section.

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20-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Fund Source: 66% General; 34% Federal (Title IV-E)

Appropriation Code: N00G0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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20-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Prior Modifications/Options:

Mod #1	\$0	Add an additional Affiliated Facility to the existing Contract: 8/15/2012 - 2/28/2015: Approved by DHR.
Mod #2	0\$	Add an additional Affiliated Facility to the existing Contract: 3/27/2013 - 2/28/2015: Approved by DHR.
Mod #3	\$0	Add an additional Affiliated Facility to the existing Contract: 7/4/2013 - 2/28/2015: Approved by DHR.
Mod #4	\$0	Add additional financial reporting requirements to Section 33 of the Contract: 9/22/2014 - 2/28/2015: Approved by DHR.
Opt #1	\$836,529	Exercised both one-year renewal options and added additional dollars to the second option year to allow for an annual 3.5% rate increase by the Maryland State Department of Education: 3/1/2015 - 2/28/2017: DBM Item 5-S-OPT (2/18/2015).
Mod #5	\$0	Modified the Specifications for Out of State placements to remove all references of the State Children, Youth and Families Information System (SCYFIS): 1/4/2016 - 2/28/2017: Approved by DHR.
Total	<u>\$836,529</u>	

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Contact: Sandy Johnson 410-767-7408
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21-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Family Investment Administration
Services Contract Modification

Contract ID: Disability Determination Operations; ADPICS # COG70679

Contract Approved: DBM Item 4-S (3/21/2012)

Contractor: MAXIMUS Federal Services, Inc.
 Reston, VA (Local Office in Columbia, MD)

Contract Description: Contract to manage and monitor the services of a Medical Review Team to review evidence of medical disability for individuals who apply for Maryland Medical Assistance in accordance with the Social Security Administration's (SSA) regulations for determining whether an individual is disabled.

Modification Description: Add two additional service components to the scope of work and extend the contract term by three months in order to allow time to complete the procurement for a new contract.

Original Contract Term: 4/1/2012 – 3/31/2014 (w/2 one-year renewal options)

Modification Term: 7/1/2016 – 9/30/2016

Original Contract Amount: \$8,215,490

Modification Amount: \$0

Prior Modifications/Options: \$3,017,669 [(\$2,049,281: Opt #1: Exercised the first one-year renewal option: 4/01/2014 – 3/31/2015: DBM Item 4-S-OPT (3/05/2014); (\$968,388: Opt #2: Exercised the second one-year renewal option: 4/01/2015 – 3/31/2016: DBM Item 5-S-OPT (3/18/2015); (\$0: Mod #1: Extended the term of the contract to allow additional time to issue the new solicitation: 4/1/2016 – 6/30/2016: Approved by DHR)]

Revised Total Contract Amount: \$11,233,159

Overall Percent +/- (This Mod): 0%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: None

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21-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Requesting Agency Remarks: Request for approval to modify the Disability Determination Operations (DDO) contract with MAXIMUS Federal Services, Inc. (MAXIMUS) to add two additional component services and extend the current contract for an additional three months while the Department completes the procurement process for the new contract award.

Disability determination is a Five-Step Sequential Evaluation process established by the Social Security Administration (SSA). These services are federally mandated per 42 CFR 416.919 and 42 CFR 416.920 for individuals applying for Medical Assistance as a blind or disabled individual. Currently, MAXIMUS makes disability determinations at steps 2 and 3, which requires the vendor to determine if the individual has any severe medically determinable impairment(s) and if the individual has any impairment(s) which meets or equals in medical severity a listed impairment and when required a Residual Functional Capacity. The University of Maryland provided occupational assessments according to steps 4 and 5, which requires the vendor to determine if the individual's medically determinable impairment(s) prevent the performance of past relevant work and if the individual's impairment(s) prevent performance of other work which exists in the national economy. As of June 30, 2016, DHR's agreement with the University of Maryland will end and the University has expressed that it is no longer interested in continuing to provide these services. In order to ensure the sequential evaluation process for disability determinations is not interrupted, the Department is requesting MAXIMUS' current contract be modified to add the two service components that the University currently provides.

MAXIMUS continues to meet the deliverables as outlined in the Contract and has rendered 14,605 disability determinations since contract inception. For each referral, MAXIMUS will:

- Review the medical evidence to establish existence, severity, onset and duration of impairments;
- Complete an assessment of the individual's impairment severity and a description of the function limitations imposed by the impairment;
- Complete a determination as to whether the individual's impairment meets the level of severity;
- Determine whether the individual's impairment prevents the performance of past relevant work;
- Determine whether the impairment prevents other work which exists in significant numbers in the national economy according to the SSA Five- Step Sequential Evaluation process; and
- Provide a written opinion to include a state of findings, an assessment of severity and a description of mental and/or physical residual for Medical Assistance as a blind or disabled individual in a timely manner.

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June 8, 2016**

21-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

It is in the best interest of the State to approve this modification as MAXIMUS has expert knowledge of SSA’s Five-Step Sequential Evaluation process; the additional component services will be at no additional cost to the State; and this modification will allow the Department sufficient time to complete the procurement process for a new contract award. The award recommendation for the new contract is expected to be submitted for approval by September 2016.

Fund Source: 50% General; 50% Federal (Title XIX)

Appropriation Code: N00I0004

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
June 8, 2016

*Contact: Stephen Moyer 410-339-5005
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**22-S-MOD. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL
Inmate Health Care Services
Services Contract Modification**

Contract ID: Inmate Pharmacy Program; ADPICS # COG71384

Contract Approved: DBM Item 17-S (6/1/2005)

Contractor: Correct Rx Pharmacy Services, Inc.
Linthicum, MD

Contract Description: Contract to implement statewide pharmacy services for inmates in the custody of the Department of Public Safety and Correctional Services.

Modification Description: Extend the contract by one year to allow time to complete the procurement process for the new contract.

Original Contract Term: 6/2/2005 – 6/30/2007 (w/3 one-year renewal options)

Modification Term: 7/1/2016 – 6/30/2017

Original Contract Amount: \$31,958,458 Est. (2 Years)

Modification Amount: \$45,623,761 (1 Year)

Prior Modifications/Options: \$309,941,751 NTE (See page 96B)

Revised Total Contract Amount: \$387,523,970 NTE

Percent +/- (This Modification): +142.8%

Overall Percent +/-: +1,113%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 100% Contractor is a MD Certified MBE
20% Subcontracting Goal (excluding pharmaceuticals)

MBE Compliance: 100% Contractor is a MD Certified MBE
9.11% Subcontractor (excluding pharmaceuticals)

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22-S-MOD. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL (cont'd)

Requesting Agency Remarks: Request for approval to extend the contract by one year in order to continue existing inmate pharmacy services and allow time to complete the procurement process.

As a result of protest(s) and recommendations received on the last procurement, DPSCS is making significant changes to the next solicitation's scope of work. An additional year is needed to complete this procurement process and award a new contract, thus necessitating the need to extend the contract for one year.

Fund Source: 100% General

Appropriation Codes: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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22-S-MOD. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL (cont'd)

Prior Options/Modifications: (cont'd)

Mod #1	N/A	Mod for Contract Q0005057B only to make changes in staffing Patterns and rates of compensation for mental health providers in the mental health contract module: 7/1/2005 - 6/30/2007: DBM Item 12-S-MOD (11/15/2006).
Mod #2	\$0	Mod to clarify portions of the Statement of Work in a non-material change and issue a not to exceed (NTE) amount: 7/1/2006 - 6/30/2007: Approved by DPSCS.
Mod #3	\$7,804,432	Mod to clarify portions of the Statement of Work & to increase the NTE amount: 5/12/2007 - 6/30/2007: DBM Item 26-S-MOD (6/6/2007).
Option #1	\$24,131,340	Exercised the first one-year renewal option: 7/1/2007 – 6/30/2008. DBM Item 26-S-MOD (6/6/2007).
Mod #4	\$0	Mod to clarify portions of the Statement of Work in a non-material change and issue a NTE amount: 7/1/2007 - 6/30/2008: Approved by DPSCS.
Mod #5	\$1,950,000	Mod to clarify portions of the Statement of Work in a non-material change & to increase the NTE amount: 6/1/2008 - 6/30/2008: DBM Item 9-S-MOD (7/16/2008).
Option #2	\$27,219,572	Exercised the second one-year renewal option: 7/1/2008 – 6/30/2009: DBM Item 14-S-OPTION (6/11/2008).
Mod #6	\$1,096,685	Mod to clarify portions of the Statement of Work in a non-material change and increase the NTE amount: 6/17/2009 - 6/30/2009: DBM Item 15-S-MOD (6/17/2009).
Option #3	\$28,063,380	Exercised the third one-year renewal option: 7/1/2009 – 6/30/2010. DBM Item 15-S-MOD (6/17/2009).
Mod #7	\$16,251,255	Mod to extend the current contract by six months: 7/1/2010 - 12/31/2010: DBM Item 24-S-MOD (6/23/2010).

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22-S-MOD. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL (cont'd)

Prior Options/Modifications: (cont'd)

Mod #8	\$1,722,669	Mod to increase the NTE amounts in order to continue the existing services: 12/1/2010 – 12/31/2010. DBM Item 11-S-MOD (12/1/2010).
Mod #9	\$18,454,796	Mod to extend the contract by six months in order to complete a new procurement for inmate pharmacy services: 1/1/2011 - 6/30/2011: DBM Item 9-S-MOD (12/15/2010).
Mod #10	\$14,000,000	Mod to extend the contract by six months in order to complete a new procurement for inmate pharmacy services: 7/1/2011 - 12/31/2011: DBM Item 14-S-MOD (6/1/2011).
Mod #11	\$16,580,000	Mod to extend the contract by six months in order to allow for the protest appeal process to be completed: 1/1/2012 - 6/30/2012: DBM Item 7-S-MOD (1/25/2012).
Mod #12	\$18,180,000	Mod to increase the NTE amounts in order to continue the existing services until 6/30/2012 and extend the contract for an additional six months in order to allow for the protest appeal process to be completed: 6/30/2012 - 12/31/2012: DBM Item 26-S-MOD (6/6/2012).
Mod #13	\$16,879,998	Mod to increase the NTE amounts in order to continue the existing services until 12/31/2012 and extend the contract for an additional six months in order to allow for the protest appeal process to be completed: 1/1/2013 – 6/30/2013: DBM Item 16-S-MOD (12/19/2012).
Mod #14	\$34,454,392	Mod to increase the NTE amount to cover pharmaceuticals through FY2013; and extend the contract for one year with two three-month renewal options: 6/13/2013 – 6/30/2014: DBM Item 17-S-MOD (6/12/2013).
Mod#15	\$21,127,196	Mod to increase the NTE amount to cover pharmaceuticals through FY2014 and exercise two three-month renewal options: 6/1/2014 - 12/31/2014: DBM Item 12-S-MOD (5/28/2014).

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22-S-MOD. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL (cont'd)

Prior Options/Modifications: (cont'd)

Mod #16	\$21,742,012	Mod to increase the not-to-exceed (NTE) amount to cover pharmaceuticals through CY2014 and extend the contract by six months: 12/18/2014 – 6/30/2015: DBM Item 16-S-MOD (12/17/2014).
Mod #17	\$40,284,024	Mod to increase the not-to exceed (NTE) amount to cover Pharmaceuticals through CY2015 and extend the contract by one year: 7/01/15 – 6/30/16: DBM Item 10-S-MOD (4/15/2015)
Total	\$309,941,751	

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Department of Budget And Management
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June 8, 2016

*Contact: Debbie Thornton 410-230-3322
 Debbie.Thornton@Maryland.gov*

23-S-MOD. DEPARTMENT OF JUVENILE SERVICES
Somatic Health Services
Services Contract Modification

Contract ID: Optometry Services for Youth Detained in Facilities located in Baltimore City, and Baltimore, Anne Arundel, Prince George's, and Montgomery counties; 13-JS-004; ADPICS # COG73468

Contract Approved: DBM Item 7-S (9/16/2015)

Contractor: Correctional Eyecare Network Services, Inc.
 Greenbush, NY (local office in Clarksville, MD)

Contract Description: Provide optometry services for youth detained in facilities located in Baltimore City and Baltimore, Anne Arundel, Prince George's, and Montgomery counties.

Modification Description: Extend the contract term by six months to allow time to complete the procurement for a new contract.

Original Contract Term: 10/1/2013 - 9/30/2014 (w/1 one-year renewal option)

Modification Term: 7/1/2016 - 12/31/2016

Original Contract Amount: \$61,145 (1 Year)

Modification Amount: \$86,115 (6 Months)

Prior Modifications/Options: \$215,512 (See page 101B)

Revised Total Contract Amount: \$362,772

Percent +/- (This Modification): +141%

Overall Percent +/-: +288%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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23-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Requesting Agency Remarks: Request for approval to extend the contract term by six months in order to provide optometry services to detained youth in facilities located in Baltimore City and Baltimore, Anne Arundel, Prince George’s, and Montgomery counties while DJS completes the procurement for a new contract.

DJS is satisfied with the contractor’s performance and dependable delivery of optometry services within the facilities; therefore, it is in the State’s best interest to approve the six month extension to continue these essential services for the health and well-being of the youth in DJS custody while it finalizes the new procurement.

Fund Source: 100% General

Appropriation Codes: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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23-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Prior Modifications/Options (cont'd):

Option #1	\$125,078	Exercised the first (final) one-year renewal option: 10/1/2014 – 9/30/2015: DBM Item 7-S (9/16/2015).
Mod #1	\$90,434	Mod to extend the term: 10/1/2015 – 6/30/2016: DBM Item 7-S (9/16/2015).
Mod #2	\$0	Mod to amend the Scope of Work to include frames engraving with youth's initials to identify the owner. Approved by DJS.
Mod #3	\$0	Mod to amend the Scope of Work to include three additional DJS facilities in Frederick, Washington, and Wicomico counties. Approved by DJS.
Total	\$215,512	

Supplement B ***SUPPLEMENTAL***
 Department of Budget And Management
ACTION AGENDA
 June 8, 2016

*Contact: Debbie Pecora 410-339-5836
 Debbie.Pecora@dpscs.state.md.us*

26-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Maryland Correctional Training Center (MCTC)
Services Contract Modification

Contract ID: Box Truck Rental for the Maryland Correctional Training Center (MCTC);
 ADPICS # Q00B7400001

Contract Approved: DBM Approval (12/28/2015)

Contractor: Enterprise RAC of Maryland, LLC
 Rockville, MD

Contract Description: Vehicle Lease Agreement for the rental of a box truck to transport commodities and supplies for the Maryland Correctional Training Center (MCTC).

Modification Description: Extend the rental term by six months to complete the purchase a truck that will be dedicated to MCTC.

Original Contract Term: 1/5/2016 – 6/30/2016 (Approx. 6 Months)

Modification Term: 7/1/2016 – 12/31/2016 (6 Months)

Original Contract Amount: \$9,604

Modification Amount: \$10,656

Revised Total Contract Amount: \$20,260

Overall Percent +/- (This Mod): +111%

Original Procurement Method: Small Procurement

MBE Participation: None (Single Element of Work)

Requesting Agency Remarks: The Department of Public Safety and Correctional Services (DPSCS) requires a dedicated box truck to transport commodities and supplies for the MCTC. The Department of General Services (DGS) is finalizing the box truck purchase that should be available by December 31, 2016. This modification will provide DPSCS with a box truck for MCTC until the new purchased truck is delivered.

Supplement B
Department of Budget And Management
ACTION AGENDA
June 8, 2016

SUPPLEMENTAL

26-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Fund Source: 100% General

Appropriation Code: Q00R0202

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016

Contact: Thomas Hickey 301-445-2774
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USM Rep: Valerie Rolandelli

1-S. UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE
Document Management System Services

Contract ID: Document Management System including Implementation, Data Migration, and Quality Assurance Testing, RFP 91358

Contract Description: Implement document management system (DMS); work includes enterprise license for the system including maintenance and support and hosting of the data; professional services related to the implementation of the system; quality assurance testing services during the implementation; and migration of data from UMUC's current system into the new system.

Award: Hyland Software, Inc.
 28500 Clemens Road
 Westlake, OH 44145

Procurement Method: Competitive Sealed Proposal

Term: 22 months from notice to proceed;
 UMUC may renew contract for cumulative total of five years.

Amount: \$4,216,006

Proposals:

	Technical Rank	Financial Rank	Final Rank	Evaluated Price
Hyland Software, Inc. <i>Westlake, OH</i>	1	1	1	\$4,216,006
Lexmark Enterprise Software, LLC <i>Lenexa, KS</i>	2	2	2	\$4,462,732

MBE Participation: 1.4%

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

**1-S. UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE (cont'd)
*Document Management System Services***

Requesting Institution Remarks: The solicitation was advertised in *eMaryland Market Place* and on UMUC’s internet *Electronic Bid Board*. Twenty-four firms were directly solicited by UMUC. Seven firms responded to the solicitation and were evaluated by an Evaluation and Selection Committee. Three firms were shortlisted and were invited to demonstrate their document management solution. Following the demonstrations, two of the firms were invited to submit a second technical proposal that provided more details regarding the proposed solution and services as well as to attend an in-depth interview session. Following the interviews, a final technical evaluation was then conducted resulting in both firms continuing to be shortlisted and requested to submit price proposals. Following discussions regarding the price proposals, both firms submitted best and final price proposals. Upon completion of the technical and price evaluation processes, Hyland Software was selected as the most advantageous firm as it is the higher ranked technically as well as provides the lower price.

The MBE participation at 1.4% of the overall contract amount is based on 5% of the professional services portion of the contract (\$1,181,450) being subcontracted.

Fund Source: Current Unrestricted Funds
Approp. Code: R30B30
Resident Business: No
MD Tax Clearance: 16-0540-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016

Contact: Thomas Hickey 301-445-2774
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USM Rep: James Haley

3-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
THE UNIVERSITIES AT SHADY GROVE
Biomedical Sciences and Engineering Education Building
Construction Management at Risk: Bid Package 1 of 4

Contract ID: Construction Management at Risk Services for the
 Biomedical Sciences and Engineering Education Building
 Contract No. 6110 / RFP #84586-F

Recommendation: Award construction Bid Package 1

Contractor: Gilbane Building Company, Baltimore, MD

Prior Approval: USM Item 1-C (September 17, 2014) (pre-construction services)

Project: The new facility at the Universities at Shady Grove will enhance collaborative efforts for three University System of Maryland institutions that will offer advanced degree education in high technology and medical sciences fields and will share instructional facilities across disciplines and degree programs. The University of Maryland College Park, University of Maryland Baltimore, and University of Maryland Baltimore County will share the facility with the common goals of advanced education, collaboration, and curricular innovation. The project strengthens a robust array of partnerships with companies in the Shady Grove region who are committed to ensuring the educational programs will both complement their businesses and advance the region's and the State's economy.

The University anticipates it will present to the Board three additional bid packages to be awarded to the contractor for the remaining phases of work. The University anticipates the final value of this contract will be approximately \$148.8 million.

The overall project estimate is \$162.6 million.

Bid Package Description: Bid Package No. 1 includes site demolition and clearing, excavation, utility relocations, aggregate piers and concrete.

Contract Term: 28 months for construction

This Bid Package Amount: \$20,344,738

Current Contract Amount: \$415,000

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

**3-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
THE UNIVERSITIES AT SHADY GROVE (cont'd)
Biomedical Sciences and Engineering Education Building
Construction Management at Risk: Bid Package 1 of 4**

Revised Amount: \$20,759,738

Fund Source: MCCBL of 2015: Provide funds to continue design and begin construction of an academic facility at Shady Grove Educational Center. Item # 15-148, MCCBL of 2016 Provide funds to construct an academic facility at Shady Grove Educational Center. Item # 16-160.

MBE Participation: 35%
Subgoals: 7% African American
4% Asian American

MBE Compliance N/A

Performance Security: Equal to contract amount

Requesting Institution Remarks: This Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first bid package. Three additional bid packages are anticipated for the balance of the trade work for this project.

Resident Business: Yes

MD Tax Clearance: 16-1392-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

**4-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
*School of Public Health Labs and Studios Renovation
On-Call Construction Management at Risk: Bid Package 1 of 2***

MBE Participation: 24.4%
Subgoals: 7% African American
4% Asian American

MBE Compliance N/A

Performance Security: Equal to contract amount

Requesting Institution Remarks: This Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first bid package. One additional bid package is anticipated for the balance of the trade work for Phase 2.

Resident Business: Yes

MD Tax Clearance: 16-1906-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

**5-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
*The New Cole Fieldhouse
Construction Management at Risk: Bid Package 2 of 4***

This Bid Package Amount: \$23,174,650

Current Contract Amount: \$10,116,175

Revised Amount: \$33,290,825

Fund Source: Donor Funding

MBE Participation: 30%
Subgoals: 7% African American
4% Asian American

MBE Compliance 11.39%

Performance Security: Equal to contract amount

Requesting Institution Remarks: This Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the second bid package. Two additional bid packages are anticipated for the balance of the trade work for this project.

Resident Business: Yes

MD Tax Clearance: 16-1392-1110

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016

REVISED

Contact: Thomas Hickey 301-445-2774
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USM Rep: James Haley

6-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
SALISBURY UNIVERSITY
East Campus Athletic Stadium and Athletic Complex Renovations
Construction Management at Risk: Bid Package 3 of 7

Contract ID: Construction Management at Risk Services for the
 East Campus Athletic Stadium and Athletic Complex Renovations
 Contract No. 4776/4777

Recommendation: Award construction Bid Package 3

Contractor: The Whiting-Turner Contracting Company, Cambridge, MD

Prior Approval: USM Item 10-C (June 18, 2014) (pre-construction services)
 USM Item 8-C-MOD (February 18, 2015) (East Campus Stadium)
 USM Item 7-C-BP (October 7, 2015) (Tennis Support Building)

Project: The Construction Manager's contract includes two separate but related projects:

- The East Campus Athletic Stadium project is a new athletic stadium that includes locker rooms, concessions, retail area, box office, storage room, equipment and training room, restrooms, press box, catering areas, and seating for 2,500 spectators.
- The Athletic Complex Renovations project is a complete renovation of all athletic facilities on Salisbury's campus. This project comprises six phases encompassing the tennis support building, softball field, intramural field, soccer field, baseball stadium, and construction of a grounds facility building. Project includes natural and artificial turf, exterior lighting, miscellaneous site improvements, parking, service roads, utilities, irrigation systems, entry gateways, press box, fencing, batting cages, dugouts, bull pens, concessions, restrooms, ticket sales and other associate facilities. The University anticipates that it will present to the Board seven bid packages to be awarded to the contractor. This Item is for Bid Package 3 of 7.

The overall estimate for the projects is \$35 million which includes design, construction and equipment.

Bid Package Description: Bid Package No. 3 includes construction of the softball stadium.

Contract Term: 7 months for construction

REVISED

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

**6-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
SALISBURY UNIVERSITY (cont'd)
East Campus Athletic Stadium and Athletic Complex Renovations
Construction Management at Risk: Bid Package 3 of 7**

This Bid Package Amount: \$3,195,923
Current Contract Amount: \$18,242,589
Revised Amount: \$21,508,899
Fund Source: Systems Funded Construction Program
MBE Participation: 20%
MBE Compliance: 20.66%
Performance Security: Equal to contract amount

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progressed the contractor sequentially and competitively bid construction packages. This third package is to construct the new softball stadium. The University anticipates four additional bid packages to be presented to the board for the soccer field, intramural field, baseball field, and new grounds facility.

Resident Business: Yes
MD Tax Clearance: 16-1281-1111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

*Contact: Thomas Hickey 301-445-2774
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7-GM. BOWIE STATE UNIVERSITY

*Center for Natural Sciences, Mathematics and Nursing
Capital Funding*

Contract ID: New Center for Natural Science, Mathematics and Nursing
Construction Management Services at Risk
Contract No. F-400328-K, Project No. 08-353-240-00

Recommendation: Authorize \$28,728,325 appropriated in the 2016 MCCBL to previously-approved Bid Package #2 for the Center for Natural Sciences, Mathematics and Nursing.

Contractor: Clark Construction LLC, Bethesda, MD 20814

Prior Approval: USM Item #3-C (October 16, 2013) (pre-construction services)
USM Item #2-C-MOD (March 4, 2015)
USM Item #8-C-BP (June 3, 2015)

Project: Bowie State University intends to build an attractive and dynamic state-of-the-art facility that is architecturally compatible with the campus and will serve well into the 21st century. The New Center for Natural Sciences, Mathematics, and Nursing facility at Bowie State University includes classrooms, research laboratories, computer labs, faculty offices, administrative areas, conference rooms and lounge space to support the Natural Sciences, Mathematics, and Nursing departments.

Background: Reference is made to USM Agenda Item 8-C-BP (6/3/2015) in which the Board of Public Works approved the University awarding Bid Package 2 to the contractor for a total contract amount of \$85,051,306. Funds in the amount of \$56,322,981 were available with the remaining funds pre-authorized.

Current Funding: The 2016 MCCBL became effective 1 June 2016. MCCBL 2016 Item #155 provides the necessary funds to fund the balance of Bid Package 2 in the amount of \$28,728,325.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
University System of Maryland
ACTION AGENDA
June 8, 2016**

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**8-RP. BOWIE STATE UNIVERSITY
*Demolition of Crawford Science Building***

Institution: Bowie State University

Recommendation: Approve demolition of the Crawford Science Building

Property: Crawford Science Building, 1400 Jericho Park Road, Bowie, 20715

Explanation: The new Center for Natural Sciences and Mathematics and Nursing is under construction with a scheduled completion date in the spring of 2017. After construction, operations will be moved from the Crawford Science Building to the new facility. The University seeks to demolish the Crawford Science Building and convert the site to green space.

State Clearinghouse: The Clearinghouse recommends changing the use and demolishing the Crawford Science Building on the campus of Bowie State University. [Intergovernmental Review: MD20160209-0089]

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

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1-IT. GOVERNOR'S OFFICE FOR CHILDREN

Contract ID: Results Scorecard™ and Results-Based Accountability Software,
Consulting and Training
ADPICS BPO No.: 060B6400044

Contract Description: Provide GOC staff and Local Management Boards with Results Scorecard™ and Results-Based Accountability software licenses and hands-on training to track results, indicators, and performance measures for mission programs and strategies. Contract provides for 30 licenses, four in-person training days, one in-person training of trainers, facilitation of quarterly meetings, 20 days of Local Management Boards consultation, and webinar tech assistance on an ad hoc basis.

Awards: Results Leadership Group, LLC, Rockville, MD

Term: 7/1/2016 – 6/30/2017

Amount: \$134,225 (One year, no options)

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Results Leadership Group, LLC

Remarks: The Governor's Office for Children uses Results-Based Accountability and Results Scorecard™ to track results, indicators, and performance measures to improve programs and strategies. Contractor provides training, technical assistance, and software licenses that the Governor's Office for Children uses to ensure accountability of the Local Management Boards.

The Results Based Accountability (RBA) framework was developed to plan, organize, evaluate and improve the performance of programs and services. GOC and the Children's Cabinet adopted the RBA framework more than 15 years ago, and since that time, have required that Local Management Boards use the RBA framework in strategic planning and decision-making for using funding from Children's Cabinet Interagency Fund.

**Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016**

1-IT. GOVERNOR’S OFFICE FOR CHILDREN (cont’d)

Remarks: (cont’d)

Contractor is the sole provider of the Results Scorecard™, a unique web-based application that supports strategic decision-making by providing rapid access to critical data, connecting stakeholders in a single interactive network, and enabling users to create informational scorecards that can be embedded live on any website. The scorecard enables GOC to monitor the performance and outcomes achieved by programs funded by the Children’s Cabinet and administered by the boards.

To build capacity, increase accountability, and support implementation of RBA, GOC began a phased-in implementation of the use of the Results Scorecard which provides strategy mapping, real-time interactive performance data updates, advanced visualization of data, and a web-based platform for easy connections and interactions between users. In FY15, GOC initiated a start-up contract with Contractor for planning, initial training, and licenses to have the scorecard in place for FY16. In FY16, the contract focused on implementation activities including training, on-site technical assistance, phone consultations, webinars and licensing of the scorecard.

Concurrently, GOC has begun to use the Results Scorecard™ to enhance its website and to better demonstrate Maryland’s successes in child services. For example, GOC has replaced expensive and obsolete glossy reporting with a web-based format that links and embeds data to create an interactive, real-time display of the outcomes and performance of programs funded by the Children’s Cabinet.

For FY17, GOC seeks to continue implementation of Results Scorecard™ to reach the goal of a transparent accountability system. This contract is in direct support of GOC’s goal of greater transparency and accuracy in the monitoring of State funds to boards and board-funded programs. Achieving this goal would ensure effective State investments and improved outcomes for Maryland’s children, youth and families.

Fund Source: 100% General

Approp. Code: R00A0401

Resident Business: Yes

MD Tax Clearance: 16-2040-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

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2-IT-MOD. COMPTROLLER OF MARYLAND
Information Technology Division

Contract ID: Mainframe Software Licenses & Maintenance
SS-2016-07; ADPICS BPO No.: E00B6400058, COG70636

Contract Approved: DoIT Item 1-IT (12/16/2015)

Contractor: CA, Inc., Herndon, VA

Contract Description: Software maintenance and support services for 20 mainframe software products that support the core functions of the Annapolis Data Center.

Modification Description: Increase software licensing, maintenance, and support costs associated with increased operating capacity of new IBM mainframe computer at the Annapolis Data Center.

Original Contract Term: 12/31/2015 – 12/30/2020

Modification Term: 6/30/2016 – 12/30/2020

Original Amount: \$8,814,871

Modification Amount: \$2,353,641

Prior Mod/Option Amount: None

Revised Total Contract Amount: \$11,168,512

Percent +/- (This Modification): 26.7%

Overall Percent +/-: 26.7%

Original Procurement Method: Sole Source

MBE Participation: None

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

2-IT-MOD. COMPTROLLER (cont'd)

Remarks: CA, Inc. will continue software maintenance and support for 20 software products that reside on the Annapolis Data Center mainframe. As the software developer, CA retains the proprietary and copyright privileges associated with the software. CA is the only vendor that can provide the software maintenance and support. The 20 software products represent a significant component of the operational and application development engines driving the Annapolis Data Center mainframe. Mainframe software maintenance and support costs are charged based on the transaction processing capacity of the mainframe. The Comptroller will be installing a new IBM z13 mainframe in early July 2016 and this modification will provide additional funding for ongoing maintenance and support of these software products at the increased transaction capacity of this new mainframe.

Fund Source: 100% Reimbursable

Approp. Code: E00A1001

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

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3-IT-MOD. DEPARTMENT OF HEALTH & MENTAL HYGIENE
Behavioral Health Administration

Contract ID: Maintenance and Support for Pharmacy Tracking
DHMH/OPASS 16-14497
ADPICS No.: M00B6400038, COG71070

Contract Approved: DoIT Item 2-IT (6/23/2015)

Contractor: Netsmart Technologies, Inc., Great Neck, NY

Contract Description: Software maintenance for one Hospital Management Information System module which provides pharmacy tracking and drug interaction information.

Modification Description: Extend contract for no more than twelve months to allow sufficient time to complete solicitation process to award new contract.

Original Contract Term: 7/21/2015 – 7/20/2016 (no options)

Modification Term: 7/21/2016 – 7/20/2017

Original Contract Amount: \$222,948

Modification Amount: \$222,948

Prior Modifications/Options: None

Revised Total Contract Amount: \$445,896

Percent +/- (This Modification): +100%

Overall Percent +/-: +100%

Original Procurement Method: Sole Source

MBE Participation: None

**Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016**

3-IT-MOD. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)

Remarks: DHMH’s Behavioral Health Administrations Pharmacy Tracking System has been in service for over ten years.

Netsmart is the application software developer and owns the source code. Due to the proprietary nature of the software and services under this contract, there are no subcontracting opportunities; therefore no MBE goal was established.

DHMH has issued a RFP to replace the contract. The new contract will provide acquisition and deployment of a turnkey, COTS pharmacy management system for in-house pharmacies at the inpatient facilities run by the DHMH.

The pharmacy management system will replace the legacy pharmacy management system used in four of five facilities currently covered through this contract and will interface with the existing hospital management information system (HMIS ADT module) for patient admissions/discharges and other patient demographic information.

DHMH intends for the new contract to begin within the ending of the second and third quarter of this modification. At that time the State will terminate this contract for convenience as permitted in this contract.

Fund Source: 100% General

Approp. Code: M00L0101

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

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4-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Information Technology and Communications Division

Contract ID: NextGen Healthcare Information System Software Services and Maintenance
DPSCS 2011-10, ADPICS BPO No.: Q00B1400090, COG71408

Contract Approved: DoIT Item 4-IT (4/20/2011)

Contractor: NextGen HealthCare Information Systems
 Horsham, PA

Contract Description: Provide software license and maintenance for Healthcare Information Systems.

Modification Description: Extend contract for **three years** to allow time to complete new procurement.

Original Contract Term: 7/1/2011 – 6/30/2016

Modification Term: 7/1/2016 – 6/30/**2019 (3 years)**

Original Contract Amount: \$6,650,000

Modification Amount: **\$3,990,000 (\$1,330,000/year)**

Prior Modifications/Options: None

Revised Total Contract Amount: \$7,980,000

Percent +/- (This Modification): **60%**

Overall Percent +/-: **60%**

Original Procurement Method: Sole Source

MBE Participation: None

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

4-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Remarks: This contract modification will allow DPSCS continued use of the customized NextGen HealthCare Information System, which is the gatekeeper of DPSCS inmates' health records. During this **three-year term**, DPSCS will solicit a new system through the competitive solicitation process. DoIT is assisting DPSCS with this new procurement due to the complexity of the requirements and technology.

The system was implemented in 2005 and currently stores approximately 195,544 inmate health records and 9,661,954 medical encounter records. The system tracks inmates' medical examinations, medical treatments, prescriptions, and dental treatments. The system is used by approximately 1,200 DPSCS employees.

The **annual** cost associated with the system is separated into two major components:

- License and software maintenance is \$830,000
- Support of customizations and customization development will not exceed \$500,000

Total cost for three years:	\$830,000 x 3 = \$2,490,000
	<u>\$500,000 x 3 = \$1,500,000</u>
	\$3,990,000

NextGen is the owner of the software and the proprietary owner of the system. There is no other company that has legal rights to the system and software. Therefore, this procurement is deemed a sole source.

Without the approval of this extension, DPSCS will not be able to electronically capture inmate health issues, treatment and reports. DPSCS will be forced to use paper to record all inmate health issues, which will require more manpower and increase administrative costs.

Fund Source: 100% General

Approp. Code: Q00A0102

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

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5-IT-OPT. DEPARTMENT OF HEALTH & MENTAL HYGIENE
Office of the Secretary, Operations and Pharmacy

Contract ID: Surveillance Utilization Review Subsystem
DHMH/OPASS 14-13986, ADPICS No.: M00B7400065

Contract Approved: DoIT Item 8-IT (8/13/2014)

Contractor: Truven Health Analytics, Inc., Ann Arbor, MI

Contract Description: License, maintain, enhance, modify, and repair Client-Server Surveillance Utilization Review Subsystem.

Option Description: Exercise first 1-year option

Original Contract Term: 8/20/2014 – 8/19/2016 (with two 1-yr options)
[The contract has two 1-year options. DoIT Item 8-IT (8/13/14) incorrectly characterized it as one 2-year option.]

Modification/Option Term: 8/20/2016 – 8/19/2017

Original Contract Amount: \$648,000

Option Amount: \$324,000

Prior Modifications/Options: None

Revised Total Contract Amount: \$972,000

Original Procurement Method: Sole Source

MBE Participation: None

**Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016**

5-IT-OPT. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)

Remarks: It is the best interest of the State to exercise the first one-year renewal option with this current vendor. State Medicaid agencies are required to have effective processes and systems designed to identify overutilization, abusive billings, waste, and outright fraud. Since 2003, Surveillance and Utilization Review System (SURS) reports have provided a claims-based, data mining software application designed to identify potentially fraudulent or abusive practices by both Medicaid providers and recipients by identifying outliers, improper combinations of services, and other irregularities.

The Data Analysis Unit, located in the DHMH Office of the Inspector General, is responsible for monitoring Maryland’s Medicaid Management Information System for indications of fraud and abuse of billing by detecting potential misuse by program providers and recipients through data analysis. This software is the data analyst’s main tool for identifying fraud, waste, and abuse. It provides information to initiate the investigation of fraud, waste, and abuse, and determines outliers and aberrant providers within the specialty categories of service. Examples of recent SURS reports that have led to criminal or civil prosecution or administrative recovery (possible treble damages) include reports on providers who are outliers in number of claims/reimbursement as compared to their peers, providers billing for personal care services when recipient was hospitalized, and high users of more expensive evaluation and management codes.

This satisfies the required Maryland’s Health Choice Federal and State Administrative and management review reporting functions.

This product has been stable, and the vendor has provided the required training and with a record of excellent response times.

Fund Source: 25% General, 75% Federal (Medicaid)

Approp. Code: M00Q0102

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

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6-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Information Technology & Communications Division

Contract ID: MAFIS Annual Maintenance & Technical Support
DPSCS ITCD 2006-17; ADPICS BPO No.: Q00B6400070, COG74584

Original Approval: DBM Item 7-IT (8/9/2006)

Contract Description: Annual software maintenance and technical support for the Maryland Automated Fingerprint Identification System (MAFIS).

Modification Description: Extend contract for three years.

Contractor: 3M Cogent, Inc., Regent, VA

Original Procurement Method: Competitive Sealed Proposals

Original Contract Term: 8/14/2006 – 3/31/2012 (with 4 one-year renewal options)

Modification Term: 7/1/2016 – 6/30/2019 (Three years)

Original Amount: \$4,171,778

Amount: \$189,669 (Year 1)
\$195,359 (Year 2)
\$202,219 (Year 3)
\$586,247

Prior Mod/Option Amount: \$3,459,081 (See page 13D)

Revised Total Contract Amount: \$8,217,106

Percent +/- (This Mod): +14.05%

Overall Percent: +80.51%

MBE Participation: 34%

MBE Compliance: 26.69%

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

6-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)
Information Technology & Communications Division

Remarks: Reference is made to DBM Item **7-IT** (08/09/2006) in which the Board of Public Works approved DPSCS awarding a competitively-bid contract to Cogent Systems, Inc. (now 3M Cogent) to replace the State's then-existing Maryland Automated Fingerprint Identification System (MAFIS) for capturing, processing and managing the fingerprints of criminals, criminal suspects and non-criminals.

DPSCS has determined that this sole source procurement with 3M Cogent, Inc. is essential for continuing the 24/7/365 software maintenance and support for MAFIS to ensure that local, State, and federal law enforcement and criminal justice agencies have maximum availability of the means for rapid positive identification of criminal and non-criminal subjects through electronic fingerprint processing.

3M Cogent is the sole owner and licensor and provider of maintenance and technical support for the propriety software products listed above. There is no other available source for the maintenance and technical support of the software.

Initially, there was a 25% goal established in the RFT; the awarded company proposed a 34% goal. The vendor-proposed MBE goal was not achieved. There were problems tracking the MBE compliance as one or more of the MBEs were not reporting monthly, so there was no payment data to enter into FMIS. Additionally, one of the MBEs had to be replaced by another firm as the initial company was unable to obtain the qualified staff. Unfortunately, the work for MBEs was completed in 2008, and there are no opportunities with maintenance activities.

Fund Source: General

Approp. Code: Q00A0102

Resident Business: **No**

MD Tax Clearance: 16-1996-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
June 8, 2016

6-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)
Information Technology & Communications Division

Prior Mods/Options for MAFIS:

\$2,000,000	Amendment #1 DBM Item 25-IT-MOD (6/21/2007) Include fingerprint card preparation.
\$725,000	Amendment #2 DBM Item 4-IT MOD (7/2/ 2008) Include fingerprint card conversions.
\$47,417	Amendment #3 Extend contract term for 90 days. 4/1/2016 – 6/30/2016
\$343,332	Exercise Option Years 1 and 2 DoIT Item 4-IT OPT (11/2/2011) 4/1/2012 – 3/31/2014
\$343,332	Exercise Option Years 3 and 4 DoIT Item 1-IT OPT (3/19/2014) 4/1/2014 – 3/31/2016
\$3,459,081	Total Prior Mods/Options



Maryland Department of Transportation
The Secretary's Office

Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

June 8, 2016

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**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Architecture/Engineering)

ITEM: 1-AE-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-AE-14-005
Construction Management and Inspection Services
for the D/E Connector Program at
Baltimore/Washington International Thurgood
Marshall (BWI Marshall) Airport
ADPICS No.: CO331778

CONTRACT APPROVED: DOT Agenda 12/18/2013; Item 5-AE

CONTRACT DESCRIPTION: The original contract provides for Construction Management and Inspection Services (CMI) for the D/E Connector Program consists of enabling projects to relocate existing tenants for the site, temporary facilities to allow the airport to continue to operate during construction, and the main D/E Connector and Security Checkpoint project.

MODIFICATION DESCRIPTION: Modification No. 1 provides for CMI services for the D/E Connector Program at BWI Marshall associated with the build out of “shell” space constructed as part of MAA-CO-15-005, D/E Connector and Security Checkpoint.

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on December 5, 2013.

CONTRACTOR: Parsons Brinckerhoff, Inc.
Baltimore, MD

AMOUNT: \$ 1,425,000

ORIGINAL CONTRACT AMOUNT: \$ 9,500,000

REVISED CONTRACT AMOUNT: \$10,925,000

PERCENTAGE INCREASE: 15% (Modification No. 1)

TERM OF CONTRACT: 01/08/2014 – 01/07/2018 (Original)
06/23/2016 – 01/07/2018 (Modification No. 1)

MBE PARTICIPATION: 19% (Compliance 22.33%)

ITEM: 1-AE-MOD (Continued)

BPW – 06/08/16

REMARKS: The MAA is requesting additional funding to allow for CMI services associated with build out of “shell” spaces constructed as part of Contract MAA-CO-15-005, D/E Connector and Security Checkpoint project for which this contract is providing CMI services. In the design of D/E Connector and Security Checkpoint project, there were several areas on the lower level of the terminal expansion to be constructed as “shell” space for future capacity improvements when demand dictated. Due to the continued growth in both International and domestic traffic at BWI Marshall, the need to build out these areas has arrived sooner than anticipated. By building out these areas as part of the initial construction contract, the MAA will save the cost of temporary finishes for the “shell” space and be able to deliver the needed facilities in summer of 2017; a full year earlier.

The fitout of spaces originally designed as “shell space” includes two areas, the new D/E outbound baggage make-up area and the addition of the third baggage claim carousel in the international arrival hall. CMI services for this work will involve additional construction management support and inspectors from all of the building trades involved in the program

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-1221-1001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

- APPROVED**
- DISAPPROVED**
- DEFERRED**
- WITHDRAWN**
- WITH DISCUSSION**
- WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$9,500,000	01/08/14- 01/07/18	12/18/13; Item 5-AE	
Modification No. 1	\$1,425,000	06/08/16 – 01/07/18	06/08/16; Item 1-AE-MOD	Additional funding for CMI Services to oversee the D/E “shell” fitout
Revised Amount	\$10,925,000			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT (Construction)

ITEM: 2-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-0705-1640
Kirk Bus Division Modernization Project
Phase 2 - Temporary Facility
ADPICS No. T07051640

CONTRACT DESCRIPTION: This contract is for renovations to an existing building and parking area augmentations to a property located at 2500 Huntingdon Avenue, being leased by MTA, in order to provide temporary facilities for operators, dispatchers and administrative personnel; bus storage, dispatching, fueling and fare removal; and support, utility and radio repair rooms. The temporary facility will be utilized during demolition of the existing Kirk Bus Division, located on Kirk Avenue, and construction of the new Kirk Bus Division Ultimate Facility on the same site.

AWARD: Clark Construction Group, Inc.
Bethesda, MD

AMOUNT: \$5,147,605

TERM OF CONTRACT: 06/23/2016 – 02/22/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Clark Construction Group, LLC Bethesda, MD	\$5,147,605
W.M. Schlosser Company, Inc. Hyattsville, MD	\$5,388,000
Brawner Builders, Inc. Hunt Valley, MD	\$6,317,329

DBE PARTICIPATION: 20.31%

PERFORMANCE SECURITY: Performance Bond for 100% of the Contract Amount

REMARKS: The low bid of \$5,147,605 is 8.2% lower than the Engineer's Cost Estimate of \$5,605,686.

ITEM: 2-C (Continued)

BPW – 06/08/16

The solicitation was advertised on eMaryland Marketplace on February 1, 2016, soliciting 104 vendors, 26 of which are MDOT Certified Minority Businesses.

Phase 1 of MTA’s Kirk Bus Division Modernization Project, approved by the BPW on the 08/21/2013 DOT Agenda as Item No. 1-C, is currently under construction. Phase 1 includes demolition of the existing Reese Press Building, located across the street from the existing Kirk Avenue facility, and construction of an environmentally friendly facility for maintenance and repairs to MTA’s Local Bus fleet without exposing the surrounding residential community to emissions and noise.

Phase 2, this temporary facility project, involves property renovations to an existing building, including interior retro-fit renovations such as creation of office spaces and expansion of restrooms; electrical work; drywall; new floors; paint; and CCTV installation. Exterior site work includes landscaping; security fence with automatic access control gates; a retaining wall; paving; fuel tank installation; and covered fuel and fare-collection island. Salvage efforts will take place, where possible, to save costs. For instance, it is planned to remove the pre-engineered metal kiosks from the existing Kirk Avenue facility to be used in the temporary site’s fuel canopy. The proposed Kirk Bus Division Ultimate Facility, to be built on the existing site, is under design with an anticipated NTP for construction of August 2017 and is expected to take approximately two years to build; therefore, this temporary facility will be utilized at full capacity for nearly three years.

This contract is for eight months from NTP; however, an expiration date of 02/22/2018 has been established to provide for possible weather and/or utility delays, administrative contract close out, and to keep the contract active during the landscape care and replacement warranty period.

The DBE goal established for this contract is 20%; however, Clark Construction Group, LLC exceeded the goal by 0.31%.

FUND SOURCE:	80% Federal, 20% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	16-0200-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 3-C-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-CO-14-014
Passenger Boarding Bridge Replacement 2013 at
Baltimore/Washington International Thurgood
Marshall (BWI Marshall) Airport
ADPICS NO.: C0331569

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/01/2014; Item 2-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACT DESCRIPTION: The original contract provides for manufacturer, delivery and installation of 12 new passenger boarding bridges and for the removal and disposal of existing passenger boarding bridges.

MODIFICATION DESCRIPTION: Modification No. 1 provides additional funding and time for the manufacture, delivery and installation of two additional passenger boarding bridges for BWI Marshall. This modification also provides for the removal and disposal of one existing passenger boarding bridge.

CONTRACTOR: ThyssenKrupp Airport Systems, Inc.
Fort Worth, TX

AMOUNT: \$1,161,561

ORIGINAL CONTRACT AMOUNT: \$6,468,341

REVISED CONTRACT AMOUNT: \$7,629,902

PERCENTAGE INCREASE: 18% (Modification No. 1)

TERM OF CONTRACT: 10/07/2014 – 09/06/2016 (Original)
06/23/2016 – 02/27/2017 (Modification No. 1)

MBE PARTICIPATION: 0% (Single Element of Work)

REMARKS: Due to the continued growth in passenger traffic at the BWI Marshall, there is an immediate need for one additional passenger boarding bridge and the replacement of one existing passenger boarding bridge to serve existing domestic operations.

ITEM: 3-C-MOD (Continued)

Southwest Airlines Co. (Southwest) has requested to expand into three additional gates on Concourse C. Two of the gates on Concourse C currently have passenger boarding bridges, one does not. One of the two additional passenger boarding bridges will be installed on Concourse C as the third gate for Southwest.

There is also growth occurring on Concourse D with existing airlines taking additional gates and a new carrier starting operations at BWI Marshall. Concourse D currently has a variety of passenger boarding bridges including 6 “Dewbridges” manufactured by Dew Engineering in 2003. One of the six Dewbridges is in poor operating condition and impacting the ability to accommodate the expansion requests. The Dewbridges are no longer manufactured and replacement parts are very difficult to obtain. Therefore, one of the additional passenger boarding bridges will be installed on Concourse D, which will allow the expansion of airline operations on Concourse D to continue.

Through market research MAA compared prices from a 2015 bid by Santa Barbara Airport which provided for the purchase of two bridges in the amount of \$1,300,000.00 in comparison to the price \$1,161,561 of two bridges through this contract. Additionally, the bridges are made to order with a 6-7 month lead time to reserve a production slot. Utilizing the current contractor will allow MAA to realize a savings in time of approximately 6 months and cost savings of approximately \$139,000.

FUND SOURCE:	100% Other Funds Budgeted to MAA
APPROPRIATION CODE:	J06I00003
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	16-1220-1000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$6,468,341	10/07/2014 – 09/06/2016	10/01/14; Item 2-C	
Modification No. 1	\$1,161,561	06/23/2016 – 02/27/2017	06/08/2016; Item 3-C-MOD	Addition of 2 passenger boarding bridges
Revised Total	\$7,629,902			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 4-C-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-CO-15-005
D/E Connector and Security Checkpoint at
Baltimore/Washington International Thurgood
Marshall (BWI Marshall) Airport
ADPICS NO.: CO331753

ORIGINAL CONTRACT APPROVED: DOT Agenda 07/23/2014; Item 19-EX
DOT Agenda 03/04/2015; Item 3-EX

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACT DESCRIPTION: This contract provided for construction of a new secure side connector between Concourses D and E, a new passenger security screening checkpoint, and relocation of Gates D1, D3 and D5 to the new connector with a sterile corridor leading to the Federal Inspection Services (FIS) area to allow for International arrivals.

CONTRACT MODIFICATION: Modification No. 2 provides for additional funding to build out “shell” spaces constructed as part of the D/E Connector Project at BWI Marshall.

CONTRACTOR: The Whiting-Turner Contractor Company
Greenbelt, MD

AMOUNT: \$ 15,444,838

ORIGINAL CONTRACT AMOUNT: \$105,001,379

PREVIOUS MODIFICATION AMOUNT: \$ 2,400,000

REVISED CONTRACT AMOUNT: \$122,846,217

PERCENTAGE INCREASE: 2% (Modification No. 1)
15% (Modification No. 2)
17% Overall Increase

TERM OF CONTRACT: 02/04/2015 – 06/06/2017 (Original)
08/27/2015 – 06/06/2017 (Modification No. 1)
06/23/2016 – 06/22/2017 (Modification No. 2)

ORIGINAL DBE PARTICIPATION: 22% (DBE Compliance 10%)

ITEM: 4-C-MOD (Continued)**BPW – 06/08/16**

REMARKS: Modification No. 1, approved as item 3-C-MOD at the August 25, 2015 BPW meeting, included security improvements to the North Cargo Complex which allowed airfield Checkpoint J to be decommissioned resulting in significant operating cost savings to the airport, and expansion of the international baggage recheck area to accommodate the increasing international traffic at the airport.

Modification No. 2 will allow for the build out of “shell” spaces constructed as part of the project. In the original design of the D/E Connector and Security Checkpoint, there were several areas on the lower level of the terminal expansion to be constructed as “shell” spaces for future use. Due to the continued growth in both International and domestic traffic at the Airport, the need to build out these areas has arrived sooner than anticipated. By building out these areas as part of the initial construction, the MAA will save the cost of temporary finishes for the “shell” space and be able to deliver the needed facilities a full year earlier. Additionally, performing this work as a modification prevents possible lost or delayed air service expansion at BWI Marshall.

If MAA bids out the work for the modification, MAA will incur cost for the mobilization of the new contractor. The new contractor will not be able to begin the work until the Whiting-Turner Contracting Company completes construction of their contract in June 2017 resulting in delaying completion of the needed facilities until May of 2018

MAA has requested a modification to the MAA-AE-14-005, Construction Management & Inspection Contract for the D/E Connector Program to oversee this additional work.

Item 1 – Fit-out of New D/E Outbound Baggage Make-Up Area

Fit-out of this space will include new ticket counters and back office space, new baggage conveyors from the ticket counters to the in-line baggage screening system, a baggage sortation system, new baggage make-up carousel, and a new inbound baggage conveyor to the existing baggage claim carousel. This work will cost \$8,199,645.

Since completion of the design of the project, Spirit Airlines has grown significantly at BWI Marshall. During 2015, Spirit added new nonstop service from BWI Marshall to Atlanta, Houston-Bush Intercontinental, and Los Angeles. In 2016, they began new service between BWI Marshall and Orlando and will add new service to Boston and Detroit later this month. Passengers on Spirit increased 45% in Calendar Year 2015 and the airline has carried nearly one million passengers to and from BWI Marshall during the last twelve months. The growth by Spirit Airlines has created multiple challenges in accommodating ticketing and baggage screening operations at their current location in the CD zone of the terminal.

Implementing this work as a modification to the D/E Connector and Security Checkpoint project will enable Spirit Airlines to relocate to the new ticket counters a full year earlier; prior to the peak summer travel season in 2017.

Item 2 – Addition of Third International Baggage Claim Carousel

During calendar year 2015 total international passenger traffic at BWI Marshall increased an incredible 31.8% with more than 1.1 million international passengers using the Airport. This was the first time in the history of the airport that more than one million international passengers used the airport in a year. During the first quarter of 2016 the trend has continued with international passengers increasing more than 25%. This work will cost \$7,245,193.

ITEM: 4-C-MOD (Continued)

BPW – 06/08/16

The continued growth in International passengers is straining the portion of the terminal utilized to process arriving International passengers. The limitations caused by having only two baggage claim carousels in the FIS area used by passengers arriving from international destinations has become problematic. Each of these carousels are sized to accommodate a wide-body aircraft and have a single conveyor for unloading baggage. When more than two aircraft arrives at approximately the same time there is up to a 90 minute delay in delivering baggage to the passengers. From a passenger service standpoint, the delay in getting baggage is compounded by the lack of public restrooms in the international baggage claim hall. The only public restrooms are before passengers pass through immigration clearance and once into the baggage claim hall the passengers cannot return.

The D/E Connector and Security Checkpoint project is constructing new shell space on the lower level of the terminal that is intended for future expansion of the international baggage claim hall. This modification will include fitting out this space with a new baggage claim carousel with two feed belts. The carousel is sized for large wide body aircraft, therefore it can accommodate two narrow body aircraft (such as those flown by Southwest Airlines) simultaneously effectively doubling the offloading capacity from two to four aircraft at a time. In addition, this fitout of the “shell” space will include new public restrooms in the baggage claim area.

The Whiting-Turner Contractor Company intends to meet and/or exceed the DBE Goal before the contract expires.

FUND SOURCE:	2% Federal, 24% Special Funds Budgeted to MAA 74% Passenger Facility Charge Revenue Funds
APPROPRIATION CODE:	J06I00003
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	16-1224-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$105,001,379	02/04/15 – 06/06/17	07/23/2014; Item 19-EX	
Modification No. 1	\$2,400,000	08/27/15 – 06/06/17	08/27/2015; Item 3-C-MOD	Integrated Airport Security System Infrastructure and expansion of International Baggage Recheck Area
Modification No. 2	\$15,444,838	06/23/16 – 06/22/17	06/08/2016; Item 4-C-MOD	Additional funds to build out “shell” spaces as part of D/E Connector Project.
Revised Amount	\$122,846,217			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 5-C-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-0705-0140
Kirk Bus Division Modernization Phase I
ADPICS No.: CO332107

ORIGINAL CONTRACT APPROVED: DOT Agenda 08/21/2013; Item No. 1-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: James W. Ancel, Inc.
Towson, MD

CONTRACT DESCRIPTION: This contract is for the construction of a new Maintenance Facility for the MTA's Kirk Bus Division in east Baltimore. The maintenance facility is located on a site across the street from the existing Kirk Operations and Maintenance facility, which was built in the late 1940's. The new Maintenance Facility is an environmentally friendly facility that allows for maintenance and repairs to MTA's Local Bus fleet without exposing the surrounding residential community to emissions and noise. The work involves demolition of the existing Reese Press Building site and construction of the new building and employee parking lot.

MODIFICATION DESCRIPTION: Modification No. 4 is a unilateral change order to compensate the contractor for directed changes to the contract as well as compensable time.

AMOUNT: \$1,130,207

ORIGINAL CONTRACT AMOUNT: \$41,154,270

REVISED CONTRACT AMOUNT: \$42,284,477

PERCENTAGE INCREASE: 2.7% (Modification No. 4)

TERM OF CONTRACT: 08/21/2013 – 07/22/2015 (Original)
07/22/2015 – 04/10/2016 (Modification No. 1)
04/10/2016 – 05/31/2016 (Modification No. 2)
05/31/2016 – 06/23/2016 (Modification No. 3)
06/23/2016 – 12/31/2017 (Modification No. 4)

DBE PARTICIPATION: 30% (DBE Compliance 34%)

REMARKS: The Contractor has been directed to furnish all necessary equipment, material, and manpower to complete additional work related to revisions to the design of a vapor barrier, construction of an oil- water separation vault, and revised systems work. The additional work was necessary because MTA found petroleum products in the soil under the floor slab area of the site where the new facility was to be constructed. MTA, in accordance with its voluntary cleanup policy and in concert with MDE guidance, directed the use of different material as a vapor barrier and incorporated the new material into a waterproofing system in order to prevent fumes from permeating through the floor slab. Secondly, MTA directed the installation of a concrete vault surrounding the underground oil-water separator, to provide clear access for maintenance of the equipment. Thirdly, the systems change includes revisions and additions to the scope of work concerning the equipment, software and hardware for the required security and communication systems. As a consequence of these additions, the project completion date must be extended and the contractor compensated for 112 days of MTA’s estimate of actual costs of the extension.

The MTA has entered into negotiations with the Contractor, James W. Ancel, Inc., and despite MTA’s best efforts to come to an agreement with the contractor on cost and time for the directed project changes in this modification, the parties have not been able to come to an equitable agreement. Compensation of \$1,350,000 for the direct costs incurred for the changed work, 112 calendar days of compensable time, and 34 calendar days of excusable, but non-compensable time for a total of 146 calendar days, has been determined reasonable by MTA. In order to determine the cost and time compensations, MTA referred to its cost estimate, utilizing historical data and current manufacturer and market prices, and actual project records, such as receipts, Inspector Daily Reports, and Construction Logs. It is in the State’s best interest to compensate James W. Ancel, Inc., promptly by modifying the contract for the cost and time determined to be reasonable by MTA to allow payments to subcontractors, some of which are small and minority-owned Maryland businesses, for work which they have satisfactorily performed.

This modification also includes estimated amounts for field and home office costs of \$256,368 and the cost of \$23,839 for maintaining the project field office for four months. The total cost for all elements of this modification is \$1,630,207. Five hundred thousand dollars in available contract funds will be utilized towards this payment; therefore, additional funds in the amount of \$1,130,207 are being requested. The modified expiration date of 12/31/2017 has been established to provide for possible weather or construction-related delays that may be encountered prior to the completion of work and to keep the contract active during the administrative close-out period.

FUND SOURCE: 100% Special Funds Budgeted to MTA

RESIDENT BUSINESS: Yes

APPROPRIATION CODE: J05H0105

MD TAX CLEARANCE: 16-0408-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$41,154,270	08/21/2013 - 07/22/2015	08/21/2013; Item 1-C	
Modification No. 1	\$0	07/22/2015 - 04/10/2016	08/28/2016 Construction Contract No DCAR	Extension of time only under MTA's delegated authority (Construction)
Modification No. 2	\$0	04/10/2016 - 05/31/2016	04/19/2016 Construction Contract No DCAR	Extension of time only under MTA's delegated authority (Construction)
Modification No. 3	\$0	05/31/2016 - 06/23/2016	DCAR 5/17/2016	Extension of time only under MTA's delegated authority in order to bridge the contract until the formal modification for time and funds can be presented at the BPW on 6/8/16 (Construction)
Modification No. 4	\$1,130,207	06/23/2016 - 12/31/2017	06/08/2016; Item 5-C-MOD	Compensate contractor and subcontractors for changed work satisfactorily performed
Revised Contract Total	\$42,284,477			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-16-027
Airport Customer Service Agents for Automated
Passport Control (APC) at Baltimore/Washington
International Thurgood Marshall (BWI Marshall)
Airport
ADPICS No.: MAAMC16027

CONTRACT DESCRIPTION: This contract provides for trained, uniformed customers service agents to assist international passengers through passport control via the use of Automated Passport Control (APC) kiosks and a Mobile Passport Control (MPC) app at BWI Marshall. Both technologies are being introduced to reduce processing times and expedite international passengers through the Federal Inspection facility at BWI Marshall.

AWARD: Signature Flight Support Group
Frederick, MD

TERM OF CONTRACT: 06/23/2016 – 06/22/2021

AMOUNT: \$4,216,988

PROCUREMENT METHOD: Multi-Step Competitive Sealed Bidding

BIDS:

Signature Flight Support Group \$4,216,988
Frederick, MD

Advanced Government Solutions \$4,699,350
Crofton, MD

The Midtown Group \$5,020,014
Washington, DC

Industrial Commercial Cleaning Group \$6,123,578
Camden, NJ

MBE PARTICIPATION: 0% (Single Element of Work)

ITEM: 6-M (Continued)

BPW – 06/08/16

LIVING WAGE ELIGIBLE: Yes

PERFORMANCE SECURITY: Performance Bonds at 100% of Contract Amount
Exists

REMARKS: The Engineer’s Estimate for this project is \$4,153,582.

This Solicitation was advertised on eMaryland Marketplace and the MAA website. eMaryland Marketplace notified 516 firms, 66 of which were small business firms and 86 were MBE firms. The MAA directly solicited 16 prospective bidders, including seven MBE firms. The solicitation was sent to the Governor’s Office of Minority Affairs and five minority business associations on April 7, 2016. Sixteen sets of specifications were obtained by bidders; eight bids were received, four were deemed acceptable for award.

The Procurement Officer contacted the eight remaining firms and requested reasons for not submitting a bid for the services. Two firms could not secure sufficient bonding and two firms stated they did not have the required experience. The remaining four firms did not respond.

On April 30, 2016, MAA received an untimely protest (email) from Letke Security Contractor (non-bidder) alleging that the addendum issued to the procurement did not provide the details, information, and time needed for bidders to respond to the solicitation. On May 6, 2016, MAA denied the protest because it was not timely or properly filed and because the solicitation did provide prospective bidders with sufficient details, information and time to formulate responsive competitive bids. Letke has not filed an appeal of MAA’s decision.

The contractor will be responsible for greeting passengers and guiding them to the appropriate queue lines based on citizenship, documentation, etc., queue management and assisting passengers with the operation of the APCs. This includes the selection of an appropriate language, passport verification and response to customs related questions posed via the APC. Additionally, the contractor will be responsible for guiding and assisting passengers utilizing the MPC app, accessible via a smartphone. Experience within the industry has clearly demonstrated that customer service assistance is critical to improving the passenger experience and maximizing the benefit of APC and MPC technology for both the passenger and the airport.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-1933-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Linda Dangerfield 410-859-7097
LDangerfield@bwiairport.com

BPW – 06/08/16

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL/MISCELLANEOUS:

ITEM: 7-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACTOR: AIRMALL Maryland, Inc.

AGENCY REQUEST: Approval for the Maryland Aviation Administration to allow AIRMALL Maryland, Inc. to enter into subleases – under the parties’ Lease and Concession Contract – that extend beyond March 31, 2022.

AUTHORITY: Section 10-305, State Finance & Procurement Article, Annotated Code of Maryland

SUBLEASES/TERMS:

Subtenant	Store Name	Concourse/ Connector	Sq. Ft.	Term Expiration Date
CRC Restaurants, Inc.*	R & R Raw Bar	D/E	1,000	12/31/2024 (84 mos)
Creative Food Group BWI, LLC	Phillip’s Seafood Express	Main Terminal (DE)	1,000	12/31/2024 (84 mos)
Green Beans Coffee Co.**	Green Beans Coffee	Main Terminal (LL E)	450	12/31/2023 (72 mos)
Host International, Inc.	Starbucks	Main Terminal (LL A)	435	12/31/2023 (72 mos)
Kupcakes & Company, LLC**	Kupcakes & Company	C	791	12/31/2023 (72 mos)
Metalsmiths Sterling™	Metalsmiths	D	700	12/31/2022 (60 mos)
Pepper Palace, Inc	Pepper Palace	A/B	300	12/31/2022 (60 mos)
Smoothie 4 Life, LLC**	Smoothie King	D	482	12/31/2024 (84 mos)
Coney Island of America, Inc	Green Leafs/Banana’s	A	830	12/31/2024 (84 mos)

* Indicates that subtenant is currently a certified as an Airport Concession Disadvantage Business Enterprise (ACDBE).

** Indicates that the subtenant is starting the process of becoming an MDOT certified ACDBE.

CONSIDERATION: MAA receives 70% of the subtenant rents collected by AIRMALL. Statistics reflect that new concepts, rebranding, and the opening of additional stores at BWI Marshall have increased rent revenues paid to MAA since the Lease and Concession Contract began in 2004. The percentage increase in Sales per Enplaned Passenger since 2004 is 78.3%; from \$5.79 in 2004 to \$10.32 in 2015.

PRIOR APPROVALS:

- MDOT 10-GM (03/10/2004): Award of Lease and Concession Contract to BAA Maryland, Inc., now known as Airmall Maryland, Inc. to lease, develop and manage food service, retail, and service concessions at BWI Marshall
- MDOT 10-GM-MOD (02/01/2006)
- MDOT 16-GM (12/06/2006)
- MDOT 18-GM-MOD (03/07/2012)
- MDOT 5-GM (11/18/2015)

REMARKS: MAA’s Lease and Concession Contract with AIRMALL expires March 31, 2022. The contract provides that any sublease that AIRMALL enters into may not extend beyond the term of AIRMALL’s contract without prior written approval. MAA requests the Board to approve sublease terms that would go beyond March 31, 2022, the end date of AIRMALL’s current lease with MAA.

It is self-evident that MAA seeks to continue to meet passenger demands by providing and maintaining a high-quality concession program at BWI Marshall. Reaching this goal requires subtenants who will refurbish or replace several stores, primarily food and beverage stores; however, subtenants who make the commitment necessary to refurbish/replace through store build-outs need sublease terms long enough to enable them to: (1) amortize their capital investment; and (2) obtain commercial financing.

With fewer than six years remaining under the Lease and Concession Contract, AIRMALL currently cannot enter into subleases long enough to accommodate these subtenants.

- Board of Public Works approval of this request will allow the identified subleases to extend beyond the expiration of AIRMALL’s contract.
- MAA will execute a Direct Recognition Agreement with each subtenant so that when if the Lease and Concession Contract terminates, the sublease will continue as a direct lease with MAA, or a lease with succeeding contractor (which ever applies).

This ensures that there will not be an interruption in the concession operations at BWI Marshall.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

June 8, 2016

	Pages
Construction	1 and 2
Architecture & Engineering	3 and 4
Maintenance	5 thru 12
Maintenance Modification	13 thru 16
General Miscellaneous	17 thru 21
Real Property	22 thru 27
Leases	28 thru 31
Capital Grants and Loans	32 thru 40

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT**ITEM** 1-C (Cont.)**HIRING AGREEMENT**

No

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on DGS's website, and *eMaryland Marketplace.com* 587 firms were notified of this solicitation on *eMaryland Marketplace.com*. Six (6) bids were received. The DNR engineer's estimate for this project was \$194,205.00 based upon contractor supplied information obtained at an earlier date. Upon review of the number of bids received from qualified contractors, the DNR engineer has determined the cost to be fair and reasonable for the work at this time. Sufficient funds are available to proceed with the award of the Base Bid.

The recommended contractor Mclean Contracting Company has been found to be a responsible bidder and submitted a responsive bid. Mclean has confirmed its bid.

FUND SOURCE

POS 16 Item 009 - \$26,909.62

POS 15 Item 007 - \$235,954.38

Waterway Improvement Prog. 2010 - \$100,000.00

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

16-0172-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

REMARKS This solicitation was advertised on eMaryland Marketplace on February 26, 2016. Four hundred sixty-four (464) potential Bidders were notified. Eleven (11) priced bids and one No Bid notice were received on the bid opening date of March 21, 2016. Three bidders were determined not responsive.

The Procurement Officer recommends the award to Universal Security Services, LLC (Universal) in the amount of \$240,055.92. Universal has provided the required Mandatory Affidavits, State of Maryland Guard License, and Small Business Reserve affidavit and has shown that they have the necessary experience to perform unarmed guard services. Universal has been determined to be responsible and their bid responsive.

FUND SOURCE

Agency Operating Funds

- N00 17 G0010 0819 71300 \$25,606.00
- N00 17 G3010 0819 71300 \$23,205.00
- N00 17 G4100 0819 71300 \$ 4,801.00
- N00 17 G5000 0819 71300 \$10,403.00
- N00 17 G6010 0819 71300 \$16,004.00
- N00 18 G0010 0819 71300 \$25,606.00
- N00 18 G3010 0819 71300 \$23,205.00
- N00 18 G4100 0819 71300 \$ 4,801.00
- N00 18 G5000 0819 71300 \$10,403.00
- N00 18 G6010 0819 71300 \$16,004.00
- N00 19 G0010 0819 71300 \$25,606.00
- N00 19 G3010 0819 71300 \$23,205.00
- N00 19 G4100 0819 71300 \$ 4,801.00
- N00 19 G5000 0819 71300 \$10,403.00
- N00 19 G6010 0819 71300 \$16,004.00

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

16-1152-1111

BPW Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

All Housekeeping supplies in support of this contract are to be compliant with the Maryland Green Purchasing Committee's Specifications for Environmentally Preferable Janitorial Supplies, and to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

FUND SOURCE

DPSCS Operating Funds
H00 17 33641 0813
H00 18 33641 0813
H00 18 33641 0813

RESIDENT BUSINESS:

Yes

TAX COMPLIANCE NO.:

16-1187-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M

Agency Contact: Suzette Moore
410-767-7522
Suzette.Moore@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES**

Baltimore City Pretrial Detention Center
Baltimore, Maryland

CONTRACT NO. AND TITLE

ADPICS No. 001B7400002
Unarmed Guard Services

DESCRIPTION

Board of Public Works approval is requested
for a contract to provide Unarmed Guard Service at the Baltimore City Pretrial Detention Center.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Davis & Davis Enterprise, Inc, dba/All Secure
Company, Baltimore., MD
Stronghold Security, LLC, Baltimore, MD
Graham Security, Baltimore, MD
BTI Security, Rockville, MD
Level IV Protection Group, LLC,
Randallstown, MD
Beck & Call Professional Services, LLC,
Silver Spring, MD

AMOUNT

\$ 898,951.55
\$ 900,532.65
\$ 918,520.53
\$ 919,927.13
\$ 943,506.90
\$1,775,183.45

AWARD

Davis & Davis Enterprise, Inc.
dba/ All Secure Security Company
SBR#: SB12-18567 - MBE-14-423

TERM

7/1/16 – 6/30/19

AMOUNT

\$ 898,951.55 (3 years)

MBE PARTICIPATION

10%

PERFORMANCE BOND

No

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

<u>ITEM</u>	7-M-MOD	Agency Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov
<u>DEPARTMENT OF HEALTH AND MENTAL HYGIENE</u>		Western Maryland Hospital Center Washington, County
<u>CONTRACT NO. AND TITLE</u>		Project No. DS-430-160-001 001B6400223/COG73416 Mold Remediation and Pipe Repairs
<u>ORIGINAL CONTRACT APPROVED</u>		BPW 01/27/2016; Secretary's Agenda Appendix A3
<u>CONTRACTOR</u>		Popowski Brothers, Inc. ta PBI Restorations Hunt Valley, Maryland
<u>CONTRACT DESCRIPTION</u>		Mold Remediation and Pipe Repairs
<u>MODIFICATION DESCRIPTION</u>	This change order covers the cost of all labor and material for the following: Perform additional mold and asbestos remediation in rooms: S110A, S134J, S135K, S139M, S146C, S181K, S13, S17 and storage room next to room B. Additionally the contractor shall perform mold and asbestos abatement and re-insulate piping in the hospital crawl space. The scope also included is a sixty-five (65) day non-compensable time extension with a revised completion date.	
<u>TERM OF ORIGINAL CONTRACT</u>		120 Calendar Days
<u>TERM OF MODIFICATION</u>		65 Calendar Days
<u>AMOUNT OF ORIGINAL CONTRACT</u>		\$ 612,113.32
<u>AMOUNT OF MODIFICATION</u>		\$ 213,718.07
<u>PRIOR MODIFICATIONS/OPTIONS</u>		\$ 549,543.91
<u>REVISED TOTAL CONTRACT AMOUNT</u>		\$ 1,375,675.30
<u>PERCENT +/- (THIS MODIFICATION)</u>		34.91%
<u>OVERALL PERCENT +/-</u>		124.69%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 7-M-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 16%

MBE COMPLIANCE 0.006%

REMARKS The contract time will be revised by sixty-five (65) non-compensable calendar days. This work is necessary to remediate mold and asbestos impacted pipe insulation, re-insulate the piping, and repair the area exposed during the abatement work. This work is necessary to remediate mold and asbestos impacted pipe insulation and re-insulate the piping after the abatement work is completed in the crawl space.

FUND SOURCE MCCBL 2014/Item 012

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

<u>ITEM</u>	8-M-MOD	Agency Contact: Suzette Moore 410-767-7522 suzette.moore@maryland.gov
<u>DEPARTMENT OF GENERAL SERVICES</u>		Department of General Services Statewide, Indefinite Quantity
<u>CONTRACT NO. AND TITLE</u>		Pre-Sort Mailing Services ADPICS NO. 001B3400247 COG70494
<u>ORIGINAL CONTRACT APPROVED</u>		12/19/2012, DGS/BPW Item 2-M
<u>CONTRACTOR</u>		Corporate Mailing Services, Inc. Baltimore, MD
<u>ORIGINAL CONTRACT DESCRIPTION</u>		A contract to provide Pre-Sort Mailing Services to the State of Maryland.
<u>MODIFICATION DESCRIPTION</u>		Modification #2 allows for a twelve month extension to the contract for presort mailing services Statewide.
<u>ORIGINAL CONTRACT TERM</u>		01/01/2013 – 12/31/2015
<u>TERM OF MODICATION #1</u>		01/01/2016 – 06/30/2016
<u>TERM OF MODICATION #2</u>		07/01/2016 – 06/30/2017
<u>AMOUNT OF ORIGINAL CONTRACT</u>		\$1,238,400.00 Est. (3 years)
<u>AMOUNT OF MODIFICATION #2</u>		\$ 689,664.00 Est. (12 months)
<u>PRIOR MODIFICATIONS/OPTIONS:</u>		\$25,800.00
<u>REVISED TOTAL CONTRACT AMOUNT</u>		\$1,953,864.00 Est.
<u>ORIGINAL PROCUREMENT METHOD</u>		Competitive Sealed Bidding
<u>MBE PARTICIPATION</u>		10%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

GENERAL MISCELLANEOUS

ITEM 9-GM (Cont.)

9-GM-B. Withdrawn

C. **DEPARTMENT OF NATURAL RESOURCES**

CONTRACT NO. AND TITLE

Project No. P-012-162-010 (SBR)
ADPICS No. 001B6400569
Replace Metal Roof @ Fort Frederick State Park

DESCRIPTION

The project consist of the Contractor providing all labor, material, equipment, supplies, insurance, etc., necessary to replace the metal roof on low slop buildings.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

USA Construction Services, Inc.,
Capital Heights, MD

AMOUNT

\$ 99,208.00

AWARD
AMOUNT

USA Construction Services, Inc.
\$ 99,208.00

TERM

90 Calendar Days

FUND SOURCE

MCCBL 2015 Item 108

MBE PARTICIPATION
PERFORMANCE BOND

10% (No Split)
100% of Full Contract Amount

REMARKS

This project was advertised for construction on November 18, 2015. Bids were Opened on December 29, 2015 with four (4) bidders responding. One bidder failed to provide the required affidavits with their bid submission, therefore they were deemed non-responsive. USA Construction Services, Inc. submitted all of the required documents and were found to be a responsive and responsible bidder. The government estimate is \$122,426.00. The MBE approval was received on February 12, 2016.

RESIDENT BUSINESS

Yes **TAX COMPLIANCE NO.** 16-0409-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

GENERAL MISCELLANEOUS

ITEM 10-GM

Agency Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov
 Hessian Barracks
 Frederick, MD

MARYLAND SCHOOL FOR THE DEAF

CONTRACT NO. AND TITLE

Project No. A-710-100-401;
 Restoration of the Hessian Barracks
 ADPICS NO. 001B6400576

CONTRACT DESCRIPTION

Approval is requested for a contract to perform general contracting and construction services to support the historic restoration of the Hessian Barracks. The contract provides for pre-construction planning, pre-construction support of the investigative team, selective demolition and deconstruction during the investigative phase, as well as construction services.

PROCUREMENT METHOD

Exempt – Renovation of Historic Structures
 State Finance and Procurement Article
 11-203 (a) (1) (xvii)

AWARD

Henry H. Lewis Contractors, LLC
 Owings Mills, Maryland

AMOUNT

\$500,000.00

TERM

N/A

MBE PARTICIPATION

5%

REMARKS

The State of Maryland has initiated a project to pursue a state-of-the-art restoration of the Hessian Barracks, located on the Frederick campus of the Maryland School for the Deaf, to its original appearance. Originally constructed between 1777 and 1781, the building was listed on the National Register of Historic Places in 1971 and currently functions as a museum and private event space.

Over its nearly 240-year history, the building has served as an American Revolution era military quarters; staging area for the Lewis and Clark Expedition (1802/3); an agricultural fairgrounds (1853-1860); a military hospital during the US Civil War (1862-1864); and since 1867, the home of the Maryland Institution for the Deaf and Dumb (now the Maryland School for the Deaf). The barracks structure was originally part of a pair of L-shaped buildings however, the western section was torn down in 1871 when the campus was expanded to meet demands. Only the eastern section currently remains.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 10-GM (Cont.)

The initial focus of this project will be primarily to stabilize the existing deteriorating structure. Scope includes historically-accurate restoration including replacement of the existing slate roof with an authentic side-lap shingle wood roof, structural roof repairs, construction of a masonry fireplace/ chimney structure to replicate the original but previously demolished structure, repair of exterior stone walls, re-pointing of foundation walls, installation of a new perimeter foundation drain system, window repairs and miscellaneous other historically-sensitive repairs.

Lewis Contractors was selected after extensive discussions with the Maryland Historical Trust as well as the State’s architectural/ engineering consultant, Kann Partners, Inc. Both entities highly recommended this company whose extensive experience with historic projects of various scope uniquely positions them to provide construction services for this restoration. In addition, DGS staff interviewed the company to verify their experience, discuss the scope of work, the firm’s ability to perform the work within the State’s timeframe, as well as their ability to staff the project with qualified personnel. Having satisfied all of these concerns, the State entered into contract negotiations with the firm.

The construction contract provides for a lump sum amount against which the general contractor will provide task-based services on an on-call basis. Hourly rates for project management and support staff, general conditions costs, as well as bonding and insurance rates have been defined by the contract. Pre-construction services will support the State in its effort to qualify and secure highly specialized craftsmen to perform the restoration work, develop budgets for the specialized trades, procurement of long lead items, project scheduling, as well as selective demolition services to facilitate the on-going physical investigation of the. Construction phase services will be task-based for various design packages which will be issued by the State and its consultants to implement the restoration effort.

In addition to State funding, the project is also supported by a *Save America’s Treasures* (SAT) grant (50/50 split with a current balance of approximately \$90,000) as well as a *Hurricane Sandy Disaster Relief Grant* in the amount of \$128,250. Each grant will reimburse the State for a portion of its expenditures in support of this project. The grants will expire in September 2016 and September 2017, respectively.

FUND SOURCE 012 MCCBL 2014

RESIDENT BUSINESSES Yes

MD TAX CLEARANCE 16-2112-1010

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 11-RP

Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF GENERAL SERVICES**Title Company Services****Recommendation**

Board of Public Works approval is requested for contracts to all offerors passing both Technical and Price requirements to perform acquisition settlements and additional related activities as required for residential, commercial, agricultural and unimproved properties in the following jurisdictions: Somerset, Wicomico and Worcester Counties representing the Lower Eastern Shore Region.

The Comprehensive Settlement Fee represents the offeror's fee for title and settlement services for a single transaction. This covers all services normally associated with property transactions, such as settlement charges, document preparation, travel expenses, notary fees, return of deeds, reports after recording and photocopies. The cost of title insurance is by fixed rates approved by The Maryland State Insurance Administration

Procurement Method

Competitive Sealed Proposals

Proposals/Awards

	<u>Technical/Price Evaluation</u>		<u>Comprehensive Settlement Fee</u>
Absolute Title Group, Inc. Glen Burnie, MD	Technical Price	Pass Pass	\$900.00
American Land Title Corporation Towson, MD	Technical Price	Pass Pass	\$900.00
CU Title Insurance Agency, LLC Upper Marlboro, MD	Technical Price	Pass Pass	\$899.00
Lakeside Title Company Columbia, MD	Technical Price	Pass Pass	\$900.00
Progressive Title Corporation Arnold, MD	Technical Price	Pass Pass	\$900.00
Property Title & Escrow, LLC Baltimore, MD	Technical Price	Pass Pass	\$850.00
Wright, Constable & Skeen, LLP Baltimore, MD	Technical Price	Pass Pass	\$850.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 11-RP (Cont.)

Term 7/1/2016 – 6/30/2019 (3 years)

MBE Participants

American Land Title Corporation MBE/DBE #11-320
Property Title & Escrow, LLC MBE/DBE #07-033

Remarks A notice of the Request for Proposal (RFP) was posted on eMaryland Marketplace. The RFP was posted on the DGS web site, the eMaryland Marketplace Facebook page and advertised in the Daily Record, the Daily Banner and the Star Democrat newspapers. A notice of the RFP was mailed to 91 companies and individuals certified to provide the required services. Nine of those were direct solicitations to MDOT certified MBE’s.

Each offeror was evaluated on a pass/fail basis as to whether the proposal met the mandatory requirements of the RFP for all aspects of titling, including the offeror’s depth of experience in transactional history, the range of knowledge and experience with the offeror’s team, plus abstractors’ experience and insurance information. Fees were evaluated as pass/fail based on prevailing market rates.

Task orders for the title services will be awarded on a rotating basis and the contract contains strict time limits and per diem penalties for delays. The State reserves the right to terminate any contract in whole or part for convenience or default. Each of the seven (7) contracts awarded will be for a value Not To Exceed \$20,000 during the three-year term. The aggregate value of the overall contract award will not exceed \$140,000.00. The actual contract cost will depend on the number and contract price of the properties acquired during the term of the contract.

Resident Business

All Companies are Resident Businesses

Tax Compliance Nos.

16-1338-0001 Absolute Title Group, Inc. 16-1342-0110 Progressive Title Corporation
16-1339-0111 American Land Title Corporation 16-1344-0111 Wright, Constable & Skeen
16-1340-0111 CU Title Insurance Agency, LLC 16-1343-0111 Property Title & Escrow, LLC
16-1341-1001 Lakeside Title Company

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 12-RP

Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF AGRICULTURE

File # 16-06-03

Prince George's County

Recommendation: Approve a partial release of a 1.68+/- acres of land from the operation and effect of the existing agricultural preservation easement in exchange for 2.07+/- acres of contiguous land to be added to the agricultural preservation easement.

Releasor The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

Releasee Cheltenham Property, LLC

Property: 1.68+/- acres

Grantor: Cheltenham Property, LLC

Grantee: The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

Property: 2.07 +/- acres

Consideration: No Monetary Consideration

Remarks: Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release a 1.68+/- acre strip of land from the operation and effect of the Easement in exchange for 2.07+/- acres of contiguous land to be added to the agricultural preservation area by amending the Easement. Reference is made to Item 5-RP #3 of this Department's Agenda of October 31, 2007, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement (the "Easement") on 88.7 acres of land in consideration of \$1,253,690.15. Purchase of the Easement was completed on January 30, 2008.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 12-RP (Cont.)

The Maryland Agricultural Land Preservation Foundation’s Board of Trustees has approved the transaction. This request is being made to permit the 1.68 acre strip of land to be used as a utility right of way by Mattawoman Energy, LLC. The landowner, Cheltenham Property, LLC, will continue to own the 1.68 acre strip of land in fee, along with the balance of the farm. Mattawoman Energy, LLC will convey a 2.07 acre parcel in fee to Cheltenham Property, LLC. Cheltenham Property, LLC will then execute an amendment to the Easement that joins the 2.07 acre parcel to the previously encumbered land, making it unable to be subdivided therefrom in perpetuity. The Maryland Agricultural Land Preservation Foundation recommends approval of this item as it accommodates a plan that benefits the farming operation. Costs associated with this exchange will be paid by Cheltenham Property, LLC. The Appraisal Unit of the Department of General Services has determined that the proposed exchange has a net-positive impact to the value of the Easement.

NOTE: This item previously appeared as item 9-RP on the May 25, 2016 Board of Public Works agenda, and was withdrawn.

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 13-RP (cont'd)

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20150504-0327. It has recommended to grant a permanent easement of +/- 0.994 acres across the land of the Cedarville State Forest to Mattawoman LLC. Mattawoman LLC plans to install a natural-gas pipeline, within an existing PEPCO right-of-way, which will provide combustion power to the nearby Mattawoman Energy Center (located in Brandywine, Maryland: in Prince George’s County) and service regional energy needs. It is also recommended that Mattawoman LLC comply with all approval conditions developed by the Maryland Department of Natural Resources.

NOTE: This item previously appeared as item 10-RP on the May 25, 2016 Board of Public Works agenda, and was withdrawn.

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT (Cont.)

2. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.

NOTE: This item previously appeared as item 12-LT on the May 25, 2016 Board of Public Works agenda, and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 15-LT-MOD Cont.)

- 2. The lease contains a modified termination for convenience clause which provides the Tenant’s right to terminate after the 3rd lease year with 6 months prior written notice.
- 3. The lease provides seventy (70) use-in-common on-site parking spaces at no cost to the State.
- 4. The lease contains escalations for real estate taxes and custodial services.
- 5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL Agency Contact: Cathy Ensor
410.767.4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Mayor and City Council of the City of Havre de Grace
Havre de Grace Opera House (Harford County)
“For the design, construction, repair, renovation, reconstruction, and capital
equipping of the Havre de Grace Opera House.”
\$50,000.00
Maryland Consolidated Capital Bond Loan of 2014 (MISC–Chapter 463, Acts of 2014)
DGS Item G021; (SL-090-140-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Havre de Grace has submitted evidence in the form of canceled checks and invoices that it has \$112,339.00 in eligible expenditures to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2016.*

Board of Public Works approval is also requested to reimburse the Mayor and City Council of the City of Havre de Grace \$50,000.00 for eligible expenditures.

<u>BACKGROUND</u>	Total Project	\$3,589,291.29
	14-G021 (This Action)	\$ 50,000.00
	Local Cost	\$3,539,291.29

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (Cont.)

- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

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